



SAN DIEGO STATE
UNIVERSITY

Business and Financial Affairs
San Diego State University
5500 Campanile Drive
San Diego CA 92182-1620
Tel: 619 · 594 · 5631
Fax: 619 · 594 · 6022
Email: tmccarron@mail.sdsu.edu

Thomas McCarron
Vice President and CFO

MEMORANDUM

DATE: May 26, 2016

TO: Elliot Hirshman
President

FROM: Tom McCarron
Chair, President's Budget Advisory Committee

SUBJECT: President's Budget Advisory Committee
Recommendation of May 26, 2016

Attached is the recommendation from the President's Budget Advisory Committee (PBAC) meeting of May 26th, 2016 for approval of 2016/17 divisional base and one-time funding requests totaling \$24,038,678. An unallocated base reserve of \$527,256 will remain upon approval of these requests.

Supporting materials are attached for your information. I recommend your approval.

If you have any questions, please let me know.

Attachments

PRESIDENT'S BUDGET ADVISORY COMMITTEE

May 26, 2016

RECOMMENDATION

Approve 2016/17 funding requests:

Strategic Planning Initiatives ⁽¹⁾

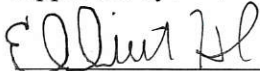
Division	2016/17 One-Time	2016/17 Base	2016/17 Total
AA	10,349,600	2,180,017	12,529,617
SA	1,530,749	203,646	1,734,395
BFA	5,000	75,000	80,000
URD	300,000	100,000	400,000
INSTIT	1,250,000	105,000	1,355,000
Total	13,435,349	2,663,663	16,099,012

Critical Support Needs ⁽¹⁾

Division	2016/17 One-Time	2016/17 Base	2016/17 Total
PRES		10,000	10,000
AA	4,679,508	118,000	4,797,508
SA			0
BFA	103,000	599,158	702,158
URD			0
INSTIT	2,430,000		2,430,000
Total	7,212,508	727,158	7,939,666

(1) Detail by division included in PBAC materials; divisional totals include benefit funding.

Approved by:



Elliot Hirshman, President

5/31/16
Date

President's Budget Advisory Committee
Meeting Agenda

May 26, 2016
2:00p.m. @ MH-3318

I. Call to order

- Call for amendments to agenda

II. Reports

III. Watch List

- Master Plan Costs
- Unfunded Compensation Items
- Campus Projects

IV. Information Item

- 2016/17 PBAC Calendar (Attachment 1)
- 2016/17 May Revise

V. Funding Requests

VI. 2016/17 Budget

- Multi-Year Budget (Attachment 2)

VII. Voting Items

- 2016/17 Consolidated Funding Requests (Attachment 3)

VIII. New Business

IX. Reminder

- Next Meeting Date – June 2, 2016 at 2:00 p.m. in MH 3318

PBAC
2016-2017 Schedule

Scheduled	Scheduled	Scheduled	Scheduled	Scheduled
Call for PBAC Agenda Items	BRAT Tuesdays @ 3:00 AD 225	Meeting Materials to AR&P - PBAC	AR&P Tuesdays @ 2:00 AD 225	PBAC Thursdays @ 2:00 MH 3318
August 29	September 6	September 9	September 13	September 15
September 12	September 20	September 23	September 27	September 29
September 26	October 4	October 7	October 11	October 13
October 24	November 1	November 4	November 8	November 10
November 28	December 6	December 9	December 13 (hold)	December 15 (hold)
January 9	January 17	January 20	January 24	January 26
January 30	February 7	February 10	February 14	February 16
February 27	March 7	March 10	March 14	March 16
March 13	March 21	March 24	March 28	March 30
March 27	April 4	April 7	April 11	April 13
April 10	April 18	April 21	April 25	April 27
April 24	May 2	May 5	May 9	May 11
May 8	May 16	May 19	May 23	May 25
May 15	May 23 (hold)	May 26	May 30 (hold)	June 1 (hold)
May 22	May 30 (hold)	June 2	June 6 (hold)	June 8 (hold)

Aug 22 - First day of Fall semester
Aug 29 - First day of Fall classes

Sep 21 - Fall Census

Jan 17 - First day of Spring semester
Jan 18 - First day of Spring classes

Feb 26 - Spring census

Mar 27 - 31 - Spring Break

Division Presentations (BFA, SA, PO)

May 4 - Last day of Spring classes
Division Presentations (AA, URD)

May 8-11 - Commencement Days
2017/18 Allocation Vote

SDSU Multi-Year Budget Plan

Institutional Base Reserve

	2013/14	2014/15	2015/16	2016/17
Beginning Balance	11,525,283	4,236,929	2,675,762	5,200,077
Tuition Rollback/Buyback	9,844,000			
GF Base adjustments	6,408,000	1,612,400	8,093,800	4,134,000
GF Base Compensation (15/16) - Faculty (2% each year)				2,413,000
GF Base Compensation (16/17) - Faculty (2% each year)				2,537,000
Est. Compensation Costs - Faculty (7%)				(9,100,000)
GF Base Compensation (16/17) - Staff/Mgmt (2%)				2,593,000
Est. Compensation Costs - Staff/Mgmt (3%)				(4,035,000)
Student Success & Completion Initiatives (GF allocation)			982,000	
Enrollment Growth funding	1,388,000	836,000	3,104,000	1,417,000
GF tuition fee discount adjustment based on campus relative student need	(4,100)		(155,000)	(67,000)
Basic Tuition Revenue (net of SUG tuition discounts)/Non-Resident Tuition	3,246,100	5,148,100	3,903,800	2,960,000
Est. Mandatory Costs	(10,259,000)	(2,718,500)	(8,093,800)	(4,134,000)
Est. Multi-Year Commitments [a]	(225,200)	(225,200)	-	-
Divisional Allocation				
University Non-Divisional Reduction	(6,261,160)			
PRES Critical Support Needs				(10,000)
AA Strategic Initiatives	(880,982)	(803,528)	(1,096,706)	(2,180,017)
AA Critical Support Needs	(1,198,709)	(668,768)	(720,718)	(118,000)
SA Strategic Initiatives	(1,134,243)	(264,588)	(291,056)	(203,646)
SA Critical Support Needs		(25,000)	-	
BFA Strategic Initiatives	(488,000)	(20,000)	(140,000)	(75,000)
BFA Critical Support Needs	(1,500,000)	(433,013)	(602,500)	(599,158)
URD Strategic Initiatives	(143,000)	(97,240)	(200,000)	(100,000)
URD Critical Support Needs	(480,300)	(301,800)	-	
Instit Strategic Initiatives	(400,000)			(105,000)
Instit Critical Support Needs	(100,000)		(107,400)	
Encumbered for 2014/15 AA Faculty hires	(5,099,760)			
Encumbered for 2015/16 AA Faculty hires		(2,300,030)		
4/16/15 PBAC Allocation		(1,300,000)		
11/19/15 PBAC Allocation			(652,105)	
11/19/15 PBAC Allocation Encumbered for 2017/18 (was 2016/17) Faculty hire:			(1,500,000)	
Unallocated Base Reserve	4,236,929	2,675,762	5,200,077	527,256
Target Unallocated Base Reserve			(4,000,000)	(4,000,000)
Base Funding Surplus/(Deficit) from Target Reserve			1,200,077	(3,472,744)

PBAC allocations:

Institutional One-time Reserve

	2013/14	2014/15	2015/16	2016/17
Beginning Balance	8,797,124	10,844,769	9,065,498	8,726,444
Unallocated Institutional Base Reserve	4,236,929	2,675,762	5,200,077	527,256
Encumbered for Future Year AA Faculty hires - available for 1-time use in Current Year	5,099,760	2,300,030	1,500,000	1,500,000
GF Base Compensation (15/16) withheld by CO - Faculty (2%)				2,413,000
Est. Fee Revenues over Budget (Sum/Fall) [b]	16,626,697	21,566,615	13,827,480	11,500,000
Est. Fee Revenues over Budget (Spr/application) [c]			11,491,453	
Divisional Allocation				
AA Strategic Initiatives	(3,991,810)	(850,000)	(3,391,000)	(10,349,600)
AA Critical Support Needs	(10,736,016)	(3,118,428)	(4,169,032)	(4,679,508)
SA Strategic Initiatives	(492,815)	(137,810)	(451,000)	(1,530,749)
SA Critical Support Needs	(60,100)		-	
BFA Strategic Initiatives	-	(380,000)	(38,000)	(5,000)
BFA Critical Support Needs	(2,000,000)	(500,000)	(218,732)	(103,000)
URD Strategic Initiatives	(901,000)	(595,000)	(450,000)	(300,000)
URD Critical Support Needs	(862,000)		-	(2,430,000)
Instit Strategic Initiatives	(260,000)	(1,250,000)	(1,250,000)	(1,250,000)
Instit Critical Support Needs	(1,212,000)	(1,777,000)	(1,900,000)	
Encumbered for 2014/15 AA faculty start-up	(3,400,000)			
Encumbered for 2015/16 AA faculty start-up		(2,240,000)		
Encumbered for 2016/17 AA faculty start-up			(1,617,000)	
10/16/14 PBAC Allocation		(3,043,440)		
12/11/14 PBAC Allocation		(5,075,000)		
2/12/15 PBAC Allocation		(855,000)		
4/16/15 PBAC Allocation		(8,500,000)		
11/19/15 PBAC Allocation			(10,531,500)	
2/25/16 PBAC Allocation			(6,220,000)	
4/14/16 PBAC Allocation			(2,121,800)	
Unallocated One-Time Reserve	10,844,769	9,065,498	8,726,444	4,018,843
Target Unallocated One-Time Reserve			(8,000,000)	(8,000,000)
Est. One-Time Funding Surplus/(Deficit) from Target Reserve			726,444	(3,981,157)

[a] Faculty Promotion Funding Agreed upon formula = funding allocated for 70% of cost; estimated cost, data not available until late May
[b] 2015/16 estimated fee revenues over budget represents Summer/Fall semesters.
[c] 2015/16 estimated fee revenues over budget represents Spring semester and application fees

2016/17 Integrated Budget Proposals -- Consolidated

	(1) 2016/17 One-Time	(2) 2016/17 Encumbered One-Time	(3) Cumulative One-Time (Cols 1 + 2)	(4) 2016/17 Base	(5) 2016/17 Encumbered Base	(6) Cumulative Base (Cols 4 + 5)	(7) 2016/17 TOTAL (Cols 3 + 6)
Strategic Planning Initiatives							
Academic Affairs:							
Tenure and Promotion			\$0	\$324,817		\$324,817	\$324,817
Tenure Track Faculty Market Equity			\$0	\$70,000		\$70,000	\$70,000
Honors College			\$0	\$136,400		\$136,400	\$136,400
Library Funding			\$0	\$100,000		\$100,000	\$100,000
Zahn Center	\$80,000		\$80,000	\$200,000		\$200,000	\$280,000
Design Think Lab			\$0	\$40,000		\$40,000	\$40,000
Research Advancement			\$0	\$300,000		\$300,000	\$300,000
Writing Center			\$50,000			\$50,000	\$50,000
Math Learning Center			\$0	\$68,000		\$68,000	\$68,000
Arts Alive			\$50,000	\$27,800		\$27,800	\$77,800
Inter-Folio (online faculty recruitment)			\$0	\$70,000		\$70,000	\$70,000
MathLabs - Mathworks			\$0	\$60,000		\$60,000	\$60,000
Liberal Studies			\$0	\$36,000		\$36,000	\$36,000
IVC non-faculty funds			\$0	\$105,000		\$105,000	\$105,000
Sage Project			\$0	\$50,000		\$50,000	\$50,000
GREW			\$0	\$154,000		\$154,000	\$154,000
Undergraduate Summer Research Program	\$150,000		\$150,000	\$50,000		\$200,000	\$200,000
MRI Personnel			\$0	\$388,000		\$388,000	\$388,000
T/TT Faculty Start-up (Areas of Excellence)	\$1,200,000		\$1,200,000			\$0	\$1,200,000
Graduate Student Support (Areas of Excellence)	\$250,000		\$250,000			\$0	\$250,000
New TT start-up equipment	\$3,460,000		\$3,460,000			\$0	\$3,460,000
GRF program	\$96,000		\$96,000			\$0	\$96,000
Faculty Bridge Funding	\$150,000		\$150,000			\$0	\$150,000
Research Faculty Assigned Time	\$125,000		\$125,000			\$0	\$125,000
Matching Grant Funds	\$400,000		\$400,000			\$0	\$400,000
Competitive Call - Shared Research Equipment	\$150,000		\$150,000			\$0	\$150,000
MRI Magnet	\$1,500,000		\$1,500,000			\$0	\$1,500,000
Summer SMART Technology Upgrades	\$400,000		\$400,000			\$0	\$400,000
Laboratory Renovations	\$1,300,000		\$1,300,000			\$0	\$1,300,000
EDU Technology Initiative for Teachers	\$62,000		\$62,000			\$0	\$62,000
Don Powell Sound Shell	\$270,000		\$270,000			\$0	\$270,000
GMCS Computer Lab	\$69,600		\$69,600			\$0	\$69,600
Replacement LS Server HVAC	\$41,000		\$41,000			\$0	\$41,000
Expand Student Research Symposium	\$44,000		\$44,000			\$0	\$44,000
Supplemental Instruction / Learning Analytics	\$217,000		\$217,000			\$0	\$217,000
Hostler - matching funds	\$90,000		\$90,000			\$0	\$90,000
Provost Milestone Award	\$100,000		\$100,000			\$0	\$100,000
Visiting Scholars	\$75,000		\$75,000			\$0	\$75,000
Recruitment/Retention of Underrepresented Faculty	\$20,000		\$20,000			\$0	\$20,000
Subtotal Academic Affairs	\$10,349,600	\$0	\$10,349,600	\$2,180,017	\$0	\$2,180,017	\$12,529,617
Student Affairs:							
Assist Director of International Programs			\$0	\$64,547		\$64,547	\$64,547
Aztec Mentor Program (AMP) software (Annual)			\$13,999	\$54,099		\$54,099	\$68,098
EOP Learning Support Center			\$0	\$20,000		\$20,000	\$20,000
One SDSU Community Program			\$0	\$65,000		\$65,000	\$65,000
Aztecs Hiring Aztecs (AHA!) Campaign	\$108,100		\$108,100			\$0	\$108,100
EOP Renovation	\$750,000		\$750,000			\$0	\$750,000
OFAS Renovation	\$625,000		\$625,000			\$0	\$625,000
Pride Center and Women's Resource Center Infrastructure	\$33,650		\$33,650			\$0	\$33,650
Subtotal Student Affairs	\$1,530,749	\$0	\$1,530,749	\$203,646	\$0	\$203,646	\$1,734,395

2016/17 Integrated Budget Proposals -- Consolidated

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
Strategic Planning Initiatives	2016/17 One-Time	Encumbered 2017/18 One-Time	Cumulative One-Time (Cols 1 + 2)	2016/17 Base	Encumbered 2017/18 Base	Cumulative Base (Cols 4 + 5)	2016/17 TOTAL (Cols 3 + 6)
Business & Financial Affairs:							
Public Safety - Code Compliance Staff			\$0	\$75,000		\$75,000	\$75,000
Title IX Administrative Support (Student Success)	\$5,000		\$5,000			\$0	\$5,000
Subtotal Business & Financial Affairs	\$5,000	\$0	\$5,000	\$75,000	\$0	\$75,000	\$80,000
University Relations & Development:							
National Branding & Marketing	\$100,000		\$100,000	\$100,000		\$100,000	\$200,000
Direct Mail	\$100,000		\$100,000			\$0	\$100,000
360 Magazine	\$25,000		\$25,000			\$0	\$25,000
Planned Giving Marketing Budget	\$75,000		\$75,000			\$0	\$75,000
Subtotal University Relations & Development	\$300,000	\$0	\$300,000	\$100,000	\$0	\$100,000	\$400,000
Institutional:							
Staff Professional Development (across the University)	\$250,000		\$250,000			\$0	\$250,000
Title IX Student Conduct Investigator			\$0	\$105,000		\$105,000	\$1,005,000
Enhancing Campus Climate and Culture (ECCC) Initiatives	\$1,000,000		\$1,000,000			\$0	\$1,000,000
Subtotal Institutional	\$1,250,000	\$0	\$1,250,000	\$105,000	\$0	\$105,000	\$1,355,000
Total Strategic Planning Initiatives	\$13,435,349	\$0	\$13,435,349	\$2,663,663	\$0	\$2,663,663	\$16,099,012

2016/17 Integrated Budget Proposals -- Consolidated

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	2016/17 One-Time	2016/17 Encumbered One-Time	Cumulative One-Time (Cols 1 + 2)	2016/17 Base	2016/17 Encumbered Base	Cumulative Base (Cols 4 + 5)	2016/17 TOTAL (Cols 3 + 6)
Critical Support Needs							
President's Office:							
Red Cross Membership				\$0	\$0	\$0	\$0
Subtotal Business & Financial Affairs	\$0	\$0	\$0	\$10,000	\$0	\$10,000	\$10,000
Academic Affairs:							
IVC Operations Budget				\$0	\$0	\$0	\$0
Adobe Software				\$0	\$0	\$0	\$0
2015/16 Resident Enrollment (244 FTEs)	\$459,800		\$459,800	\$98,000	\$98,000	\$98,000	\$98,000
Non Resident Enrollment (1533 FTEs)	\$2,909,280		\$2,909,280	\$0	\$0	\$0	\$0
DUS Student Achievement Initiatives	\$52,000		\$52,000	\$0	\$0	\$0	\$0
SDCC Funding	\$150,000		\$150,000	\$0	\$0	\$0	\$0
Software Licenses / Altirus Patching	\$305,176		\$305,176	\$0	\$0	\$0	\$0
Equip Maintenance Contracts	\$300,152		\$300,152	\$0	\$0	\$0	\$0
Library Subscriptions	\$300,000		\$300,000	\$0	\$0	\$0	\$0
Accreditation Fees	\$203,100		\$203,100	\$0	\$0	\$0	\$0
Subtotal Academic Affairs	\$4,679,508	\$0	\$4,679,508	\$118,000	\$0	\$118,000	\$4,797,508
Student Affairs:							
Subtotal Student Affairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Business & Financial Affairs:							
Facilities Services - Second Shift Supervisor				\$0	\$0	\$0	\$0
Public Safety - Salary Costs (IRP, Shift Differential, OT)				\$130,800	\$130,800	\$130,800	\$130,800
Public Safety - Clergy and Emergency Services Coordinator				\$313,358	\$313,358	\$313,358	\$313,358
EHS - Industrial and Chemical Hygiene Officer				\$0	\$0	\$0	\$0
HR - Background Check				\$0	\$0	\$0	\$0
Title IX Case Management Software (Student Success)	\$8,000		\$8,000	\$25,000	\$25,000	\$25,000	\$25,000
Public Safety Dispatcher	\$95,000		\$95,000	\$0	\$0	\$0	\$0
Subtotal Business & Financial Affairs	\$103,000	\$0	\$103,000	\$599,158	\$0	\$599,158	\$702,158
University Relations & Development:							
Subtotal University Relations & Development	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Institutional:							
SDSU Research Foundation	\$1,000,000		\$1,000,000	\$0	\$0	\$0	\$1,000,000
Worker's Compensation	\$700,000		\$700,000	\$0	\$0	\$0	\$700,000
Painting	\$500,000		\$500,000	\$0	\$0	\$0	\$500,000
Campus Dures Phone Upgrade	\$30,000		\$30,000	\$0	\$0	\$0	\$30,000
EBA/College Ave Wall Replacement	\$200,000		\$200,000	\$0	\$0	\$0	\$200,000
Subtotal Institutional	\$2,430,000	\$0	\$2,430,000	\$0	\$0	\$0	\$2,430,000
Total Critical Support Needs	\$7,717,508	\$0	\$7,717,508	\$777,158	\$0	\$777,158	\$7,433,666
Total Strategic Planning Initiatives/Critical Support Needs	\$20,647,857	\$0	\$20,647,857	\$1,390,821	\$0	\$1,390,821	\$24,038,678

PRESIDENT'S BUDGET ADVISORY COMMITTEE

May 12, 2016

MINUTES

Voting Members Present:	Area Budget Reps Present:	Staff Present:	Guests Present:
Tom McCarron	Radmila Prislín	Crystal Little	Suchi Ayala
Cezar Ornatowski	Agnes Wong Nickerson	Nance Lakdawala	Jamie Miller
Douglas Deutschman	Tony Chung		
Chukuka S. Enwemeka	Leslie Levinson		
Mary Ruth Carleton			
Jessica Rentto for Megan Collins			

Voting Members Absent:	Area Budget Reps Absent
Blaire Ward	
Donna Conaty	
Eric Rivera	

I. Call to order - VP McCarron called the meeting to order at 2:03 p.m. He inquired if there were any amendments to the agenda but there were none. VP McCarron thanked Douglas Deutschman for serving on the committee for the past few years. VP McCarron welcomed Jamie Miller to the committee and said he will brief her on the budget prior to the fall semester. Everyone introduced themselves.

II. Reports

- **2015/16 Revenues (Attachment 1)** – VP McCarron said the revenue estimates are about \$680,000 higher than those presented last meeting. Revenues are expected to be a little higher by the end of June.
- **2015/16 Base Reserves (Attachment 2)** – VP McCarron said our goal for base revenues is \$4M.
- **2015/16 One-Time Reserves (Attachment 3)** – VP McCarron stated our one-time reserves are at a good level.

III. Watch List

- **Master Plan Costs** – No update.
- **Unfunded Compensation** – No update.
- **Campus Projects: Alvarado Creek** – No update.

IV. Information Items

- **2016/17 PBAC Calendar (Attachment 4)** – Members reviewed the draft PBAC Schedule for next year. As there are conflicts with TCF Board and Senate Meeting Dates, we will revisit the schedule.

V. Funding Requests

- **2016/17 Academic Affairs Budget Proposals (Attachment 5)** – AVP Prislin presented Academic Affairs' budget proposals.
- **2016/17 President's Office Budget Proposals (Attachment 6)** – AVP Wong Nickerson presented the President's Office budget proposal.
- **2016/17 Business and Financial Affairs Budget Proposals (Attachment 7)** – AVP Wong Nickerson presented Business and Financial Affairs' budget proposals.
- **2016/17 Institutional Budget Proposals (Attachment 8)** – AVP Wong Nickerson presented the institutional budget proposals. VP McCarron agreed to bring a list of ECCC projects that have been completed to a meeting in the fall
- **2016/17 Consolidated Funding Requests (Attachment 9)** – This attachment includes all of the budget requests for next year. .

VI. 2016/17 Budget

- **2016/17 B 2016-01 Budget (Attachment 10)** – This attachment reflects the mandatory costs for next year which include the increase in compensation and benefits.
- **Multi-year Budget (Attachment 11)** – VP McCarron explained the projected base reserve will be reduced to \$527,000 if all requests are approved. The primary reason is the compensation increases associated with the recently negotiated contracts that are being funded by the university. While this is well below our target of \$4 million, we will explore many alternatives during this next fiscal year to replenish and stabilize this target reserve balance. Similarly, the one-time reserve balance is projected at just under \$4 million which is below our targeted \$8 million. It is anticipated that spring 2017 revenues will exceed our budget and at least partially close this gap.

VII. Voting Items – VP McCarron said we will not vote today as AR&P would like to hold another meeting to further discuss the budget proposals. BRAT is in support of the proposals.

VIII. New Business – The Governor's May Revise will be released tomorrow. The legislature will vote on the final budget in June.

IX. Reminder – The meeting was adjourned at 3:35 p.m. Our next meeting is scheduled for Thursday, May 26 at 2:00 p.m. in MH-3318.

PBAC/ECCC Funded Projects:**2014/2015:**

Purchase of accessible transport cart for Student Disability Services	\$20,000	Completed
Survey of Accessible Parking and Paths of Travel	\$120,000	Completed
Modifications to provide 24/7/365 Access to EBA and GMCS	\$190,000	Completed
Renovate Restrooms for Accessibility in Student Services East	\$250,000	Completed
Barrier Removals at Geo Annex	\$190,000	Completed
Access Improvements to Parking near Geo Annex	\$120,000	Completed
Total	\$890,000	

2015/2016:

Barrier Removals at Restrooms <i>Engineering Building, Hepner, Physics Astronomy, North Education</i>	\$570,000	Completed
Interactive Map	\$65,000	In Progress
Hold Opens at First Floor Administration	\$25,000	In Progress
Elevator Call Button Relocation at Life Sciences South	\$50,000	In Progress
Barrier Removal at Recital Hall in Music Building	\$150,000	In Progress
Accessible, Gender Neutral Restroom in Love Library	\$150,000	In Progress
Accessible, Gender Neutral Restroom and Shower in Peterson Gym	\$200,000	In Progress
Door actuators at existing Locker Rooms in Peterson Gym	\$50,000	In Progress
Total	\$1,260,000	

2016/2017:

Campus Wide Site Access	\$300,000	In Development
Barrier Removal to Support Projects	\$150,000	In Development
IVC Barrier Removals	\$50,000	In Development
PSFA Elevator Barrier Removal	\$500,000	In Development
Total	\$1,000,000	

PRESIDENT'S BUDGET ADVISORY COMMITTEE

May 26, 2016

MINUTES

Voting Members Present:	Area Budget Reps Present:	Staff Present:	Guests Present:
Tom McCarron	Radmila Prislin	Crystal Little	Jamie Miller
Eric Rivera	Agnes Wong Nickerson	Nance Lakdawala	
Douglas Deutschman	Tony Chung		
Chukuka S. Enwemeka	Leslie Levinson		
Donna Conaty			
Jessica Rentto for Megan Collins			

Voting Members Absent:	Area Budget Reps Absent
Blaire Ward	
Mary Ruth Carleton	
Cezar Ornatowski	

- I. **Call to order** - VP McCarron called the meeting to order at 2:10 p.m. He inquired if there were any amendments to the agenda but there were none.
- II. **Reports** - None
- III. **Watch List**
 - **Master Plan Costs** – No update.
 - **Unfunded Compensation** – The Board of Trustees ratified the CFA contract this week.
 - **Campus Projects: Alvarado Creek** – No update.
- IV. **Information Items**
 - **2016/17 PBAC Calendar (Attachment 1)** – The revised schedule resolves the scheduling conflicts mentioned at the last meeting. VP McCarron mentioned some PBAC meetings are normally cancelled if there are no updates to discuss.
 - **2016/17 May Revise** - The governor's May Revise was released on May 13th. The CSU will be allotted \$25M in one-time funding to increase 4-year graduation rates. The final 2016-17 budget will be released in June. President Hirshman, Jessica Rentto and Jamie Miller traveled to Sacramento for Advocacy Day. Our university update will be communicated to faculty, staff and students next week.
- V. **Funding Requests** – AR&P met twice in the last few weeks to discuss the funding requests and ask questions. Members invited VP McCarron to attend a meeting in the fall to discuss the budget process.

VI. 2016/17 Budget

- **Multi-year Budget (Attachment 2)** – There were no changes since the last meeting. While the base reserves are well below our target of \$4 million, we will explore many alternatives during this next fiscal year to replenish and stabilize this target reserve balance. Similarly, the one-time reserve balance is projected at just under \$4 million which is below our targeted \$8 million. It is anticipated that spring 2017 revenues will exceed our budget and at least partially close this gap.

VII. Voting Items

- **2016/17 Consolidated Funding Requests (Attachment 3)** – VP McCarron said this document reflects all of the funding requests presented at the last two meetings. Dr. Deutschman moved to approve all of the funding requests, Dr. Conaty seconded and the motion passed unanimously.

VIII. New Business – VP McCarron distributed a 3-year history of ECCC funding. About \$1M is spent per year. Currently, we are focusing on improvements to the PSFA building.

IX. Reminder – The meeting was adjourned at 2:25 p.m. The June 2 and 9 meetings will be cancelled. Our next meeting is scheduled for Thursday, September 15 at 2:00 p.m. in MH-3318.