

President's Budget Advisory Committee
Meeting Minutes
October 15, 2020

Voting Members Present	Area Budget Reps Present:	Staff Present:	Guests Present:
Hector Ochoa	Rashmi Praba	Jessica Rentto	Adela de la Torre
Agnes Wong Nickerson	Crystal Little	Dana Smith	Bill Tong
Tom McCarron	David Fuhriman	Nance Lakdawala	
Brittany Santos-Derieg	Crystal Little		
Nola Butler-Byrd	Mary Anne Kremicki		
Christian Holt	Sheryl Necochea		
Khaled Morsi			
Wil Weston			
Luke Wood			
Cassie Aaron			
Khaled Morsi			
Sherry Ryan			

Voting Members Absent: **Area Budget Reps Absent**

Adrienne Vargas
Hala Madanat
Jerry Sheehan
Cyndi Chie

I. Call to order

- **Call for amendments to agenda** – Interim VP Wong Nickerson called the meeting to order at 2:00 p.m. She asked if there were any amendments to the agenda but there were none.

II. Information Items

- **PBAC 2021/22 Timeline (Attachment 1)** – President de la Torre and Interim VP Wong Nickerson sent a budget update to faculty and staff on October 12th. It has the most current budget information. We need to start thinking about next year's budget cycle and would like to get your input on the timeline. Interim AVP Little walked everyone through the time line which has continuously become more collaborative in the past few years. A strategic planning activity for budget planning has been added. Interim VP Wong Nickerson said we have until May to develop the plan. Dr. Butler-Byrd said it would be nice to integrate the state budget update in the timeline. Interim AVP Little displayed the budget comparison timeline. The state has been estimating the deficits will be a 3-year problem.

- **Enrollment Update/Faculty Searches** - Provost Ochoa provided a brief overview. Undergraduate - 475 more students this semester. Graduate - 73 more students. Up 550 in headcount. California residents - up 4%. International/out of state down 10.4%. We are much better than the national average which is down 4% in undergraduates. Thanks to everyone who helped contact the students. Community colleges are down 22%. Provost Ochoa met with each SDSU college to review faculty resources and distribution. They are planning for recruitment. Next year's enrollment will most likely be worse because freshmen have not been able to visit colleges. We need to do extensive recruitment. President de la Torre thanked everyone for their efforts.
- **2021/22 Budget Strategies**

Early Exit Program - Interim AVP Wong Nickerson said we balanced the budget for this year but used one time solutions. We need to develop permanent solutions. One initiative is the Early Exit Program. AVP Rentto gave an update:

- Open to CalPers retirement eligible employees.
- 6-month salary incentive with minimums and maximums.
- Program open until the end of October.
- Set aside funding for initial departure and vacation accruals.
- We have received 140 applications.
- Based on capping 211 participants.
- 127 have been approved so far.
- Human Resources makes sure they are eligible.
- 4 applications pending.
- 9 employees ineligible or rescinded application.
- HR provides employees with separation agreement.
- Agreement execution commits to participating in program.
- Given 14 days to review and sign the agreement.
- 102 signed agreements received so far.
- Have caps per bargaining unit and have received caps on units 2, 6, 7, 8, and Confid.
- Maintaining a wait list.
- Reduction in force program is the intent.
- We do recognize some critical needs that will be backfilled. The process is in development.

Dr. Morsi asked if employees understand "resign" instead of "retire". AVP Rentto will coordinate with HR and StratComm to review what we have been sending. Employees don't have to "retire" now but CalPers gives a timeframe in which they must retire. AVP Rentto is working with Johanna Brooks and Faculty Advancement to help faculty. They are providing informational meetings. Dr. Butler-Byrud asked about the demographics of those separating and those remaining on campus. AVP Rentto responded we haven't done any

reporting on it yet but will report on that later. Director Fuhriman asked the budget impact so far. AVP Rentto replied we estimating about \$17M in salary savings in the year but we can provide more accurate figures later.

Revenue Generation - The Tiger Team is still meeting. Dr. Tong is working on a summer enrollment project. Meeting with Associate Deans weekly to encourage them to offer the same courses as last summer plus some new ones. Saw a big jump in sciences. Looking at a few different approaches. Would like to offer more lab courses, online and in person courses. Targeting existing, transfer, and first time freshmen. Prioritizing courses - bottleneck courses are at the top. Dr. Morsi said a lot of faculty have produced online courses which are valuable. Can we capitalize on that? Dr. Tong said we can take advantage of that. Dr. Morsi asked can we build on this item and offer to outside organizations. President de la Torre said there are opportunities through Global Campus. Interim VP Wong Nickerson mentioned all the different committees are still working on revenue generation.

- **Budget Town Hall** - To be held on October 29th at 2pm. There will be a high level review of this year's budget and we will spend more time talking about the process, permanent solutions, fund balance, what the numbers mean and where did they come from. We have been receiving questions from individuals and Senate, and will post a Q&A on the website. We will send a reminder of the town hall with the Zoom link.

III. Reports

- **Revenue Report (Attachment 2)** - We took a very conservative approach but the actual came in stronger. AVP Little talked about revenues. We budget 70% of revenues in base and 30% for one-time. Last year we had \$26M in one-time revenue. We have gone through fall census so we have more accurate numbers. We do have some higher un-collection figures. Dr. Ryan asked about revenue generation. AVP Little said it is just about 40% of the operating fund.

IV. Watch List

- **COVID-19** - No update.
- **Deferred Maintenance** - No update.

V. New Business - None

VI. Reminder

- **Next Meeting Date** – Budget Town Hall on October 29, 2020 at 2:00 p.m. via Zoom. President thanked everyone for their efforts and we will continue to have some robust discussions about the budget. Meeting was adjourned at 3:01 p.m.