



**SAN DIEGO STATE
UNIVERSITY**


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Agnes Wong Nickerson
Interim Vice President and CFO

MEMORANDUM

DATE: July 1, 2020

TO: Adela de la Torre
President

FROM: Agnes Wong Nickerson
Chair, President's Budget Advisory Committee 

SUBJECT: President's Budget Advisory Committee
Recommendation of June 18, 2020

Attached are two recommendations from the President's Budget Advisory Committee (PBAC) meeting as of June 18, 2020 for approval of 2020/21 divisional base and one-time funding requests.

PBAC approved three discretionary requests totaling \$905,303. In addition, committed requests totaling \$11,083,846 were previously identified and are included. Due to the uncertainty of the FY2021 budget, there are discretionary base requests of \$2,704,564 and discretionary one-time requests of \$20,296,102 being placed on hold.

Supporting materials are attached for your information. I recommend your approval.

If you have any questions, please let me know.

Attachments

PRESIDENT'S BUDGET ADVISORY COMMITTEE
June 18, 2020

RECOMMENDATION

Approve 2020/21 funding requests approved by COVP:

2020/21 COVP Approved Committed Base and One-Time Requests

Division	Request	Base	One-Time	Total
AA	Tenure and Promotion	495,000		495,000
AA	Enrollment Growth Funding (\$5.6M total with \$2.8M initial and \$2.8M balance in fall 2020)		2,800,000	2,800,000
AA	FERP Funding (year 2 first cohort; year 1 second cohort)		2,000,000	2,000,000
GRA	Interim Research Endowment Supplement	300,000	300,000	600,000
IT	EAB Navigate Advising System		277,280	277,280
SACD	ADA Mandatory Accommodations		526,566	526,566
SACD	Continued Operations for Diversity	360,000		360,000
BFA	Project Delivery Team (balance of 2019/20 approved request)	375,000		375,000
CROSS-DIVISIONAL	SDSU Research Foundation Relief of Cost Shifting (Research Compliance)		650,000	650,000
CROSS-DIVISIONAL	Worker's Compensation/Property Insurance Access Control Replacement/Upgrade (balance of 2019/20 approved request)		900,000	900,000
DM	Hazardous Waste Removal-SFM Corrections		1,600,000	1,600,000
DM			500,000	500,000
Total		1,530,000	9,553,846	11,083,846

Approved by:



7 / 6 / 2020

Adela de la Torre, President

Date

PRESIDENT'S BUDGET ADVISORY COMMITTEE
June 18, 2020

RECOMMENDATION

Approve 2020/21 one-time funding requests approved by PBAC 6/18/20:

2020/21 PBAC Approved Discretionary One-Time Requests

Division	Request	Base	One-Time
AA	Faculty Support		300,000
AA	AA/SDSU University Senate 19/20 Budget		204,615
AA	AA/SDSU University Senate 20/21 Budget		146,258
IT	DIGARC - Catalog and Curriculum Management Systems		254,430
Total			905,303

Approved by:



7/6/2020

Adela de la Torre, President

Date

**President's Budget Advisory Committee
Meeting Agenda**

June 18, 2020

Via Zoom Call

[Join Zoom Meeting](#)

ID: 95770275010

[46-558-8656US\) +1 61](#)

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I. Call to order

- Call for amendments to agenda

II. Information Item

- 2020/21 Budget Update
- 2020/21 PBAC Proposals Update
- Enrollment Update

III. Reports

IV. Watch List

- COVID-19
- Graduation Initiative 2025
- IT Governance
- Infrastructure (electrical/steam)
- Mission Valley

V. 2020/21 Discretionary Funding Requests

- AA 1x Budget Proposal – University Senate (Attachment 1)
- AA 1x Budget Proposal - Faculty Support (Attachment 2)
- ITD 1x Budget Proposal – DIGARC (Attachment 3)

VI. New Business

VII. Reminder

- Next Meeting Date – July 23, 2020 at 2:00 p.m. via Zoom call



PBAC

Budget Request Form

Request Date: 11/19/2019
Requestor Name: Mark R. Wheeler

Proposal Title: AA/SDSU University Senate Budget

Proposal Category:

- Divisional Choose an item. Cross Divisional
 Deferred Maintenance and Capital Projects

Proposal Background/Description:

2019-20 Annual budget for the SDSU University Senate. Please see attached budget request.

Budget Request:

- Base Request** **Amount** \$Click or tap here to enter text.

Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):
Please see attached budget.

- One-Time Request** **Amount** \$204,615

Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):

Senate AY 2019/20 Budget Request Overview

Release Time (units)	\$157,430
Stipend for Senate Secretary	\$15,000
Operational	\$14,860
Hospitality (Foundation)	\$7,325
Teaching Excellence Award Stipend	\$10,000
Total Request	\$204,615

Are matching (additional) funds available for this request? Will this request result in cost savings / efficiencies? If so, please explain.

No.

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

Is this a multi-year funding request? If so, please explain.

Yes. We would hope the SDSU University Senate would be funded in perpetuity.

What is the objective of this proposal and how will you evaluate progress in achieving this objective? A report may be requested to demonstrate how funds were used and if the objective of the proposal was met.

The objective of this proposal is to ensure that the SDSU University Senate is funded adequately to its mission, a mission crucial to shared governance at SDSU.

How does this proposal benefit students?

The SDSU University Senate is essential to the well-being and the flourishing of all SDSU students.

How does this proposal help to advance the institution?

As the chief policy making body for SDSU, and as the delegate assembly charged with the well-being and thriving of the SDSU community, the SDSU University has always been and shall always be essential to the advancement of SDSU.

Is this request time sensitive? Explain why funding is needed at this time.

The funding is essential for the ongoing success of the Senate.

Is this a critical need? If so, please explain. If funding is not available at this time, what alternatives are available to accomplish similar goals?

Without this funding, the Senate will cease to exist.



PBAC

Budget Request Form

Request Date: 6/18/2020
Requestor Name: Wil Weston, SDSU Senate Chair

Proposal Title: SDSU University Senate Budget for AY 2020-21

Proposal Category:

- Divisional Choose an item.
- Cross Divisional
- Deferred Maintenance and Capital Projects

Proposal Background/Description:

This is the third revision of the AY 20/21 SDSU University Senate budget. The initial budget was submitted in fall 2019 by Past Senate Chair Mark Wheeler as a base-funded budget request designed to cover the Senate's expenses, with special emphasis on fair compensation for officers and committee chairs for the significant work they do on behalf of the senate to support a real shared governance structure at SDSU. After the fall 2019 PBAC budget meeting, Chair Wheeler submitted a greatly reduced budget under duress after he was told he must cut the budget in half. Chair Wheeler continued to work with the other Senate Officers and Provost Ochoa to try to get a reasonable budget established before AY 19/20 ended. Recently, current Senate Officers held two budget planning/negotiation meetings with Provost Ochoa and AVP Prislín in early June 2020 to finalize the AY 19/20 budget.

Politically, it is difficult for the Senate to have the autonomy it needs to truly fulfill its important role in shared governance because SDSU has historically funded the Senate in piece-meal fashion, and largely with one-time funding that must be renegotiated each year, which in turn creates a scenario where the Senate must justify its existence and its cost to Academic Affairs every year, while simultaneously competing with all academic programs for funding. In this reality, the Senate is pitted against the colleges as a competitor for resources, while at the same time, Senate leadership is forced to spend value time justifying its existence and the work done during a lengthy budget process each year. As Senate leadership, we reject this dynamic. Not only is it unhealthy, but it suggests that university leadership does not support that idea of true shared governance.

Therefore, the Senate requests that this reduced budget be funded through base monies, and not through one-time funds. Additionally, we feel that the Senate and its mission are better supported when the Senate is funded as a separate entity, not tied to Academic Affairs. However, we understand that with uncertainty relating to the State budget in relation to the public health crisis, and subsequent delays in the budget approval process that were outside of the control of the Senate, this is not possible for AY 20-21. The Senate hopes it is obvious why

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

the Senate--the principal means of shared governance at SDSU and the sole legitimate legislative body on campus--ought to be funded through base monies.

Senate Officers are submitting this third revised budget, which takes into consideration the pandemic's community health and economic impacts. This revised/reduced budget includes some additional costs because of the following three critical issues:

- 1) In spring 2020, the Senate voted to add the position of Senate Treasurer, which was approved by President de la Torre and become university policy. The funding for this new Senate Officer is included in this budget.
- 2) Historically, the Senate typically does not work or meet during the summer. However, because COVID-19's ongoing public health and economic crises necessitate that the Senate work this summer, this budget includes new expenses related to this work.
- 3) The need to promote equity amongst standing committee chairs.

Budget Request:

Base Request **Amount \$0**

Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):
Please see attached budget.

One-Time Request **Amount \$146, 258**

Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):

Cost Summary for AY 20-21	
Release Time @ CSU Replacement Cost (\$ 6,055)	\$108,990
Stipend for Senate Secretary	\$15,000
Stipend for Senate Treasurer (New Position)	\$15,000
Summer 2020 Expenses	\$10,033
Operational	\$10,860
Hospitality	\$1,375
Subtract Available Carry Forward	\$15,000
Total Budget Request	\$146,258

SDSU - Release Time (units)				
	AY 2020/2021			
Position	Fall	Spring	Total AY	\$ for AY
Senate Chair	0	0	0	\$0
Senate Vice Chair	0.4	0.4	0.8	\$24,220

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

Senate Secretary	0	0	0	\$0
Senate Treasurer	0	0	0	\$0
Parliamentarian	0	0	0	\$0
AP&P Chair	0.2	0.2	0.4	\$12,110
UR&P Chair	0.2	0.2	0.4	\$12,110
CCE Chair	0.2	0.2	0.4	\$12,110
FA Chair	0.2	0.2	0.4	\$12,110
CBL Chair	0.2	0.2	0.4	\$12,110
UCC Chair	0.2	0.2	0.4	\$12,110
DEI Chair	0.2	0.2	0.4	\$12,110
Total*	1.8	1.8	3.6	\$108,990

*\$108,990 is a 69% decrease from AY 19/20.

Summer Expenses	
Senate Vice Chair (Pandemic Response Work).	\$10,033
Total	\$10,033

Operational Costs					
	AY 20/21	Δ	AY 19/20	Δ	AY 18/19
Travel	\$3,500	0%	\$3,500	-11%	\$3,915
Office Supplies	\$2,000	0%	\$2,000	5%	\$1,913
IT Equipment	\$3,000	0%	\$3,000	100%	\$0
TNS (Telecom)	\$360	0%	\$360	9%	\$330
Room Rentals	\$1,050	0%	\$1,050	200%	\$350
Senator Training/Resource Materials	\$0	-100%	\$1,000	100%	\$0
Senate Officer Professional Development	\$0	-100%	\$3,000	100%	\$0
Staff Professional Development	\$700	0%	\$700	100%	\$0
Miscellaneous	\$250	0%	\$250	100%	\$125
Total	\$10,860	-27%	\$14,860	124%	\$6,633

Hospitality Costs					
	AY 20/21	Δ	AY 19/20	Δ	AY 18/19
Water for Senate Mtgs	\$300	0%	\$300	15%	\$260
Coffee for SEC	\$175	0%	\$175	12%	\$156

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

Coffee/Senate Forums/SGDG	\$400	0%	\$400	22%	\$328
Fac/Staff Lunches/Deliberation circles with officers	\$0	100%	\$3,500	8%	\$3,253
Recognition Plaques	\$300	0%	\$300	9%	\$275
Miscellaneous Hosting Expenses	\$200	0%	\$200	100%	\$0
Teaching Excellence Event Expenses	\$0	100%	\$2,450	6%	\$2,319
Total	\$1,375	-81%	\$7,325	11%	\$6,591

Are matching (additional) funds available for this request? Will this request result in cost savings / efficiencies? If so, please explain.

No.

Is this a multi-year funding request? If so, please explain.

This request is to fund the SDSU Senate for AY 20/21 only. We plan to submit a future PBAC request to fund AY 21/22 and subsequent years. We would hope the SDSU University Senate will be funded in perpetuity with base funding in future years.

What is the objective of this proposal and how will you evaluate progress in achieving this objective? A report may be requested to demonstrate how funds were used and if the objective of the proposal was met.

The objective of this proposal is to ensure that the SDSU University Senate is funded adequate to its mission, a mission crucial to shared governance at SDSU.

How does this proposal benefit students?

The SDSU University Senate is essential to the well-being and the flourishing of all SDSU students. A healthy mechanism for shared governance serves student success and gives student representatives a voice and path to ensure the student perspective is honored as the university develops policy.

How does this proposal help to advance the institution?

As the chief policy making body for SDSU, and as the delegate assembly charged with the well-being and thriving of the SDSU community, the SDSU University has always been and shall always be essential to the advancement of SDSU.



PBAC

Budget Request Form

Is this request time sensitive? Explain why funding is needed at this time.

The funding is essential for the ongoing success of the Senate. We have responded to PBAC's request to reduce our budget and resubmit. While we were ready to resubmit in December 2019, the emerging public health crisis prevented our budget for AY 20/21 from being approved in a timely manner. The Senate has been operating without a budget since June 1, 2020

Is this a critical need? If so, please explain. If funding is not available at this time, what alternatives are available to accomplish similar goals?

Without this funding, the Senate will cease to exist.



PBAC

Budget Request Form

Request Date: 2/10/2020
Requestor Name: Academic Affairs

Proposal Title: Faculty Housing Assistance Program

Proposal Category:

- Divisional Choose an item. Cross Divisional
 Deferred Maintenance and Capital Projects

Proposal Background/Description:

Hiring world-class, diverse faculty is becoming increasingly difficult given our often less than competitive salaries and very high costs of living. In this context, providing assistance with home buying to the faculty entering housing market is critically important, especially for the faculty without independent means to buy their first home. However symbolic, an assistance with the first home buying is an important recruitment tool and a retention measure.

Budget Request:

- Base Request (changed to 1x PBAC 6/18/2020)** Amount \$300,000
Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment): Assistance: \$10,000 per faculty
Projection: \$10,000 x 30 faculty buying their first home annually - \$300,000

- One-Time Request** Amount \$Click or tap here to enter text.
Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):
Click or tap here to enter text.

Are matching (additional) funds available for this request? Will this request result in cost savings / efficiencies? If so, please explain.

No matching funds available.

To the extent that this assistance could help to retain faculty, some saving would be realized as as there would be no costs associated with searches with their replacements.

Is this a multi-year funding request? If so, please explain.

No.

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

What is the objective of this proposal and how will you evaluate progress in achieving this objective? A report may be requested to demonstrate how funds were used and if the objective of the proposal was met.

The objective of this proposal is to facilitate recruitment and retention of highly qualified, diverse faculty.

How does this proposal help to advance the institution?

Faculty are at the core of the academic mission of the university; hence, any measure that advances faculty also advances the institution (truism!).

Is this request time sensitive? Explain why funding is needed at this time.

Yes. We have hired a significant number of new faculty, with 78 searches currently active. Many of these faculty are potential first-time home buyers or will be in the near future.

Is this a critical need? If so, please explain. If funding is not available at this time, what alternatives are available to accomplish similar goals?

Yes – please see above. No alternatives available.



PBAC

Budget Request Form

Request Date: 12/6/19

Requestor: Jerry Sheehan, Chief Information Officer

Proposal Title: DIGARC (Catalog and Curriculum Management Systems)

Proposal Category:

- Divisional Choose an item. Cross Divisional
- Deferred Maintenance and Capital Projects

Proposal Background/Description:

In March 2019, a PBAC request was submitted for funding in the amount of \$693,834.00. Upon VP review and approval, partial funding was awarded in the amount of \$576,650.00. Costs that were not approved were two years of managed hosting, support, and upgrade fees that total \$117,184.00. This proposal seeks funding for those two years of fees, as well as salary and faculty assigned time to ensure implementation, scaling, and sustaining of the catalog and curriculum management systems in service to students, staff, and faculty. The total cost of the proposal is **\$254,430.00**.

Budget Request:

One-Time Request **Amount \$254,430**

Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):

ACALOG and CURRICULOG Annual Fees (2 years beginning on or before 6/27/2020)

ACALOG Hosting, Support and Upgrade Fees (\$29,296.00 X 2=\$58,592)

CURRICULOG Hosting, Support and Upgrade Fees (\$29,296.00 X 2=\$58,592)

Annual cost change estimate (+5%) (\$6,000)

Total Yearly Hosting, Support, and Upgrade Fees: \$123,184

Project Manager for AY20/21

Salary and Benefits (\$22,252.)*

Total Project Manager Cost: \$22,252.

**Partial funding. Using carry-forward from 19/20 PBAC and salary cost savings.*

Faculty Liaisons for AY20/21

Assigned time for 8 faculty (7 Colleges/1 SDSU-IV) at 3 units/semester (\$6,055 X2 X 8)

Total Faculty Liaisons Cost: \$96,883

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

Faculty Fellow for AY20/21

Assigned time for Faculty Fellow

3 units each semester (\$6,055 X 2)

Total Faculty Fellow Cost: \$12,110

Base Request

Amount

Budget Detail (include itemized salary, benefits ^[1], and/or operating expense/equipment):

Are matching (additional) funds available for this request? Will this request result in cost savings / efficiencies? If so, please explain.

Cost savings from 19/20 PBAC funds and identified annual salary savings will go toward the salary cost of the project manager. Cost savings: **\$54,998**.

Is this a multi-year funding request? If so, please explain.

Yes, but only for two years of the software hosting, support and upgrade fees that were not funded through the initial three-year proposal submitted and approved in the AY 19/20 budget cycle. The project manager, faculty liaisons, and faculty fellow costs are for one year.

What is the objective of this proposal and how will you evaluate progress in achieving this objective? A report may be requested to demonstrate how funds were used and if the objective of the proposal was met.

The objective is to successfully launch and maintain the catalog and curriculum management systems (ACALOG and CURRICULOG). Effective and successful implementation will be demonstrated by substantial improvement in curriculum approval rates and time.

How does this proposal benefit students?

See below.

How does this proposal help to advance the institution?

Timely curriculum development and catalog access are fundamental business components for the university, and maintaining both systems will meet faculty and staff needs as well as serve our students through access to their graduation and other requirements by catalog year.

Additional benefits include:

- Sustainable and eco-friendly (currently printing 9,000 catalog copies annually).
- Online, cloud-based, and responsive (mobile friendly) platform
- Improved accuracy with the ability to do local edits with universal updates

[1] Budget benefits as 50% of salary



PBAC

Budget Request Form

- Faster curriculum production cycle which will benefit faculty and students
- Increased transparency in curriculum development across the institution

Is this request time sensitive? Explain why funding is needed at this time.

Yes, this request is time sensitive. Funding is needed at this time to launch both platforms and we cannot do so without this funding and support.

Is this a critical need? If so, please explain. If funding is not available at this time, what alternatives are available to accomplish similar goals?

Yes, we are currently implementing the system, and require the initially requested two years, and staff and faculty resources in order to fully launch and sustain the rollout.

DIGARC Software License and Hosting	FY 20/21 PBAC Request
Annual Acalog Hosting, Support & Upgrades (two years)	\$58,592.00
Acalog Software Hosting Total	\$58,592.00
Annual Curriculog Hosting, Support & Upgrades (two years)	\$58,592.00
Curriculog Software Hosting Total	\$58,592.00
Annual cost change estimate (two years +5%)	\$6,000.00
Software License & Hosting Total	\$123,184.00
Faculty Assigned Time	
Faculty Liaisons (one year)	\$96,883.20
Faculty Fellow (one year)	\$12,110.40
Task Force Total	\$108,993.60
Project Management	
Project Manager Salary and Benefits (one year with cost savings)	\$22,252.00
Project Management Total*	\$22,252.00
Totals	
PBAC Total	\$254,429.60

[1] Budget benefits as 50% of salary

(PowerPoint) 2020/21 Budget Update

June, 2020

Governor's Budget

- January:
 - \$199 million CSU base funding increase
- May Revise:
 - Withdrew \$199m CSU base funding increase
 - Replaced with \$398 million (10%) cut to CSU base funding (triggered off if sufficient federal funding by 7/1)
 - No funding for mandatory cost increases
 - (\$3 million for SDSU)
- June:
 - Legislature passed budget on June 15
 - Holding off on any cuts until October
 - Adding back \$199 million CSU base funding increase
 - Governor must sign a budget prior to July 1
- August Revision:
 - Amended final state budget anticipated in Sep/Oct
 - Tax revenues (due July 15)
 - Potential federal funding (trigger)

SDSU – State Appropriation

- 10% state appropriation cut = \$23M
- Unfunded mandatory costs = \$3M
- Depending on allocation methodology (e.g. Pell eligibility, FTES), cut to SDSU may be more than 10%

SDSU -Tuition Revenues

Optimistic Enrollment = \$10.5 million base reduction and \$5.1 million onetime reduction)

- No change in resident / 20% reduction in non-resident

Middle Ground Enrollment = \$32.1 million base reduction and \$8.4 million onetime reduction)

- 8% reduction in resident / 35% reduction in non-resident

Conservative Enrollment = \$51.7 million base reduction and \$12.1 million onetime reduction)

- 15% reduction in resident / 50% reduction in non-resident

SDSU – COVID 19

- Estimated costs from refunding, loss of revenue and health and safety costs \$45M
- Reimbursements from CARES Acts \$17M

SDSU Budget Strategies

Cost Savings (short term/onetime):

- Hiring chill (CSU guidance)
- Deferred non-critical construction projects
- Extended travel restrictions

Additional Costs:

- Health & safety from COVID 19
- Flex instruction and support services
- Information Technology

Revenues/Resources:

- Short term/onetime
 - Use of one-time balances and reserves
 - CARES Act (presented at 5/21 PBAC)
 - FEMA Request for Public Assistance
- Long term/base - Increase Revenues
 - Summer enrollment
 - Non-resident enrollment
 - World Campus

Summary

- Uncertainty
- Budget problem – base cuts need base solutions
- Impacts on auxiliaries

President's Budget Advisory Committee
Meeting Minutes
June 18, 2020

Voting Members Present	Area Budget Reps Present:	Staff Present:	Guests Present:
Hector Ochoa	Radmila Prislín	Leslie Levinson	
Steve Welter	Crystal Little	Sheryl Necochea	
Agnes Wong Nickerson	David Fuhriman	Dana Smith	
Luke Wood	Crystal Little	Nance Lakdawala	
Tom McCarron	Rashmi Praba	Amanda Fuller	
Mark Reed	Tony Chung		
Victor Penera			
Wil Weston			
Nola Butler-Byrd			
Adrienne Vargas			
Khaled Morsi			
Cyndi Chie			
Sherry Ryan			

Voting Members Absent: **Area Budget Reps Absent**

Jerry Sheehan
Cassie Aaron
Rebecca Lewison
Brittany Santos-Derieg

I. Call to order

- **Call for amendments to agenda** – Interim VP Wong Nickerson called the meeting to order at 2:00 p.m. She asked if there were any amendments to the agenda but there were none.

II. Information Item

- **2020/21 Budget Update** – Interim AVP Little provided a budget update (see attached presentation). She said we are hoping to firm up enrollment late this week. Interim VP Wong Nickerson talked about our budget strategies. Some are short-term solutions but we will need a long-term solution as well. We want to grow summer enrollment, non-resident students, and World Campus. She mentioned our last recession didn't affect auxiliaries greatly but our current situation is much different. Housing and Dining are impacted heavily. Provost Ochoa said we might have up to a \$36M deficit and we need to keep in mind the best interest of

the university when we make funding decisions. Dr. Wheeler asked about the reserves. Interim VP Wong Nickerson responded we will need to use our reserves to fund our budget gap. Dr. Morsi inquired about the hiring chill. Provost Ochoa responded the hiring chill is finalized and we probably won't know our final budget until October. We won't know our retirements or resignations either until the end of this month.

- **2020/21 PBAC Proposals Update** – Interim VP Wong Nickerson said we have put our discretionary spending on hold except for the urgent funding requests being discussed today.
- **Enrollment Update** – Provost Ochoa gave an enrollment update. Mostly, enrollment is near target. Students were able to register for fall before their tuition payment was due. The deadline for payment was June 15th. We are contacting students that haven't paid yet to confirm their enrollment. We are also contacting students on the wait list to confirm they would like to enroll at SDSU. International students are having some difficulty confirming their enrollment as embassies are closed and students are unable to obtain visas. Dr. Chie inquired if international students could take their classes online. Provost Ochoa responded some countries do not allow it. We are also working with some countries who sponsor their students. Dr. Butler-Byrd asked about graduate enrollment numbers. Provost Ochoa responded graduate enrollment is healthy and on target.

III. Reports

- None

IV. Watch List

- **COVID-19** – Interim VP Wong Nickerson said our COVID-19 academic plan has been approved by the Chancellor's Office, the Athletics plan is in the process of being approved, and the research plan has been approved and we are holding a webinar today at 4:00 p.m. Implementation will begin next week.
- **Graduation Initiative 2025** – No update
- **IT Governance** – No update
- **Infrastructure (electrical/steam)** – No update
- **Mission Valley** – VP McCarron said City Council approved the Mission Valley purchase and sale agreement by 8-1 on June 17th. The next City Council Meeting on June 30th will be for the second reading of the PSA. Afterward, there will be a 30-day referendum before the Mayor can sign the agreement. Then we will have a short escrow period that will close early August. VP McCarron said we have been working on this project for three years and the acquisition is almost complete.

V. 2020/21 Discretionary Funding Requests

- **AA 1x Budget Proposal – University Senate (Attachment 1)** – Senate Chair Weston presented the funding request. It is actually a request for

2019-20 and 2020-21. Provost Ochoa apologized for the delay in presenting the 2019-20 item. There was some confusion in the turnover from Provost Johnson to Provost Ochoa and this item was excluded. Dr. Chie said we have created a treasurer position that will help with project continuance. Dr. Ryan said this item was not presented to URP in advance. It was noted we deviated from the normal process and don't anticipate that happening again.

- **AA 1x Budget Proposal – Faculty Support (Attachment 2)** – AVP Prislin presented the item on faculty support.
- **ITD 1x Budget Proposal - DIGARC (Attachment 3)** – Member Necochea presented the item on DIGARC.

Dr. Morsi moved to approve the three funding requests, Dr. Weston seconded, and the motion passed unanimously.

VI. New Business

None.

VII. Reminder

- **Next Meeting Date – July 23, 2020 at 2:00 p.m. in MH 3318.**
Meeting adjourned at 3:30 p.m.