



SAN DIEGO STATE
UNIVERSITY

INVITES YOUR
INTEREST IN THE
THE POSITION OF

ASSOCIATE
DEAN OF
FINANCE
AND
OPERATIONS



THE ASSOCIATE DEAN OF FINANCE AND OPERATIONS

The Associate Dean of Finance and Operations is an experienced and skilled leader who works under the direction of the Dean of the College of Extended Studies. The Associate Dean of Finance and Operations has a broad range of responsibilities critical to the fiscal and administrative operations of the College. This role works closely with the Associate Dean of Program Administration to effectively, efficiently, and collaboratively integrate fiscal, administrative, business, and programming operations to successfully implement the College's and University's strategic plans and overall objectives. The Associate Dean of Finance and Operations is a strategic thought-partner and a hands-on and participative leader responsible for management of multiple organizational activities accomplished through the College's teams in Budget and Finance, Information Technology, Cashiering, and Registration. This position leads a team to critically analyze college practices, procedures, systems, and information to ensure optimal use of resources to enhance the experience of students and internal/external clients across the university. This leadership role greatly contributes to building on SDSU's excellence.



QUALIFICATIONS

- Bachelor's degree from an accredited U.S. college or university or a certified foreign equivalency
- Master's degree strongly preferred
- Seven years of management experience in the private or public sector
- Experience with business process and workflow design and implementation
- Functional proficiency with information technology and experience managing financial and budget information systems, data analysis, and reporting
- Ability to research and analyze complex budget, finance and administration systems to make recommendations for improved decision-making, accountability, and information flow
- Demonstrated experience in and/or commitment to working effectively with individuals from diverse backgrounds and members of underrepresented groups
- A strong commitment to and belief in the benefits of collaborative academic, administrative, fiscal, and customer service excellence in a continuing higher education self-support environment

COMPENSATION AND BENEFITS

San Diego State University will offer a competitive salary based on the qualifications and experience of the selected candidate.

San Diego State University also offers a rich benefits package that includes:

- Extensive leave benefits: 14 paid holidays, 24 vacation days, and 12 sick days per year
 - Retirement security through a CalPERS defined benefit pension and retiree healthcare benefits
 - An array of health, dental and vision coverage at no- or low-cost to the employee
 - California State University system fee reduction program (fee waiver) for employee or qualified dependent
- See our benefits page for comprehensive information on our robust benefits package.

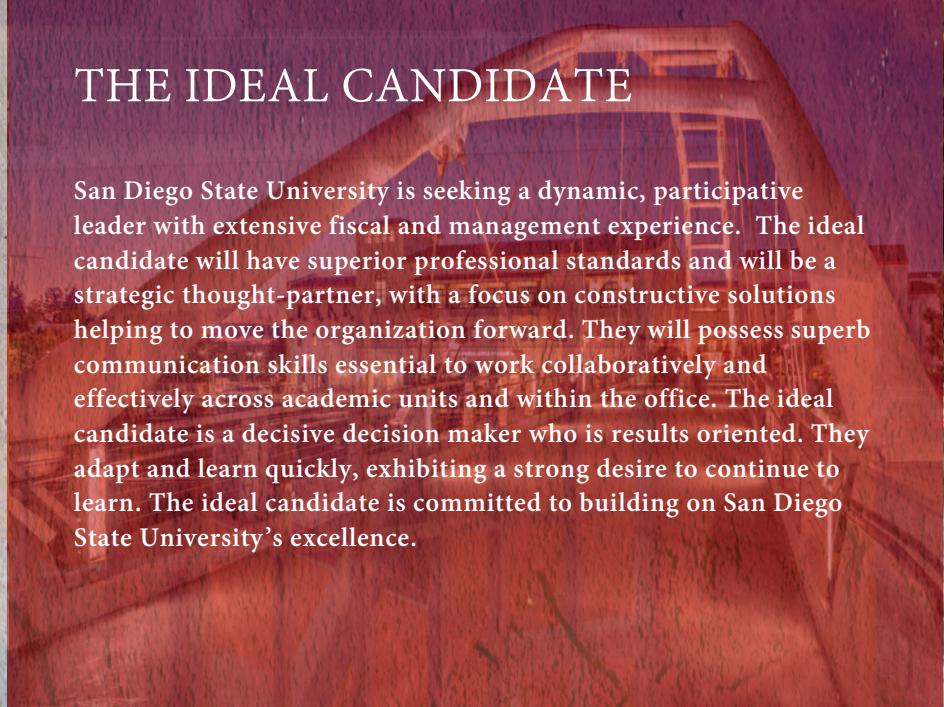
THE COLLEGE OF EXTENDED STUDIES

The mission of the College of Extended Studies (CES) at San Diego State University is to provide self-support education and training to enhance careers and transform lives and organizations. CES serves as a principal SDSU liaison with the greater San Diego community and provides a wide variety of traditional and nontraditional, credit and noncredit educational experiences designed to fit the lifestyles, needs, and expectations of working adults and other lifelong learners. In addition, CES provides a range of academic and special programs for individuals and groups at various times, in various locations, and via various modalities throughout the year. The college serves working adults, veterans and active duty military, non-native English speakers, business and industry leaders, educators, and a variety of local, regional, state-wide, national, and international audiences.



THE IDEAL CANDIDATE

San Diego State University is seeking a dynamic, participative leader with extensive fiscal and management experience. The ideal candidate will have superior professional standards and will be a strategic thought-partner, with a focus on constructive solutions helping to move the organization forward. They will possess superb communication skills essential to work collaboratively and effectively across academic units and within the office. The ideal candidate is a decisive decision maker who is results oriented. They adapt and learn quickly, exhibiting a strong desire to continue to learn. The ideal candidate is committed to building on San Diego State University's excellence.



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Now in its 120th year, San Diego State University can take pride in more than a century of achievement in education, research and service. SDSU ranks in the top 10 for students studying abroad and for diversity; Forbes, Fortune and U.S. News & World Report rank it top 25 for entrepreneurship; and the university has produced 85 Fulbright student scholars in the past decade. Renowned for its academic excellence, the university is home to top-ranked graduate programs and offers 91 undergraduate majors, 76 master's programs and 23 doctoral degree programs.

HOW TO APPLY

You are encouraged to apply for this opportunity by clicking [here](#), and selecting the Associate Dean of Finance and Operations posting or searching for Job ID #6677. Upon clicking apply now, applicants will be prompted to provide basic contact information, a letter of application, and resume.

You may contact Catherine Love, Associate Human Resources Director, at clove@sdsu.edu or (619) 594-5248 with any inquiries.

San Diego State University is an equal opportunity employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, gender identity and expression, marital status, disability, pregnancy, medical condition, or covered veteran status.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the California State University (CSU). Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for this position.

