

Business and Financial Affairs  
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SAN DIEGO STATE  
UNIVERSITY

Thomas McCarron  
Vice President and CFO

**MEMORANDUM**

DATE: November 20, 2015

TO: Elliot Hirshman  
President

FROM: Tom McCarron   
Chair, President's Budget Advisory Committee

SUBJECT: President's Budget Advisory Committee  
Recommendation of November 19, 2015

Attached is the recommendation from the President's Budget Advisory Committee (PBAC) meeting of November 19, 2015 for approval of 2015/16 divisional base and one-time funding requests totaling \$2,152,105 and \$10,531,500 respectively. An unallocated base reserve of \$5,200,077 will remain upon approval of these requests.

Supporting materials are attached for your information. I recommend your approval.

If you have any questions, please let me know.

Attachments

PRESIDENT'S BUDGET ADVISORY COMMITTEE

November 19, 2015

RECOMMENDATION

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**Approve 2015/16 Base funding request:**

**Academic Affairs**

Faculty Equity	262,000
Lecturer SRI	65,554
Cost Shift GRA	109,551
Stepsay	25,000
Enrollment Growth (ENCUMBER for 2016/17)	1,500,000

**Business & Financial Affairs**

GIS database	90,000
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**Institutional**

International Travel Insurance	50,000
Background Check	50,000

**2015/16 TOTAL \$2,152,105**

**Approve 2015/16 One-time funding requests:**

**Academic Affairs**

Enrollment Growth	1,050,000
Graduate Division	267,500
Student Success Fee Acad Related Programs	118,000
Stepsay	50,000

**Institutional**

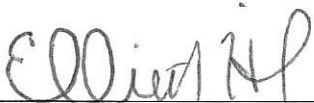
Engineering and Interdisciplinary Science Building	5,000,000
Insurance – Worker's Compensation	700,000
Environmental Impact Report	500,000
Electrical Infrastructure Assessment	500,000
Utility Line Repair	1,650,000
Sports Deck Resurface	696,000

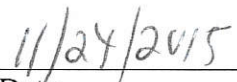
**2015/16 TOTAL \$10,531,500**

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**Grand TOTAL \$12,683,605**

Approved by:

  
\_\_\_\_\_  
Elliot Hirshman, President

  
\_\_\_\_\_  
Date

**President's Budget Advisory Committee**  
**Meeting Agenda**  
November 19, 2015  
2:00p.m. @ MH-3318

**I. Call to order**

- Call for amendments to agenda

**II. Information Item**

- 2015/16 B 2015-03 Budget (Attachment 1)
- Multi-Year Budget (Attachment 2)

**III. Reports**

- 2015/16 Revenues (Attachment 3)
- 2015/16 Base Reserves (Attachment 4)
- 2015/16 One-Time Reserves (Attachment 5)

**IV. Watch List**

- Master Plan Costs
- Unfunded Compensation Items
- Campus Projects

**V. Funding Requests**

- 2015/16 AA Budget Proposals (Attachment 6)
- 2015/16 BFA Budget Proposals (Attachment 7)
- 2015/16 INSTIT Budget Proposals (Attachment 8)

**VI. Voting Items**

- None

**VII. New Business**

**VIII. Reminder**

- Next Meeting Date – December 10, 2015 at 2:00 p.m. in MH 3318

		B 2015-01		B 2015-03		Change
Units)	153,746,796					
	127,873,514					
	43,729,475					
	23,631,198					
	<b>348,980,983</b>					
			<b>6,275,792</b>		<b>6,275,792</b>	
(cross unit and multi-disciplinary collaborations) 14/15 Resident Enrollment Growth of 175 FTES Faculty and Staff Campus Equity	PBAC 5/29/2014	SDSU	(1,066,680)	SDSU	(1,066,680)	
	PBAC 5/29/2014	SDSU	(1,233,350)	SDSU	(1,233,350)	
	PBAC 4/16/2015	SDSU	(1,300,000)	SDSU	(1,300,000)	
			<b>2,675,762</b>		<b>2,675,762</b>	
ol	Attach B (1)	4,248,000	Attach B (1)	4,899,000	651,000	
	Attach B (1)	(4,248,000)	Attach B (1)	(4,899,000)	(651,000)	
		<b>0</b>		<b>0</b>	<b>0</b>	
: 4,732 MC funding) : 5,664 MC funding)	AttachC (4)	937,000	AttachC (4)	3,104,000	(937,000)	
	AttachC (7)	(298,000)	AttachC (7)	982,000	3,104,000	
ous relative student need	AttachC (8)	(56,200)	AttachC (8)	(155,000)	298,000	
		<b>582,800</b>		<b>3,931,000</b>	<b>3,348,200</b>	
ounts) [1]	SDSU	3,781,000	SDSU	3,903,800	122,800	
		<b>3,781,000</b>		<b>3,903,800</b>	<b>122,800</b>	
nion (\$5M systemwide) - utilities/custodial ril settlement agreement	AttachC (1)(2)	842,000	AttachC (1)(2)	842,000	0	
	AttachC (1)	(800,000)	AttachC (1)	(800,000)	0	
	AttachC (2)	(42,000)	AttachC (2)	(42,000)	0	
	AttachC (5)	2,306,000	AttachC (5)	2,306,000	0	
	AttachC (5)	(2,306,000)	Attach B (3)	46,800	46,800	
		<b>0</b>		<b>0</b>	<b>(46,800)</b>	
					<b>0</b>	
		<b>0</b>		<b>0</b>	<b>0</b>	
					<b>0</b>	
		<b>7,039,562</b>		<b>10,510,562</b>	<b>3,471,000</b>	
			(3,881,182)	(4,000,000)	(118,818)	
					<b>0</b>	
the University		<b>3,158,380</b>		<b>6,510,562</b>	<b>3,352,182</b>	
Units)	SDSU	161,725,596	SDSU	165,771,596	4,046,000	
	SDSU	125,286,122	SDSU	125,508,922	222,800	
	SDSU	53,590,169	SDSU	53,490,169	(100,000)	
	SDSU	26,992,719	SDSU	26,992,719	0	
		<b>367,594,606</b>		<b>371,763,406</b>	<b>4,168,800</b>	

led by AA 3/3/2015 and includes BL SUG tuition fee discount adjustments.  
tion pending.



### SDSU Multi-Year Budget Plan

#### Institutional Base Reserve

	2012/13	2013/14	2014/15	2015/16
Beginning Balance	209,533	11,525,283	4,236,929	2,675,762
Tuition Rollback/Buyback	(9,381,000)	9,844,000		
GF Base adjustments	3,991,300	6,408,000	1,612,400	8,093,800
Student Success & Completion Initiatives (GF allocation)				982,000
Enrollment Growth funding		1,388,000	836,000	3,104,000
GF tuition fee discount adjustment based on campus relative student need		(4,100)		(155,000)
Basic Tuition Revenue (net of SUG tuition discounts)/Non-Resident Tuition		3,246,100	5,148,100	3,903,800
Est. Mandatory Costs	(1,605,000)	(10,259,000)	(2,718,500)	(8,093,800)
Est. Multi-Year Commitments [a]	(225,200)	(225,200)	(225,200)	-
Divisional Allocation	12,274,490			
University Non-Divisional Reduction	6,261,160	(6,261,160)		
AA Strategic Initiatives		(880,982)	(803,528)	(1,096,706)
AA Critical Support Needs		(1,198,709)	(668,768)	(720,718)
SA Strategic Initiatives		(1,134,243)	(264,588)	(291,056)
SA Critical Support Needs			(25,000)	-
BFA Strategic Initiatives		(488,000)	(20,000)	(140,000)
BFA Critical Support Needs		(1,500,000)	(433,013)	(602,500)
URD Strategic Initiatives		(143,000)	(97,240)	(200,000)
URD Critical Support Needs		(480,300)	(301,800)	-
Instit Strategic Initiatives		(400,000)		
Instit Critical Support Needs		(100,000)		(107,400)
Encumbered for 2014/15 AA Faculty hires		(5,099,760)		
Encumbered for 2015/16 AA Faculty hires			(2,300,030)	
4/16/15 PBAC Allocation			(1,300,000)	
PENDING 11/19/15 PBAC Allocation				(652,105)
PENDING 11/19/15 PBAC Allocation Encumbered for 2016/17				(1,500,000)
<b>Unallocated Base Reserve</b>	<b>11,525,283</b>	<b>4,236,929</b>	<b>2,675,762</b>	<b>5,200,077</b>
2015/16 Target Unallocated Base Reserve				(4,000,000)
<b>2015/16 Base Funding Available for Investment in the University</b>				<b>1,200,077</b>

#### Institutional One-time Reserve

	2012/13	2013/14	2014/15	2015/16
Beginning Balance	7,361,340	8,797,124	10,844,769	9,065,498
Unallocated Institutional Base Reserve	11,525,283	4,236,929	2,675,762	5,200,077
Encumbered for Future Year AA Faculty hires - available for 1-time use in Current Year		5,099,760	2,300,030	1,500,000
Est. Fee Revenues over Budget (Fall) [b]	10,266,172	16,626,697	21,566,615	11,353,003
Est. Fee Revenues over Budget (Spr) [c]				9,000,000
Divisional Allocation	(3,000,000)			
AA Strategic Initiatives	(1,000,000)	(3,991,810)	(850,000)	(3,391,000)
AA Critical Support Needs	(4,931,341)	(10,736,016)	(3,118,428)	(4,169,032)
SA Strategic Initiatives	-	(492,815)	(137,810)	(451,000)
SA Critical Support Needs	(249,391)	(60,100)		-
BFA Strategic Initiatives	-	-	(380,000)	(38,000)
BFA Critical Support Needs	(4,413,779)	(2,000,000)	(500,000)	(218,732)
URD Strategic Initiatives	-	(901,000)	(595,000)	(450,000)
URD Critical Support Needs	(500,000)	(862,000)		-
Instit Strategic Initiatives		(260,000)	(1,250,000)	(1,250,000)
Instit Critical Support Needs	(6,261,160)	(1,212,000)	(1,777,000)	(1,900,000)
Encumbered for 2014/15 AA faculty start-up		(3,400,000)		
Encumbered for 2015/16 AA faculty start-up			(2,240,000)	
Encumbered for 2016/17 AA faculty start-up				(1,617,000)
10/16/14 PBAC Allocation			(3,043,440)	
12/11/14 PBAC Allocation			(5,075,000)	
2/12/15 PBAC Allocation			(855,000)	
4/16/15 PBAC Allocation			(8,500,000)	
PENDING 11/19/15 PBAC Allocation				(10,531,500)
<b>Unallocated One-Time Reserve</b>	<b>8,797,124</b>	<b>10,844,769</b>	<b>9,065,498</b>	<b>12,102,314</b>
2015/16 Target Unallocated One-Time Reserve				(8,000,000)
<b>2015/16 Est. One-Time Funding Available for Investment in the University</b>				<b>4,102,314</b>

[a] Faculty Promotion Funding Agreed upon formula = funding allocated for 70% of cost; estimated cost, data not available until late May

[b] 2015/16 estimated fee revenues over budget represents Fall semester only

SAN DIEGO STATE UNIVERSITY  
2015/16 Revenue Estimates  
As of November 19, 2015

	2014/15 <u>Budget</u>	2014/15 <u>Actual</u>	Over/(Under) <u>Budget</u>	% Over/(Under) <u>Budget</u>	2015/16 <u>Budget</u>	Year to Date as of 11/19/2015	Term End Estimate	Over/(Under) <u>Budget</u>	% Over/(Under) <u>Budget</u>
Summer	9,773,574	9,380,271	(393,303)	-4.02%	8,683,000	8,771,761	8,792,355 <sup>[1]</sup>	109,355	1.26%
Fall	72,765,955	74,705,211	1,939,256	2.67%	73,765,000	71,903,358	73,669,311 <sup>[1]</sup>	(95,689)	-0.13%
Spring	<u>66,525,656</u>	<u>68,460,685</u>	<u>1,935,029</u>	<u>2.91%</u>	<u>67,526,000</u>		<u>67,526,000</u> <sup>[2]</sup>	0	0.00%
Tuition - Resident	149,065,185	152,546,167	3,480,982	2.34%	149,974,000	80,675,119	149,987,667	13,667	1.13%
Admission Fee Discounts	(40,506,800)	(40,506,800)	0	0.00%	(40,951,800)	(40,951,800)	(40,951,800)	0	0.00%
Tuition - Resident	108,558,385	112,039,367	3,480,982	3.21%	109,022,200	39,723,319	109,035,867	13,667	0.01%
Summer	1,004,427	1,186,558	182,131	18.13%	733,000	1,457,583	1,461,005 <sup>[1]</sup>	728,005	99.32%
Fall	8,487,045	9,533,355	1,046,311	12.33%	7,169,000	10,424,389	10,680,413 <sup>[1]</sup>	3,511,413	48.98%
Spring	7,736,344	8,684,957	948,614	12.26%	6,542,000		<u>6,542,000</u> <sup>[2]</sup>	0	0.00%
Tuition - Non-Resident	17,227,815	19,404,870	2,177,055	12.64%	14,444,000	11,881,972	18,683,418	4,239,418	29.35%
Summer	384,600	654,808	270,208	70.26%	485,000	722,202	723,254 <sup>[1]</sup>	238,254	49.12%
Fall	5,848,000	8,173,887	2,325,887	39.77%	6,634,000	10,066,196	10,253,269 <sup>[1]</sup>	3,619,269	54.56%
Spring	<u>5,218,000</u>	<u>9,153,636</u>	<u>3,935,636</u>	<u>75.42%</u>	<u>5,880,000</u>		<u>5,880,000</u> <sup>[2]</sup>	0	0.00%
Out-of-State Tuition	11,450,600	17,982,331	6,531,731	57.04%	12,999,000	10,788,398	16,856,522	3,857,522	29.68%
Summer	429,600	829,560	399,960	93.10%	827,000	1,070,418	1,073,536 <sup>[1]</sup>	246,536	29.81%
Fall	3,651,000	7,269,840	3,618,840	99.12%	5,879,000	8,187,216	8,874,860 <sup>[1]</sup>	2,995,860	50.96%
Spring	<u>3,478,000</u>	<u>7,671,318</u>	<u>4,193,318</u>	<u>120.57%</u>	<u>5,528,000</u>		<u>5,528,000</u> <sup>[2]</sup>	0	0.00%
International Tuition	7,558,600	15,770,718	8,212,118	108.65%	12,234,000	9,257,634	15,476,396	3,242,396	26.50%
	144,795,400	165,197,286	20,401,886	14.09%	148,699,200	71,651,323	160,052,203	11,353,003	7.63%
	2,294,000	3,458,730	1,164,730	50.77%	2,294,000	581,240	2,294,000 <sup>[2]</sup>	0	0.00%
	2,294,000	3,458,730	1,164,730	50.77%	2,294,000	581,240	2,294,000	0	0.00%
	147,089,400	168,656,016	21,566,616	14.66%	150,993,200	72,232,563	162,346,203	11,353,003	7.52%

As from Cashier's Enrollment Report as of 11/5/2015 discounted based on prior year waiver/collections experience.

**Base Budget Reserve <sup>[a]</sup>**

2015/16 Beginning Base Budget Reserve Balance			<u>2,675,762</u>
	Net Campus and BL Adjustments		<u>7,834,800</u>
2015/16 Base Budget Reserve			<u>10,510,562</u>
	2015/16 Target Unallocated Base Budget Reserve		<u>(4,000,000)</u>
2015/16 Base Funding Available for Investment in the University			<u>6,510,562</u>
2015/16 Approved Base Funding Requests			
Academic Affairs			
	Tenure and Promotion	5/28/15 PBAC	(271,300)
	Tenure Track Promotion Equity	5/28/15 PBAC	(180,000)
	Tenure Track Faculty Market Equity Requests	5/28/15 PBAC	(70,000)
	Honors College	5/28/15 PBAC	(19,456)
	Math Center	5/28/15 PBAC	(220,950)
	Arts Alive	5/28/15 PBAC	(80,000)
	Zahn Center	5/28/15 PBAC	(200,000)
	IRB Software	5/28/15 PBAC	(55,000)
	Resident Enrollment (198 FTES)	5/28/15 PBAC	(490,838)
	ITS Graphic Designer	5/28/15 PBAC	(35,720)
	Engineering Lab Technician	5/28/15 PBAC	(126,160)
	IVC - 5 Year Plan Operations	5/28/15 PBAC	(20,000)
	City Heights	5/28/15 PBAC	(48,000)
Student Affairs			
	Aztec Mentor Program (AMP)	5/28/15 PBAC	(139,996)
	Emergency Crisis Response Team	5/28/15 PBAC	(12,000)
	Women's Resource Center Programming	5/28/15 PBAC	(50,000)
	Commuter Learning Communities	5/28/15 PBAC	(89,060)
Business & Financial Affairs			
	Celebrating Aztec Faculty and Staff Committee	5/28/15 PBAC	(40,000)
	Athletics Leadership Program	5/28/15 PBAC	(100,000)
	Title IX Program and Infrastructure	5/28/15 PBAC	(12,500)
	Title IX Administration Support (Student Assistants)	5/28/15 PBAC	(5,000)
	Public Safety Dispatchers	5/28/15 PBAC	(95,000)
	Custodians and Utilities	5/28/15 PBAC	(270,000)
	Chill Plant Supervisor	5/28/15 PBAC	(120,000)
	Control Specialist	5/28/15 PBAC	(100,000)
University Relations & Development			
	National Branding & Marketing - year 3	5/28/15 PBAC	(200,000)
Institutional			
	Automated External Defibrillator Program	5/28/15 PBAC	(7,400)
	Budget & Reporting Solution	5/28/15 PBAC	(100,000)
Subtotal 2015/16 Approved Base Budget Funding Requests			<u>(3,158,380)</u>
2015/16 PENDING Base Funding Requests			
	AA - Faculty Equity (includes benefits)	11/19/15 PBAC	(262,000)
	AA - Lecturer SRI (includes benefits)	11/19/15 PBAC	(65,554)
	AA - Cost Shift GRA (\$65,526 plus 50% benefits)	11/19/15 PBAC	(109,551)
	AA - Stepsay	11/19/15 PBAC	(25,000)
	AA - Enrollment Growth (548 FTES) ENCUMBER for 2016/17	11/19/15 PBAC	(1,500,000)
	BFA - GIS database (\$60K plus 50% benefits)	11/19/15 PBAC	(90,000)
	Institutional - International Travel Insurance	11/19/15 PBAC	(50,000)
	Institutional - Background Check	11/19/15 PBAC	(50,000)
SubTotal 2015/16 PENDING Base Funding Requests			<u>(2,152,105)</u>
2015/16 Estimated Base Budget Reserve Balance			<u>5,200,077</u>
2015/16 Estimated Base Funding Available for Investment in the University			<u>1,200,077</u>

[a] All allocations for position funding are inclusive of average benefits costs



**One-Time Reserve <sup>[a]</sup>**

2015/16 Beginning One-Time Reserve Balance	9,065,498
2015/16 Target Unallocated One-Time Budget Reserve	(8,000,000)
2015/16 One-Time Funding Available for Investment in the University	1,065,498

**2015/16 Approved One-Time Funding Requests**

**Academic Affairs**

Honors College	5/28/15 PBAC	(41,000)
Writing Center	5/28/15 PBAC	(50,000)
Math Center	5/28/15 PBAC	(125,000)
Arts Alive	5/28/15 PBAC	(51,500)
Zahn Center	5/28/15 PBAC	(250,000)
Multidisciplinary Research	5/28/15 PBAC	(154,000)
Expand Student Research Symposium	5/28/15 PBAC	(150,000)
Learning Analytics	5/28/15 PBAC	(217,000)
International Programs	5/28/15 PBAC	(26,000)
Undergraduate Research	5/28/15 PBAC	(65,000)
Conrad Preby's Endowed Chair (3-year support)	5/28/15 PBAC	(200,000)
Opera Initiative	5/28/15 PBAC	(25,000)
Smart Upgrades	5/28/15 PBAC	(480,000)
Laboratory Renovations	5/28/15 PBAC	(1,020,000)
Provost Milestone Awards	5/28/15 PBAC	(100,000)
Visiting Scholars	5/28/15 PBAC	(75,000)
Competitive Graduate Stipends	5/28/15 PBAC	(110,000)
Research Development Program	5/28/15 PBAC	(251,500)
SDCC Funding	5/28/15 PBAC	(150,000)
Non Resident Enrollment (1017 FTES)	5/28/15 PBAC	(2,338,565)
Library - Subscriptions	5/28/15 PBAC	(400,000)
College ADA	5/28/15 PBAC	(106,514)
Accreditation Fees	5/28/15 PBAC	(190,000)
Equip Maintenance Contracts	5/28/15 PBAC	(375,000)
Software Licenses	5/28/15 PBAC	(169,000)
Student Assistant	5/28/15 PBAC	(439,953)

**Academic Affairs - Encumbered in 2015/16, One-time in 2016/17**

Areas of Excellence Start-up Funds	5/28/15 PBAC	(1,200,000)
Tenure Track Start-up Packages	5/28/15 PBAC	(417,000)

**Student Affairs**

Peer Commuter Academic Mentoring Program	5/28/15 PBAC	(251,000)
Student Leadership Diversity Training	5/28/15 PBAC	(200,000)

**Business & Financial Affairs**

Active Transportation and Smoking Policy Awareness & Enforcement	5/28/15 PBAC	(20,000)
Bike Lock Program	5/28/15 PBAC	(18,000)
Title IX Program and Infrastructure	5/28/15 PBAC	(5,000)
Human Resources Background Check Overhead	5/28/15 PBAC	(25,000)
Public Safety Dispatchers	5/28/15 PBAC	(95,000)
Body Worn Cameras	5/28/15 PBAC	(45,732)
Geofeedia Contract	5/28/15 PBAC	(18,000)
Mobile Safety App Services	5/28/15 PBAC	(30,000)

**University Relations & Development**

National Branding & Marketing - year 3	5/28/15 PBAC	(200,000)
Direct Mail	5/28/15 PBAC	(100,000)
Lost Alumni Project - year 2	5/28/15 PBAC	(100,000)
Planned Giving Marketing Budget	5/28/15 PBAC	(50,000)

**Institutional**

Staff Professional Development (across the University)	5/28/15 PBAC	(250,000)
Enhancing Campus Climate and Culture (ECCC) initiatives	5/28/15 PBAC	(1,000,000)
SDSU Research Foundation	5/28/15 PBAC	(1,000,000)
Painting	5/28/15 PBAC	(500,000)
Window Washing	5/28/15 PBAC	(100,000)
Gum Removal	5/28/15 PBAC	(100,000)
Budget & Reporting Solution	5/28/15 PBAC	(200,000)

**SubTotal 2015/16 Approved One-Time Funding Requests** **(13,484,764)**



2015/16 PENDING One-Time Funding Requests

AA - Enrollment Growth (lecturers)	11/19/15 PBAC	(1,050,000)
AA - Grad Division	11/19/15 PBAC	(267,500)
AA - SSF ARP	11/19/15 PBAC	(118,000)
AA - Stepsay \$50K	11/19/15 PBAC	(50,000)
Institutional - EIS Building	11/19/15 PBAC	(5,000,000)
Institutional - Insurance - Workers Compensation	11/19/15 PBAC	(700,000)
Institutional - Environ Impact Report (modify 2007 with enrollment change)	11/19/15 PBAC	(500,000)
Institutional- Electrical Infrastructure Assessment	11/19/15 PBAC	(500,000)
Institutional - Utility Lines Repair	11/19/15 PBAC	(1,650,000)
Institutional - Sports Deck Resurface	11/19/15 PBAC	(696,000)
<b>SubTotal 2015/16 PENDING One-Time Funding Requests</b>		<b>(10,531,500)</b>

2015/16 Funding Sources

AA - Encumbered in 2015/16, Base in 2016/17 - available for one-time use in 2015/16	1,500,000
Estimated Tuition and Fee Revenues over Budget (Fall)	11,353,003
Estimated Tuition and Fee Revenues over Budget (Spr)	9,000,000
Estimated One-Time Carry-forward of Base Budget Reserve	5,200,077

<b>2015/16 Estimated One-Time Reserve Balance</b>	<b>12,102,314</b>
<b>2015/16 Estimated One-Time Funding Available for Investment in the University</b>	<b>4,102,314</b>

[a] All allocations for position funding are inclusive of average benefits costs

ACADEMIC AFFAIRS

Supplemental 2015-16 budget request

<b>BASE</b>	<b>\$1,962,105</b>	
Faculty Equity	\$262,000	A total of \$1.5M was committed to the campus equity program in 2015-16. Upon completion of all the various categories and implementations there were funds remaining that also includes a benefit allocation.
Lecturer SRI	\$65,554	A cohort of 20 lecturers were omitted from a Salary Range Increase due to contractual language and the CO letter so they did not receive sufficient increases. Adjustments were made to remedy situation (\$49,512 + 32.4% benefits)
Cost Shift - GRA	\$109,551	Portions of several positions in GRA were brought back to University Operating Fund, base funds are requested to cover these transfers from Research Foundation (\$73,034 + 50% benefits)
Stepsay	\$25,000	University contribution to a donor gift, represents the benefits portion of a post-doc position.
Enrollment Growth	\$1,500,000	Requesting that base funds are encumbered to address the increase in resident FTES assigned to the campus by the CSU, our growth was 548 FTES.
<b>ONE-TIME</b>	<b>\$1,485,500</b>	
FTES - additional 548 target	\$1,050,000	Marginal funding model to address 548 additional FTES, will require one-time funds for 2015-16 while recruiting tenure-track faculty. This covers expenses for approximately 125 course sections (12.5 lecturers @ 84k each - \$56k salary, 28k benefits).
Graduate Division	\$267,500	Research priorities have been reanalyzed during the summer and to achieve our strategic initiatives additional funding is requested to support competitive graduate admissions specifically targeted to AoE
SSF Academically Related Programs	\$118,000	The Student Success Fee Academically Related Programs had \$600K available for allocation to student projects. Once again there were more quality proposals than funding! Additional funds will increase the total funded projects to 63.
Stepsay	\$50,000	University contribution to a donor gift, utilizing one-time funds faculty can start program implementation while the donor funds are maturing. These funds will support a post-doc in Classics.

11/18/2015 15:00

## Business & Financial Affairs – 2015/16 Budget Requests

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### Operations – GIS Database - \$90,000 **base** critical need

GIS mapping is a technology which allows institutions, such as San Diego State, to provide detailed coordinate mapping for all of its facilities, roads, pathways and other points of destination. It is the standard utilized by navigation and facilities management systems world-wide. San Diego State currently has very limited GIS data associated with the campus and needs to undertake an initiative to compile this data and populate it into a database system that can be used to provide basic features to the campus community, such as point to point navigation around campus. There is no staffing available at this point to undertake this project and using outside consulting resources would be cost prohibitive and not address the long-term need to maintain this data as facilities and other points of interest on the campus evolve over time.

BFA and the department of Geography would like to partner together to take on this initiative, utilizing the expertise of the faculty, staff and students in Geography to compile this data, design a database which will meet the campus needs, populate the data and maintain the data moving forward. As part of this, Geography requires to increase their staffing by one position, which will not only enable this initiative, but also fill an instructional support need within their department. To move forward, BFA is requesting a baseline augmentation of \$90,000 annually (\$60,000 plus benefits) to fund an additional staff position in the Geography department. Any additional salary related costs above this for this position would be covered by Geography. This funding would result in a win from all sides, as it would provide the expertise and resources required for such an initiative at a fraction of the cost for BFA and, at the same time, provide additional support for the Geography department, opportunities for students to gain hands-on experience and for the campus to leverage the extensive amount of expertise and experience among the Geography faculty and staff, without creating redundant, unnecessary positions in BFA.

## Institutional – 2015/16 Budget Requests

### Institutional – International Travel Insurance - \$50,000 **base** critical need

The Foreign Travel Insurance Program costs have increased in the last several years as the number of employees traveling has increased. The length of travel and location of travel also contributes to the cost of this program. There is an additional \$100 premium supplement per employee for travel to high hazardous and war risk countries. The high hazard country list changes annually. The program is managed centrally by BFA and the cost has historically been absorbed in an institutional account and not charged to the departments. Given the growth in the program and the desire to continue to fund it centrally to save administrative costs of charging back to the travelers department, it is requested that a base budget of \$50K be allocated to support this program.

### Institutional – Background Check - \$50,000 **base** critical need

PBAC allocated \$25K one-time in 2015/16 to support creating an institutional fund for background checks to minimize HR and departmental staff time in processing charges to departments for employee background checks. Background checks on all new staff and management employees is estimated to cost \$25K annually based on a per employee cost of approximately \$45. Additional employees such as temporary faculty and some volunteers are now subject to background checks at a higher cost of approximately \$75 per employee which increases the annual cost from \$25K to \$50K. Base funding of \$50K is requested.

### Institutional – Worker's Compensation Insurance Premium - \$700,000 **one-time** critical need

Due to a variety of factors, including increased personnel costs, claims experience and increased cost of medical care, SDSU's workers compensation premium has increased by \$700,000 for FY 2015/16. Pursuant to the formula utilized in determining the premium, we anticipate that this increased cost will continue for a minimum of four additional years.

### Institutional – Master Plan Update (EIR report) - \$500,000 **one-time** critical need

SDSU's current Enrollment ceiling of 35,000 was authorized by the CSU Trustee's approval of our 2007 Master Plan and supporting Environment Impact Report (EIR). After years of litigation, the California Supreme Court set that EIR aside. The essence of that litigation was who is responsible for the mitigation of off-campus traffic impacts.

In its decision the Supreme Court effectively suspended our 2007 Master Plan and EIR until we correct those deficiencies. The result of that Supreme Court decision is the loss of all "projects" supported by that EIR and the enrollment cap.

SDSU must either correct the deficiencies identified by the CA Supreme in the 2007 EIR, or prepare a new Master Plan to support our current enrollment.

We estimate the cost updating the 2007 EIR at \$500,000, which is substantially lower than the cost of preparing a new Master Plan.



## Institutional – 2015/16 Budget Requests

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### Institutional – Electrical Infrastructure Assessment - \$500,000 **one-time** critical need

In an effort to identify deferred maintenance priorities for SDSU, the most critical need has been identified as the electrical infrastructure. The reliability and safety of the campus electrical system has been steadily degrading to the point where the potential for outages are becoming more likely.

In order to determine the scope and “ballpark” costs of a project to address these concerns will require the expertise of an external electrical engineering firm to conduct an assessment of SDSU’s current electrical infrastructure. In addition to scope and cost estimates, the assessment will also recommend priorities based on potential risk, as well as identifying ways to break up the project into multiple logical phases. BFA is requesting a one-time allocation of \$500,000 to fund the first phase of this assessment, which is necessary to begin the financial and planning stage of future design and construction activities to address the reliability of our campus electrical system.

### Institutional – Utility Lines Repair Project - \$1,650,000 **one-time** critical need

At the end of April the steam line serving Campanile Drive ruptured and the resulting escaping steam also destroyed a section of the Chilled Water line adjacent to the steam line. The ruptures eliminated all heating and cooling capacity to the Gateway building and interrupted steam and chilled water service to SLHS.

Since the loss of the steam and chilled water lines minimum levels of air conditioning have been maintained through the use of temporary generators and chillers. The monthly cost of these chillers is \$75,000. There is presently no heat available to the building, which has created cold spots in the building, since even in the peak cooling seasons, the system relies on the presence of the steam heat to re-heat the conditioned air at selected air handlers to achieve the target temperature. Absent this heat source, temperatures can vary uncomfortably between areas of the building. It should also be noted that we don’t have a temporary solution for heating, and the building is presently without any source of space heating. The total project cost is estimated to be \$1.6M.

### Institutional – EIS Building - \$5,000,000 **one-time** critical need

Academic Affairs would like to request an additional \$5,000,000 in one-time funding for the EIS building project.

This project is designed to foster research synergies, create new interdisciplinary opportunities, and to invest in the future of the university. The building will include spaces for teaching laboratories, faculty research space and thematic areas such as: MRI imaging, Entrepreneurial, Biomedical, Phage Medicine, Renewable Energy Systems and Wireless technology. While no firm decisions have been made the ideas above are examples of how SDSU can move forward and become leaders in these areas. Total cost of the project is \$90M, and will be shared among the campus, CSU system, private contributions and auxiliary contributions. This request is to represent a campus commitment to the project.

## Institutional – 2015/16 Budget Requests

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### Institutional – Sports Deck Resurface - \$696,000 **one-time** critical need

The Aztec Sports Deck is for athletic, instructional, and recreational purposes. The track on the Sports Deck is in need of resurfacing to maintain and improve its usability for the campus. The estimated cost to resurface the track is \$696K and one-time funds are requested.

**PRESIDENT'S BUDGET ADVISORY COMMITTEE**  
**November 19, 2015**  
**MINUTES**

<b>Voting Members Present:</b> Tom McCarron Cezar Ornatowski Mary Ruth Carleton Chukuka S. Enwemeka Donna Conaty Megan Collins Eric Rivera Blaire Ward	<b>Area Budget Reps Present:</b> Kathy LaMaster Agnes Wong Nickerson Tony Chung Leslie Levinson	<b>Staff Present:</b> Crystal Little Nance Lakdawala	<b>Guests Present:</b>
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<b>Voting Members Absent:</b> Douglas Deutschman	<b>Area Budget Reps Absent</b>
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**I. Call to order** - VP McCarron called the meeting to order at 2:00 p.m. VP McCarron inquired if there were any amendments to the agenda but there were none. VP McCarron welcomed Leslie Levinson, CFO, The Campanile Foundation. Members introduced themselves. Tom also thanked Blaire for serving on the committee. Dominic Bilotti, A.S. VP of Financial Affairs, will replace her.

- II. Information Items**
- **2015/16 B 2015-03 Budget (Attachment 1)** – VP McCarron presented the current budget which has not changed since our last meeting.
  - **Multi-Year Budget (Attachment 2)** – VP McCarron presented the multi-year budget. There is a separate line for the allocation encumbered for 2016-17 which is available for one-time use. The budget also includes the funding requests that are being presented today.

- III. Reports**
- **2015/16 Revenues (Attachment 3)** – VP McCarron said the only change from our last meeting is the tuition.
  - **2015/16 Base Reserves (Attachment 4)** – This is the first meeting this schedule has been presented. Today's funding requests are included in the schedule.
  - **2015/16 One-Time Reserves (Attachment 5)** – This schedule includes the one-time allocations from May 2015 which were already approved. Page 2 includes today's requests.

**IV. Watch List**

- **Master Plan Costs** – No update.
- **Unfunded Compensation** – No update.
- **Campus Projects** – No update.

**V. Funding Requests**

- **2015/16 AA Budget Proposals (Attachment 6)** – AVP LaMaster presented Academic Affairs' budget proposals.
- **2015/16 BFA Budget Proposals (Attachment 7)** – AVP Wong Nickerson presented Business and Financial Affairs' budget proposals. Regarding the background check item, Dr. Ornatowski stated the Senate is requesting the Chancellor's Office to suspend the current policy in favor of the previous one from 2005 which allows universities more flexibility.
- **2015/16 INSTIT Budget Proposals (Attachment 8)** – AVP Wong Nickerson presented the institutional budget proposals.

**VI. Voting Items** – VP Carleton moved to vote on and approve today's funding requests, Associate Dean Conaty seconded, and the motion passed unanimously.

**VII. New Business** – None.

**VIII. Reminder** – The meeting was adjourned at 2:35 p.m. Our next meeting is scheduled for Thursday, December 10 at 2:00 p.m. in MH-3318.