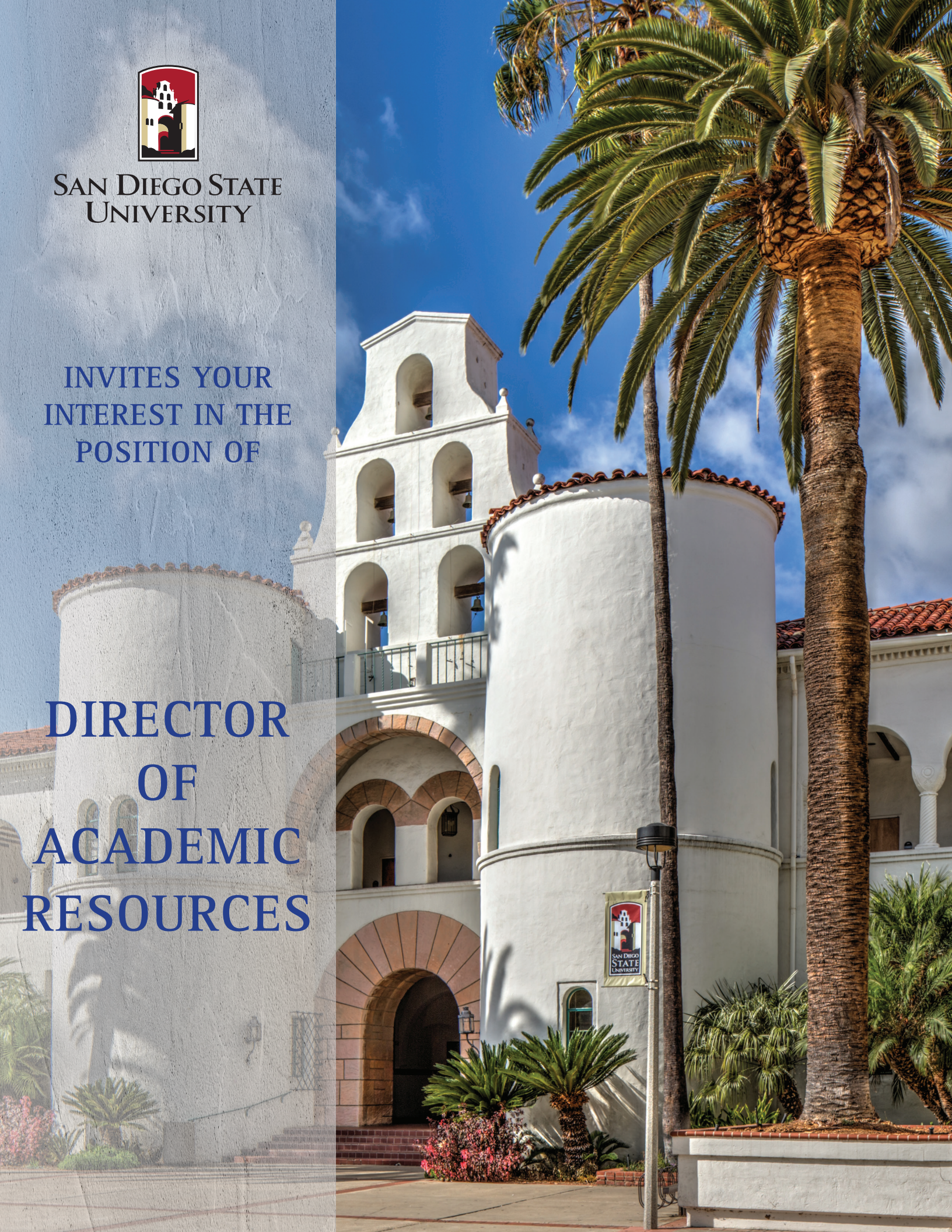




SAN DIEGO STATE
UNIVERSITY

INVITES YOUR
INTEREST IN THE
POSITION OF

DIRECTOR
OF
ACADEMIC
RESOURCES



THE DIRECTOR OF ACADEMIC RESOURCES

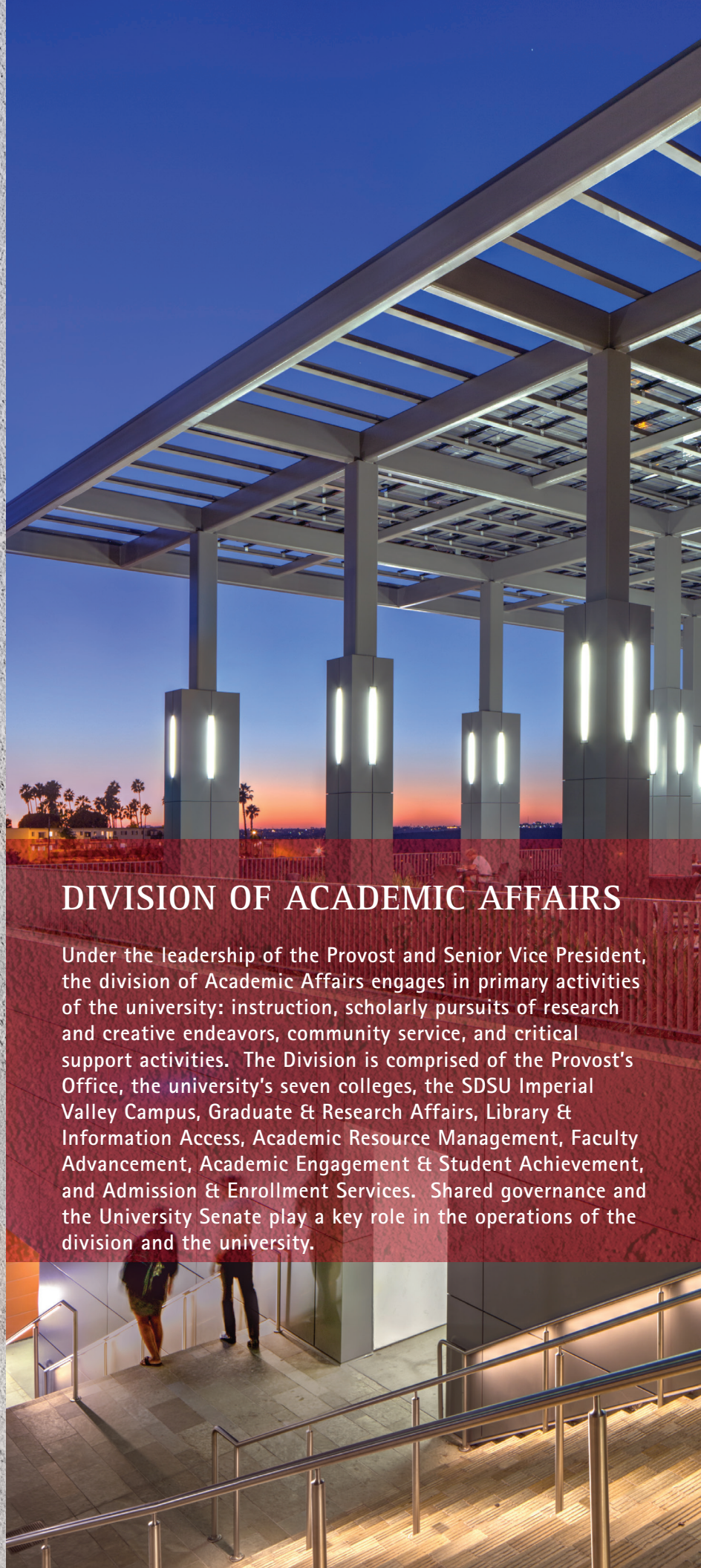
The Director of Academic Resources is an experienced and skilled manager who works closely with the Associate Vice President for Academic Affairs – Resource Management, other senior leaders, and faculty and staff across the university. This critical role manages and develops the division's \$156M operating budget and \$104M faculty budget. The Director leads a team of seven to develop, implement, and monitor budgetary processes. The Director also leads the team to analyze divisional practices, procedures, systems, and information to ensure the optimal utilization of fiscal and human resources in furtherance of the university's core mission to provide research-oriented, high-quality education. The Director of Academic Resources also serves as a divisional resource on a myriad of human resources, facilities, and equipment issues. This highly visible leadership role greatly contributes to building on SDSU's excellence.

QUALIFICATIONS

- Bachelor's degree from an accredited U.S. college or university or a certified foreign studies equivalency
- Seven years of management experience at a large academic institution
- Experience effectively managing a large and complex budget with a multitude of revenue streams and cost centers
- Experience managing human resources in a collective bargaining environment
- Experience with business process and workflow design and implementation
- Functional proficiency with information technology and experience managing financial and budget information systems, data analysis, and reporting
- Demonstrated experience in and/or commitment to working effectively with individuals from diverse backgrounds and members of underrepresented groups

DIVISION OF ACADEMIC AFFAIRS

Under the leadership of the Provost and Senior Vice President, the division of Academic Affairs engages in primary activities of the university: instruction, scholarly pursuits of research and creative endeavors, community service, and critical support activities. The Division is comprised of the Provost's Office, the university's seven colleges, the SDSU Imperial Valley Campus, Graduate & Research Affairs, Library & Information Access, Academic Resource Management, Faculty Advancement, Academic Engagement & Student Achievement, and Admission & Enrollment Services. Shared governance and the University Senate play a key role in the operations of the division and the university.



COMPENSATION AND BENEFITS

San Diego State University will offer a competitive salary based on the qualifications of the selected candidate.

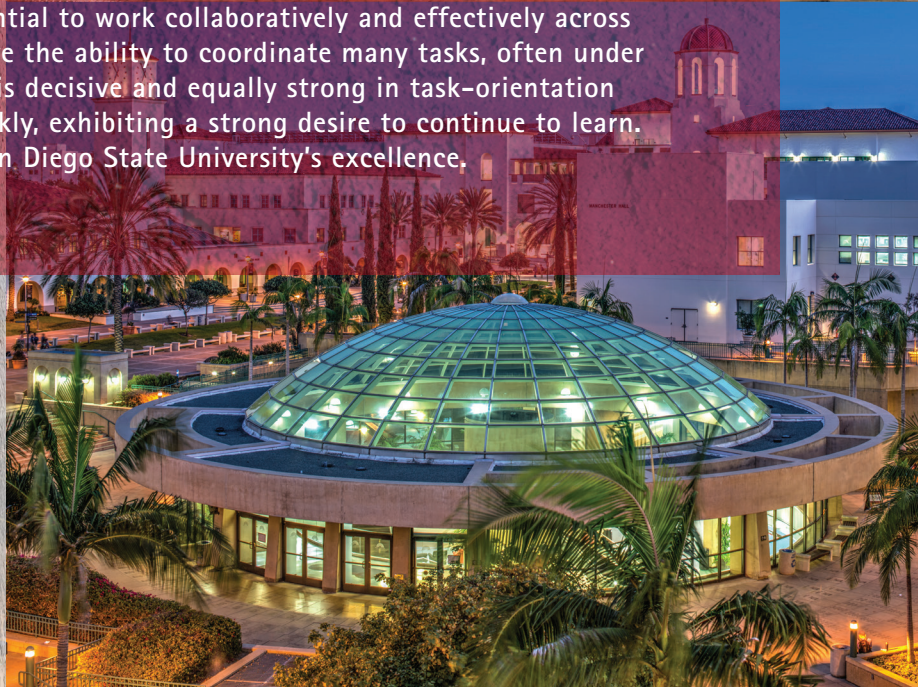
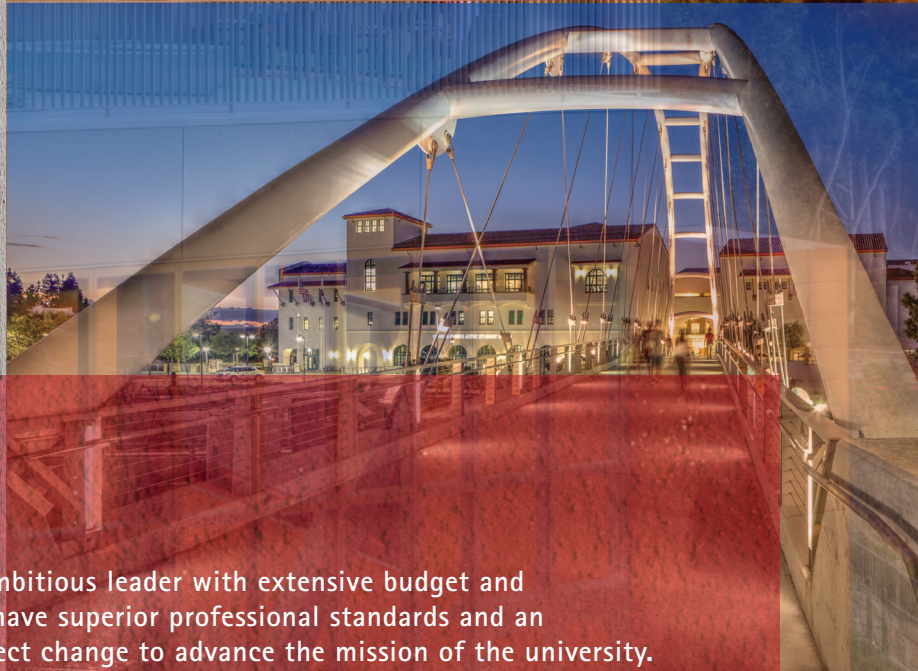
San Diego State University offers a rich benefits package that includes:

- Extensive leave benefits: 14 paid holidays, 24 vacation days, and 12 sick days per year
- Retirement security through a Cal PERS defined benefit pension and retiree healthcare benefits
- An array of health, dental, and vision coverage at no- or low-cost to the employee
- California State University system fee reduction program (fee waiver) for employee or qualified dependent

See our benefits page for comprehensive information on our robust benefits package.

THE IDEAL CANDIDATE

San Diego State University is seeking a dynamic, ambitious leader with extensive budget and management experience. The ideal candidate will have superior professional standards and an exemplary work ethic, along with the ability to effect change to advance the mission of the university. They will possess superb communication skills essential to work collaboratively and effectively across academic units and within the office. They will have the ability to coordinate many tasks, often under pressure and time constraints. The ideal candidate is decisive and equally strong in task-orientation and people-orientation. They adapt and learn quickly, exhibiting a strong desire to continue to learn. The ideal candidate is committed to building on San Diego State University's excellence.



SAN DIEGO STATE UNIVERSITY

Now in its 120th year, San Diego State University can take pride in more than a century of achievement in education, research and service. SDSU ranks in the top 10 for students studying abroad and for diversity; Forbes, Fortune and U.S. News & World Report rank SDSU among top 25 in the nation for entrepreneurship; and the university has produced 85 Fulbright student scholars in the past decade. Renowned for its academic excellence, the university is home to top-ranked graduate programs and offers 91 undergraduate majors, 76 master's programs and 23 doctoral degree programs.

HOW TO APPLY

You are encouraged to apply for this opportunity by clicking [here](#), and selecting the Director of Academic Resources posting or searching for Job ID #6528. Upon clicking apply now, applicants will be prompted to provide basic contact information, a letter of application, and resume.

You may contact Catherine Love, Associate Human Resources Director, at clove@sdsu.edu or (619) 594-5248 with any inquiries.

San Diego State University is an equal opportunity employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, gender identity and expression, marital status, disability, pregnancy, medical condition, or covered veteran status.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the California State University (CSU). Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for this position.

