

CAMPUS FEE ADVISORY COMMITTEE

April 10, 2020

MINUTES

ATTENDEES

Members:	David Ely Rashmi Praba Angelica Espinoza Christian Onwuka Dustin Adkins Christian Holt	Radmila Prislín T'Ante Sims Mark Bruno Kyla Blaylock George Scott Sophie Chance
Alternates:	Dorian Diaz	
Non-voting Members:	Dana Smith	
Guests:	Crystal Little Matias Farre Yesenia Acosta	Beth Warrem Samantha Almenanza

The meeting was called to order at 11:04 A.M. by Mr. Onwuka, CFAC Chair.

Agenda

Mr. Adkins made a motion to approve the agenda, which was seconded by Ms. Espinoza. The agenda was approved unanimously. Mr. Sims suggested the possibility that the proposed 2020/21 IRA budget be moved to action upon review.

Review and Approval of January 24th Meeting Minutes (Attachment 1)

Mr. Bruno made a motion to approve the minutes and Mr. Scott seconded. Mr. Onwuka gave an overview of the January 24th meeting minutes and asked if there were any questions; there were none. The minutes were approved unanimously.

Informational Items

Mr. Onwuka turned it over to Dr. Prislín for a quick update in regards to the electrical engineering course fees, which were reviewed at the previous meeting. She discussed these with the department and found that the timing of expenditures was a factor; the evidence she received from the department will be distributed to the committee. Mr. Bruno asked about a timeframe in the lab fee policy language, i.e. purchases by semester or every 10 years. Dr. Prislín responded that some purchases might cost more than a single term can support and need more time. Ms. Little also added that bulk purchases at a reduced cost can last 2 to 3 semesters before there is a need for another bulk purchase.

Requests

a. Proposed 2020/21 IRA Budget (Attachment 2)

Ms. Little presented the proposed 2020/21 Instructionally Related Activities (IRA) budget. She noted that the approved IRA fees (IRA1 - IRA4), revenues and respective fee distributions included on page 2 of attachment 2 were for information only.

CFAC is to consider the proposed 20/21 IRA budget with 2 options: option 1 keeps allocations for Athletics and Academic Affairs steady and option 2 reduces the Athletics allocation by 15% and allocates requested funds to The Daily Aztec and KCR College Radio to be approved one year at a time. The proposed 20/21 IRA budget is based on preliminary estimates and a conservative stance with a 15% reduction in enrollment, which means a 15% reduction in IRA fee revenues; this budget will be revisited in the fall with a possibility of a revision to be approved based on actual enrollment. Dr. Ely noted a correction to the enrollment footnote and Ms. Little indicated that a corrected version will be distributed soon after this meeting. The ongoing commitments are held steady. Reserves have continued to grow over the last few years due to underspending of program allocations and they are expected to grow more due to the current situation. The two scenarios presented are open for discussion and suggestions.

Mr. Adkins asked if there's been a need to pull from reserves in the past. Ms. Little responded that allocations can be adjusted to maintain a certain level of reserves; allocations have increased over the last several years due to the HEPI increase, but there are still contributions to reserves due to unspent program allocations. With the last recession there was control over enrollment, but this won't be the case in the current situation.

Mr. Diaz voiced the concerns of assistant deans about programs losing their allocations due to their inability to spend under the current circumstances; Ms. Little responded that this was taken into consideration, as well as historical spending and these were the reasons the program allocations were not reduced; all unspent funds will be held in reserves; there is no ideal reserve amount because IRA is a self-sustaining fund and allocations may be reduced if necessary; historically the reserve has been minimal, under \$100k, but there has been more growth in recent years due to HEPI increases and underspent allocations; Athletics always fully spends their IRA allocations and will be impacted by the reduction in option 2; the IRA allocation supports Athletics operations in general.

Mr. Scott asked if this year's popularity in Basketball could help subsidize some of the funds lost due to the IRA reduction to Athletics; Ms. Little responded that Athletics' success also comes with increased costs, so their revenue gain is minimized by additional expenses.

Mr. Scott and Mr. Sims voiced their support for option 2 to support The Daily Aztec and KCR College Radio. Ms. Little added that AS currently provides support for The Daily Aztec and KCR College Radio and will face similar financial challenges next fiscal year, which will also impact the support AS provides.

Action Items

Ms. Chance made the motion to move the proposed 2020/21 IRA budget to action and the motion was seconded by Mr. Holt. The committee voted unanimously to move the request to action.

Mr. Holt made the motion to approve the proposed 2020/21 IRA budget with option 2 to include funding for The Daily Aztec and KCR College Radio; the motion was seconded by Mr. Adkins. The committee voted to approve the proposed 2020/21 IRA budget with option 2; all members voted in favor with no abstentions or objections. The proposed 2020/21 IRA budget with option 2 was approved unanimously.

New Business

None

Public Comment

None

Mr. Adkins and Ms. Chance made a motion to adjourn the meeting and Mr. Scott seconded the motion; the meeting adjourned at 11:46 A.M.

Reminder: Next meeting is scheduled for Friday, April 24th, at 11:00 A.M. via Zoom.