

**PRESIDENT'S BUDGET ADVISORY COMMITTEE  
MAY 8, 2014  
MINUTES**

<b>Voting Members Present:</b>	<b>Area Budget Reps Present:</b>	<b>Staff Present:</b>	<b>Guests Present:</b>
Tom McCarron	Kathy LaMaster	Crystal Little	Jonathan Cole
Andrea Rollins	Agnes Wong Nickerson	Jim Herrick	
Nancy Marlin		Reggie Blaylock	
Cezar Ornatowski		Nance Lakdawala	
Eric Rivera			
Douglas Deutschman			
Josh Morse			
Mary Ruth Carleton (phone)			

**Voting Members Absent:**

Bill Eadie  
Nancy Marlin

**I. Call to order** - VP McCarron called the meeting to order at 2:05 p.m. VP McCarron inquired if there were any amendments to the agenda but there were none. He welcomed Jonathan Cole who is replacing Josh Morse in the fall.

**II. Information Items**

- **2014/15 B 2014-01 Budget (Attachment 1)** – VP McCarron presented the 2014/15 Budget and said last month's approved PBAC funding has is included. The May Revise is expected on May 14, 2014. Provost Marlin inquired about the lower marginal cost model for faculty members. Director Little responded we are now using the same ratio for both tenure track faculty and lecturers, and will ensure our figures are in sync.

**III. Reports**

- **2013/14 Revenues (Attachment 2)** – VP McCarron stated revenues are down about \$60,000 because of reduced collections.
- **2013/14 Reserves (Attachment 3)** – VP McCarron said our reserves are down about \$500,000.

**IV. Watch List**

- **Master Plan Costs** – No update.
- **SUF Class Action Suit** – No update.
- **Unfunded Compensation**– We have budgeted for this item.

**V. Funding Requests**

- **2014/15 SA Budget Proposals (Attachment 4)** – VP Rivera and AVP Blaylock presented Student Affairs’ funding requests which are explained in the attachment.
- **2014/15 BFA Budget Proposals (Attachment 5)** – VP McCarron presented Business and Financial Affairs’ funding requests, as specified in the attachment.
- **2014/15 Institutional Budget Proposals (Attachment 6)** – VP McCarron presented the Institutional Budget Proposals, as further described in the attachment.
  - **Update on ECCC ADA Access Improvements (Attachment 7)** – VP McCarron thanked AVP Blaylock for co-chairing the ECCC Committee. A report will be presented to Cabinet next week. VP McCarron also explained the funding proposal, as outlined in the attachment.

**VI. Voting Items** – None.

**VII. New Business** – New members for this fall will be Provost Enwemeka, Senate Chair Ely, and Associated Students President Jonathan Cole. All other existing members will remain.

**VIII. Reminder** – Our next meeting is scheduled for Thursday, May 22, 2014 at 2:00 p.m. in MH-3318. Academic Affairs, and University Relations and Development Divisions will present their funding requests Associate Dean Donna Conaty will substitute for Dr. Deutschman. The meeting was adjourned at 3:13 p.m.

# **President's Budget Advisory Committee**

## **Meeting Agenda**

May 8, 2014

2:00p.m. @ MH-3318

### **I. Call to order**

- Call for amendments to agenda

### **II. Information Item**

- 2014/15 B 2014-01 Budget (Attachment 1)

### **III. Reports**

- 2013/14 Revenues (Attachment 2)
- 2013/14 Reserves (Attachment 3)

### **IV. Watch List**

- Master Plan Costs
  - Potential Court Appeal Costs – Est. Cost \$300,000
- SUF Class Action Suit – Est. Cost TBD
- Unfunded Compensation Items

### **V. Funding Requests**

- 2014/15 SA Budget Proposals (Attachment 4)
- 2014/15 BFA Budget Proposals (Attachment 5)
- 2014/15 Institutional Budget Proposals (Attachment 6)
  - Update on ECCC ADA Access Improvements (Attachment 7)

### **VI. Voting Items**

### **VII. New Business**

### **VIII. Reminder**

- **Next Meeting Date – May 22, 2014 at 2:00 p.m. in MH 3318**

**SAN DIEGO STATE UNIVERSITY**

2014/15 State Budget  
B 2014-01

ATTACHMENT 1  
PBAC MAY 8, 2014 MEETING  
Page 1 of 2

		<b>B 2014-01</b>
<b>2013/14 Support Budget</b>		
State General Fund Allocation	143,411,096	
<b>AO 13-036 Final Compensation Allocation</b>		
Basic (SUF) Tuition Fee (net of SUG tuition discounts)	123,926,088	
Other Fee Revenue	38,877,351	
Other Revenue and Cost Recovery	22,218,752	
<b>2013/14 Support Budget</b>	<b>328,433,287</b>	
<b>2013/14 Base Reserve</b>		
		<b>9,336,689</b>
2014/15 AA Faculty hires (strategic collaborations, enrollment growth) - PBAC approved 6/14/2013	SDSU	<b>(5,099,760)</b>
<b>2013/14 Unallocated Base Reserve</b>		<b>4,236,929</b>
<b>2014/15 Adjustments:</b>		
<b>2013/14 GF Base Adjustments</b>		
Mandatory Retirement Adjustment	Attach B (2)	1,085,500
Mandatory Retirement Adjustment - benefit pool	Attach B (2)	<b>(1,085,500)</b>
		<b>0</b>
<b>2014/15 GF Base Adjustments</b>		
SDSU share of operating revenue interest assessment	Attach B (7)	92,600
SDSU share of operating revenue interest assessment - investment earnings	Attach B (7)	<b>(92,600)</b>
2013/14 Improviing Student Success/Reduction of Bottleneck Courses	Attach B (5)	290,300
2013/14 Improviing Student Success/Reduction of Bottleneck Courses - SA/UG	Attach B (5)	<b>(290,300)</b>
2014/15 resident enrollment growth (175 FTES @ 9,737 MC less net tuition fee increase)	Attach C (1)(5)	836,000
GF tuition fee discount adjustment based on campus relative student need	Attach B (8)	<b>(1,106,100)</b>
		<b>(270,100)</b>
<b>2014/15 Estimated Revenue Adjustments</b>		
SDSU tuition estimate (net of SUG tuition fee discounts) [1]	SDSU	3,148,100
Increase base budget for non-resident tuition	SDSU	2,000,000
		<b>5,148,100</b>
<b>2014/15 Mandatory Costs</b>		
CO funding for Health & Space	Attach C (2)(3)	1,163,000
CO Health (\$12.1M systemwide) - benefit pool	Attach C (2)	<b>(891,000)</b>
CO Space - Storm Hall West (\$1.6M systemwide) - utilities/custodial	Attach C (3)	<b>(272,000)</b>
Estimated CO Compensation funding	Estimate	4,400,000
Estimated SDSU prior year unallocated compensation	Estimate	3,400,000
Compensation Pool	Estimate	<b>(7,800,000)</b>
2013/14 Faculty Equity II (1/3 funded systemwide)	Attach B (4)	87,100
2013/14 Faculty Equity II (1/3 funded systemwide) - AA	Attach B (4)	<b>(87,100)</b>
		<b>0</b>
<b>2014/15 Multi-year Commitments</b>		
2014/15 Faculty Promotions (70% of cost) [2]	SDSU	<b>(225,200)</b>
		<b>(225,200)</b>
<b>2014/15 Base Reserve</b>		<b>8,889,729</b>
2014/15 Planned Unallocated Base Reserve		<b>(4,000,000)</b>
<b>2014/15 Base Funding Available for Investment in the University</b>		<b>4,889,729</b>
<b>2014/15 Support Budget</b>		
State General Fund Allocation	145,859,496	
<b>AO 13-036 Final Compensation Allocation</b>	<b>2,796,000</b>	
Basic (SUF) Tuition Fee (net of SUG tuition discounts)	127,074,188	
Other Fee Revenue (estimate)	40,877,351	
Other Revenue and Cost Recovery (estimate)	22,218,752	
<b>2014/15 Support Budget</b>	<b>338,825,787</b>	

[1] Tuition estimated based on enrollment data provided by AA 3/25/2014 and includes BL SUG tuition fee discount adjustments.

[2] Agreed upon formula = funding allocated for 70% of cost; estimated cost, data not available until late May.

**SDSU Multi-Year Budget Plan**

<b>Institutional Base Reserve</b>		<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>Beginning Balance</b>	<b>209,533</b>	<b>209,533</b>	<b>11,525,283</b>	<b>4,236,929</b>	<b>4,000,000</b>
	Trigger	(20,696,750)	20,696,750			
	Tuition Rollback/Buyback		(9,381,000)	9,844,000		
	GF Base adjustments	3,991,300		6,408,000	1,612,400	
<i>Resident Growth:</i>						
	Enrollment Growth funding			1,388,000	836,000	
	GF tuition fee discount adjustment based on campus relative student need			(4,100)		
	Basic Tuition Revenue (net of SUG tuition discounts)			1,246,100	3,148,100	
<i>Non-Resident Growth:</i>						
	Non-Resident Tuition Budget			2,000,000	2,000,000	
<i>PBAC allocations:</i>						
	Est. Mandatory Costs/Multi-Year Commitments	(1,830,200)		(10,484,200)	(2,943,700)	(225,000)
	Divisional Allocation	12,274,490				
	University Non-Divisional Reduction	6,261,160		(6,261,160)		
	AA Strategic Initiatives			(880,982)		
	AA Critical Support Needs			(1,198,709)		
	SA Strategic Initiatives			(1,134,243)		
	SA Critical Support Needs					
	BFA Strategic Initiatives			(488,000)		
	BFA Critical Support Needs			(1,500,000)		
	URD Strategic Initiatives			(143,000)		
	URD Critical Support Needs			(480,300)		
	Instit Strategic Initiatives			(400,000)		
	Instit Critical Support Needs			(100,000)		
	Encumbered for 2014/15 AA Faculty hires			(5,099,760)		
	<b>2014/15 Base Funding Available for Investment in the University</b>				<b>(4,889,729)</b>	
	<b>Unallocated Base Reserve</b>	<b>209,533</b>	<b>11,525,283</b>	<b>4,236,929</b>	<b>4,000,000</b>	<b>3,775,000</b>

<b>Institutional One-time Reserve</b>		<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
	<b>Beginning Balance</b>	<b>4,610,156</b>	<b>7,361,340</b>	<b>8,797,124</b>	<b>9,838,764</b>	<b>24,838,764</b>
	Unallocated Institutional Base Reserve	209,533	11,525,283	4,236,929	4,000,000	3,775,000
	Encumbered for 2014/15 AA Faculty hires - available for 1-time use in 2013/14			5,099,760		
	Est. Fee Revenues over Budget	6,432,194	10,266,172	15,620,692	11,000,000	
<i>PBAC Allocations:</i>						
	Divisional Allocation		(3,000,000)			
	AA Strategic Initiatives		(1,000,000)	(3,991,810)		
	AA Critical Support Needs	(786,841)	(4,931,341)	(10,736,016)		
	SA Strategic Initiatives		-	(492,815)		
	SA Critical Support Needs	(151,920)	(249,391)	(60,100)		
	BFA Strategic Initiatives		-	-		
	BFA Critical Support Needs	(2,466,782)	(4,413,779)	(2,000,000)		
	URD Strategic Initiatives		-	(901,000)		
	URD Critical Support Needs		(500,000)	(862,000)		
	Instit Strategic Initiatives			(260,000)		
	Instit Critical Support Needs	(485,000)	(6,261,160)	(1,212,000)		
	Encumbered for 2014/15 AA faculty start-up			(3,400,000)		
	<i>Pending PBAC allocations</i>					
	<b>Unallocated One-Time Reserve</b>	<b>7,361,340</b>	<b>8,797,124</b>	<b>9,838,764</b>	<b>24,838,764</b>	<b>28,613,764</b>

**SAN DIEGO STATE UNIVERSITY**  
**2013/14 Revenue Estimates**  
**As of May 5, 2014**

	<u>2012/13 Budget</u>	<u>2012/13 Actual</u>	<u>Over/(Under) Budget</u>	<u>% Over/(Under) Budget</u>	<u>2013/14 Budget</u>	<u>Year to Date as of 5/5/2014</u>	<u>Term End Estimate</u>	<u>Over/(Under) Budget</u>	<u>% Over/(Under) Budget</u>
<b><u>Basic Tuition Fee</u></b>									
Summer	11,405,000	11,468,965	63,965	0.56%	10,780,000	10,802,279	10,802,279	22,279	0.21%
Fall	79,390,000	79,774,885	384,885	0.48%	80,054,000	82,415,554	82,415,554	2,361,554	2.95%
Spring	<u>71,555,000</u>	<u>72,887,429</u>	<u>1,332,429</u>	<u>1.86%</u>	<u>73,166,000</u>	<u>74,459,314</u>	<u>74,920,032</u> <sup>[3]</sup>	<u>1,754,032</u>	<u>2.40%</u>
<b>Sub-Total Basic Tuition</b>	<b>162,350,000</b>	<b>164,131,279</b>	<b>1,781,279</b>	1.10%	<b>164,000,000</b> <sup>[1]</sup>	<b>167,677,147</b>	<b>168,137,865</b>	<b>4,137,865</b>	2.52%
Tuition Fee Discounts	<u>(40,978,000)</u>	<u>(40,978,000)</u>	<u>0</u>	<u>0.00%</u>	<u>(41,381,900)</u>	<u>(41,381,900)</u>	<u>(41,381,900)</u>	<u>0</u>	<u>0.00%</u>
<b>Net Basic Tuition</b>	<b>121,372,000</b>	<b>123,153,279</b>	<b>1,781,279</b>	1.47%	<b>122,618,100</b>	<b>126,295,247</b>	<b>126,755,965</b>	<b>4,137,865</b>	3.37%
<b><u>Non-Resident Tuition</u></b>									
Summer	385,358	508,491	123,133	31.95%	389,333 <sup>[2]</sup>	529,292	529,292	139,959	35.95%
Fall	4,636,763	6,812,927	2,176,164	46.93%	5,216,408 <sup>[2]</sup>	8,050,394	8,050,394	2,833,986	54.33%
Spring	<u>4,108,891</u>	<u>6,145,352</u>	<u>2,036,461</u>	<u>49.56%</u>	<u>4,705,271</u> <sup>[2]</sup>	<u>6,959,486</u>	<u>7,038,560</u> <sup>[3]</sup>	<u>2,333,289</u>	<u>49.59%</u>
<b>Sub-Total NR Tuition</b>	<b>9,131,012</b>	<b>13,466,770</b>	<b>4,335,758</b>	47.48%	<b>10,311,012</b>	<b>15,539,173</b>	<b>15,618,246</b>	<b>5,307,234</b>	51.47%
<b><u>International Tuition</u></b>									
Summer	300,225	593,712	293,487	97.76%	428,531 <sup>[2]</sup>	685,224	685,224	256,693	59.90%
Fall	2,869,625	4,427,643	1,558,018	54.29%	3,195,795 <sup>[2]</sup>	5,811,764	5,811,764	2,615,969	81.86%
Spring	<u>2,708,338</u>	<u>4,258,710</u>	<u>1,550,372</u>	<u>57.24%</u>	<u>3,073,862</u> <sup>[2]</sup>	<u>5,410,023</u>	<u>5,418,820</u> <sup>[3]</sup>	<u>2,344,958</u>	<u>76.29%</u>
<b>Sub-Total International Tuition</b>	<b>5,878,188</b>	<b>9,280,064</b>	<b>3,401,876</b>	57.87%	<b>6,698,188</b>	<b>11,907,011</b>	<b>11,915,808</b>	<b>5,217,620</b>	77.90%
<b>TOTAL TUITION</b>	<b>136,381,200</b>	<b>145,900,114</b>	<b>9,518,914</b>	6.98%	<b>139,627,300</b>	<b>153,741,431</b>	<b>154,290,019</b>	<b>14,662,719</b>	10.50%
<b>Application Fee</b>	2,294,000	3,041,258	747,258	32.57%	2,294,000	3,251,973	3,251,973	957,973	41.76%
<b>TOTAL APPLICATION FEE</b>	<b>2,294,000</b>	<b>3,041,258</b>	<b>747,258</b>	32.57%	<b>2,294,000</b>	<b>3,251,973</b>	<b>3,251,973</b>	<b>957,973</b>	41.76%
<b>TOTAL</b>	<b>138,675,200</b>	<b>148,941,372</b>	<b>10,266,172</b>	7.40%	<b>141,921,300</b>	<b>156,993,404</b>	<b>157,541,992</b>	<b>15,620,692</b>	11.01%

[1] Campus Basic Tuition Fee Calculation:

B 2013-02	163,254,000
SDSU Adjustments (a)	<u>746,000</u>
	<u>164,000,000</u>

(a) SDSU adjusts the CO fee calculation to account for campus discretionary fee waivers, student mix and enrollment projections.

[2] Includes \$2 million increase in budget; Non-Resident and International Tuition budget is allocated by tuition type and term based on prior year percentage of each tuition type revenue

[3] Term estimates are based on Net Collections/Receivables from Cashier's Enrollment Report as of 5/2/2014 discounted based on prior year waiver/collections experience.

<b>Base Budget Reserve <sup>[a]</sup></b>		
<b>2013/14 Beginning Base Budget Reserve Balance</b>		<b>209,533</b>
	Prop 30 Passed - B 2012-03 Funding	11,315,750
	B 2013-01 Funding Net of Mandatory Costs	8,397,800
	Increase Non-Resident Tuition Budget	2,000,000
	Univ. Non-Divisional Budget Reduction	<u>(6,261,160)</u>
<b>2013/14 Base Budget Reserve</b>		<b>15,661,923</b>
<b>2013/14 Approved Base Funding Requests</b>		
<b>Academic Affairs</b>		
	University Grant Program 6/13/13 PBAC	(350,000)
	Increase in Study Abroad 6/13/13 PBAC	(233,139)
	Academic Advising Center - Increase the Number of Advisors 6/13/13 PBAC	(154,433)
	On-line Course Development 6/13/13 PBAC	(143,410)
	2012/13 Non-Resident Enrollment Growth (310 FTES) - TAs 6/13/13 PBAC	(130,410)
	2013/14 Resident Enrollment Growth (311 FTES) - TAs 6/13/13 PBAC	(130,410)
	Out-of-State Recruitment 6/13/13 PBAC	(220,999)
	Graduate & Research Affairs IT 6/13/13 PBAC	(439,700)
	SIMS IT 6/13/13 PBAC	(277,190)
<b>Academic Affairs - <u>Encumbered in 2013/14, Base in 2014/15</u></b>		
	Tenure/Tenure Track Faculty 6/13/13 PBAC	(1,065,320)
	Writing and Math Center - Writing 6/13/13 PBAC	(325,000)
	2012/13 Non-Resident Enrollment Growth (310 FTES) - Tenure/Tenure Track Faculty 6/13/13 PBAC	(1,854,720)
	2013/14 Resident Enrollment Growth (311 FTES) - Tenure/Tenure Track Faculty 6/13/13 PBAC	(1,854,720)
<b>Student Affairs</b>		
	Commuter Center Support Services 6/13/13 PBAC	(100,653)
	LGBT Resource Center 6/13/13 PBAC	(200,000)
	Campus Internship Coordinator 6/13/13 PBAC	(80,240)
	Financial Aid 6/13/13 PBAC	(171,037)
	International Recruitment - ISC 6/13/13 PBAC	(115,813)
	Recruitment & Retention of Underrepresented Students 6/13/13 PBAC	(250,000)
	Aztec Nights 6/13/13 PBAC	(211,500)
	Student Disability Services - Software License 6/13/13 PBAC	(5,000)
<b>Business &amp; Financial Affairs</b>		
	Wireless Refresh 6/13/13 PBAC	(488,000)
	Custodians 6/13/13 PBAC	(1,000,000)
	Steam Technicians 6/13/13 PBAC	(300,000)
	Public Safety Retention/Recruitment 6/13/13 PBAC	(200,000)
<b>University Relations &amp; Development</b>		
	Communications Writers - Digital and Written 6/13/13 PBAC	(143,000)
	TCF Staffing to Handle Increase in Gifts, Endowment Growth & Reporting (2 positions) 6/13/13 PBAC	(157,300)
	Alumni Engagement Call Floor Coordinator 6/13/13 PBAC	(57,200)
	PLF Development & Communications Writer (2 positions) 6/13/13 PBAC	(151,400)
	Director of Donor Relations 6/13/13 PBAC	(114,400)
<b>Institutional</b>		
	Staff Compensation 6/13/13 PBAC	(400,000)
	Institutional Shortfall (\$100k per year for 3 years) 6/13/13 PBAC	(100,000)
<b>SubTotal 2013/14 Approved Base Funding Requests</b>		<b>(11,424,994)</b>
<b>2013/14 Estimated Base Budget Reserve Balance</b>		<b>4,236,929</b>

[a] All allocations for position funding are inclusive of average benefits costs.

<b>One-Time Reserve <sup>[a]</sup></b>			
<b>2013/14 Beginning One-Time Reserve Balance</b>			<b>8,797,124</b>
<b>2013/14 Approved One-Time Funding Requests</b>			
<b>Academic Affairs</b>			
Tenure/Tenure Track Faculty Start-up	6/13/13 PBAC	(1,900,000)	
Recruitment & Retention of Underrepresented Faculty	6/13/13 PBAC	(100,000)	
Support for Multi-disciplinary Research Proposals	6/13/13 PBAC	(1,000,000)	
China International Student Recruitment	6/13/13 PBAC	(100,700)	
Graduate International Student Transcript Evaluation/Recruitment	6/13/13 PBAC	(55,500)	
Under-graduate International Student Transcript Evaluation/Recruitment	6/13/13 PBAC	(55,500)	
Community Arts Events	6/13/13 PBAC	(50,000)	
Expand Student Research Symposium	6/13/13 PBAC	(150,000)	
Learning Analytics	6/13/13 PBAC	(70,000)	
Zahn Center (SDSU match)	6/13/13 PBAC	(250,000)	
SDCC funds to offset instructional costs of SDSU non-resident remedial students	6/13/13 PBAC	(150,000)	
Graduate & Research Affairs IT	6/13/13 PBAC	(204,578)	
Lottery Funds Restoration (instructional equipment and software)	6/13/13 PBAC	(417,000)	
Library Books, Journals and Periodicals	6/13/13 PBAC	(500,000)	
Cost of new FERP Faculty	6/13/13 PBAC	(3,100,000)	
Enrollment Growth (621 FTES)	9/12/13 PBAC	(1,340,739)	
2013/14 Projected Additional Non-Resident (347 FTES)	9/12/13 PBAC	(749,173)	
Writing Center	9/12/13 PBAC	(260,110)	
Benefits	9/12/13 PBAC	(500,000)	
Student Computing Labs (ENG, PSFA, SCI)	9/12/13 PBAC	(860,517)	
Renovation of Adams Humanities (faculty/staff offices)	9/12/13 PBAC	(750,000)	
Engineering Aerospace Lab Renovation	9/12/13 PBAC	(500,000)	
SCI Labs to Meet Enrollment Demand, Equipment	9/12/13 PBAC	(318,509)	
Additional International Student Recruitment (stud assist, travel)	9/12/13 PBAC	(95,500)	
North Life Sciences HVAC replacement & security enhancement	2/13/14 PBAC	(1,000,000)	
Library – faculty requested publications	2/13/14 PBAC	(250,000)	
New Tenure-track faculty start-up - College of Engineering (encumber to spend in 14/15)	2/13/14 PBAC	(1,000,000)	
New Tenure-track faculty start-up - Enrollment Growth hires (encumber to spend in 14/15)	2/13/14 PBAC	(2,400,000)	
<b>Student Affairs</b>			
Commuter Center Support Services	6/13/13 PBAC	(115,000)	
International Recruitment - ISC	6/13/13 PBAC	(217,815)	
Student Disability Services - Software	6/13/13 PBAC	(60,000)	
Integrative Diversity Experiences for all Students	6/13/13 PBAC	(100,000)	
SWAG SAT Preparatory Academy	9/12/13 PBAC	(25,000)	
Indigenous Scholars & Leaders Program	9/12/13 PBAC	(35,100)	
<b>Business &amp; Financial Affairs</b>			
Painting Academic Buildings	6/13/13 PBAC	(500,000)	
Accessibility Improvements to EBA (relocation of ARPE)	6/13/13 PBAC	(1,000,000)	
Campus Painting	2/13/14 PBAC	(500,000)	
<b>University Relations &amp; Development</b>			
Alumni Volunteer Coordinator (\$60k per year for 3 years)	6/13/13 PBAC	(180,000)	
360 Magazine, Other Media Materials	6/13/13 PBAC	(156,000)	
SDSU Website Upgrades	6/13/13 PBAC	(150,000)	
Improve and Enhance On-line Giving Capability	6/13/13 PBAC	(100,000)	
Technology System Upgrades	6/13/13 PBAC	(250,000)	
Increase Planned Giving Communication & Research to Identify Prospects	6/13/13 PBAC	(52,000)	
Renovation of SDSURF Offices to Accommodate New Staff	6/13/13 PBAC	(60,000)	
Space Planning and Architectural Rendering MH and PPGAC	6/13/13 PBAC	(20,000)	
Marcomm Art Center Renovations	9/12/13 PBAC	(50,000)	
National Branding & Marketing Program	10/24/13 PBAC	(305,000)	
Legacy Leaders Program	2/13/14 PBAC	(50,000)	
Wealth Screening on Parents (\$20k for 3 years)	2/13/14 PBAC	(60,000)	
Direct Mail for Alumni Engagement	2/13/14 PBAC	(100,000)	
Alumni Center - expanded storage area	4/17/14 PBAC	(120,000)	
Branding & Marketing (Pandora/Southwest)	4/17/14 PBAC	(110,000)	
<b>Institutional</b>			
Staff Professional Development	6/13/13 PBAC	(250,000)	
Employee Satisfaction Survey	6/13/13 PBAC	(10,000)	
Veteran's House Lease	6/13/13 PBAC	(112,000)	
Destination SDSU planning/design	2/13/14 PBAC	(100,000)	
ECCC ADA Access Improvements	2/13/14 PBAC	(1,000,000)	
<b>SubTotal 2013/14 Approved One-Time Funding Requests</b>			<b>(23,915,741)</b>
<b>2013/14 Funding Sources</b>			
AA - Encumbered in 2013/14, Base in 2014/15 - available for one-time use in 2013/14		5,099,760	
Estimated Tuition and Fee Revenues over Budget		15,620,692	
Estimated One-Time Carry-forward of Base Budget Reserve		4,236,929	
<b>SubTotal 2013/14 Funding Sources</b>			<b>24,957,381</b>
<b>2013/14 Estimated One-Time Reserve Balance</b>			<b>9,838,764</b>

[a] All allocations for position funding are inclusive of average benefits costs.



**Student Affairs**

ATTACHMENT 4  
PBAC MAY 8, 2014 MEETING  
Page 1 of 11

**Strategic Plan -Year Two**

PROPOSAL	TITLE	BASE BUDGET FUNDING REQUEST	ONE TIME FUNDING REQUEST	NOTES
1	<b>Internship and Employment Specialist</b> (1) Public Affairs/Communication Services III Benefits (49.6%) Graduate Student Assistant Outreach, Event Supplies, Memberships, Travel & Related Expenses	49,248 24,427 4,500 5,000	<b>83,175</b>	
2	<b>Aztec Mentor Program (AMP) Expanded Outreach</b> AMP Website Student Assistant (45 weeks) Events ( 5- 7 per year) Marketing Materials/Parent Outreach	13,000 12,500 12,500	<b>38,000</b>	SA funds supported in 13/14  Includes funding for Students With Academic Goals (SWAG) program and Aztec Scholars Initiative (ASI) program
3	<b>Recruitment &amp; Retention of Underrepresented Students</b> SWAG Bridge Residential/Housing and Meals SWAG Bridge Staff (residential & peer counselors) SWAG Academic Supplies SWAG Program Events/Activities ASI Study Abroad Experience ASI 2nd Year Experience Student Leaders ASI 2nd year Experience Graduate Student Assistants ASI 2nd Year Experience (fall & spring) Program Activities	10,000 4,000 2,000 4,000 10,000 20,000 8,000 6,000	<b>64,000</b>	
4	<b>AOD Strategic Plan Task Force 2014/2015 Resource Request</b> 20% Social Work Faculty Class buy out 35% FTE, SSP-1B Counselor Benefits (49.6%) Graduate Student Assistant Promotional Materials 20% FTE SSP-ARIII - Coordinator, Training, Supervision Benefits (49.6%) SSP-1B Counselor (1-year appointment) Benefits (49.6%) Graduate Student Assistants (3)	11,608 13,205 6,550 10,000 5,000 16,810 8,338 37,728 18,713 18,221	<b>46,363</b>	<b>99,810</b> 15/16 & additional On-Going Phase II \$124,810 Base Budget; Total base budget: \$171,173 (base) (base) (base) (base) (base) (1x) (1x) (1x) (1x) (1x)

**Strategic Plan -Year Two**

PROPOSAL	TITLE	BASE BUDGET FUNDING REQUEST	ONE TIME FUNDING REQUEST	NOTES
5	<b>Commuter Learning Communities (former Chancellor's Office Grant)</b>  Student Affairs - Learning Communities and Linked Courses  Division of Undergraduate Studies Compact Scholars Program	145,155  145,156	<b>290,311</b>	On going commitment split 50/50 with AA/Undergraduate Studies Support for remedial first time freshmen commuters  Support for college-ready first time freshmen

**Critical Needs**

6	<b>Evening Cart Service Expanded Hours</b> Student Assistants	25,000	<b>25,000</b>	
<b>Student Affairs FY 14-15 Base Funding Request:</b>		<b>508,849</b>		
<b>Student Affairs FY 14-15 One Time Funding Request:</b>			<b>137,810</b>	

## **Division of Student Affairs and Division of University Relations & Development Base Budget Funding Request**

### **Internship and Employment Outreach Specialist**

**\$83,175**

The Office of Alumni Engagement and SDSU Career Services propose creating a community-focused Internship and Employment Outreach Specialist position (IEOS). This position would shepherd alumni and community members from first contact through our internship and placement processes, campus website navigation and registration, etc., with a focus on producing internships and employment opportunities, and to increase the yield of these opportunities among SDSU students and alumni. This position's outreach efforts would increase community involvement in offering internships and employment opportunities by removing barriers to campus contacts and processes; by reinforcing the University's brand within the community, and by contributing data that would allow the University to demonstrate the outreach outcomes and to demonstrate the relevance of the University to the region's changing internship and employment needs.

Additionally, this position would collaborate with campus partners, programs and planning to ensure efficiency and effectiveness in outreach that addresses internships and employment. For example, the position would collaborate with Alumni Engagement and Development staff to identify external partners to approach (and follow up with) for internships and employment opportunities. The position would also work with areas such as Marketing & Communications to integrate University branding and messaging into career development outreach. The position would collaborate with existing campus positions that coordinate internship and alumni planning to connect external partners to campus contacts and systems that support student and alumni career development. In providing this connection, this position would be able to meet potential employers at their facilities, provide direct support for finding and registering with campus programs, and directly address their questions. Also, the position would communicate knowledge gained from community partners to provide campus departments with much-needed information about current and emerging internship and employment trends.

### **Rationale**

The Internship and Employment Specialist position advances the University's strategic plan in that it:

- Strengthens community connections by improving access to campus and facilitating the increased posting of internships and employment opportunities for students and alumni.
- Reinforces the brand of San Diego State University with community partners.
- Provides data that quantifies the relationships, postings and yields related to internships and employment opportunities.
- Contributes to messaging about the University and its community partnerships with respect to internships and employment. For example, this position would allow the University to effectively address questions such as, who hires our students; how our alumni and other external partners contribute to student success.

## Division of Student Affairs FY 14/15 One Time Funding Request

### **Aztec Mentor Programming (AMP) Expanded Outreach**

**\$38,000**

SDSU Career Services and the Office of Alumni Engagement collaborated to produce the Aztec Mentor Program (AMP), which had a soft roll out in Fall 2013, followed by a full roll out in Spring 2014. The program responded to a key initiative in *Building on Excellence*, which is to “Strengthen the partnership between the Alumni Association and SDSU Career Services to expand mentorship and internship programs that benefit our diverse student populations.” (p. 13).

The Aztec Parents Association provided initial AMP funding, which allowed for the development of a public facing web site that connected students and alumni to the program and to the tracking system contained in Aztec Career Connection. Department program funding supported in-person kick-off and closing events, which provided invaluable opportunities for students, alumni and university staff to connect.

Additionally, Career Services and the Office of Alumni Engagement collaborated to create an alumni presence in Career Services. This re-purposed position actively supports alumni involvement in AMP and allows for updating of alumni information in Advance, the University’s system for tracking alumni.

The AMP program currently has 419 enrolled mentors (88% of these mentors are SDSU alumni; 12% include key partners such as employers) and 348 students. For Spring 2014, the yield of mentor / mentee matches is 243. Of note, the Spring 2014 kick-off event drew approximately 300 alumni and students to the Parma Payne Goodall Alumni Center. This event provided an opportunity to develop alumni affiliation with the University and to allow students to witness the array of alumni involvement in student success.

The Aztec Mentor Program (AMP) currently impacts over 600 students and alumni combined per academic year. The AMP web site provides a professional, centralized presence for AMP and is maintained by Career Services and SDSU student assistants, who gain valuable applied experience and are able to add to their professional portfolios. Career Services is requesting one-time funds for the 2014 – 2015 year to maintain the web presence of AMP, to build the mentorship tradition among SDSU alumni and to expand outreach of the program.

## **Division of Student Affairs FY 14/15 Base Budget Request**

### **Recruitment & Retention of Underrepresented Students**

**\$64,000**

Drawing from SDSU's Strategic Goal of Promoting Student Success, the Aztec Scholars Initiative is designed to enhance and support the recruitment and retention of underrepresented students at San Diego State University, with a focus on African American and American Indian students. This new initiative brings together a wide range of individuals, programs and departments, who are passionate about promoting the cultural, social, academic and leadership development for students pursuing candidacy from SDSU.

#### **SWAG-Students With Academic Goals Bridge Program**

The SWAG (Students With Academic Goals) Program was a Scholastic Assessment Test (SAT) Preparatory Academy inaugurated in the summer of 2013. This three week program provided a comprehensive approach in preparing and promoting higher education for underrepresented, African American and historically low-income students. In addition to SAT test preparation, the Academy provided campus tours, admissions, financial aid workshops, team building, social engagement, and mentorship as well as enrichment activities to foster each student's academic, personal and social development.

SWAG Bridge will allow 50 of the 95 students that participated in last summer's SWAG Program to reinforce skills learned and to continue in their academic and social preparation to become college ready.

The mission of San Diego State University "**SWAG Bridge**" shall be to provide 50 participants of the 2013 SWAG Program the opportunity to live on the SDSU campus for five days during the summer of 2014 and participate in workshops on the admissions process, financial aid and SAT Prep coursework. Students would be provided the opportunity to meet faculty, staff and students and become familiar with campus resources available to them as prospective SDSU students.

Of that group, those chosen to participate in SWAG Bridge will be:

- Students that committed themselves to the SWAG Program and scored well on the post test
- Students who committed themselves to the SWAG Program and made a significant gain on their pretest score
- Students with strong recommendation letters from high school teachers/counselors
- Students with 2.75 GPAs and higher

### **Aztec Scholars Initiative Second Year Experience**

As an institution, San Diego State takes pride in and an innovative and cutting-edge approach to support students throughout their tenure at SDSU. In the recent success of first-year experience initiatives across the country, a new focus upon the needs of students during their second year of college is now growing. Between 2000 and 2007 alone, the number of institutions reporting they had created programs specifically designed for second-year students increased from 40 to 130 (Tobolowsky & Cox, 2007). SDSU should be no different in the national trend to support students through a 2<sup>nd</sup> year experience in particular, students who are underrepresented at SDSU and within higher education. Through funding support, additional students would benefit from “High Impact Practices” such as study abroad, research opportunities and mentorship.

#### **Strategic Plan Component: Student Success**

Increase the recruitment and retention of underrepresented students through targeted recruitment and outreach that informs students of exceptional programmatic and co-curricular activities.

## Division of Student Affairs FY 14/15 Base Budget Funding Request

### Recovery Support Programs for Students

**\$46,363**

The AOD Task Force committee was formed under the following charge:

**Convene a cross-divisional task force to review, assess, and implement additional support for programs addressing the negative academic and personal consequences of abuse of alcohol and other drugs.**

The AOD Task Force has conducted a review of SDSU programs and policies that are attempting to reduce the negative impacts of AOD use on student success. While many of the existing programs address possession, use and the consequences of AOD impairment, SDSU does not offer any programs—outside of individual counseling through the ASPIRE program—for AOD use disorders or recovery support. A survey of SDSU students conducted in the Fall of 2012 found that approximately 1.55% of students (or about 478) reported having already been diagnosed with a substance use disorder. Texas Tech University is the leader in this kind of programming and estimates that about 500 students would be in recovery on a campus the size of SDSU. These converging estimates do not include those who may yet develop a substance use disorder or are yet to have their disorder diagnosed. The prevailing stigma of use disorders likely reduces both the number who admit having it, and also may limit help-seeking by those who may benefit from diagnosis and support. Therefore the number of students in need of recovery support is almost certainly substantially greater than the 500 currently diagnosed students.

Universities are promoting programs to provide support and services for students in recovery from AOD problems, recognizing the unique needs of this population to not only have available AOD-free environments but, more generally, to create an environment that is supportive of recovery and relapse prevention needs. The organization Association of Recovery in Higher Education (<http://collegiaterecovery.org>) lists other universities (including two in the UC system) that are members and provide recovery services.

Campuses are typically offering the following: support groups beyond AA meeting, availability of a therapist with a specialization in AOD recovery, panel presentations to promote awareness and increase education of students' needs, sober/recovery residence halls, sober/recovery oriented fun activities, and the like. Seed money to promote development of services is available from the Stacie Mathewson Foundation (<http://staciemathewsonfoundation.org/>).

Beginning 2014-2015, supported by the recommendation of the AOD Task Force, Counseling and Psychological Services and the School of Social Work are requesting one-time and continuing funding to do the following:

C & PS, in collaboration with faculty members from the School of Social Work, would provide the following:

- Create and provide trainings to faculty, staff, and students, on how to best support and be sensitive to the unique needs of students in recovery. Develop and provide trainings alone or with colleagues/student panels.
- Run weekly support group/check-in meetings for students in recovery/trying to maintain recovery. Open to students who want to be clean and/or sober. Get a core group of students who attend every week and also do outreach/activism/provide information around campus to reduce stigma.
- Be responsible for program development, working with other departments to promote a systemic approach/support system for students in recovery.
- Help create webpage/literature with recovery resources (on and off-campus), such as how to help a friend in (or who you think may benefit from) recovery.

The School of Social Work, through its Consensus Organizing Center (COC), would provide:

- Field instructor supervision for one MSW 2nd year Community Development Intern. Selection of the intern could be a team process.
- Intern would work 20 hours a week on this project. One of these hours would be spent with the Field Instructor for supervision and strategy.
- Intern would work with the COC to create an asset map of services and stakeholders currently existing at SDSU for and with this population, as required by the Stacey Mathewson Foundation.
- Interns would research best practices occurring at other Universities around this population and topic.
- Intern and COC could compile a document of what could happen next at SDSU, based on existing and needed resources.
- Intern could conduct interviews with faculty, staff, students, and administration around the topic.
- COC could assist in final project implementation University wide.
- Social work interns could be assigned to this project as supports to the C & PS staff member on an on-going basis, after the initial needs/asset assessment is completed.

## **Rationale**

Estimates based on both SDSU student data and national trends indicate that approximately 500 enrolled students already have been diagnosed with a substance use disorder. The college environment is often a difficult place to maintain recovery, and relapse raises substantial risks for these students. There are no current programs for students in recovery offered by SDSU. Therefore, development costs and then program maintenance are envisioned. The budget below is based on initial estimates for time, and student utilization.

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## Division of Student Affairs FY 14/15 One Time Funding Request

### Phase I Voluntary Screening and Brief Intervention and Referral for Treatment

**\$99,810**

The AOD Task Force has conducted a review of SDSU programs and policies that are attempting to reduce the negative impacts of AOD use on student success. The task force recognizes that through consistent and effective enforcement of AOD policies, a large number of high-risk students are identified and referred to the C & PS ASPIRE program. Once in ASPIRE, a professional psychologist can assess the student's AOD related issues, and offer interventions or referrals for more treatment. The ASPIRE program is generally well received by students, and the task force examined data indicating its effectiveness.

However, it was also noted that the ASPIRE intervention is almost exclusively used by those who have already been caught violating AOD policies. A more proactive approach to identifying high-risk students would be through the implementation of a voluntary Screening and Brief Intervention and Referral to Treatment (SBIRT) program<sup>i</sup>. SBIRT programs are being used on an increasing basis within college health centers<sup>ii</sup> to efficiently screen students for potential AOD problems within an appropriate setting<sup>iii</sup>. Both on campus and in broader community trials, studies have shown that SBIRT programs provide risk reduction benefits for those who use them.

The SBIRT would place trained social work interns within the SHS clinic to approach students waiting for a medical provider and ask if the student would like to take a brief AOD screen. Depending on the outcome of the screen, the intern would then either encourage continued healthy habits, suggest some changes or offer a voluntary and free referral to C & PS ASPIRE for further assessment. Since this would be a phased implementation, it is requested with only a limited number of students (500 in Fall, 1,500 in Spring) initially to be screened. An estimated 10% of the screened students are expected to be referred to and complete the ASPIRE program.

For Phase I (2014-2015), supported by the recommendation of the AOD Task Force, Counseling and Psychological Services, Health Promotion and Student Health Services are requesting one-year funding to do the following:

- Adapt existing SBIRT screening instruments for deployment within the SHS clinic
- Identify appropriate place and manner for screening and brief intervention to occur while students wait for their medical provider
- Train three social work interns on the SBIRT protocol
- Hire one SSP-1B counselor and train the counselor on the ASPIRE program
- Begin voluntary SBIRT program with a goal of 500 screened students in Fall



- Use patient-generated data, and referral follow-through rates to assess the feasibility of expanding program
- Plan to expand program to 1,500 students spring 2015
- Assess and report to the AOD Task Force on the feasibility and utility of ongoing implementation of the SBIRT

Phase II implementation of the SBIRT is described in a separate request for funding.

### Rationale

The development and piloting of a voluntary SBIRT program may help identify high-risk students before they experience serious negative consequences or become entangled within a student conduct issue. Such programs have been demonstrated to reduce risk for college students. A two-phased implementation is being proposed because there are a number of unknowns beyond that of our capability to deploy the program. With Phase I, we hope to demonstrate: students will agree to participate in the voluntary screening, understand the proportion of the students who trigger a brief intervention and/or a referral for further treatment, and determine how many of those who are referred to the ASPIRE program will follow through. Phase II is described in a separate request for funding.

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<sup>i</sup> Shannon Gwin Mitchell et al., "SBIRT for Adolescent Drug and Alcohol Use: Current Status and Future Directions," *Journal of Substance Abuse Treatment* 44, no. 5 (May 2013): 463–72.

<sup>ii</sup> Madeline Naegle, Joy Himmel, and Patricia Ellis, "SBIRT Goes to College: Interdisciplinary Screening for Alcohol Use.," *Journal of Addictions Nursing* 24, no. 1 (January 2013): 45–50.

<sup>iii</sup> Peter M. Monti, Tracy O'Leary Tevyaw, and Brian Borsari, "Drinking among Young Adults: Screening, Brief Intervention, and Outcome.," *Alcohol Research & Health* 28, no. 4 (2004): 236–44.

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**Division of Student Affairs FY 14/15 Base Budget Funding Request**

**\$290,311**

**Commuter Learning Communities – (former Chancellor’s Office Grant)**

In Fall 2013, the CSU Chancellor’s Office awarded the University a \$290,311 grant to increase the retention and graduation rates of First-Time Freshmen Commuters within our designated service area. Commuter students are defined as those students living at home.

- Half of this grant (\$145,156) was allocated to the Division of Undergraduate Studies as they manage the Compact Scholars Program, which works with *college-ready* first time freshmen commuters. The other half of the grant (\$145,155) was allocated to the Commuter Student Resource office under Student Affairs to grow the capacity of intentional “student success pathways” based on learning communities for *remedial* first time freshmen commuters.
- Of the \$145,155 earmarked for the Commuter Student Resource area, funding would support the continuing expansion of learning communities (linked courses with supplemental instruction and University seminar in Sociology, Political Science, and Psychology), heightened academic advising, early alert intervention, and social/cultural engagement through co-curricular activities

**Division of Student Affairs FY 14/15 Base Budget Funding Request**

**\$25,000**

**Evening Cart Service Expanded Hours**

Cart services for students with disabilities was expanded at the start of the fall 2013 semester in response to the relocation of Interwork/ARPE Department to the main campus. Since many of the students who participate in the programs offered through Interwork are individuals with disabilities and the courses are offered after 4:00 pm, it was determined that the cart service hours need to be extended to ensure that the program participants had access around campus during the evening. Cart service was originally offered from 7:45 am to 4:00 pm Monday through Friday. It now operates from 7:45 am to 11:00 pm Monday through Friday, and as needed on Saturdays.

**Business & Financial Affairs  
 2014/15 Budget Requests**

	Strategic Initiative	Critical Need	Base Total	One time Strategic Initiative	One time Critical Need	One-Time Total
<b>Business and Financial Affairs</b>						
<b>Athletics</b>	-	80,000	80,000	-	-	0
<b>AVP Admin.</b>	-	-	-	-	-	0
Conversion of EO Specialist to ER Mgr.		37,000	37,000			0
Community Policing enhancements (100K for 3 years)			-	300,000		300,000
Celebrating Aztec Faculty & Staff			-	40,000		40,000
<b>AVP Operations</b>			-			0
Address vulnerabilities in plumbing & electrical systems		113,500	113,500			0
Fringe Benefits		67,873	67,873			0
Facility Painting initiative - Part 3			-		500,000	500,000
<b>AVP Real Estate, Planning &amp; Development</b>						
Construction Administrator		90,000	90,000			0
Fringe Benefits		44,640	44,640			0
Presidents Climate Commitment admin.	20,000		20,000	40,000		40,000
<b>Subtotal - BFA (including Athletics)</b>	<b>20,000</b>	<b>433,013</b>	<b>453,013</b>	<b>380,000</b>	<b>500,000</b>	<b>880,000</b>

**Athletics - \$80,000 base critical need**

Student-Athlete Academic Services has 2 Academic Coordinators who serve as mentors assisting Student-Athletes in daily academic issues along with 2 Assistant Learning Specialists who assist with monitoring at-risk Student-Athletes. These positions were changed from part-time to 75% 10/12 positions at the beginning of this fiscal year in order to improve quality and stability of the staff members as well as improve the consistency of method and message to Student Athletes. This change has proven very successful. The annual cost of these 4 positions is \$21,825 each (\$87,830 total).

In addition, Athletics spends another \$75,000 on part-time tutors. There may be an expansion to change some of the tutor positions to a similar arrangement to improve the teaching of remedial math and English courses.

Athletics increased staffing and emphasis in academic support has contributed to steady increases in overall Student Athlete academics as shown by the strength in Academic Progress Rate (APR) scores. SDSU's APR score has steadily increased from 942 in 2009/10 to an all-time high of 978 in 2012/13. SDSU's Student-Athlete Graduation Success Rate (GSR) is 75% and over 60% of all Student Athletes achieved scholar-athlete recognition in 2013.

Athletics used one-time divisional funds in 2013/14 and in finding this approach to be effective in improving Student-Athlete academic success would like to request base funds to continue providing expanded academic advising and tutoring services to Student Athletes.

**Conversion of EO Specialist to ER Mgr. - \$37,000 base critical need**

There have been considerable workload issues for Employee Relations & Compliance due to budget cuts. With the upcoming retirement of the Equal Opportunity Specialist, there is an opportunity to convert this position to an Employee Relations Manager. This will minimize workload issues, minimize the need to contract out investigations, and allow the office to be more proactive in handling Discrimination, Harassment and Retaliation (DHR) and employee relations issues and trainings.

**Community Policing Enhancements - \$300,000 one-time strategic initiative (\$100,000 for 3 years)**

Several of the strategic plan's task forces have recommended providing additional funding for more SDSU police officers. Funding is requested to create a new Community Resource Officer (CRO) position to specifically work toward addressing issues that impact the community surrounding the SDSU campus and to function as a liaison with SDPD's Eastern Division CRO to address concerns expressed to both agencies. Additional duties of the position could include: community meetings, community events, special events planning (Aztec Nights), social media, on-call status, special details and special enforcement needs.

**Celebrating Aztec Faculty & Staff (CAFS) - \$40,000 one-time strategic initiative**

The CAFS working group has been tasked with furthering the strategic plan's goals of increasing faculty and staff morale and creating celebratory experiences. In 2014/15, the committee would like to have 2 all

faculty/staff socials, 3 smaller recognition events (including the Appreciation Station for Explore SDSU F/S volunteers), and a campus-wide Field Day in June 2015.

**Address Vulnerabilities in Plumbing & Electrical Systems - \$181,373 base critical need**

Facilities services has been addressing basic services such as plumbing, electrical, heating and cooling with a combination of regular staff and emergency hire / temporary workers. Funding is requests for a plumber and an electrician to provide coverage to our greatest vulnerabilities in plumbing and electrical systems. An additional plumber would provide the plumbing show sufficient staff to cover absences, participate in refresh projects, address emergency floods or gas leaks, as well as perform everyday repairs that come in from across campus and would help to decrease the time needed to adequately respond to the various trouble call received each day. An additional electrician will help reduce response time and have another staff that will know the various areas on campus and have the ability to restore, as well as provide more time in the field to do preventative maintenance items; switchgear maintenance, exercising circuit breakers, transformer maintenance, etc.

**Facility Painting (part 3) - \$500,000 one-time critical need**

The infusion of funding for facility painting has made a noticeable impact to the campus facilities and to continue this effort additional funding is requested for facilities painting. Painting needs in the academic areas include portions of the Engineering Lab building, the Don Powell theatre, the ENS courtyard and high priority classrooms identified by Academic Affairs. Emphasis will also be placed on door and window trim, particularly the teal colored trip which is susceptible to fading. With continuation of this funding going forward, we can also consider more frequent painting of the teal trim, which would result in lower cost refreshes rather than extensive repainting efforts which require more expensive surface preparation.

**Construction Administrator - \$134,640 base critical need**

Our small projects management group is currently managing historic workloads of infrastructure, classroom refresh, smart classroom refreshes, and myriad tenant improvements. They are doing so with a reduced staffing from where we were 2 years ago with significantly fewer projects. Even with staff regularly working extended hours we currently have projects moving into construction that are heavily reliant on external consultants which results in inflated construction and indirect costs. This funding would enable us to hire a full time Construction Administrator to assist with coordination & management of construction and reduce the total cost of each project.

**Presidents Climate Commitment - \$20,000 base, \$40,000 one-time strategic initiative**

This funding will pay for a part time position to prepare a preliminary inventory of CDSU's Carbon output and prepare the initial base line report to comply with the President's Climate Commitment and coordinate with other departments on campus to initiate the process of developing a climate action plan to reduce our Greenhouse gases.

## Institutional 2014/15 Budget Requests

	Strategic Initiative	Critical Need	<b>Base Total</b>	One time Strategic Initiative	One time Critical Need	<b>One-Time Total</b>
<b>Institutional</b>						
SDSU Research Foundation		-	-		1,117,000	1,117,000
Staff Professional Development			-	250,000		250,000
Destination SDSU			-		260,000	260,000
ECCC Initiatives			-	1,000,000	-	1,000,000
Engineering Addition & Renov. Concept Design Svcs.			-		400,000	400,000
<b>Subtotal - Institutional</b>	-	-	-	<b>1,250,000</b>	<b>1,777,000</b>	<b>3,027,000</b>

**SDSU Research Foundation- \$1,117,000 one-time critical need**

The FY 2014-15 proposed budget for SDSU Research Foundation is a challenging one. Revenues from Facilities & Administrative recoveries are expected to continue their steep decline from a high of \$20.4 million in FY 2010-11 to a projected \$15.9 million FY 2014-15.

SDSU Research Foundation revenues correlate to the number of active SDSU research faculty. Due to state budget reductions, this period saw a decline in the number of faculty from 820 in FY 2010-11 to 764 in FY 2013-14. As the federal budget improves and efforts to recruit more active researchers to SDSU continue, proposal submissions, award, F&A and expenditure rates will increase.

Initial budget projections for FY 2014-15 required \$3.1 million in reserves to balance the FY 2014-15 budget – even after making additional reductions in staff and other operating costs. SDSU Research Foundation management has a multiyear strategy to address the decline in operating revenue using a combination of reserves, selective staff reductions and enhanced service initiatives. This plan is closely tied to the university's strategic plan to recruit active researchers and enhance the research infrastructure. Using \$3.1 million to balance the budget would have depleted approximately 50% of the research foundation's discretionary reserves.

SDSU Research Foundation is requesting a waiver of \$1.1 million in certain allocations provided to the university for FY 2014-15 so that SDSU Research Foundation reserves can be stretched over several years, allowing time for the investments in research to materialize. These allocations were costs historically assumed by the university but shifted to the research foundation in FY 2009-10 during the university's budget crisis.

**Staff Professional Development - \$250,000 one-time strategic initiative**

This is a continuation of one-time funding (year 3) for staff professional development supporting the campus and communication strategic initiative.

**Destination SDSU Preconstruction Costs - \$260,000 one-time critical need**

This will complete construction and fabrication documents for the vehicular wayfinding and gateways and boundaries portions of the Destination SDSU initiative. This is an important initiative to establish a presence, identity and sense of place for the SDSU campus, and to improve the visitor experience on campus. Site investigation and conceptual design are funded and underway for both the gateways and vehicular wayfinding phases, but the project is not currently funded beyond this phase. The gateway and entry elements have a high donor funding potential, and the requested funding would allow these projects to be ready for construction in the summer of 2015 should construction funding be available.

**ECCC Initiatives - \$1,000,000 one-time strategic initiative**

Support for the ECCC (Enhancing Campus Climate and Culture for Persons of Varying Abilities) Committee will address barrier removal, support for individuals with disabilities, and public outreach to support the integration of a broader cross section of the population into the campus community. These funds will prioritize improving barrier removal for ADA parking and exterior paths of travel to major



building entrances, door actuators and barrier removals in major buildings, and continuing the improvement of ADA compliant bathroom facilities. Specific projects will be vetted with Academic Affairs and Student Disabled Services. Funds will also be used to support educational programs and specialized services as appropriate.

**Engineering Addition and Renovation Conceptual Design - \$400,000 one-time critical need**

The Engineering Addition and Renovation will add critical engineering laboratory and instructional spaces in a new addition to the Engineering Building, renovate the existing building, and create an Engineering Quad to tie the complex into the Mission Revival architecture of the campus. This conceptual design will allow us to program the project in detail, and provide enough design documents to estimate the cost with a high level of confidence. It will provide for multiple renderings of the proposed project to support donor solicitations.

\$75,000 has already been identified for high level planning which will explore a number of options for siting and levels of renovation of the existing building. Once a preferred option has been selected, this requested funding will allow for more detailed design and cost estimating for the project.



MEMORANDUM

DATE: May 4, 2014  
TO: Tom McCarron  
FROM: Bob Schulz, Associate Vice President  
Operations  
SUBJECT: \$1,000,000 ADA Access Improvements

This allocation was identified to accomplish an assessment and improvements plan for parking and accessible paths of travel across the campus and to address a series of already identified existing barriers to campus access. Below is an update on the progress of these initiatives:

**1. Survey of Accessible Parking and Paths of Travel**

*Scope:* This project will assess the existing parking areas and structures as a common supply and the paths of travel to and from them to distribute the total required/desired quantity of accessible parking in the best locations to serve people with disabilities most effectively.

*Status:* Benchmarking of other institutions completed, and RFP and will be distributed shortly.

*Estimated ECCC funding:* \$300,000

**2. Transport Cart for SDS**

*Scope:* Purchase an accessible cart to allow SDS to transport students with disabilities across campus.

*Status:* In progress.

*Estimated ECCC funding:* \$25,000

**3. 24/7/365 Access through EBA**

*Scope:* modify elevator and access controls to ensure that paths of travel from Parking Structure 1 and surface parking area F are accessible when the campus is not open.

*Status:* In progress.

*Estimated ECCC funding:* \$30,000

**4. 24/7/365 Access through GMCS**

*Scope:* modify elevator and access controls to ensure that paths of travel from College Avenue and Canyon Crest are accessible when the campus is not open.

*Status:* In progress.

*Estimated ECCC funding:* \$100,000

**5. Miscellaneous Rest Room Barrier Removals**

*Scope:*

- a. Remove barriers in restrooms in Student Services East restrooms serving the Page Pavilion renovation/addition area.



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- b. Remove barriers in North Education Restrooms
- c. Prioritize barrier removal in other restrooms as funds allow

***Status:***

- a. The SSE restroom will be implemented as part of the Page Pavilion project, although ECCC funds are being used for the barrier removal
- b. The North Education restrooms barrier removal project is being scoped.
- c. A prioritized list of additional restrooms (with estimates) is in development.

***Estimated ECCC funding:***

- a. \$300,000 for the SSE restroom (Bids received May 2, GMP due May 9<sup>th</sup>)
- b. \$150,000 for additional restrooms (will be refined once scope is finalized)
- c. TBD for additional restrooms

**6. Additional Barrier Removal Projects**

The following additional barrier removal projects are still in development and will be considered as funding allows:

- a. Campus wide ADA signage and maps. Estimated cost \$10,000
- b. Miscellaneous Door Actuators. Estimated cost \$25,000
- c. Miscellaneous Barrier Removals at IVC. Estimated cost \$50,000

By June 30<sup>th</sup>, 2014, we will report back to PBAC with more detailed on the specific barrier removal projects being targeted, estimated costs and any already accomplished. Much of the work is anticipated to happen over the summer break, with a subsequent report to PBAC in September. All projects would be accomplished by Dec 30 2014.