



San Diego State University

Business and Financial Affairs

San Diego State University
5500 Campanile Drive
San Diego, CA 92182-1620
Tel: 619-594-5631
Fax: 619-594-6022
Email: awongnickerson@sdsu.edu

Agnes Wong Nickerson
Vice President and CFO

MEMORANDUM

DATE: November 16, 2022

TO: Adela de la Torre
President

FROM: Agnes Wong Nickerson *AWN*
Chair, President's Budget Advisory Committee

SUBJECT: President's Budget Advisory Committee
Recommendation of November 10, 2022

Attached is the recommendation from the President's Budget Advisory Committee (PBAC) meeting on November 10, 2022 for approval of 2022/23 one-time funding requests totaling \$10,963,190.

Supporting materials are attached for your information. I recommend your approval.

If you have any questions, please let me know.

Attachments

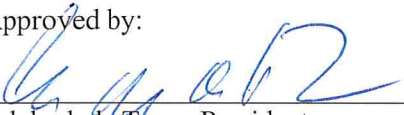
PRESIDENT'S BUDGET ADVISORY COMMITTEE
November 10, 2022

RECOMMENDATION

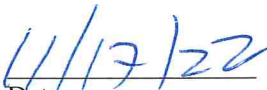
Approve 2022/23 one-time funding requests:

Division	Request	One-Time
CrossDiv	2023 Summer Classrooms	1,163,190
DRI	Emergency Staffing	750,000
AA	Enrollment Growth Spring	550,000
INSTIT	Staff 1x Compensation	5,000,000
IT	MySDSU Implementation	3,500,000
Total		10,963,190

Approved by:



Adela de la Torre, President



Date

President's Budget Advisory Committee
Meeting Minutes
November 10, 2022

Voting Members Present	Area Budget Reps Present:	Staff Present:	Guests Present:
Agnes Wong Nickerson Brittany Santos-Derieg Hala Madanat Jerry Sheehan Bann Attiq Mat Schulze Wil Weston Gregorio Ponce Nola Butler-Byrd Shawki Moore Adrienne Vargas	Crystal Little David Fuhriman Amanda Wilson	James Frazee Katie Robinson Satish Sharma Nance Lakdawala	

Voting Members Absent:	Area Budget Reps Absent
Cassie Aaron Hector Ochoa Janie Chang	Rashmi Praba Mary Anne Kremicki

I. Call to order

- **Call for amendments to agenda** – Agnes Wong Nickerson called the meeting to order at 2:00 p.m. Agnes asked if there were any amendments to the agenda but there were none.

II. Information Items

- None

III. Action Items

- **Approve 1x Funding Requests** – Gregorio asked if Agnes could share the UR&P recommendations emailed from Wil. Crystal displayed the memo (see attached). Wil explained UR&P is requesting a scoped-down proposal on the DRI emergency staffing request. The breadth of the ask is too much given other staffing needs and they are asking for 1x funding for ongoing costs. Hala said DRI is currently funded at a very low level. Events management is an immense undertaking and they are relying on their AVPs to do this work. One example is the student symposium which is very time consuming. They only have two administrative assistants for the entire division. Much of the work generates revenue for the university. Nola asked if the student symposium should be given to Student Affairs. Hala

said they do collaborate with Student Affairs but the symposium is a research endeavor. Hala and Agnes are working on the return to the F&A to pay for ongoing costs. Agnes said DRI is doing a lot of great work to advance SDSU to the R1 status and we don't want to assume we know what is best for that division. Gregorio said this is a division of the university, not a college. Mat asked if there is a problem spending more than we have budgeted. Agnes said we have \$8M in reserves and can use some of it. Crystal said we are also anticipating additional revenue over budget in the current year due to conservative planning. Wil said that DRI is an optics situation. Agnes said one of the problems for the colleges is there are funded positions but we are not able to recruit staff. Hala said we would have to push more work onto our faculty. We are asking for a 1x investment. Jerry said the investment in research brings in more money for the university.

Mat is worried about the price tag for mySDSU. Jerry said for mySDSU, we started the implementation before the pandemic and then lost 55 staff so had to rely on consultants. That was why the timeline was elongated. The system benefits are outstanding. We were able to grant \$400M in financial aid that we wouldn't have been able to grant. Gregorio moved to recommend to the president approval of all the funding requests, Mat seconded, and the motion passed with one abstention.

IV. Reports

- **No updates**

V. Watch List

- **COVID-19** – No update.
- **Deferred Maintenance** – No update.

VI. New Business

- **2023/24 Budget Planning Timeline** – Crystal displayed the budget timeline (see attached). Gregorio asked if we could get a copy of the timeline. Crystal said yes, and it will soon be available open budget website.
- **Budget Update and Potential New Fee** - Agnes said the CSU CFOs met yesterday and received a budget update. Our enrollment is down about 7% across the system. Hopefully it won't impact the 5% state compact increase. We probably won't have an increase beyond that. We are planning 2023-24 in a conservative way and won't have much discretionary dollars. Wil is concerned about a lack of 1x funding for book collection. Agnes said some items that are critical will still be funded.

Crystal and Katie gave a presentation on a potential fee. They are trying to collect feedback. We are looking at the cost of education per FTES which is \$16,000. The state only covers \$8,000 per student up to the target and \$0 for non-resident students. Nola asked about the non-resident students. Katie

responded any student out of state or country. Crystal talked about the potential non-resident fee. It would only affect new students. They would pay an added \$1,000 per year until they obtain their degree for Cohort 1. Cohort 2 would pay \$2,000 per year and Cohort 3 would pay \$3,000 per year. Proposed uses of the fee are financial aid (25%), research and infrastructure (40%), and academic support (35%). Nola asked about the impacts of enrollment. Crystal said we would not be displacing any of our resident students. It could have some impact on non-resident students but we would still be competitive. Nola asked what A.S. thinks about this potential fee. Shawki said we have seen these presentations at our council meetings and he has shared his concerns. He wants to see a greater allocation to financial aid and to make sure none of our resident students are displaced. A good addition to the fee would be to be able to add more diversity to the academic support positions. Wil asked if the universities we are comparing ourselves to are really our peer group. Katie said these are all systemwide rates and don't pertain to individual universities. Brittany said we looked at the market of where students who want to come to SDSU are also thinking about going or enroll if they don't come to SDSU. Mat asked why we are phasing in the fee. Crystal said we wanted to give students time to plan their finances, and we don't know the impact of the increase on enrollment and the phased approach gives us time to evaluate. Bann asked what the blue line represents on the chart. Katie responded Cohort 3. Nola would like to see a table of how we compare to the other CSU universities and what would be the affect. Agnes said we are doing some modeling to see what works. Bann said inflation should be reflected. Crystal said it would be.

VII. Reminder

- **Next Meeting Date** – Meeting adjourned at 3:15 p.m. Our next meeting will be December 2, 2022 at 2:00pm. Via Zoom.



November 9th, 2022

To: President's Budget Advisory Committee (PBAC) & PBAC Chair VP Agnes Wong Nickerson

CC: SDSU Senate Officers

From: Wil Weston, Chair, SDSU Senate University Resources and Planning Committee (URP)

Re: 1x Funding Requests for the Meeting Nov. 10th, 2022

The Senate's University Resources and Planning Committee, in its advisory capacity, considered and is providing feedback to the President's Budget Advisory Committee (PBAC) on the following proposed Funding requests.

- a) Enrollment Growth – Spring. There was broad support for providing funds to cover instructional costs due to FTES enrollment growth costs higher than what was originally projected. **URP Supports.**
- b) Cross Divisional- 2023 Summer Classrooms. There was tremendous excitement and support for this proposal. URP also encourages that the Vice President for Information Technology share this as an information item with the Senate, who we think will be delighted to hear of these upcoming improvements. **URP Supports.**
- c) Institutional- Staff 1x Compensation. There was agreement that this needs to be approved. **URP Supports.**
- d) IT- my.SDSU Implementation. There was concern about the initial planning process for the implementation of the PeopleSoft Campus Solutions. The committee understands the challenges surrounding the data migration portion of this migration; URP looks forward to the project's completion. The committee also wishes to thank Jerry Sheehan, Vice President for Information Technology for attending the committee meeting and addressing our concerns. **URP Supports.**

- e) DRI- Emergency Staffing. There were serious concerns about funding this proposal as presented. Several of the committee members agreed that bridge funding for the AVP for Innovation (a recent vacancy previously funded through AA) was a reasonable request. The bridge funding for the additional new positions was not presented within the context of our current staff shortages; the committee considered this additional ask premature and worrying because of the already large number of existing campus staff shortages that are unaddressed. Furthermore, there was the consideration that a few of these positions (e.g. Event Coordinator & Videographer) could be fulfilled by existing staff and Administrative Units until base funding is available. URP, in its advisory capacity, recommends that a scoped-down PBAC proposal for these DRI positions be made instead. A vote was taken on recommending a narrower, more limited proposal was as follows: 9 YES for a narrower proposal, 1 NO, and 3 Abstain. **URP does not support the proposal as presented and recommends a scoped-down proposal.**

resident students. Katie responded any student out of state or country. Crystal talked about the potential non-resident fee. It would only affect new students. They would pay an added \$1,000 per year until they obtain their degree for Cohort 1. Cohort 2 would pay \$2,000 per year and Cohort 3 would pay \$3,000 per year. Proposed uses of the fee are financial aid (25%), research and infrastructure (40%), and academic support (35%). Nola asked about the impacts of enrollment. Crystal said we would not be displacing any of our resident students. It could have some impact on non-resident students but we would still be competitive. Nola asked what A.S. thinks about this potential fee. Shawki said we have seen these presentations at our council meetings and he has shared his concerns. He wants to see a greater allocation to financial aid and to make sure none of our resident students are displaced. A good addition to the fee would be to be able to add more diversity to the academic support positions. Wil asked if the universities we are comparing ourselves to are really our peer group. Katie said these are all systemwide rates and don't pertain to individual universities. Brittany said we looked at the market of where students who want to come to SDSU are also are thinking about going or enroll if they don't come to SDSU. Mat asked why we are phasing in the fee. Crystal said we wanted to give students time to plan their finances, and we don't know the impact of the increase on enrollment and the phased approach gives us time to evaluate. Bann asked what the blue line represents on the chart. Katie responded Cohort 3. Nola would like to see a table of how we compare to the other CSU universities and what would be the affect. Agnes said we are doing some modeling to see what works. Bann said inflation should be reflected. Crystal said it would be.

VII. Reminder

- **Next Meeting Date** – Meeting adjourned at 3:15 p.m. Our next meeting will be December 2, 2022 at 2:00pm. Via Zoom.

**San Diego State University
2023/24 Initial Budget Process**

I.	Budget Updates sent by VP BFA to faculty and staff	July 2022 – June 2023
II.	Budget Town Hall	October 2022
III.	Vice Presidents and President discuss general budget issues (e.g., availability/reduction of funding from state and CSU, status of revenue initiatives and cost containment initiatives), critical divisional support needs, and support of strategic initiatives	October 2022 – May 2023
IV.	BFA provides best estimate of base and one-time funds available for allocation or reduction in 2023/24 to VPs and President based on available information	November 2022
V.	Divisions conduct internal budget planning for non-discretionary base and one-time funding needs in 2023/24	November 2022 – January 2023
VI.	Budget Town Hall	Spring 2023
VII.	2023/24 divisional budget plans/requests due to Budget & Finance	2/17/2023
VIII.	Vice Presidents share their 2023/24 divisional non-discretionary budget needs with the President and VPs (First draft) including available internal resources	COVP 2/27/2023
IX.	Vice Presidents review divisional needs and prioritize divisional budget requests with the President and VPs. Revise the requests to a manageable list to be shared with PBAC (Second draft)	COVP 3/6/2023 COVP 3/13/2023

¹ Auxiliary Budgets are discussed to provide information on overall university resources. Auxiliary budgets are set based on the codified budget process of the individual auxiliary and in compliance with the corresponding legal and regulatory framework of the auxiliary.

**San Diego State University
2023/24 Initial Budget Process**

X.	<p>UR&P and PBAC meet to discuss the divisional non-discretionary budget needs (detailed write-ups provided) First half of all divisions</p> <p>Second half of all divisions</p>	<p>URP 3/14/2023 PBAC 3/16/2023</p> <p>URP 3/28/2023 PBAC 3/30/2023</p>
XI.	<p>BFA updates best estimate of base and one-time funds available for allocation or reduction in 2023/24 to VPs and President based on available information</p>	<p>March/April 2023</p>
XII.	<p>Vice Presidents and President review the revised divisional budget plans and budget requests taking into consideration inputs from UR&P and PBAC, and prioritize the budget requests as needed to match the available funding (third draft).</p>	<p>COVP 4/17/2023 COVP 4/24/2023</p>
XIII.	<p>UR&P and PBAC review the revised consolidated divisional budget plans and proposed budget requests (third draft)</p> <p>PBAC recommends to President who approves the budget plan and authorizes the allocation and/or reductions to divisions</p>	<p>UR&P 5/9/2023 PBAC 5/11/2023</p> <p>PBAC 5/25/2023 (hold)</p>
XIV.	<p>Budget Town Hall</p>	<p>Mid/Late May 2023</p>

¹ Auxillary Budgets are discussed to provide information on overall university resources. Auxillary budgets are set based on the codified budget process of the individual auxillary and in compliance with the corresponding legal and regulatory framework of the auxillary.