AGENDA
CFAC Meeting

September 10, 2021
11:00 A.M.

https://SDSU.zoom.us/j/81798573394
Meeting ID: 817 9857 3394
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81798573394@zoomcrc.com

1. Informational Items

2. Action Items
   a. Update to Student Success Fee (Attachment 1)

3. Requests

4. New Business

5. Public Comment

6. Reminder – Next Meeting Date – Friday, September 24, 2021 at 11:00 A.M. via Zoom
Student Success Fee
Student Success Fee Facts

- Approved Spring 2014 and implemented Fall 2014
- 90% is used for tenure-track faculty lines (80) & additional course sections (460+)
- 10% is dedicated to enhancing student success through expanded academic related programs.
  - Academic Related Programs are opportunities for students to become engaged and involved in their education outside of their academic courses to enrich their overall educational experience.
  - Since 2014 there have been 1466 submitted proposals with 601 of them being awarded totaling over $8 million.
Overview of Recommended Process Changes

- All awards to be managed by the Division of Student Affairs and Campus Diversity
  - Currently, each college is responsible for the implementation of awarded programs

- Dedicated advisor support to be available for students with a focus on advising through Event Application System (EAS) process and Event Coordination

- Update the process to include two funding cycles (Fall/Spring)
  - Currently there is only a Fall application cycle

- Reduce the number of review process rounds from three to two

- Students may not be awarded more than two awards or events per academic year

- IVC students eligible beginning (21/22 AY)
Timeline and Cycles

• Fall 2021 Cycle
  • Facilitate process for 2021-22 academic year
  • Project implementation would remain December-May 2022

• Spring 2022 Cycle
  • Facilitate process for 2022-23 academic year
  • Project implementation would run from August-May 2023

• Fall 2022 Cycle
  • Facilitate process for remaining funds
  • Project implementation would remain December-May 2023
Process

1. Application Preparation and Submission
   - Attend SSF workshop
   - Submit EAS application* if needed for project
   - Submit SSF application

2. Application Compilation and Coordination
   - SSF coordinates campus review committees
   - SSF compiles applications

3. Level 1 Campus Funding Review
   - Review and evaluation of proposals by the (3) Funding Category (FC) Committees with minimum $100k designation per FC
   - FC 1: up to $7500
   - FC 2: $7501-$20,000
   - FC 3: $20,001 and above

4. Level 2 Associated Students Review
   - Associated Students finalize proposal recommendations

5. Awards Announcements
   - Budget Approval of Recommendations at CFAC
   - Award/Non-award letters sent to applicants
   - Expectation Agreement and Award Acceptance

6. Project Development, Implementation, and Evaluation
   - Mandatory budget workshops
   - Program and Financial Advising
   - EAS Review
   - Project Implementation Assessment
   - Final Report
Review Team

Each of (3) Funding Category (FC) Committees will consist of:

- 8 Undergraduate and Graduate Students
  - One (1) from each college/division
  - At least three graduate students per committee
  - Appointed by A.S.

- 3 University Representatives
  - One appointed by Provost
  - Two appointed by VPSA+CD

- 1 CFAC member
  - Serves as the moderator
  - Appointed by CFAC

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Outcomes

● Expand and emphasize student success outcomes throughout the entire process
  ○ Outcomes for the students implementing the project
  ○ When applicable, outcomes for the students that are participating in the project (GI 2025 relevant)

● Leverage existing technology, including Presence, to facilitate assessment of the projects
● Final report timelines to reflect term the project is implemented in and should include assessment
● Compile and present a final report annually
Outcomes

Identified from higher education literature, the overarching/major factors that contribute to Traditional Distal Student Success Outcomes (also aligned with GI 2025) covered by SSF activities:

- Student Engagement with University
- Student Connection to Faculty and Staff
- Student Connection to Community (sense of belonging)
- Deeper Engagement with Curriculum through application, challenge, and practice
Outcomes

As a function of completing SSF funded projects, students who receive funds to implement events such as workshops, invited speakers, and hosting, attending or presenting at conferences should...

- be able to write a successful small grant proposal
- have greater confidence in their ability to manage large projects
- have greater confidence in their ability to lead teams of peers
- have greater confidence in their ability to speak publicly in front of others
- have greater confidence in their ability to network with professionals in their discipline
- have greater confidence in their ability to manage a budget
- have greater confidence in their ability to work as a team with peers
- have greater confidence in their problem solving ability
Outcomes

All students, including event attendees and conference travelers and presenters, as a function of attending SSF funded events students should...

- report greater levels of value added to their educational experience
- report increased levels of satisfaction with their educational experience
- report higher levels of sense of belonging to the university community
Outcomes

...as measured by

- Evaluations scores from the SSF proposal review process itself
- Self report measure administered using Presence platform at final report due date
- ASIR/ institutional data
Student Affairs & Campus Diversity Effort and Impact to the Student Success Fee Process

Divisional effort includes:

- Preparing the timeline and managing the complete process
- Developing marketing materials and delivering outreach workshops
- Creating applications and communicating awards
- Developing and delivering budget trainings and reconciling budget spending
- Completing budget transactions
- Providing event guidance and support
- Serving as key contact for questions and/or support
- Serve as central processing unit for all procurement/payables - 1,000+ transactions per cycle
- Managing the SSF website
- Compiling and presenting annual report
- Continues program and policy review and updates

Recommended changes will positively impact the SSF process and support student success
Gratitude, Questions, and Feedback