

CAMPUS FEE ADVISORY COMMITTEE

March 25, 2022

MINUTES

ATTENDEES

Members:

Ashley Tejada	Alexia Oduro
David Ely	Austin Barber
Mary Anne Kremicki	Carlos Fitch
Rashmi Praba	Stephen Jackson
T'Ante Sims	Mark Bruno
Erika Gutierrez	Mark Reed
Karina Esteban	Savanna Schuermann
Amanda Fuller	

Non-Voting Members: Crystal Little

Guests:

Jessica Romero	Kathy Brown
Ben Compton	John Godfrey
Matias Farre	Mikhail Portnoy
Leticia Comaduran	Yesenia Acosta
Maribel Madero	

The meeting was called to order 11:01 A.M. by T'Ante Sims, CFAC Chair.

Review and Approval of March 11, 2022, Meeting Minutes

Mr. Sims asked for comments, discussion or feedback on the minutes. Mr. Fitch motioned to approve the minutes and Ms. Fuller seconded. The minutes were approved unanimously.

Informational Items

a. ED 895 Global Education in Oaxaca, Mexico (Attachment 2)

b. DLE Faculty-Led Credential Program in Oaxaca (Attachment 3)

Ms. Romero introduced two programs with accommodation fees for summer 2022 that have been finalized with program costs from the onsite vendors. Accommodation fees are pass-through fees paid to the vendor to cover all costs related to housing, meals, transportation, activities, Etc. ED 895 Global Education in Oaxaca, Mexico is a category IV fee because it is a transfer credit. Students taking part of these experiences are fulfilling the requirement for their degree program or in the case of ED 895 they are working to complete the Global Seal of Biliteracy.

Ms. Schuermann referred to the May 18-25 field experience and asked if 7 days is enough for an international experience. Ms. Romero responded that each department determines requirements and length; for some, like the joint doctoral program students, there is no ability to study abroad for long periods of time. These dates intentionally coincide with a conference in Oaxaca where students will be able to provide translating services to participants who don't speak Spanish or English. Ms. Schuermann asked if Ramona Perez was involved; not for these programs, per Ms. Romero. Ms. Schuermann also asked about the group activity fees, since most museums are \$4 or free; Ms. Romero responded that a lot of activity fees include honorariums for guest speakers to provide lectures and work with students. Participant groups are small, so can't spread costs.

Ms. Little noted that the ED 895 is category III course fee that will require action for recommendation to the campus president. The DLE Faculty-Led Credential Program is a category IV fee that is not related to a course receiving credit and is just an information item that will go to the president for approval, since she has the delegating authority to make this decision.

Mr. Fitch asked how transportation is provided; Ms. Romero responded that there is group transportation for at least ED 895 and there will be mini bus transportation for long distances.

Ms. Tejada asked to clarify the fee approval process. Ms. Little explained that for new category III fees CFAC is required to provide a recommendation to the campus president. In the past category IV fees used to be approved by the campus president and presented to CFAC as information; effective this year these optional, service-based fees are now brought to the committee as information items prior to president approval to give the committee an opportunity to voice any concerns prior to approval.

Ms. Kremicki stated that she wants to call the category III fee to action. She made the motion to call ED 895 Global Education in Oaxaca, Mexico to action, Ms. Schuermann seconded. All committee members voted in favor of moving this fee to action.

Action Item

a. ED 895 Global Education in Oaxaca, Mexico (Attachment 2)

All committee members voted in favor of this fee. The ED 895 Global Education in Oaxaca, Mexico fee was approved for recommendation to the campus president.

c. Equitable Access Fee (Attachment 4)

Ms. Brown presented this fee, which is a course materials program for all undergraduate students where they will have access to all course materials from the first day of classes until the add/drop date with the option to opt out. The flat rate is \$22 per credit/unit and any savings are passed on to students.

Ms. Little added that this is an option and students can continue to purchase course materials elsewhere, but there are a lot of benefits through working directly with the publisher.

Mr. Sims asked about the financial aid piece; Ms. Brown responded that financial aid can now be used to pay for this program. Ms. Tejada asked if financial aid is updated on the process; yes, per Ms. Brown, who has been working closely with Mr. Sims' team and meeting with EOP, academic advisors and Athletics. Mr. Sims agreed, and the goal is to make sure financial aid covers all student charges.

Ms. Schuermann asked about the difference between immediate access and equitable access; Ms. Brown responded that now all classes are in the program with all faculty participating, no longer class by class basis. Students have an opportunity to decide the value to them. All savings from negotiations with the publisher are passed on to students. The change from immediate to equitable was to provide a negotiating tool and leverage, also deemed as power with the publishers to lower prices for students when they learn that all classes are going to participate. Mr. Compton added that immediate access is only for digital material; with equitable access they will still be able to deliver physical books to students, if digital material is not available. Ms. Brown added that the goal is to continue to drive prices down, especially as some of the print material gets moved over to digital.

Mr. Fitch asked if the proposal has been evaluated to be opt-in, rather than opt-out; no, per Ms. Brown, since students are already aware of the opt-out option and to eliminate confusion. Mr. Compton added that publishers are not very likely to give preferential pricing to an opt in model. Mr. Fitch also asked if faculty, IV and SACD have been consulted; Ms. Brown responded yes, about a year ago the academic senate and library were consulted and they have been at every department meeting to pass this information on to faculty.

Dr. Ely asked if there are any plans for Global Campus; Mr. Compton responded no, currently this program is just for undergraduate students in IV and SDSU, but the immediate access will continue for Global Campus and graduate students.

Mr. Fitch also asked if the Suitability Success Center has been consulted on how to provide an equal access to students who are not able to see digital materials. Ms. Brown responded that they work closely with them with the immediate access program and there will be a follow up meeting with them next week to discuss how the partnership can continue.

Mr. Barber asked about the communication of the marketing plan for this fee; Ms. Brown responded that the marketing campaign will start April 11th with an email to be distributed to faculty and students; this email will include a video about the program and an FAQ page. The plan is to talk to coordinators in other departments and all social media will be covered to get the word out. There will also be a pop-up on Canvas to make students aware (Mr. Compton). Mr. Fitch asked if the video will be available in Spanish; Ms. Brown responded yes to the video, but the other materials can be provided in Spanish if necessary.

d. 2022/23 Housing Room and Meal Rates – approved by President de la Torre on 3/21/2022 (Attachment 5)

Mr. Godfrey, Associate Director for Housing presented the 22/23 Housing room and meal rates via PowerPoint. The Office of Housing Administration has on campus partners who support on campus occupancy and third-party vendors who help manage contracts and other services; the Office of Housing Administration also works closely with Student Affairs and Campus Diversity, the Office of Financial Aid and Scholarships, Well-being and Health Promotion, the Economic Crisis Response Team, and several offices under Business and Financial Affairs. They employ nearly 500 students annually. Student profile: 49 states and 55 countries are represented through the student population at SDSU this year; South Dakota might be newly represented by a prospective student for 2022. There has been a residency jump in juniors, seniors and graduate students; a pilot program for on campus housing for graduate students was offered with a plan to continue. Students who live on campus for two years have a deeper university connection, higher GPAs and increased retention and graduation rates. The Office of Housing Administration offers a very robust community event programming model, live-in staff and faculty support; some of the amenities are furnished living spaces, WI-FI, on campus streaming with recording capabilities, community lounges, study spaces, on-site laundry, outdoor recreation areas, 24/7 front desk operation that includes security in partnership with the University Police, and 24/7 emergency maintenance service. Mr. Godfrey also talked about the Sophomore QUEST program, which stands for Questioning, Understanding, Engaging, Succeeding and Transforming; this program is designed to support the second-year housing requirement. This is a three-point model that focuses on engagement and student success to build on leadership and independent living skills, which include health and wellness, financial literacy and community dialogue. They make sure that second-year students have a strong understanding of academic and career planning, so academic advising, mentorship programs, career assessment and preparation are built within the housing program. Mr. Godfrey presented the Housing budget, which includes an internal loan of \$36 million during the COVID year 20/21. He then transitioned to the approved rate and fee changes; Cynthia Cervantes and Crystal Little were able to rework the rate increases from 9-13% to 5.4-5.5%. This increase addresses the cost of doing business and the loan repayment. Students Taking Academic Responsibility (STAR) center program was revisited to increase hours of operation to expand peer advising and tutoring services within the residence halls thanks to the \$165 activity fee; he also provided a breakdown of what this fee covers. Mr. Godfrey also went over the meal plans, which are 2nd Year Plan, Flex 5, Flex 7 and Meals Plus.

Ms. Fuller asked if there was a plan for STAR centers to come online with EAB; Mr. Godfrey will connect her with Kara Bauer to discuss, but it is valuable for students to have a physical space for these services.

Ms. Oduro asked if there was a conversation about meal plan rollover so students don't feel they have to buy something to not lose the funds. Mr. Godfrey offered to connect later to explain more about this, since there is information he is not aware of in terms of program design.

Ms. Schuermann referred to the funding breakdown to fix the apartments and wondered if there is better pricing than \$464 to replace the door lock; she also questioned the \$200 for a bathroom sign and asked if these costs could be improved. Mr. Godfrey responded that there is a mix of variables that go into the electronic locks, like the time for replacement and any security issues. Regarding the bathroom sign cost, he responded that it is not just the cost of the sign, but also securing it, getting it to the correct building and installing it. He also mentioned that the whiteboards outside students' doors were designed by an architect and are really nice. Ms. Schuermann stated that she understands the factors involved in these costs, but hopes they are being good stewards with students' money because there is a lot of financial burdens they face and some of these costs seem high. Mr. Godfrey eluded to vandalism in some properties, which

triggers some of these costs to students, if it is proven the vandalism was caused by them; this year there have been 200 vandalism cases that include video that allows them to track students and access.

- e. ENS Course Fees – approved by President de la Torre on 3/2/2022 (Attachment 6)**
- f. Faculty Led Study Abroad Fees Summer 2022 – approved by President de la Torre on 3/2/2022 (Attachment 7)**

Mr. Sims presented both fees recently approved 3/2/22 by President de la Torre.

Ms. Tejada asked for the timeline for the president's decision regarding the Accelerating Tech and Sustainability fee. Ms. Little responded that a decision will be known sometime next week. Ms. Schuermann asked how the decision will be communicated to CFAC? Ms. Schuermann asked if specific information on how specifically the president will be communicating her decision to establish or not establish the Accelerating Technology and Sustainability (ATS) Fee to the rest of the campus community? (Not just to CFAC, but to all that will be impacted by this fee?). Ms. Schuermann stated this is important and all in our campus community should be informed of the President's decision on this significant fee proposal that will impact many students; Ms. Little responded that the communication will happen prior to the next CFAC meeting.

Mr. Sims made a motion to adjourn the meeting and Mr. Fitch seconded; the meeting was adjourned at 11:56 am.

Reminder: Next meeting is scheduled for Friday, April 8th, at 11:00 A.M. via Zoom.