



MEMORANDUM

DATE: March 26, 2013

TO: Sally F. Roush
Chair, President's Budget Advisory Committee

FROM: Elliot Hirshman *EW*
President

SUBJECT: 2012/13 One-time Funding Requests
PBAC Recommendation of March 14, 2013

I have reviewed the agenda materials, minutes, and recommendation from the March 14, 2013 PBAC meeting for allocation of \$9,006,842 in one-time funds for the uses enumerated in the recommendation. I accept the recommendation with one change. I am authorizing an additional \$1 million of one-time funds to Academic Affairs, Division of Graduate and Research Affairs, to advance our research mission going into 2013/14.

This memorandum should be made part of the official minutes of the PBAC, and the one-time reserve should be adjusted accordingly.

PRESIDENT'S BUDGET ADVISORY COMMITTEE
March 14, 2013

RECOMMENDATION

Approve 2012/13 one-time funding requests:

	AA - Equipment	4,000,000
AA/BFA – Bldg. infrastructure to enable operation and installation of equipment		250,000
	AA/BFA - Physics/Astronomy Room 216 Renovation	244,721
	AA/BFA - North Life Science Room 223 Renovation	222,479
	AA/BFA - North Life Science Room 228 Renovation	223,841
	AA/BFA - Physics Room 248 Renovation	119,713
	AA/BFA - Hepner Hall Room 130 Renovation	353,025
	BFA - Elevator Replacement Love Library	300,000
	BFA - Emergency Replacement of Failing Steam Lines	2,700,000
	SA - Career Services Employer Workshop Room Renovation	93,063
	URD - Comprehensive Campaign	500,000
	Total Funding Requests	9,006,842

See memo dated March 26, 2013

President's Budget Advisory Committee
Meeting Agenda
March 14, 2013
2:00p.m. @ MH-3318

I. Call to order

- Call for amendments to agenda

II. Information Item

III. Reports

- 2012/13 Revenues (Attachment 1)
- 2012/13 Reserves (Attachment 2)

IV. Watch List

- Base Enrollment Growth Funding – 2013/14
- Master Plan Costs
 - Potential Court Appeal Costs – Est. Cost \$300,000
- SUF Class Action Suit – Est. Cost TBD
- Aztec Nights – Est. Cost \$175,000
- Unfunded Compensation Items
- Imperial Valley Campus Infrastructure – Est. Cost TBD
- Imperial Valley Campus North Classroom
- Bioscience Center Custodial/Utilities – Est. Cost \$160,000

V. Funding Requests

- 2012/13 One-Time Requests
 - Academic Affairs (Attachment 3)
 - Academic Affairs/Business and Financial Affairs (Attachment 3.5)
 - Business and Financial Affairs (Attachment 4)
 - Student Affairs (Attachment 5)
 - University Relations and Development (Attachment 6)

VI. Voting Items

VII. New Business

VIII. Reminder

- Next Meeting Date – April 18, 2013 at 2:00 p.m. in MH 3318

SAN DIEGO STATE UNIVERSITY
2012/13 Revenue Estimates
As of March 8, 2013

		2011/12 Budget	2011/12 Actual	Over/(Under) Budget	% Over/(Under) Budget	2012/13 Budget	Year to Date as of 3/8/2013	Term End Estimate	Over/(Under) Budget	% Over/(Under) Budget
<u>Basic Tuition Fee</u>										
	Summer	9,694,000	9,966,266	272,266	2.81%	11,405,000	11,462,302	11,462,302	57,302	0.50%
	Fall	78,216,000	79,073,833	857,833	1.10%	79,390,000	79,687,450	79,687,450	297,450	0.37%
	Spring	<u>71,163,000</u>	<u>72,115,920</u>	<u>952,920</u>	<u>1.34%</u>	<u>71,555,000</u>	<u>68,406,016</u>	<u>71,930,477</u> [3]	<u>375,477</u>	<u>0.52%</u>
	Sub-Total Basic Tuition	159,073,000	161,156,019	2,083,019	1.31%	162,350,000 [1]	159,555,768	163,080,230	730,230	0.45%
<u>Non-Resident Tuition</u>										
	Summer	299,215	491,027	191,812	64.11%	385,358 [2]	508,024	508,024	122,666	31.83%
	Fall	4,546,749	5,908,217	1,361,468	29.94%	4,636,763 [2]	6,768,733	6,768,733	2,131,970	45.98%
	Spring	<u>4,285,048</u>	<u>5,235,596</u>	<u>950,548</u>	<u>22.18%</u>	<u>4,108,891</u> [2]	<u>5,847,711</u>	<u>5,857,252</u> [3]	<u>1,748,361</u>	<u>42.55%</u>
	Sub-Total NR Tuition	9,131,012	11,634,840	2,503,828	27.42%	9,131,012	13,124,468	13,134,009	4,002,997	43.84%
<u>International Tuition</u>										
	Summer	360,416	386,508	26,092	7.24%	300,225 [2]	586,272	586,272	286,047	95.28%
	Fall	2,895,229	3,694,333	799,104	27.60%	2,869,625 [2]	4,432,294	4,432,294	1,562,669	54.46%
	Spring	<u>2,622,543</u>	<u>3,486,694</u>	<u>864,151</u>	<u>32.95%</u>	<u>2,708,338</u> [2]	<u>3,325,329</u>	<u>4,065,867</u> [3]	<u>1,357,529</u>	<u>50.12%</u>
	Sub-Total International Tuition	5,878,188	7,567,535	1,689,347	28.74%	5,878,188	8,343,895	9,084,433	3,206,245	54.54%
TOTAL TUITION										
		174,082,200	180,358,394	6,276,194	57.47%	177,359,200	181,024,131	185,298,671	7,939,471	4.48%
Application Fee										
		2,294,000	2,874,366	580,366	25.30%	2,294,000	3,015,650	3,015,650	721,650	31.46%
TOTAL APPLICATION FEE										
		2,294,000	2,874,366	580,366	25.30%	2,294,000	3,015,650	3,015,650	721,650	31.46%
TOTAL										
		176,376,200	183,232,760	6,856,560	82.77%	179,653,200	184,039,781	188,314,321	8,661,121	4.82%

[1] Campus Basic Tuition Fee Calculation:

B 2012-03 (Prop 30 Passed)	159,342,000
SDSU Adjustments (a)	3,008,000
	<u>162,350,000</u>

(a) SDSU adjusts the CO fee calculation to account for campus discretionary fee waivers, student mix and enrollment projections.

[2] Non-Resident and International Tuition budget is allocated by tuition type and term based on prior year percentage of each tuition type revenue.

[3] Term estimates are based on Net Collections/Receivables from Cashier's Enrollment Report as of 3/7/2013 discounted based on prior year waiver/collections experience.

Base Budget Reserve

2012/13 Beginning Base Budget Reserve Balance	209,533
2012/13 Base Budget Reserve	<u>209,533</u>

One-Time Reserve

2012/13 Beginning One-time Reserve Balance	<u>7,361,340</u>
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2012/13 Approved Funding Requests

Academic Affairs

Lottery Funds Reduction - Equip & Software	(417,000)
(Approved 6/14/2012)	
Out-of-State Recruitment	(175,673)
(Approved 6/14/2012)	
China International Student Recruitment	(89,000)
(Approved 6/14/2012)	
Graduate International Student Transcript Evaluation/Recruitment	(55,500)
(Approved 6/14/2012)	
University Grant Program (RSCA)	(194,168)
(Approved 11/15/2012)	

Student Affairs

International Recruitment	(156,328)
(Approved 6/14/2012)	

Divisional Allocation

2012/13 One-Time Funding	(3,000,000)
(Approved 12/13/2012)	

Institutional

Univ. Non-Divisional Budget Reduction ^[a]	(6,261,160)
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2012/13 Proposed Funding Requests

AA - Equipment	(4,000,000)
AA/BFA - Building infrastructure to enable effective operation and installation of equipment	(250,000)
AA/BFA - Physics/Astronomy Room 216 Renovation	(244,721)
AA/BFA - North Life Science Room 223 Renovation	(222,479)
AA/BFA - North Life Science Room 228 Renovation	(223,841)
AA/BFA - Physics Room 248 Renovation	(119,713)
AA/BFA - Hepner Hall Room 130 Renovation	(353,025)
BFA - Elevator Replacement Love Library	(300,000)
BFA - Emergency Replacement of Failing Steam Lines	(2,700,000)
SA - Career Services Employer Workshop Room Renovation	(93,063)
URD - Comprehensive Campaign	(500,000)
Subtotal Proposed Funding Requests	(9,006,842)

2012/13 Funding Sources

Prop 30 Passed - B 2012-03 Funding	11,315,750
Estimated Tuition and Fee Revenues over Budget	8,661,121
One-Time Carry-forward of Base Budget Reserve	209,533

2012/13 Estimated One-Time Reserve Balance	<u>8,192,073</u>
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[a] The Univ. Non-Divisional Budget Reduction of \$6,261,160 is a base reduction and is being funded with one-time funds for 2012/13. It will need to be funded with base funds in 2013/14.

2012/13 AND 2013/14 ONE-TIME FUND PROPOSALS SUMMARY

	Faculty Start-Up Equipment	Equipment	Instructional Equipment	Facilities Remodel	Instructional Supplies / Lab Supplies	Miscellaneous One-Time Costs	Library Journals / Collections	TOTAL
Arts & Letters		\$18,028	\$410,479	\$257,158	\$9,651			\$695,316
Business			\$1,485,000	\$800,000				\$2,285,000
Education	\$3,251	\$2,299	\$167,804	\$90,264				\$263,618
Engineering	\$200,000		\$60,000	\$425,000				\$685,000
Health & Human Services	\$300,000		\$985,609	\$466,500	\$16,000			\$1,768,109
Professional Studies		\$120,000	\$300,000	\$425,000				\$845,000
Sciences	\$700,000		\$243,000	\$753,000				\$1,696,000
IVC			\$233,407	\$19,780				\$253,187
Undergraduate Studies				\$15,000				\$15,000
Graduate & Research Affairs		\$50,000		\$250,000				\$300,000
Library		\$32,500	\$237,545	\$171,000	\$92,500		\$586,316	\$1,119,861
Enrollment Services		\$51,073		\$104,657		\$39,600		\$195,330
ITS			\$472,667					\$472,667
TOTAL	\$1,203,251	\$273,900	\$4,595,511	\$3,777,359	\$118,151	\$39,600	\$586,316	\$10,594,088

2012/13 ONE-TIME EQUIPMENT REQUEST SUMMARY

	Instructional Equipment
Arts & Letters	\$410,479
Business [1]	\$1,485,000
Education	\$263,618
Engineering	\$60,000
Health & Human Services	\$967,936
Professional Studies	\$300,000
Sciences	\$243,000
IVC	\$238,367
Library	\$480,940
ITS	\$472,667
TOTAL	\$4,922,007

[1] Equipment items are intermixed with college facilities request and cannot be pulled out separately at this time.

COLLEGE OF , S AND LETTERS

Item Description	Total Instructional Equipment	Comments
Trimble NetR9 Ti-2 Reference Station w/Zephyr Geodetic2 Antenna	\$14,034	Replacement for out-dated GPS base station equipment currently on roof of Storm Hall; equipment provides reference data to differentially correct field data collected during class-related and research-related activities using Geography Department GPS equipment; 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
NEC NP-M311W Portable Projector	\$954	Replace broken projector used for classes, department presentations including meetings and new student orientations, film screenings. Because our conference room/classroom is not a smart-room, this is a low-cost alternative for projecting slideshows and presentations.
Dell PowerEdge R515 (Dual 3.1GHz 8Core Opteron 4386, 8x600GB SAS, 64GB, Qlogic FC8 HBA, Windows Server 2012 Std, 5 Year Warranty) (1 of 3)	\$9,222	Current ArcGIS Server Controller server (Sun SunFire X2100) out of warranty 2007; controls ArcGIS Server functions and coordinates processes with ArcGIS Image Services Server and ArcSDE database server allowing classes to access the latest in server mapping technologies; <u>should be purchased together with ArcGIS Image Services server and ArcSDE Database server</u>
Dell PowerEdge R515 (Dual 3.1GHz 8Core Opteron 4386, 8x600GB SAS, 64GB, Qlogic FC8 HBA, Windows Server 2012 Std, 5 Year Warranty) (2 of 3)	\$9,222	Current ArcGIS Image Services server (Sun SunFire X2100) out of warranty 2007; ArcGIS Image Services acts as a central repository for imagery datasets used in class instruction and research activities within the department; <u>should be purchased together with ArcGIS Server Controller server and ArcSDE Database server</u>
Dell PowerEdge R515 (Dual 3.1GHz 8Core Opteron 4386, 8x600GB SAS, 64GB, Qlogic FC8 HBA, Windows Server 2012 Std, 5 Year Warranty) (3 of 3)	\$9,222	Current ArcSDE Database server (Sun SunFire X2200) out of warranty 2010; ArcSDE database server allows classes and research activities within the department to access centrally-managed GIS datasets; <u>should be purchased together with ArcGIS Server Controller server and ArcGIS Image Services server</u>
Mac Pro Server w/Applecare	\$3,762	Replacement of current LARC server whose warranty expired in MAY-2010. This server is starting to crash frequently and has the entire LARC WWW site on it.

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Item Description	Total Instructional Equipment	Comments
PowerEdge R515 Server	\$10,437	Needed to store large ghost images for faculty and staff computers. In addition used as secondary storage system, and will replace a slower processor system.
Apple Server (1of 2)	\$3,396	To replace two current MAC servers used to support faculty and staff in the college. One of the current servers went out of warranty on 12/25/2010, and both servers no longer meet capacity needs.
Rack Mount for Mac Mini (2 of 2)	\$324	See above
MacBook Air 13" 128 GB	\$1,687	Departmental laptop is 8 years old (purchased in 2005) and barely works. It is not up to date with most current technology and software. This will support instruction. We often need the laptop to make presentations in the conference room for departmental meetings, as well as for events/functions and special guest lectures.
Macbook Air	\$2,144	Replacement of current department laptop whose hinges broke, rendering it unusable unless propped up against something so it doesn't flap open completely flat.
MacBook Pro 13 inch laptop computer with applecare protection	\$1,516	Replacement of very old shared Mac laptop used by faculty in both CH and RS for department meetings, presentations and lectures on and off campus. Current laptop is out of warranty and the CAL helpdesk has now determined that it is beyond improvement and is no longer reliable for use.
Dell Latitude E6530 Laptop Computer	\$1,662	Replacement laptop. Needed for instruction in semi-smart classrooms. Also, for faculty to use at conferences when travelling.
Dell - Latitude E6530 with 750GB Hard Drive	\$3,351	Replacement of laptops that are no longer functional; needed to administer student comprehensive exams, give presentations, hold conferences, etc.

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Item Description	Total Instructional Equipment	Comments
Fully Customizable Optiplex 9010 Mini Tower Catalog#: 25 E1702_FC	\$3,026	Replacement of current Biological Anthropology Lab computers that are 10 years old. They are unable to keep up with the lab demands regarding teaching programs, archiving photos, data entry, and new technology. The current computers are not able to support new microscopes and the programs necessary for running them, nor do they have adequate space to store large images that will be taken and manipulated from the microscopes. Used for ANTH 505, 506, 507.
Dell Precision T7600 (Dual 3.1GHz OctCore Xeon E5-2687W, 500GB SATA, 64GB, Dual 24" WS LCD, 5 Year Warranty)	\$89,027	Replacement for high-end workstations in Physical Geography teaching lab (all level courses); current machines out of warranty since OCT2012.
iMac 21.5 inch computer w/ 5 yr. AppleCare warranty	\$53,630	Replacement of iMacs in EBA-410. New models have an improved graphics card to prevent crashing during video taping and editing. The computers cover 30 student stations, the podium and admin supportstation. Replacement in 2013/14 when current computers will no longer be covered by warranty.
4 Lab Computers (Dual 3.06Ghz 6-core processors, 64GB SDRAM, 4 solid state 512GB hard drives, Radeon HD 5870 graphics card, Quad-channel Fibre Card, 27" LED Cinema Display; 5 Year AppleCare Warranty)	\$48,432	Qualitative Lab (SH337): New computers for new lab dedicated for use for qualitative data storage and analyses in GEOG 586 "Qualitative Methods in Geography", GEOG 590 "Community Based Geographic Research", GEOG 496 "Geography Service Learning and Community Engagement" and in graduate student seminars in human geography. 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.

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Item Description	Total Instructional Equipment	Comments
Video Data Storage Unit (12TB RAID System, Thunderbolt cable)	\$9,996	Qualitative Lab (SH337): Needed to store and edit visual data collected by students in GEOG 586 "Qualitative Methods in Geography" and GEOG 590 "Community Based Geographic Research", GEOG 496 "Geography Service Learning and Community Engagement." 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
Promise VTrak x30 Series 72TB 4U Expansion Chassis (24x3TB SAS drives, one (1) hot-swappable spare drive module, service parts kit)	\$28,475	RAID hard drive array to supplement current storage subsystem; expands storage area network supporting all instruction and research activities; includes maintenance parts.
KVM Switch	\$5,026	Old switch is out of warranty. Switch is used in the server rack to access servers at the server terminal.
Lacie 4TB D2 Quadra External Hard Drive V3 - USB 3.0	\$713	Replaces an out of warranty, non-compatible device for the support of faculty & staff data transfer, backup and reimaging process.
iPad with Retina display Wi-Fi 16GB - Black + AppleCare+ for iPad	\$1,292	The iPads will be used for computer support for doing work orders in the field and to better support faculty and staff. Required to comply with the new standards of mobile devices in the IT Security Plan; therefore, the iPads will be used for testing and implementation.
Nexus 10 32GB Tablet from Google	\$539	Same justifications as above. However, the Nexus 10 will be used for testing and supporting Android user.

COLLEGE OF A S AND LETTERS

Item Description	Total Instructional Equipment	Comments
NEC NP43 ultra-portable projector	\$877	Needed for faculty who teach in spaces that are not smart classrooms. Multi-media presentations are used for departmental meetings, and during the many events held by our department and Native student organizations including key note speakers for Native American Heritage Month, Native American Student Alliance's Annual High School Conference, special guest speakers, pow wows, and our joint commencement ceremony which is open to all Native students SDSU wide.
Book scanner	\$292	Need a scanner that can digitalize documents, including larger-sized ones. Many classes will benefit since most CCS professors post assigned readings (scanned articles/digitalized texts) on Blackboard, thus reducing students' costs.
Bushnell Trophy HD Cameras with Security Boxes Bushnell Trophy HD Cam Accessories. Each Bushnell Trophy Cam will need: 8 AA lithium batteries, a 32-GB SD memory card, a tree bracket to mount the camera to a tree, and a master lock. 10 of each item needed	\$3,266	Cameras that are set in the field to record animal behavior, especially nighttime behavior as well capture behavior that likely would not occur in the presence of humans. This equipment will substantially enhance the lab exercises in primatology taught in a number of methods courses at SDSU (e.g., ANTH 301 and ANTH 502). Undgraduate and graduate students will directly learn how to use this equipment to capture elusive behavior and gain skills in analyzing the data collected.
Medical Human Adult Skull, Catalog #: WOK-2281 Medical Human Juvenile Skull, Catalog #: WOK-2470 Real Human Male Skull, Catalog #: WRMQ-11268 Real Human Female Skull, Catalog #: WRQ-11115 WSC-028-A Gorilla Skeleton California Sea Lion Skull WTQ-55 Raccoon WSM-385-A	\$13,788	For Anth 301, 360, 505, 507, and 600. To add new items to the Biological Anthropology Lab to keep our students competitive. The best Biological Anth teaching lab in Southern California, we also house, and use, the only teaching collection in the San Diego region of real human remains. These remains are delicate and acquire damage over the years. Therefore, we need to supplement our collection with casts and real bone specimens. Equipment allows students to work with and learn the bones of the skull in a disarticulated state, as found in the field.

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Item Description	Total Instructional Equipment	Comments
Human Female Skull, Syphilis BCH-808 Human Femur, Tibia and Fibula, Rickets KOH-443 Disarticulated Human Medical Study Skull BC-191-D Vertebral Centrum Union Set Human Child Vertebra Ribs and Sacrum Scoliosis	\$3,010	Anth 301, Anth 360, Anth 505, Anth 507, and Anth 600
Weather Station: Wireless Vantage Pro2™ with Standard Radiation Shield; Mounting tripod; mounting pole kit; solar power kit for wireless consoles/weather envoy; complete system shelter	\$1,353	This equipment will enable collection of crucial data on temperature, rainfall, and humidity –all important ecological factors that can influence primate behavior. These items represent all the components needed to install a protected weather station at her field site in Sulawesi, Indonesia. Undergraduate and graduate students will be trained in the use of the equipment as part a methods course in primate behavior (ANTH 502), for special studies (ANTH 498), and thesis research.
55-inch Multi-touch Display/Table (with computer holder) (1 of 2)	\$14,089	Large format touch display/table for interactive visualization of GIS and remotely-sensed data; to be utilized in UD classes (ie GEOG484, GEOG588, GEOG683, etc) as well as seminars (ie GEOG780); <u>should be purchased together with Dell Optiplex 9010SFF</u> , 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.

COLLEGE OF , S AND LETTERS

Item Description	Total Instructional Equipment	Comments
Dell Optiplex 9010 SFF (Intel Core i7-3770 3.4GHz QuadCore, 2x500GB SATA, 32GB, 5 Year Warranty) (2 of 2)	\$1,918	Computer needed to run large format touch display/table; <u>should be purchased together with 55-inch Multi-touch Display/Table.</u> 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
Dell Precision M4700 Laptop (Intel Core i7-3840QM 2.8GHz QuadCore, 1x128GB SSD, 1x750GB SATA, 16GB, 15.6" FHD LCD, 5 Year Warranty)	\$14,247	Laptops to support field work training in courses utilizing department GPS equipment. Used for GEOG 483, 587, 588, 596, and 780.
Transcription Kits (three (3) Transcription kits with software, WAB transcription pedal, headphones); Voice/Video Recorder (two (2) units)	\$1,801	<u>Qualitative Lab (SH337):</u> New recorders for student use in collecting data for class projects in in GEOG 586 "Qualitative Methods in Geography", GEOG 590 "Community Based Geographic Research", GEOG 496 "Geography Service Learning and Community Engagement" and in graduate student seminars in human geography; New kits for textual data transcription used in GEOG 586 "Qualitative Methods in Geography", GEOG 590 "Community Based Geographic Research", GEOG 496 "Geography Service Learning and Community Engagement" and in graduate student seminars in human geography. 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
Video Camera System (five (5) HD video capture, solid state recording, high capacity SD card slot, image stabilization)	\$15,737	<u>Qualitative Lab (SH337):</u> New cameras for obtaining field-based videos in GEOG 586 "Qualitative Methods in Geography", GEOG 590 "Community Based Geographic Research" and GEOG 496 "Geography Service Learning and Community Engagement." 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
Battery/tripod accessories for Video Camera System (five(5) spare batteries, five (5) tripods)	\$2,482	<u>Qualitative Lab (SH337):</u> Should be purchased with Video Camera System above. 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.

COLLEGE OF . S AND LETTERS

Item Description	Total Instructional Equipment	Comments
Canon EOS Rebel T3i DSLR (two (2) kits, with 32GB SD Flash Memory Cards)	\$1,499	<u>Qualitative Lab (SH337):</u> New Camera for field-based images for GEOG 586 "Qualitative Methods in Geography", GEOG 590 "Community Based Geographic Research", GEOG 496 "Geography Service Learning and Community Engagement" and in graduate student seminars in human geography. 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
Printer (Color, laser, large format (11x17), duplex, network capable)	\$2,964	<u>Qualitative Lab (SH337):</u> New printer for use in Qualitative Lab. 2013-14 purchase to coincide with move from Geography Annex back to renovated Storm Hall.
Ceiling projector and laptop hook-up for AL 422 (1 of 2)	\$5,108	Graduate seminar classes will benefit from having a conference room with a built-in projector rather than depending on departments lending a projector. Also the current conference room does not facilitate public lectures/meetings which depend on using Powerpoint or other computer programs for the audience.

COLLEGE OF ARTS AND LETTERS

Item Description	Total Instructional Equipment	Comments
iPad 32GB - retina display with WiFi and 3G	\$1,795	To support faculty for presentations in classrooms - both undergrad and graduate. The faculty (and grad students) are invested in many communities throughout the region. They are often asked to make presentations specifically geared to the needs and interests of a particular group. iPads are ideal for this use as many sources can be easily compiled and displayed. In addition, the faculty will be able to use iPads to increase the portability of documents and other presentation materials effectively and conveniently when traveling to conferences and for research.
HP Color LaserJet 500	\$972	To print posters, flyers, programs, and other materials necessary for the various functions carried out by American Indian Studies.
NEC NP43 Projector	\$867	Projector will be used by faculty for use in non-smart classrooms.
HP LaserJet Pro 400 color M451dn Printer plus toner replacement(s) Part #(CE957A#BGJ	\$906	Printer for Publishing Lab serving Poetry International (department's internationally recognized journal—circ. 1100), Fiction International (30-year old international journal—circ. 700), five undergraduate literary journals, English 796 (35 MFA students/semester), English 576 (35 undergraduates/semester) as well as new major requirements in applied literary studies (150 undergrads/semester) to begin 2014. Printer to be used for editorial and design processes.
Z0MP iMac 21.5-inch, 2.7 GHz Quad-core Intel Core i5, Turbo Boost up to 3.2GHZ, 8 GB 1600 MHz DDR3 SDRAM - 2x4GB, 1TB Serial ATA Drive @ 5400 RPM NVIDIA GeForce GT 640 512 MB GDDR5, Apple Mouse, Apple Keyboard with numeric keypad/User's Guide; S3046LL/A 5 year Applecare protection plan, APP 50, auto-enroll; MD564ZM/A Apple USB SuperDrive	\$3,475	2 (two) Computers for student use in Publishing Lab serving Poetry International (department's internationally recognized journal—circ. 1100), Fiction International (30-year old international journal—circ. 700), five undergraduate literary journals, English 796 (35 MFA students/semester), English 576 (35 undergraduates/semester) as well as new major requirements in applied literary studies (150 undergrads/semester) to begin 2014.

COLLEGE OF ARTS AND LETTERS

Item Description	Total Instructional Equipment	Comments
ZOMS iMac 27-inch, 3.4 GHZ Quad-core Intel Core i7, Turbo Boost up to 3.9GHz; 8GB 1600MHz DDR3 SDRAM - 2x4GB; 1TB Serial ATA Drive @ 7200 rpm; NVIDIA GeForce GTX 680MX 2 GB GDDR5; Apple Mouse, Apple Keyboard with numeric keypad/user's guide. S3046LL/A 5 year Applecare protection plan, APP 50, auto-enroll. MD564ZM/A Apple USB Super Drive.	\$2,780	1 (one) Computer for editorial team use in Fictional International office, allowing student interns (25 MFA students) to learn design skills and saving on annual costs of publication layout, which is currently outsourced for lack of equipment on campus. Large screen and RAM is needed to run design programs.
Xerox DocuMate 700 x DM700SD - WU USB 2.0 (1.1 compatible) Interface Sheet Fed/Document Fed Scanner (Item #N82E16838152030) with 2-year warranty plan (2 yr @\$99.99)	\$1,081	Scanner for editorial team use in Fiction International office, allowing student interns (25 MFA students) to digitize FI past issues.
Lab chairs	\$3,630	For the move to Storm Hall in December 2013. The chair in this order has been put at all stations in EBA 419. We would like to now replace the chairs in EBA 410 with the same one, as it has proven to be an excellent lab chair at a reasonable price.
ST377345SS Seagate Cheetah 73 ggb hard drive ST3146854SS Seagate Cheetah 146 ggb hard drive1 TB Sata 6 gb/s hard drive WD Scorpio 500 ggb Sata 3 gb/s WD 5003AZEX harddrive	\$518	Back-ups for the RAID hard drives: For the following servers: Larcmaterials, Moodelarc, Larcmoodle, and the backup server.
Sony HDR-PJ260V Digital Handycam Camcorder with 32GB SDHC Flash Memory Card	\$698	Video camera to evaluate in-class presentations for students in GEOG 701 seminar.
Swingline - Fusion™ 3100L 12" Laminator	\$241	Used for promotional items such as brochures, fliers, information cards, and contact cards that will support our efforts to professionalize the Center's marketing and promo campaigns.
	\$410,479	

Item or Group of Items		Comments
25 MacMini Processor: (065-C0H7) - 2.6GHz Quad-core Intel Core i7 Memory: (065-C0HD) - 8GB 1600MHz DDR3 SDRAM - 2x4GB	\$28,350	Replacement Computers for NE271
7 iMac 27-inch: 2.9GHz Quad-core Intel Core i5	\$13,825	Replacement computers for NE71.
Global Citi Collection Modular Seating for open lab NE275, Diagram Global Citi Collection.pdf via Diana Mattison, Officemax Workplace Interiors	\$5,653	Workgroup furniture for collaboration areas in open lab. For work by students, student associations, laptop, and mobile device users in the College of Education
Teknion Conference Tables	\$2,960	Conference tables for open lab NE275
Shure CU5905 CENTRAL CONTROL UNIT and 30 Goosnecs Table Microphones CCS Presentations quote 116055	\$15,540	30 Participant Conferencing Mics for large meetings, Dean's conferences, and other college events.
Global Citi Collection Modular Seating for open lab NE275, Diagram Global Citi Collection.pdf via Diana Mattison, Officemax Workplace Interiors	\$5,653	Workgroup furniture for collaboration areas in open lab (NE 275). For work by students, student associations, laptop, and mobile device users in the College of Education
3 NEC 55" LED LCD PUBLIC DISPLAY MONITOR, EXTRON TLP 710TV 7" Tabletop TouchLink Touchpanel, Extron Matrix Switcher, Other equipment and cabling via CCS Presentation Systems quote 116183	\$25,823	This covers adding 3 – 55" LCD's on flat wall mounts with a local VGA and HDMI input to NE 272. All the cabling runs back into the SMART podium and a new HDMI Matrix switcher that will allow the instructor to show any input from around the room on any LCD and the projector. The instructor could also send content from the lectern to any and all displays.
2 Mac Ipad Minis	\$1,436	To use for testing Airwatch mobile management client to manage college I pads and other mobile devices.
Canon EOS T4i 18.0 MP CMOS Digital SLR with 18-135mm EF-S IS STM Lens	\$1,079	For new instructional Designer (Manny to provide media support to faculty)
2 ASUS Google Nexus 7 Tablet 32GB	\$736	1 for the new instructional designer to test mobile web sites and 1 for testing Mobile device management via Airwatch.
VADDIO WALL VIEW 100 PTZ CAMERA, NCAST NVR, Sharp 60 LCD Panel via CCS Presentation Systems quote 0116059	\$25,899	To bring the Community Counseling Center to a higher standard in its technology
COMPLETE RENEW OF AUDIO SYSTEM. WILL RETAIN EXISTING MICROPHONES, SPEAKERS, PHONE HANDSETS. Rdl, Crestron, JBL equipment via CCS Presentation Systems quote 0116050	\$30,641	Replace existing audio equipment in City Heights
COMPLETE RENEW OF AUDIO SYSTEM. WILL RETAIN EXISTING MICROPHONES, SPEAKERS, PHONE HANDSETS. Rdl, Crestron, JBL equipment via CCS Presentation Systems quote 0116100	\$33,724	Replace existing audio equipment in City Heights Literary Center

COLLEGE OF EDUCATION

Handout - AA Equipment Request
PBAC March 14, 2013 Meeting

Item or Group of Items		Comments
20 cameras and 40 microphones Non intrusive video streaming cameras with zoom and microphones with receivers.	\$70,000	200+ students from the CFD undergraduate & certificate program will benefit from this purchase. Only 1 or 2 students can be in the classroom at the Children's Center observing the children at any one time to protect the children there. The video cameras would allow students in classrooms to observe and identify typical and atypical behavior with supervision and instruction, and they could all be observing the same behavior at the same time.
1 MacBook Pro	\$2,299	MacBook Pro laptop for New ITC Hire
	\$263,618	

COLLEGE OF ENGINEERING

Instructional Equipment \$ 60,000

The College's Storage Area Network is experiencing problems and is out of warranty. This file storage system is used by students for design and computational classes, labs and projects for storage of their work. The TeraScaler Storage Area Network proposed consists of 4 servers, and three storage disk arrays. This item can be and needs to be purchased immediately.

COLLEGE OF HEALTH AND HUMAN SERVICES

		Comments
(6) cadavers	\$20,000	DPT anatomy course, needed annually
Air conditioning system	\$15,000	Purchase and install new air conditioning unit HT204
Affinity Birthing Bed	\$21,000	Bed for maternity simulator, HH124
Video conference equipment	\$15,908	Equipment will provide the school with opportunity to hold online trainings with partner schools, faculty and students with online courses, HH-204
Simulation video capture and playback system	\$306,528	Replace simulation management video capture and playback system for the Sharp Human Patient Simulation Center, HH-124
IT support computers, peripherals and software/licenses	\$14,500	PC system, battery backup unit, network attached storage unit ENS351
HVAC system	\$125,000	Replacement system for environmental chamber
Walk-in freezer	\$20,000	Purchase and install new walk-in freezer, HT214A
GAITRite measurement	\$25,000	A GAITRite measurement system for the biomechanics lab is a portable mat connected to a computer or lap top where several gait parameters are measured. It would be used for teaching and research by faculty in the Rehabilitation Science and DPT program.
Environmental Chamber	\$50,000	
Gas chromatography coupled to High Resolution Time-of-Flight Mass Spectrometry GC-HR-TOF-MS)	\$355,000	This instrument will enhance the quality of the Environmental Health Lab. It will provide a novel tool for structure elucidation of unknown organic compounds, which has greater application in diverse areas.
	\$967,936	

COLLEGE OF PROFESSIONAL STUDIES

Instructional Equipment, Refresh three ART computer labs - \$240,000

These high use (over 34 course sections per semester) computer labs are experiencing hardware, software, and virus patch protection issues. The machine failures impact the ability for students to complete their academic tasks and the cost for "part" replacement exceeds the value of the machines and is not a good use of funds. Computers used in the School of Art and Design are high end computers that need to run processor and memory intensive applications, as the software begins to change the older machines crash and student work is lost. It is essential that we provide our students with the equipment necessary to be successful in their academic studies. These labs represent a total of 77 MAC computers with an estimated per unit price of \$3200 for a total of \$240,000. Purchasing the computers now would allow the IT folks to install the computers over the summer and have the labs ready for student use fall 2013.

Facility Remodel (\$25,000)/ Instructional Equipment (\$60,000) – Smith Recital

Smith Recital Hall has an outdated sound system that does not support the student learning outcomes of music majors. Prior to installing a new speakers the power supply to the stage and surround areas will need to be upgraded to support the current technology. Facilities services have estimated the power supply upgrade at \$25,000 and the new speakers cost \$60,000.

COLLEGE OF SCIENCES

Instructional Equipment:

Chemistry lockers	\$140,000	Based upon \$3500 per locker x 40 lockers
Chemistry new lab	\$56,000	Equipment for new laboratory
Physics new lab	\$47,000	

TOTAL

\$243,000

IVC EQUIPMENT

Library - Southeast Area

Panasonic PT-DZ8700U WUXGA Projector	\$	37,000
Panasonic ET-D75LE40 Zoom Lens	\$	4,200
Projector Mount	\$	800
Power and Installation	\$	1,500
Video Extender	\$	600
Remote Control System	\$	2,000
Subtotal:	\$	46,100
Tax:	\$	3,803
Total	\$	49,903

Auditorium Lighting **\$19,780**

Library - Classroom/Testing

Projector	\$	9,000
Projector Mount	\$	700
Lens	\$	1,900
Replacement Lamp	\$	800
Screen	\$	2,100
60 - Desks	\$	17,000
60 -Chairs	\$	7,000
60 - Computers	\$	102,000
Network Connection	\$	9,900
Power Installation	\$	4,000
Projector & Screen install	\$	1,500
Subtotal:	\$	155,900
Tax	\$	12,784
Total:	\$	168,684
TOTAL	\$	238,367

LIBRARY EQUIPMENT

8 Seat Tables with Power (10)	\$27,000	Replacement of 30 yr old student tables for the upper floors of Love Library to ones with power built-in will enhance student collaborative work by providing technology access in a BYOD setting.
6 Seat Tables with Power (10)	\$26,020	Replacement of 30 yr old student tables for the upper floors of Love Library to ones with power built-in will enhance student collaborative work by providing technology access in a BYOD setting.
Collaborative Chairs for the above Tables (140)	\$41,720	Replacement of 30 yr old student chairs for the upper floors of Love Library will enhance student collaborative work by providing sturdy seating.
3 seat Small Group Tables (15)	\$29,475	Replacement of 30 yr old student tables for the upper floors of Love Library to ones with a smaller footprint enhance student collaborative work for smaller groups.
Stationary Chairs for the above Tables (45)	\$10,125	Replacement of 30 yr old student chairs for the upper floors of Love Library will enhance student collaborative work by providing sturdy seating.
Low height transparent Instructional Media Carrels (10)	\$25,000	The replacement equipment will bring new updated workstations to LL-430, LL-431, & LA-4450 podiums with specialized features that patrons and Librarians require for instructional presentations to provide an enhanced learning experience.
Stationary Chairs for the above Instructional Media Carrels (10)	\$2,000	Shelving is needed to accommodate a relocation of the DVD Instructional Collection to Open Stacks to make room for increased collaborative learning in the Media Center.
Reburbish and update Student Media Rooms (5)	\$35,000	Reburbish and update includes paint, carpet, whiteboards, and special Media technology furniture to enhance collaborative media-intensive projects by students.
Shelving for Open Stacks	\$25,000	Shelving is needed to accommodate a relocation of the DVD Instructional Collection to Open Stacks to make room for increased collaborative learning in the Media Center.
Desktop client computers (50)	\$32,500	Replacement of 4 year old public computers with virtual workstations that utilize the Library's VMware infrastructure and provides a more secure computing environment for the students.
Presentation Podium computer (3)	\$12,000	The replacement equipment will bring new updated workstations to LL-430, LL-431, & LA-4450 podiums with specialized features that patrons and Librarians require for instructional presentations to provide an enhanced learning experience.
Speaker Lectern with Sound System (1)	\$2,500	Equipment is needed for the numerous lecture series events held in the LL-430/431 space.

LIBRARY EQUIPMENT

Instructional Chairs (100)	\$23,100	Replacement of instructional chairs in LL-430/431 with ones that are stackable, lightweight, stationary chairs (without wheels) will enhance the student learning experiences in this facility.
Heavy-duty digital video camera	\$4,500	Equipment is needed to allow recording and digital transfer of lectures for online learning, video tours, and Oral History projects to enhance student learning experiences with the Library.
Staff Computers (22)	\$33,000	The new equipment is needed to advance interdisciplinary research in the humanities using high-end visualization for image and text analysis and comparison in order to improve the ways students explore and explain aesthetic and scholarly works. The high-end visualization for patrons approach nurtures image-based analysis, exploiting the qualities of the "carrier medium" rather than the statistical qualities of textual data. While the text is still the object of investigation, the best analysis of and access to the text is by way of an image.
Archival Research Project (8)	\$16,000	Students using archival materials constantly need to consult the online finding aid database for the collection they are examining. Research in SCUA is a dynamic back and forth questioning of collections in use and materials from other collections that may be relevant to their search. This equipment will allow immediate searching of all relevant resources and student researchers would benefit directly and immediately from their seat at the reference tables. Without this equipment, this capability is lacking.
Security Gates (8)	\$136,000	Our equipment is very old. Of the 8 units, four are currently working. A University Police recommendation for over all library security included the need to make sure all library equipment looked to be in workable condition.
TOTAL	\$480,940	

INSTRUCTIONAL TECHNOLOGY EQUIPMENT

Description	Cost
<i>Smart Classroom Computer Replacement, Phase 1.</i> Per industry best practice, SDSU Smart Classroom computers are replaced on a three (3) year cycle to ensure that faculty have access to reliable and robust classroom computers. Budget constraints have limited ITS' ability to keep up with a three (3) year computer replacement cycle, and as a result, 185 Smart Classroom computers are over four years old and no longer covered by a warranty. ITS proposes to replace these computers in two phases: 90 computers during FY 2012-13, and 95 computers during FY 2013-14.	\$ 122,130.00
<i>Smart Classroom Cabinet Computer Racks.</i> Sonnet computer racks help protect SDSU's Smart Classroom computer investment by securing physical access to the computers. 124 computer racks will be needed as part of the proposed computer replacement project.	\$ 21,074.00
<i>Smart Classroom Podium Retrofit, Phase 1.</i> ITS has identified seventeen (17) Smart Classrooms that are still equipped with an older, unreliable podium control system and an outdated video projector. ITS proposes to replace these aging control systems and video projectors in two phases: 8 rooms during FY 2012-12, and 9 rooms during FY 2013-14.	\$ 83,275.00
Subtotal	\$ 226,479.00
Sales Tax	\$ 17,552.12
Total	\$ 244,031.12

Description	Cost
<i>Smart Classroom Computer Replacement, Phase 2.</i>	\$ 128,915.00
<i>Smart Classroom Podium Retrofit, Phase 2.</i>	\$ 83,276.00
Subtotal	\$ 212,191.00
Sales Tax	\$ 16,444.80
FY 2013-14 Total	\$ 228,635.80

Total	\$ 472,666.93
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Physics/Astronomy Room 216 Renovation

The renovation of Room 216 in the Physics/Astronomy Building is a key component in the accommodation of 311 additional FTE in the College of Science for Fall 2013. The overall scope of the project is to develop a classroom comparable to PA 120 but with current standards of technology and material standards. The work is to include demolition of the flooring, ceiling, and wall clean up. Project to include new ceiling system, lighting and diffusers, furred walls for infrastructure, floor covering, lab tables, and modified electrical and data.

The maintenance cost portion of the breakdown takes into account patching and painting of the ceiling, repaint the room, provide new lights, replace chair rail, and provide new whiteboards.

\$177,561 Technology and Programmatic Updates

\$67,160 Maintenance and Finish Enhancements

\$244,721 Total Project Cost



North Life Science Room 223 Renovation

The renovation of Room 223 in the North Life Science Building is a key component in the accommodation of 311 additional FTE in the College of Science for Fall 2013. The overall scope of the project is to develop the room for 36 students. The room is to be a copy of the NLS-228. This entails demolition of the floor, ceiling and cabinets, removal of a stainless steel exhaust system, and widow repair as needed. The renovated facility is to be provided with island cabinets to seat 36 students, new ceiling, lighting, and diffusers, new flooring, and the repair of windows as required. The walls are to be patched and repainted and new blinds provided. DI water is to be provided to the room and new sinks installed.

The maintenance cost portion of the breakdown takes into account patching and painting of the ceiling, removal of the HVAC units and installation of glass, repaint the room, remove and replace the flooring, patch and repair the wall, and install a new whiteboard.

\$156,131 Technology and Programmatic Updates

\$66,348 Maintenance and Finish Enhancements

\$222,479 Total Project Cost



North Life Science Room 228 Renovation

The renovation of Room 228 in the North Life Science Building is a key component in the accommodation of 311 additional FTE in the College of Science for Fall 2013. The overall scope of the project is to develop the room for 36 students. This entails demolition of the floor, ceiling and cabinets, removal of a stainless steel exhaust system, window fan removal and widow repair as needed. The renovated facility is to be provided with island cabinets to seat 36 students, new ceiling, lighting, and diffusers, new flooring, and the repair of windows as required. The walls are to be patched and repainted and new blinds provided. Doors to be infilled on the East and West walls. DI water is to be provided to the room and new sinks installed.

The maintenance cost portion of the breakdown takes into account patching and painting of the ceiling, removal of the HVAC units and installation of glass, repaint the room, remove and replace the flooring, patch and repair the wall, and install a new whiteboard.

\$156,994 Technology and Programmatic Updates

\$66,847 Maintenance and Finish Enhancements

\$223,841 Total Project Cost



Physics Room 248 Renovation

The renovation of Room 248 in the Physics Building will restore and refresh research space that hasn't been upgraded in over 40 years. The overall scope of the project is to develop two rooms within an existing classroom. The work is to include demolition of the flooring, ceiling, removal of solar film and removal of existing HVAC window units. Project will include proposed wall, new ceiling, lighting, diffusers, painting, and relocation of electrical and the addition of 400 wiremold in selected areas. New solar film is to be provided with new blinds. Fire alarm horn/strobe system within the room is to be upgraded.

The maintenance cost portion of the breakdown takes into account patching and painting of the ceiling, removal of the HVAC units and installation of glass, repaint the room, remove and replace the flooring, patch and repair the wall, and install a new whiteboard.

\$62,436 Technology and Programmatic Updates
\$57,277 Maintenance and Finish Enhancements
\$119,713 Total Project Cost



Hepner Hall Room 130 Renovation

Hepner Hall 130 is used heavily for Orientation due to its proximity to other Orientation events. The currently shabby space does not promote the quality of education at SDSU.

The overall scope of the project is to renovate and update a 200+ seat lecture hall to current technology standards and high quality modern design standards. This entails demolition of the seating, flooring at the walkways, ceiling/lighting, and removal of the projection booth. The renovated facility is to be provided with new seats, walkway floor coverings, blackout curtains and blinds, repainting of the facility, and a new multi-tiered ceiling system. The existing HVAC is to be renovated and replaced as required to reduce the noise.

\$234,681 Technology and Programmatic Updates

\$118,344 Maintenance and Finish Enhancements

\$353,025 Total Project Cost



**Elevator Replacement in Love Library
One-time Funding Request**

The elevators in Love Library are well past their useful life, and replacement parts are no longer commercially available. One elevator has been taken out of service permanently, and the remaining 3 elevators are being repaired with used or refurbished replacement parts. Since parts are no longer manufactured, replacement parts have to be purchased on E-Bay.

We request one-time funding in the amount of \$300,000 to restore the inoperable Elevator in Love Library. This would result in one reliable elevator. The remaining elevators would still be subject to potential lengthy shutdowns when breakdowns occur since parts are increasingly difficult to obtain.

Based on the occupancy of the library, and its centrality to our students' educational experience we think this is a prudent and modest investment to keep Love Library functioning at minimum levels.

Emergency Replacement of Failing Steam Lines One-time Funding Request

SDSU's central steam distribution system dates back to the campus's creation on the Mesa in the 1930's, with the vast majority of the system being between 40 and 60 years old. We are at a critical point in time when we can no longer afford to defer maintenance on our steam system. Failures are already occurring both visibly and behind the scenes. For example:

- Love Library was closed last year due to a break in the steam distribution system.
- North Education was without heat for multiple months due to failures in the steam lines outside of the building. Fortunately the weather was warm for much of the time and occupants were unaware of the failure much of the time.

Because of the nature of high pressure steam distribution systems, work in the failing manholes is both dangerous and extremely time consuming, limiting what we are able to do on a "Band-Aid" approach of fixing things as they break.

There are multiple failure points that will be addressed by this project. Particularly bad sections of the steam lines and condensate return pipes will be replaced. Failing manholes will be replaced. These are particularly important because when ground water comes into contact with the exterior of steam lines it creates large quantities of uncontrolled steam that corrodes the pipe supports, valves and wiring in the manholes. Repairs become much more complicated multi-person projects that overwhelm our maintenance staff and divert them from service calls to support our building occupants.

The total cost of this utility infrastructure project will be \$32,000,000. The project will be broken down into phases, to be scheduled during times that will provide the least disruption to steam and chiller services as well as to university daily life.

This is the first increment of a series of infrastructure projects proposed to replace those systems in the most urgent need of repair. Replacement for this increment will cost \$5,400,000 and can be completed this summer. While much deferred maintenance will remain, our ability to safely and reliably deliver heating and cooling to support the vast majority of our academic and research facilities without unscheduled shutdowns and repairs will be greatly enhanced.

Business and Financial Affairs holds a catastrophic reserve for emergency repairs such as the recent chiller projects at each of the two campuses, and repair of the recent water valve failures. We are prepared to cost-share in this project to minimize the impact on institutional reserves while preserving a level of utility reserves that will provide options should we experience another catastrophic failure. We are also exploring equipment financing for the balance of the steam system project, but will not have sufficient information in time for this increment to proceed in summer of 2013.

Request: One-time funding in the amount of \$2,700,000 to enable the first increment of the series of high-pressure steam infrastructure replacements to occur summer of 2013.

STUDENT AFFAIRS ONE-TIME BUDGET REQUESTS

Career Services Employer Workshop Room Renovation

\$93,063

Overview and Scope of Project

Reconfigure the south and east corner walls of the Employer Workshop Room to enhance employer engagement and connection to the Career Center, to improve the professional appearance of the space and to allow for improved functionality of the space. Facilities Services project estimate: \$93,062.76

Rationale:

- Improve and enhance employer engagement by providing space in the Career Center that is functional and relevant to strengthening connections with employers, creating internship and career placement opportunities, as well as potential fund development opportunities : At present, SDSU Career Services has many student and alumni visitors who are disabled and may arrive to our center in wheel chairs, with seeing-eye dogs, or other assistive devices. The current entry to the employer workshop room is through a door located in a narrow hallway, which proves a challenge for disabled visitors to access. Additionally, SDSU Career Services is a partner in the campus WorkAbility IV program, which means that we host many events for students and alumni with disabilities in this room to support this program.
- Improve the professional appearance of the employer workshop room: The employer workshop room is a training facility used largely by employers and staff to train students on career-related skills and introduce them to employers and employment opportunities. The current facility is largely the same room that it was when constructed more than twenty years ago. The appearance and condition of the room does not fit with the expectations of professionalism that students and employers expect of the Career Center.
- Improved safety: The employer workshop room has three doors, all of which open in. Closing off the door from the narrow hallway and creating an entry via either double doors or doors located on a diagonal of the corner of the south and east walls would allow for improved egress if an emergency were to occur and a quick exit were needed.

March, 14 2013 PBAC

Request from University Relations and Development

That PBAC acknowledge that a total of \$500,000 in additional university investment is requested to fulfill the initial commitment to support SDSU's first comprehensive campaign made in 2005.

University Support for Comprehensive Campaign

SDSU is in the final years of its first comprehensive campaign. We are nearing \$390 million raised in support of our Faculty, Research and Students. SDSU's average cost to raise a dollar is less than 17 cents.

PBAC approved a multi-year funding plan for the campaign June 2, 2005. The university's commitment included a permanent allocation of \$500,000 beginning in 05/06 with one-time funding of \$1,000,000 in increments of \$200,000 per year from 2007/08 through 2011/12. Due to transcendent university budgetary constraints, URAD agreed in 07/08 to defer the \$200,000 times 5 years allocation.

The University provided one time funding for \$500,000 on November 18, 2010. Given the fact that the campaign began its public phase in September 2011, and we are in the final two years of SDSU's first comprehensive campaign, URAD/TCF is now requesting the final allocation of \$500,000. Expenses that this allocation will fully or partially support include the following:

Campaign Closing Celebration Event	\$200,000
Other Campaign Events	\$ 40,000
Campaign Media and Communication	\$175,000
Stewardship Director position (salary, benefits, and dept. costs)	\$150,000
Endowment reporting software (incl programing cost to implement)	\$150,000

Along with the university's permanent funding augmentation, TCF provides funding from fees on gifts and endowment earnings. The funding has been used to supplement the personnel required for raising the campaign increment identified by the initial Marts and Lundy study. While the accelerated hiring of development officers has not just been put on hold, but scaled back the past several years, it is now necessary to refill that void to have the necessary personnel to complete the campaign.

April 18, 2013 PBAC

Supplemental Information regarding March 2013 Request from University Relations and Development

At the March 2013 PBAC meeting, one-time funding of \$500,000 to University Relations and Development for University support of the first comprehensive campaign was approved. At the request of PBAC, this supplemental information provides updated support requests and a short description of each request. Attached to this memo is the original memo for reference.

Expenses that this allocation will fully or partially support include the following:

Campaign Media and Communication	\$150,000
Wealth Management Screening	\$ 40,000
Regional Development Efforts	\$ 50,000
Data Warehouse system	\$400,000

Campaign Media and Communication will publicize the success of the campaign, recognize donors, and build momentum for the next campaign using the following methods:

- Full page color ads in U-T and Daily Aztec
- TV and radio spots
- Increased circulation of our 360 magazine as our donor base exceeds our current circulation numbers

Wealth Management Screening:

- Screening of alumni not currently engaged with the University for determination of their capacity to give philanthropically.

Regional Development Efforts:

- Travel and material costs for out of town donor events

Data Warehouse system will provide (this does not include any staff):

- Financial reporting capabilities from the various current systems
- Analytical tools to better analyze our development efforts
- Enhanced endowment reporting to our donors
- Enhanced ability to steward our current and future donors

**PRESIDENT'S BUDGET ADVISORY COMMITTEE
MARCH 14, 2013
MINUTES**

Voting Members Present:	Area Budget Reps Present:	Staff Present:	Guests Present:
Sally Roush	Linda Lewiston	Crystal Little	
Andrea Rollins	Eric Rivera		
Julio Valdez	Ethan Singer		
Mary Ruth Carleton			
Jim Kitchen (via phone)			
Rob O'Keefe			
Kathy LaMaster			

Voting Members Absent:

Bill Eadie
Nancy Marlin

I. Call to order - VP Roush called the meeting to order at 2:00 p.m. VP Roush inquired if there were any amendments to the agenda but there were none.

II. Information Items

III. Reports

- **2012/13 Revenues (Attachment 1)** – No new information was presented.
- **2012/13 Reserves (Attachment 2)** – At the February 28th meeting, VP Roush had reported we have approximately \$17M in one-time reserves and we have some critical projects that need to be completed this summer. She asked everyone to submit their funding requests for discussion and voting at this meeting. The proposals are included in today's materials.

VP Roush presented the reserves, and a brief description of the funding requests.

The Strategic Plan will be completed by the next meeting. We will need a good deal of time for discussion during the remaining PBAC meetings this year. VP Roush reminded members that they should plan to serve through June even though the semester will be over.

IV. Watch List

- **Base Enrollment Growth Funding – 2013/14** – No update
- **Master Plan Costs** – No update.
- **SUF Class Action Suit** – No update.
- **Aztec Nights** – No update.
- **Unfunded Compensation** – No update.
- **Imperial Valley Campus Infrastructure** – No update.
- **Imperial Valley Campus North Classroom** – No update.
- **Bioscience Center Custodial/Utilities** – No update.

V. Funding Requests

- **2012/13 One-Time Requests**
 - **Academic Affairs (Attachment 3)**
 - **Academic Affairs/Business and Financial Affairs (Attachment 3.5)**
 - **Business and Financial Affairs (Attachment 4)**
 - **Student Affairs (Attachment 5)**
 - **University Relations and Development (Attachment 6)**

VI. Voting Items - AVP Singer distributed an Academic Affairs one-time funding request at the meeting. After some discussion, it was determined a proposed amount of \$4M would be reasonable to request after a thorough discussion of all the one-time funding requests, including modification of the URD request. It was also clarified that one-time reserves in 2013/14 would likely be significant if we once again over achieve non-resident tuition. A.S. President O’Keeffe moved to recommend approval of the 2012/13 proposed one-time funding requests. Associate Dean LaMaster seconded, and the motion passed unanimously.

VII. New Business – None.

VIII. Reminder –Our next meeting is scheduled for Thursday, April 18, 2013 at 2:00 p.m. in MH-3318. The meeting was adjourned at 2:30 p.m.