

PRESIDENT’S BUDGET ADVISORY COMMITTEE
December 13, 2018
MINUTES

Voting Members Present:	Area Budget Reps Present:	Staff Present:	Guests Present:
Tom McCarron Adrienne Vargas Steve Welter Christy Samarkos Brittany Santos-Derieg Chris Thomas Joe Johnson Donna Conaty Cezar Ornatowski	Radmila Prislin Agnes Wong Nickerson Tony Chung	Crystal Little Nance Lakdawala	Mehrnoush Jamshidi

Voting Members Absent:	Area Budget Reps Absent:
Marcie Bober-Michele	Leslie Levinson

I. Call to order - VP McCarron called the meeting to order at 2:00 p.m. Provost Johnson asked about a \$300,000 request for staffing needs. The general funding was approved last year but BRAT created a recommendation for specific positions. The COVP group also recommends approval. Director Little distributed the attachment. This will be added to the agenda under voting items.

II. Information Items

- **Mission Valley** –
 - President de la Torre emailed a memo today about the CEQA process.
 - Training will be conducted next week.
 - Our CEQA attorneys will help us with this project.
 - StratComm will send regular communications.
 - City is conducting an RFP process for consultant to help with negotiating the contract with SDSU.
 - CEQA process will include open forums.
 - We are putting together teams and including the chancellor’s office.
 - We are triaging requests from contractors, etc.
 - Interviewing real estate attorneys to assist with Mission Valley purchase and sale agreement.
 - Finalizing right of entry to the site.
- **Student Fees (Attachment 1)** – A spreadsheet which is difficult to print was emailed with the PBAC agenda. Page 8 shows how we compare to other CSU campuses. There are other fees being proposed. We want to manage our fees more holistically. Some fees are from 30 years ago. Any fees going forward should

include a higher education price index (HEPI) inflation. 50% of fees will now be allowed with SUG effective 2019. Our campus fee advisory committee discusses all of these fees.

- **January 31st Joint PBAC/AR&P/BRAT Meeting** – VP McCarron distributed the policy on reserves that was discussed by the BOT in 2017. Policy target is maintaining 5-6 months of operating costs in reserve (based on national standards). We are currently in the 4-month range before encumbrances. This is just for information. If we decide on a building project, the applicable funding would be transferred into capital funding. It would be good to have detailed information on the encumbrances. We will have more discussions and come up with a draft agenda. Everyone should be prepared to talk about their budgets and resources. Provost Johnson asked if we can see what was discussed last year and what we may talk about this year. We need to share campus' top priorities. AR&P will ask each division to prepare their budgets and present on January 24th. Everyone wants to see the budgets in advance. Nance will increase the January 31st meeting to 2 hours.

III. Reports – No update

IV. Watch List

- **Master Plan Costs** – No update
- **Graduation Initiative 2025**– No update
- **IT Governance** – No update
- **Infrastructure (electrical/steam)** – No update
- **Mission Valley** – Affordable housing alone will help attract and retain faculty, staff and students.

V. 2018/19 Funding Requests – 18/19 PBAC Allocation of \$300,000 for Staff – Members said this request is urgent because we will lose staff as they are currently only temporarily funded. After some discussion, Dr. Bober-Michele moved and VP Welter seconded on approving the five positions as recommended by BRAT. The motion passed unanimously.

VI. New Business – Next Meeting Date – JOINT MEETING January 31, 2018 at 2:00 p.m. at Tula Conference Room.