

President's Budget Advisory Committee
Meeting Minutes
March 12, 2020

Voting Members Present	Area Budget Reps Present:	Staff Present:	Guests Present:
Hector Ochoa Steve Welter Agnes Wong Nickerson Christy Samarkos Nola Butler-Byrd Mark Reed Jerry Sheehan Mark Wheeler Luke Wood Adrienne Vargas Khaled Morsi Debra Bertram Sherry Ryan Rebecca Lewison Tom McCarron Cassie Aaron	Radmila Prislín Crystal Little David Fuhriman Rashmi Praba	Leslie Levinson Nance Lakdawala	
Voting Members Absent:	Area Budget Reps Absent		
Kyla Blaylock Brittany Santos-Derieg	Tony Chung		

I. Call to order

- II. Call for amendments to agenda** – Interim VP Wong Nickerson called the meeting to order at 2:05 p.m. She asked if there were any amendments to the agenda but there were none.

III. Information Item

Budget Update - Agnes said we are spending a lot of time managing the coronavirus and we need to discuss it at this meeting. There are a lot of messages being distributed from campus to prepare and plan for COVID-19. Campus has been in planning mode for weeks now. We have activated Level I of the EOC which is the lowest level. This pandemic is something we haven't had to deal with before. Risk is low right now. There are no cases on campus. We have been

managing it very closely, looking at instructional continuity, etc. It is important not to panic. We have good planning in place.

We are in an unusual budget environment with a lot of uncertainty. The state budget is less certain than before. The stock market is diving and capital gain revenue will suffer. The Proposition 13 General Bond did not pass so we will not receive that additional funding. The Governor has been setting aside some rainy day funds so hopefully he will use them. We won't know what the state budget is until May or June.

There is uncertainty with enrollment. We have canceled our Explore open house and recruiting which will affect enrollment. Fundraising might be halted. Fewer people will be on campus so food service will suffer. Campus is spending more money by bringing international students back and conducting more deep cleaning. There will be more unknown costs.

We need to be very conservative about our budget cycle. We would like to suggest completing the budget cycle in August or September. We will know how many students will be coming to campus, and we will know our budget. We would like to postpone the budget requests and look at committed funds to see if we can wait a bit longer. Dr. Wheeler asked if we should still meet and keep discussing allocations. Provost Ochoa said it would be helpful to wait until May or June to see where we are at. We may need to make some academic and cost saving decisions. We are checking into accreditation factors as well. VP McCarron suggested keep these meetings scheduled to provide updates. Factors will keep changing. Provost Ochoa said we may need to talk about budget reductions. Interim VP Wong Nickerson said May 1 we will know the intent to enroll. May 10th is the release of the May Revise. Dr. Butler-Byrd said students are wondering about the student success fee events for which they have paid out of pocket. AVP Prislín will get back to Dr. Butler-Byrd about that. The final governor's budget will be released in June unless it is delayed. The Chancellor's Office will send its "B" letter in July or August. Dr. Lewison said we have to ask the divisions to continue to refine their requests. AVP Prislín said we will honor our current commitments. AR&P reviewed half of the funding proposals yesterday. Dr. Reed said there is \$9.5M in one-time and \$1.5M in base budget committed. Agnes said we have committed but we will take another look in this difficult time. CFO Fuhriman likes the idea of the divisions reprioritizing their requests. Housing will be affected but that is separate funding. The university will continue to operate. Some students will still stay. We may need to look at budget cuts and efficiencies. AVP Prislín said summer enrollment hit 54% of the target in first week which is a really good response.

It was decided we will send priorities back to divisions for reviewing them again. Dr. Lewison said maybe the AR&P format can be changed during this time as well – what is their purpose? Dr. Reed said this is an opportunity to rethink the purpose. Some staff members are concerned about their health and are being referred to Employee Relations.

VP McCarron mentioned the Board of Trustees meeting is in a state of flux. The agenda is supposed to be posted tomorrow. They will probably have one day meeting. We are unsure if Mission Valley will be on the agenda.

IV. Reports

- None

V. Watch List

- **COVID-19** – No update
- **Graduation Initiative 2025** – No update
- **IT Governance** – No update
- **Infrastructure (electrical/steam)** – No update
- **Mission Valley** – No update

VI. 2020/21 Budget Requests – Discussion postponed

- **2020/21 Consolidated Budget Proposals (Attachment 1)**
- **President's Office (Attachment 2)**
- **Diversity and Innovation (Attachment 3)**
- **Business and Financial Affairs (Attachment 4)**
- **University Relations and Development (Attachment 5)**
- **Cross Divisional (Attachment 6)**
- **Capital Projects (Attachment 7)**

VII. New Business

- None

VIII. Reminder

- **Next Meeting Date – April 16, 2020 at 2:00 p.m. in MH 3318.**
Meeting adjourned at 2:45 p.m.