

CAMPUS FEE ADVISORY COMMITTEE

January 25, 2019

MINUTES

ATTENDEES

Members:	Radmila Prislin	Tony Chung
	T'Ante Sims	Marcie Bober-Michel
	Suzanne Finch	Chris Thomas
	Nickolas Wohlman	Michael Wiafe
	Christian Onwuka	Ronnie Cravens
Non-voting Members:	Crystal Little	
Guests:	Tony Carrasco	Kent McElvey
	Dorian Diaz	Agnes Wong Nickerson

The meeting was called to order at 9:05 A.M. by Chris Thomas, CFAC Chair.

Review and Approval of November 30th Meeting Minutes

Mr. Thomas introduced the November 30th Meeting Minutes and asked for any corrections or additions – none were suggested. Mr. Wohlman made the motion to approve the minutes which was seconded by Mr. Onwuka. The motion was approved unanimously.

Informational Items

a. 2018/19 Room & Meal Rates

Mr. Thomas introduced the 2018/19 Room & Meal Rates and asked if there were any questions or concerns; there were none.

b. Cat IV Adobe Creative Suite License Fee

Mr. Thomas introduced the Cat IV Adobe Creative Suite License Fee and asked if there were any questions or concerns; there were none. He asked Mr. McKelvey to explain what the fee is and what is included. Mr. McKelvey explained that the Adobe Creative Cloud Suite is a collection of applications including Photoshop, Illustrator, InDesign, Lightroom, DreamWeaver, and Acrobat used by many students for various classes. He further explained that the software was previously purchased individually and needed to be repurchased to upgrade, but Adobe, along with many other providers, has since switched to a subscription model so users always have the most current version available. Mr. McKelvey explained that the campus purchased a campus license for the Adobe Creative Suite which made the software available on campus owned computers, to staff and faculty via Work at Home, and is now being offered to students as well. He noted that the typical student rate offered by Adobe is \$20 per month, but the campus can offer a rate of \$25 per year.

Ms. Wong Nickerson asked how students will access the software offer; Mr. McKelvey explained that ETS has been working on the back end to set up a store front through a third party vendor used by other CSUs so students can purchase a license using their SDSUid.

Mr. Wiafe asked if the \$25 fee would be paid by all students; Mr. McKelvey responded that a limited version of the software will be available on campus computers, but students will need to purchase a license if they want to use the software on any other computers. He further clarified, stating that the fee is not built in to tuition and fees.

Mr. Thomas asked if there were further questions; there were none.

Requests

a. College of Science Course Fees

Mr. Thomas introduced the College of Science course fees and asked Dr. Prislin to present. Dr. Prislin noted that the College of Science has experienced significant enrollment growth within the College's majors, as well as providing increased support for other Colleges, and this has put significant pressure on the College of Sciences' budget. She explained that classes, particularly those with lab components, are expensive as they require such items as chemicals, gloves, and glassware. Dr. Prislin further explained that the College has absorbed these costs but they are taxing the instructional budget as fees have not increased in over 10 years.

Mr. Carrasco provided the committee with a list of proposed fees/increases and noted that it has been 16 years since lab fees have been reevaluated.

Dr. Prislin noted that comparable fees at neighboring universities are much higher than those being requested, and she added that the fees are not designed to shift the entire cost on to the students.

Ms. Little reminded the committee that the President has authority to approve course fees up to \$150, so all the course fees being proposed can be approved by the President without further approval from the Chancellor's Office. She further added that the committee's duty is to make a recommendation to the President regarding approval of the fees, but that recommendation can be made at the next meeting to allow for further discussion.

Mr. Wiafe commented that it seems that many of the proposed fees could be satisfied by a one-time allocation of funds as items are not necessarily being replaced on an annual basis; Mr. Carrasco explained that the fees represented a prorated cost of replacement. Ms. Little added that the fees represent an annualized cost of replacement with an understanding that costs vary from year to year, and she reminded the committee that the fees collected must be used for their intended purposes. Dr. Prislin added that fees cannot become a vehicle for revenue generation.

Action Items

- a. None

New Business

Mr. Thomas informed the committee that A.S. will be forming an advisory committee to assist The Daily Aztec and KCR develop a plan for the Student Media Fee first proposed at the January 25th CFAC Meeting; the committee will be comprised of Dr. Bey-Ling Sha, two former Editors-in-Chief of The Daily Aztec, Al Guerra, and a student media consultant (to be named).

Public Comment

None

Mr. Thomas adjourned the meeting at 9:30 A.M.

Reminder: Next meeting is scheduled for Friday, February 8th, 2019 at 9:00 A.M. in the Lipinsky Hospitality Center – Room SSW 1608