

Business and Financial Affairs  
San Diego State University  
5500 Campanile Drive  
San Diego CA 92182-1620  
Tel: 619 · 594 · 5631  
Fax: 619 · 594 · 6022  
Email: sroush@mail.sdsu.edu




SAN DIEGO STATE  
UNIVERSITY

Sally Roush  
Vice President

## **MEMORANDUM**

DATE: December 14, 2012

TO: Elliot Hirshman  
President

FROM: Sally F. Roush   
Chair, President's Budget Advisory Committee

SUBJECT: President's Budget Advisory Committee  
Recommendation of December 13, 2012

Attached is the Recommendation from the President's Budget Advisory Committee (PBAC) Meeting of December 13<sup>th</sup>, 2012 for approval of the 2012/13 one-time \$3 million divisional allocation. Supporting materials are attached for your information. I recommend your approval.

If you have any questions, please let me know.

SFR:nl

Attachments

**PRESIDENT'S BUDGET ADVISORY COMMITTEE**  
**December 13, 2012**

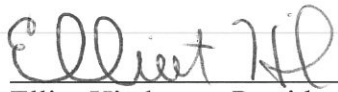
**RECOMMENDATION**

---

**Approve 2012/13 one-time funding request:**

President/KPBS	30,600
Academic Affairs	2,225,400
Athletics	69,000
Business & Financial Affairs	424,500
Student Affairs	180,900
UR&D	69,600
<b>Total Divisional Allocations</b>	<b>3,000,000</b>

Approved by:

  
\_\_\_\_\_  
Elliot Hirshman, President

12/17/12  
\_\_\_\_\_  
Date

**President's Budget Advisory Committee**  
**Meeting Agenda**  
December 13, 2012  
2:00p.m. @ MH-3318

**I. Call to order**

- Call for amendments to agenda

**II. Information Item**

**III. Reports**

- 2012/13 Revenues (Attachment 1)
- 2012/13 Reserves (Attachment 2)

**IV. Watch List**

- Base Enrollment Growth Funding – 2013/14
- Master Plan Costs
  - Potential Court Appeal Costs – Est. Cost \$300,000
- SUF Class Action Suit – Est. Cost TBD
- Aztec Nights – Est. Cost \$175,000
- Unfunded Compensation Items
- Imperial Valley Campus Infrastructure – Est. Cost TBD
- Imperial Valley Campus North Classroom
- Bioscience Center Custodial/Utilities – Est. Cost \$160,000

---

**V. Funding Requests**

**VI. Voting Items**

- 2012/13 Budget B 2012-03 (Attachment 3)

**VII. New Business**

**VIII. Reminder**

- Next Meeting Date – January 17, 2013 at 2:00 p.m. in MH 3318

**SAN DIEGO STATE UNIVERSITY**  
2012/13 Revenue Estimates  
As of December 6, 2012

		2011/12 Budget	2011/12 Actual	Over/(Under) Budget	% Over/(Under) Budget	2012/13 Budget	Year to Date as of 12/6/2012	Term End Estimate	Over/(Under) Budget	% Over/(Under) Budget
<b>Basic Tuition Fee</b>										
	Summer	9,694,000	9,966,266	272,266	2.81%	11,405,000	11,427,741	11,427,741	22,741	0.20%
	Fall	78,216,000	79,073,833	857,833	1.10%	79,390,000	83,986,237	79,371,840 [3]	(18,160)	-0.02%
	Spring	<u>71,163,000</u>	<u>72,115,920</u>	<u>952,920</u>	<u>1.34%</u>	<u>71,555,000</u>	<u>4,845,394</u>	<u>71,574,949</u> [4]	<u>19,949</u>	<u>0.03%</u>
<b>Sub-Total Basic Tuition</b>		<b>159,073,000</b>	<b>161,156,019</b>	<b>2,083,019</b>	<b>1.31%</b>	<b>162,350,000</b> [1]	<b>100,259,372</b>	<b>162,374,529</b>	<b>24,529</b>	<b>0.02%</b>
<b>Non-Resident Tuition</b>										
	Summer	299,215	491,027	191,812	64.11%	385,358 [2]	514,345	514,345	128,987	33.47%
	Fall	4,546,749	5,908,217	1,361,468	29.94%	4,636,763 [2]	6,603,032	6,695,874 [3]	2,059,111	44.41%
	Spring	<u>4,285,048</u>	<u>5,235,596</u>	<u>950,548</u>	<u>22.18%</u>	<u>4,108,891</u> [2]	<u>101,728</u>	<u>5,691,492</u> [5]	<u>1,582,601</u>	<u>38.52%</u>
<b>Sub-Total NR Tuition</b>		<b>9,131,012</b>	<b>11,634,840</b>	<b>2,503,828</b>	<b>27.42%</b>	<b>9,131,012</b>	<b>7,219,105</b>	<b>12,901,711</b>	<b>3,770,699</b>	<b>41.30%</b>
<b>International Tuition</b>										
	Summer	360,416	386,508	26,092	7.24%	300,225 [2]	581,436	581,436	281,211	93.67%
	Fall	2,895,229	3,694,333	799,104	27.60%	2,869,625 [2]	4,270,247	4,347,013 [3]	1,477,388	51.48%
	Spring	<u>2,622,543</u>	<u>3,486,694</u>	<u>864,151</u>	<u>32.95%</u>	<u>2,708,338</u> [2]	<u>92,381</u>	<u>3,912,312</u> [5]	<u>1,203,974</u>	<u>44.45%</u>
<b>Sub-Total International Tuition</b>		<b>5,878,188</b>	<b>7,567,535</b>	<b>1,689,347</b>	<b>28.74%</b>	<b>5,878,188</b>	<b>4,944,063</b>	<b>8,840,762</b>	<b>2,962,574</b>	<b>50.40%</b>
<b>TOTAL TUITION</b>		<b>174,082,200</b>	<b>180,358,394</b>	<b>6,276,194</b>	<b>57.47%</b>	<b>177,359,200</b>	<b>112,422,540</b>	<b>184,117,002</b>	<b>6,757,802</b>	<b>3.81%</b>
<b>Application Fee</b>		2,294,000	2,874,366	580,366	25.30%	2,294,000	1,455,190	2,294,000 [6]	0	0.00%
<b>TOTAL APPLICATION FEE</b>		<b>2,294,000</b>	<b>2,874,366</b>	<b>580,366</b>	<b>25.30%</b>	<b>2,294,000</b>	<b>1,455,190</b>	<b>2,294,000</b>	<b>0</b>	<b>0.00%</b>
<b>TOTAL</b>		<b>176,376,200</b>	<b>183,232,760</b>	<b>6,856,560</b>	<b>82.77%</b>	<b>179,653,200</b>	<b>113,877,730</b>	<b>186,411,002</b>	<b>6,757,802</b>	<b>3.76%</b>

[1] Campus Basic Tuition Fee Calculation:

B 2012-03 (Prop 30 Passed)	159,342,000
SDSU Adjustments (a)	<u>3,008,000</u>
	<u>162,350,000</u>

(a) SDSU adjusts the CO fee calculation to account for campus discretionary fee waivers, student mix and enrollment projections.

[2] Non-Resident and International Tuition budget is allocated by tuition type and term based on prior year percentage of each tuition type revenue.

[3] Term estimates are based on Net Collections/Receivables from Cashier's Enrollment Report as of 11/29/2012 discounted based on prior year waiver/collections experience.

[4] Term estimates are based on projected Spring enrollments from AA as of 9/24/2012 with revenues estimated based on prior year student mix and waiver/collections experience.

[5] Term estimates are based on Spring as a percentage of Fall based on 5-yr historical average.

[6] Term estimates are based on budgeted revenues.

SAN DIEGO STATE UNIVERSITY  
2012/13 Reserves

ATTACHMENT 2  
PBAC MEETING DECEMBER 13, 2012

Base Budget Reserve

2012/13 Beginning Base Budget Reserve Balance	209,533
2012/13 Base Budget Reserve	<u>209,533</u>

---

One-Time Reserve

2012/13 Beginning One-time Reserve Balance	<u>7,361,340</u>
--	------------------

2012/13 Approved Funding Requests

Academic Affairs

Lottery Funds Reduction - Equip & Software (417,000)

(Approved 6/14/2012)

Out-of-State Recruitment (175,673)

(Approved 6/14/2012)

China International Student Recruitment (89,000)

(Approved 6/14/2012)

Graduate International Student Transcript Evaluation/Recruitment (55,500)

(Approved 6/14/2012)

University Grant Program (RSCA) (194,168)

(Approved 11/15/2012)

Student Affairs

International Recruitment (156,328)

(Approved 6/14/2012)

2012/13 Proposed Funding Requests

Divisional Allocation

2012/13 One-Time Funding (3,000,000)

---

Institutional

Univ. Non-Divisional Budget Reduction <sup>[a]</sup> (6,261,160)

2012/13 Funding Sources

Prop 30 Passed - B 2012-03 Funding 11,315,750

Estimated Fee Revenues over Budget 6,757,802

One-Time Carry-forward of Base Budget Reserve 209,533

2012/13 Estimated One-Time Reserve Balance 15,295,596

[a] The Univ. Non-Divisional Budget Reduction of \$6,261,160 is a base reduction and is being funded with one-time funds for 2012/13. It will need to be funded with base funds in 2013/14.

**2012/13 Adjustments:**

**2011/12 GF Base Adjustments**

Mandatory Retirement Adjustment

Attach B (3)

B 2012-02	B 2012-03	Change
(942,950)	(942,950)	0
(942,950)	(942,950)	0
(7,859,700)	(7,859,700)	0
(175,600)	(175,600)	0
(5,497,000)	(807,000)	4,690,000
4,863,200	636,200	(4,227,000)
(8,669,100)	(8,206,100)	463,000
17,348,000	17,348,000	0
	(14,071,000)	(14,071,000)
17,348,000	3,277,000	(14,071,000)
942,950	942,950	0
175,600	175,600	0
(4,863,200)	(636,200)	4,227,000
(1,605,000)	(1,605,000)	0
(5,349,650)	(1,122,650)	4,227,000
(225,200)	(225,200)	0
2,161,100	(7,219,900)	(9,381,000)
(20,696,750)	(20,696,750)	0
	20,696,750	20,696,750
(18,535,650)	(7,219,900)	11,315,750
1,500,000		
10,774,490		
6,261,160		(6,261,160)
0		5,054,590

**2012/13 GF Base Adjustments**

SDSU share of base reduction (\$100M systemwide)  
SDSU share of operating revenue interest assessment  
SUG set-aside  
SUG distribution

Attach B (2)

Attach B (6)

Attach E (5)

Attach F (3)

**2012/13 Estimated Revenue Adjustments**

2012/13 tuition revenue on Nov 2011 BOT approved rate increase  
Prop 30 Passed - rescission of 2012/13 tuition rate increase

SDSU

**2012/13 Mandatory Costs**

Mandatory Retirement Adjustment (funded by benefit pool)  
SDSU share of operating revenue interest assessment (funded by investment earnings)  
SUG allocation  
CO Projected Health and Energy

Attach B (3)

Attach B (6)

Attach F (3)

Attach C (a) (b)

**2012/13 Multi-year Commitments**

12/13 Faculty Promotions (70% of cost) [a]

SDSU

**2012/13 Net Funding Increase/Decrease for Distribution**

**2012/13 Trigger Cut**

Trigger cut (\$250M systemwide) held in System-wide Provisions  
Prop 30 Passed - elimination of Trigger Cut (250M systemwide)

Attach C (2)

Attach C (3)

**2012/13 Net Funding Increase/Decrease for Distribution with Trigger Cut**

**2012/13 Distribution of Reduction**

BFA Cost Shifting  
Divisional Reductions  
University Non-Divisional Reduction

**2012/13 Net Funding**

[a] Agreed upon formula = funding allocated for 70% of cost; estimated cost, data not available until late May.



## Proposed Divisional Allocations

### Historical Pro-Rata Methodology:

		<u>UnAdj Pro-Rata</u>		<b>Distribution of Funds</b>
		<b>2011/12 Support Budget <sup>[a]</sup></b>	<b>% of Total</b>	
<b>Allocate to Divisions</b>				<b>3,000,000</b>
	President/KPBS	2,535,303	1.02%	30,600
	Academic Affairs	183,970,112	74.18%	2,225,400
	Athletics	5,696,727	2.30%	69,000
	Business & Financial Affairs	35,102,970	14.15%	424,500
	Student Affairs	14,956,607	6.03%	180,900
	UR&D	5,759,333	2.32%	69,600
<b>Total Divisional Allocations</b>		<b>248,021,052</b>	<b>100.00%</b>	<b>3,000,000</b>

[a] Excludes institutional, revenue-based and cost recovery; includes benefits

**PRESIDENT'S BUDGET ADVISORY COMMITTEE  
DECEMBER 13, 2012  
MINUTES**

<b>Voting Members Present:</b>	<b>Area Budget Reps Present:</b>	<b>Staff Present:</b>	<b>Guests Present:</b>
Sally Roush	Linda Lewiston	Crystal Little	
Andrea Rollins	Sarah Slaughter	Lorretta Leavitt	
Julio Valdez	Ethan Singer		
Nancy Marlin	Eric Rivera		
Jim Kitchen			
Rob O'Keefe			
Kathy LaMaster (via phone)			
Bill Eadie			
Mary Ruth Carleton			

**Voting Members Absent:**

**I. Call to order** - VP Roush called the meeting to order at 2:00 p.m. VP Roush inquired if there were any amendments to the agenda but there were none.

**II. Information Items**

**III. Reports**

- **2012/13 Revenues (Attachment 1)** – No update.
- **2012/13 Reserves (Attachment 2)** – No update.

**IV. Watch List**

- **Base Enrollment Growth Funding – 2013/14** – No update
- **Master Plan Costs** – No update.
- **SUF Class Action Suit** – No update.
- **Aztec Nights** – No update.
- **Unfunded Compensation** – No update.
- **Imperial Valley Campus Infrastructure** – No update.
- **Imperial Valley Campus North Classroom** – No update.
- **Bioscience Center Custodial/Utilities** – No update.

**V. Funding Requests**



**VI. Voting Items**

- **2012/13 Budget B 2012-03 (Attachment 3)** – AR&P had discussed this budget item previously and expressed their support of it. After some discussion, Provost Marlin moved to approve this budget, Professor Eadie seconded, and the motion passed unanimously.

**VII. New Business** – None.

**VIII. Reminder** – The meeting was adjourned at 2:15 p.m. Our next meeting is scheduled for Thursday, January 17th, 2012 at 2:00 p.m. in MH-3318.