

Business and Financial Affairs  
San Diego State University  
5500 Campanile Drive  
San Diego CA 92182-1620  
Tel: 619 · 594 · 5631  
Fax: 619 · 594 · 6022  
Email: [tmccarron@mail.sdsu.edu](mailto:tmccarron@mail.sdsu.edu)




Thomas McCarron  
Vice President and CFO

## **MEMORANDUM**

DATE: February 26, 2016

TO: Elliot Hirshman  
President

FROM: Tom McCarron   
Chair, President's Budget Advisory Committee

SUBJECT: President's Budget Advisory Committee  
Recommendation of February 25, 2016

Attached is the recommendation from the President's Budget Advisory Committee (PBAC) meeting of February 26, 2016 for approval of spring 2015/16 divisional one-time funding requests totaling \$6,220,000.

Supporting materials are attached for your information. I recommend your approval.

If you have any questions, please let me know.

Attachments



PRESIDENT'S BUDGET ADVISORY COMMITTEE

February 25, 2016

RECOMMENDATION

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**Approve 2015/16 One-time funding requests:**

**Academic Affairs**

GRA Research Support	110,000
GRA Design Thinking Lab	50,000

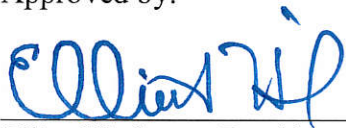
**Institutional**

Engineering and Interdisciplinary Science Building	5,000,000
Master Plan Litigation	250,000
Chill Plant Roof Repair	310,000
Painting	500,000

**2015/16 TOTAL \$6,220,000**

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Approved by:



Elliot Hirshman, President

3/1/16

Date



# **President's Budget Advisory Committee**

## **Meeting Agenda**

February 25, 2016

2:00p.m. @ MH-3318

### **I. Call to order**

- Call for amendments to agenda

### **II. Information Item**

### **III. Reports**

- 2015/16 Revenues (Attachment 1)
- 2015/16 Base Reserves (Attachment 2)
- 2015/16 One-Time Reserves (Attachment 3)
- Multi-Year Budget (Attachment 4)

### **IV. Watch List**

- Master Plan Costs
- Unfunded Compensation Items
- Campus Projects
  - Alvarado Creek

### **V. Funding Requests**

- 2015/16 AA Budget Proposals (Attachment 5)
- 2015/16 INSTIT Budget Proposals (Attachment 6)

### **VI. Voting Items**

- None

### **VII. New Business**

### **VIII. Reminder**

- Next Meeting Date – March 10, 2016 at 2:00 p.m. in MH 3318

SAN DIEGO STATE UNIVERSITY  
2015/16 Revenue Estimates  
As of February 15, 2016

		2014/15 Budget	2014/15 Actual	Over/(Under) Budget	% Over/(Under) Budget	2015/16 Budget	Year to Date as of 2/15/2016	Term End Estimate	Over/(Under) Budget	% Over/(Under) Budget
<b>Basic Tuition Fee - Resident</b>										
	Summer	9,773,574	9,380,271	(393,303)	-4.02%	8,683,000	8,876,804	8,876,804 <sup>[1]</sup>	193,804	2.23%
	Fall	72,765,955	74,705,211	1,939,256	2.67%	73,765,000	75,150,310	75,150,310 <sup>[1]</sup>	1,385,310	1.86%
	Spring	66,525,656	68,460,685	1,935,029	2.91%	67,526,000	63,583,686	67,830,172 <sup>[2]</sup>	304,172	0.45%
	Sub-Total Basic Tuition - Resident	149,065,185	152,546,167	3,480,982	2.34%	149,974,000	147,610,800	151,857,286	1,883,286	4.56%
	Tuition Fee Discounts	(40,506,800)	(40,506,800)	0	0.00%	(40,951,800)	(40,951,800)	(40,951,800)	0	0.00%
	Net Basic Tuition - Resident	108,558,385	112,039,367	3,480,982	3.21%	109,022,200	106,659,000	110,905,486	1,883,286	1.73%
<b>Basic Tuition Fee - Non-Resident</b>										
	Summer	1,004,427	1,186,558	182,131	18.13%	733,000	1,470,588	1,470,588 <sup>[1]</sup>	737,588	100.63%
	Fall	8,487,045	9,533,355	1,046,311	12.33%	7,169,000	10,959,391	10,959,391 <sup>[1]</sup>	3,790,391	52.87%
	Spring	7,736,344	8,684,957	948,614	12.26%	6,542,000	9,066,543	9,670,652 <sup>[2]</sup>	3,128,652	47.82%
	Sub-Total Basic Tuition - Non-Resident	17,227,815	19,404,870	2,177,055	12.64%	14,444,000	21,496,523	22,100,631	7,656,631	53.01%
<b>Out-of-State Tuition</b>										
	Summer	384,600	654,808	270,208	70.26%	485,000	732,103	732,103 <sup>[1]</sup>	247,103	50.95%
	Fall	5,848,000	8,173,887	2,325,887	39.77%	6,634,000	10,497,472	10,497,472 <sup>[1]</sup>	3,863,472	58.24%
	Spring	5,218,000	9,153,636	3,935,636	75.42%	5,880,000	8,826,212	9,124,200 <sup>[2]</sup>	3,244,200	55.17%
	Sub-Total Out-of-State Tuition	11,450,600	17,982,331	6,531,731	57.04%	12,999,000	20,055,787	20,353,775	7,354,775	56.58%
<b>International Tuition</b>										
	Summer	429,600	829,560	399,960	93.10%	827,000	1,082,148	1,082,148 <sup>[1]</sup>	255,148	30.85%
	Fall	3,651,000	7,269,840	3,618,840	99.12%	5,879,000	9,117,121	9,117,121 <sup>[1]</sup>	3,238,121	55.08%
	Spring	3,478,000	7,671,318	4,193,318	120.57%	5,528,000	5,817,910	8,304,733 <sup>[2]</sup>	2,776,733	50.23%
	Sub-Total International Tuition	7,558,600	15,770,718	8,212,118	108.65%	12,234,000	16,017,180	18,504,002	6,270,002	51.25%
	<b>TOTAL TUITION</b>	<b>144,795,400</b>	<b>165,197,286</b>	<b>20,401,886</b>	<b>14.09%</b>	<b>148,699,200</b>	<b>164,228,489</b>	<b>171,863,894</b>	<b>23,164,694</b>	<b>15.58%</b>
	<b>Application Fee</b>	<b>2,294,000</b>	<b>3,458,730</b>	<b>1,164,730</b>	<b>50.77%</b>	<b>2,294,000</b>	<b>3,244,450</b>	<b>3,244,450 <sup>[1]</sup></b>	<b>950,450</b>	<b>41.43%</b>
	<b>TOTAL APPLICATION FEE</b>	<b>2,294,000</b>	<b>3,458,730</b>	<b>1,164,730</b>	<b>50.77%</b>	<b>2,294,000</b>	<b>3,244,450</b>	<b>3,244,450</b>	<b>950,450</b>	<b>41.43%</b>
	<b>TOTAL</b>	<b>147,089,400</b>	<b>168,656,016</b>	<b>21,566,616</b>	<b>14.66%</b>	<b>150,993,200</b>	<b>167,472,939</b>	<b>175,108,344</b>	<b>24,115,144</b>	<b>15.97%</b>

[1] Term estimates are based on actual revenues.

[2] Term estimates are based on SAS Enrollment Report as of 2/15/2016 discounted based on prior year waiver/collections experience.

Base Budget Reserve <sup>[a]</sup>			
2015/16 Beginning Base Budget Reserve Balance			2,675,762
	Net Campus and BL Adjustments		7,834,800
2015/16 Base Budget Reserve			10,510,562
	2015/16 Target Unallocated Base Budget Reserve		(4,000,000)
2015/16 Base Funding Available for Investment in the University			6,510,562
2015/16 Approved Base Funding Requests			
Academic Affairs			
	Tenure and Promotion	5/28/15 PBAC	(271,300)
	Tenure Track Promotion Equity	5/28/15 PBAC	(180,000)
	Tenure Track Faculty Market Equity Requests	5/28/15 PBAC	(70,000)
	Honors College	5/28/15 PBAC	(19,456)
	Math Center	5/28/15 PBAC	(220,950)
	Arts Alive	5/28/15 PBAC	(80,000)
	Zahn Center	5/28/15 PBAC	(200,000)
	IRB Software	5/28/15 PBAC	(55,000)
	Resident Enrollment (198 FTES)	5/28/15 PBAC	(490,838)
	ITS Graphic Designer	5/28/15 PBAC	(35,720)
	Engineering Lab Technician	5/28/15 PBAC	(126,160)
	IVC - 5 Year Plan Operations	5/28/15 PBAC	(20,000)
	City Heights	5/28/15 PBAC	(48,000)
	AA - Faculty Equity (includes benefits)	11/19/15 PBAC	(262,000)
	AA - Lecturer SRI (includes benefits)	11/19/15 PBAC	(65,554)
	AA - Cost Shift GRA (includes benefits)	11/19/15 PBAC	(109,551)
	AA - Stepsay	11/19/15 PBAC	(25,000)
	AA - Enrollment Growth (548 FTES) ENCUMBER for 2016/17	11/19/15 PBAC	(1,500,000)
Student Affairs			
	Aztec Mentor Program (AMP)	5/28/15 PBAC	(139,996)
	Emergency Crisis Response Team	5/28/15 PBAC	(12,000)
	Women's Resource Center Programming	5/28/15 PBAC	(50,000)
	Commuter Learning Communities	5/28/15 PBAC	(89,060)
Business & Financial Affairs			
	Celebrating Aztec Faculty and Staff Committee	5/28/15 PBAC	(40,000)
	Athletics Leadership Program	5/28/15 PBAC	(100,000)
	Title IX Program and Infrastructure	5/28/15 PBAC	(12,500)
	Title IX Administration Support (Student Assistants)	5/28/15 PBAC	(5,000)
	Public Safety Dispatchers	5/28/15 PBAC	(95,000)
	Custodians and Utilities	5/28/15 PBAC	(270,000)
	Chill Plant Supervisor	5/28/15 PBAC	(120,000)
	Control Specialist	5/28/15 PBAC	(100,000)
	BFA - GIS database (includes benefits)	11/19/15 PBAC	(90,000)
University Relations & Development			
	National Branding & Marketing - year 3	5/28/15 PBAC	(200,000)
Institutional			
	Automated External Defibrillator Program	5/28/15 PBAC	(7,400)
	Budget & Reporting Solution	5/28/15 PBAC	(100,000)
	Institutional - International Travel Insurance	11/19/15 PBAC	(50,000)
	Institutional - Background Check	11/19/15 PBAC	(50,000)
Subtotal 2015/16 Approved Base Budget Funding Requests			(5,310,485)
2015/16 PENDING Base Funding Requests			
SubTotal 2015/16 PENDING Base Funding Requests			0
2015/16 Estimated Base Budget Reserve Balance			5,200,077
2015/16 Estimated Base Funding Available for Investment in the University			1,200,077

[a] All allocations for position funding are inclusive of average benefits costs



**One-Time Reserve <sup>[a]</sup>**

2015/16 Beginning One-Time Reserve Balance			9,065,498
2015/16 Target Unallocated One-Time Budget Reserve			(8,000,000)
2015/16 One-Time Funding Available for Investment in the University			1,065,498
<b>2015/16 Approved One-Time Funding Requests</b>			
<b>Academic Affairs</b>			
Honors College	5/28/15 PBAC		(41,000)
Writing Center	5/28/15 PBAC		(50,000)
Math Center	5/28/15 PBAC		(125,000)
Arts Alive	5/28/15 PBAC		(51,500)
Zahn Center	5/28/15 PBAC		(250,000)
Multidisciplinary Research	5/28/15 PBAC		(154,000)
Expand Student Research Symposium	5/28/15 PBAC		(150,000)
Learning Analytics	5/28/15 PBAC		(217,000)
International Programs	5/28/15 PBAC		(26,000)
Undergraduate Research	5/28/15 PBAC		(65,000)
Conrad Preby's Endowed Chair (3-year support)	5/28/15 PBAC		(200,000)
Opera Initiative	5/28/15 PBAC		(25,000)
Smart Upgrades	5/28/15 PBAC		(480,000)
Laboratory Renovations	5/28/15 PBAC		(1,020,000)
Provost Milestone Awards	5/28/15 PBAC		(100,000)
Visiting Scholars	5/28/15 PBAC		(75,000)
Competitive Graduate Stipends	5/28/15 PBAC		(110,000)
Research Development Program	5/28/15 PBAC		(251,500)
SDCC Funding	5/28/15 PBAC		(150,000)
Non Resident Enrollment (1017 FTES)	5/28/15 PBAC		(2,338,565)
Library - Subscriptions	5/28/15 PBAC		(400,000)
College ADA	5/28/15 PBAC		(106,514)
Accreditation Fees	5/28/15 PBAC		(190,000)
Equip Maintenance Contracts	5/28/15 PBAC		(375,000)
Software Licenses	5/28/15 PBAC		(169,000)
Student Assistant	5/28/15 PBAC		(439,953)
AA - Enrollment Growth (lecturers)	11/19/15 PBAC		(1,050,000)
AA - Grad Division	11/19/15 PBAC		(267,500)
AA - SSF ARP	11/19/15 PBAC		(118,000)
AA - Stepsay \$50K	11/19/15 PBAC		(50,000)
<b>Academic Affairs - <u>Encumbered in 2015/16, One-time in 2016/17</u></b>			
Areas of Excellence Start-up Funds	5/28/15 PBAC		(1,200,000)
Tenure Track Start-up Packages	5/28/15 PBAC		(417,000)
<b>Student Affairs</b>			
Peer Commuter Academic Mentoring Program	5/28/15 PBAC		(251,000)
Student Leadership Diversity Training	5/28/15 PBAC		(200,000)
<b>Business &amp; Financial Affairs</b>			
Active Transportation and Smoking Policy Awareness & Enforcement	5/28/15 PBAC		(20,000)
Bike Lock Program	5/28/15 PBAC		(18,000)
Title IX Program and Infrastructure	5/28/15 PBAC		(5,000)
Human Resources Background Check Overhead	5/28/15 PBAC		(25,000)
Public Safety Dispatchers	5/28/15 PBAC		(95,000)
Body Worn Cameras	5/28/15 PBAC		(45,732)
Geofeedia Contract	5/28/15 PBAC		(18,000)
Mobile Safety App Services	5/28/15 PBAC		(30,000)
<b>University Relations &amp; Development</b>			
National Branding & Marketing - year 3	5/28/15 PBAC		(200,000)
Direct Mail	5/28/15 PBAC		(100,000)
Lost Alumni Project - year 2	5/28/15 PBAC		(100,000)
Planned Giving Marketing Budget	5/28/15 PBAC		(50,000)
<b>Institutional</b>			
Staff Professional Development (across the University)	5/28/15 PBAC		(250,000)
Enhancing Campus Climate and Culture (ECCC) initiatives	5/28/15 PBAC		(1,000,000)
SDSU Research Foundation	5/28/15 PBAC		(1,000,000)
Painting	5/28/15 PBAC		(500,000)
Window Washing	5/28/15 PBAC		(100,000)
Gum Removal	5/28/15 PBAC		(100,000)
Budget & Reporting Solution	5/28/15 PBAC		(200,000)
Institutional - EIS Building	11/19/15 PBAC		(5,000,000)
Institutional - Insurance - Workers Compensation	11/19/15 PBAC		(700,000)
Institutional - Environ Impact Report (modify 2007 with enrollment change)	11/19/15 PBAC		(500,000)
Institutional- Electrical Infrastructure Assessment	11/19/15 PBAC		(500,000)
Institutional - Utility Lines Repair	11/19/15 PBAC		(1,650,000)
Institutional - Sports Deck Resurface	11/19/15 PBAC		(696,000)
SubTotal 2015/16 Approved One-Time Funding Requests			(24,016,264)



SAN DIEGO STATE UNIVERSITY  
2015/16 Reserves

ATTACHMENT 3  
PBAC FEB 25, 2016  
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2015/16 PENDING One-Time Funding Requests

AA - GRA Research Support	(110,000)
AA - GRA Design Thinking Lab	(50,000)
AA/Institutional - EIS Building	(5,000,000)
Institutional - Master Plan Litigation	(250,000)
Institutional- Chill Plant Roof Repair	(310,000)
Institutional - Painting	(500,000)
<b>SubTotal 2015/16 PENDING One-Time Funding Requests</b>	<b>(6,220,000)</b>

2015/16 Funding Sources

AA - Encumbered in 2015/16, Base in 2016/17 - available for one-time use in 2015/16	1,500,000
Estimated Tuition and Fee Revenues over Budget (Sum/Fall)	13,710,937
Estimated Tuition and Fee Revenues over Budget (Spr)	10,404,206
Estimated One-Time Carry-forward of Base Budget Reserve (current balance is \$5.2M)	4,000,000
<b>2015/16 Estimated One-Time Reserve Balance</b>	<b>8,444,377</b>
<b>2015/16 Estimated One-Time Funding Available for Investment in the University</b>	<b>444,377</b>

[a] All allocations for position funding are inclusive of average benefits costs

**SDSU Multi-Year Budget Plan**

<b>Institutional Base Reserve</b>		2012/13	2013/14	2014/15	2015/16
Beginning Balance		209,533	11,525,283	4,236,929	2,675,762
Tuition Rollback/Buyback		(9,381,000)	9,844,000		
GF Base adjustments		3,991,300	6,408,000	1,612,400	8,093,800
Student Success & Completion Initiatives (GF allocation)					982,000
Enrollment Growth funding			1,388,000	836,000	3,104,000
GF tuition fee discount adjustment based on campus relative student need			(4,100)		(155,000)
Basic Tuition Revenue (net of SUG tuition discounts)/Non-Resident Tuition			3,246,100	5,148,100	3,903,800
<b>PBAC allocations:</b>					
Est. Mandatory Costs		(1,605,000)	(10,259,000)	(2,718,500)	(8,093,800)
Est. Multi-Year Commitments [a]		(225,200)	(225,200)	(225,200)	-
Divisional Allocation		12,274,490			
University Non-Divisional Reduction		6,261,160	(6,261,160)		
AA Strategic Initiatives			(880,982)	(803,528)	(1,096,706)
AA Critical Support Needs			(1,198,709)	(668,768)	(720,718)
SA Strategic Initiatives			(1,134,243)	(264,588)	(291,056)
SA Critical Support Needs				(25,000)	-
BFA Strategic Initiatives			(488,000)	(20,000)	(140,000)
BFA Critical Support Needs			(1,500,000)	(433,013)	(602,500)
URD Strategic Initiatives			(143,000)	(97,240)	(200,000)
URD Critical Support Needs			(480,300)	(301,800)	-
Instit Strategic Initiatives			(400,000)		
Instit Critical Support Needs			(100,000)		(107,400)
Encumbered for 2014/15 AA Faculty hires			(5,099,760)		
Encumbered for 2015/16 AA Faculty hires				(2,300,030)	
4/16/15 PBAC Allocation				(1,300,000)	
11/19/15 PBAC Allocation					(652,105)
11/19/15 PBAC Allocation Encumbered for 2016/17					(1,500,000)
<b>Unallocated Base Reserve</b>		<b>11,525,283</b>	<b>4,236,929</b>	<b>2,675,762</b>	<b>5,200,077</b>
2015/16 Target Unallocated Base Reserve					(4,000,000)
<b>2015/16 Base Funding Available for Investment in the University</b>					<b>1,200,077</b>
<b>Institutional One-time Reserve</b>		2012/13	2013/14	2014/15	2015/16
Beginning Balance		7,361,340	8,797,124	10,844,769	9,065,498
Unallocated Institutional Base Reserve (current balance is \$5.2M)		11,525,283	4,236,929	2,675,762	4,000,000
Encumbered for Future Year AA Faculty hires - available for 1-time use in Current Year			5,099,760	2,300,030	1,500,000
Est. Fee Revenues over Budget (Sum/Fall) [b]		10,266,172	16,626,697	21,566,615	13,710,937
Est. Fee Revenues over Budget (Spr/application) [c]					10,404,206
<b>PBAC Allocations:</b>					
Divisional Allocation		(3,000,000)			
AA Strategic Initiatives		(1,000,000)	(3,991,810)	(850,000)	(3,391,000)
AA Critical Support Needs		(4,931,341)	(10,736,016)	(3,118,428)	(4,169,032)
SA Strategic Initiatives		-	(492,815)	(137,810)	(451,000)
SA Critical Support Needs		(249,391)	(60,100)		-
BFA Strategic Initiatives		-	-	(380,000)	(38,000)
BFA Critical Support Needs		(4,413,779)	(2,000,000)	(500,000)	(218,732)
URD Strategic Initiatives		-	(901,000)	(595,000)	(450,000)
URD Critical Support Needs		(500,000)	(862,000)		-
Instit Strategic Initiatives			(260,000)	(1,250,000)	(1,250,000)
Instit Critical Support Needs		(6,261,160)	(1,212,000)	(1,777,000)	(1,900,000)
Encumbered for 2014/15 AA faculty start-up			(3,400,000)		
Encumbered for 2015/16 AA faculty start-up				(2,240,000)	
Encumbered for 2016/17 AA faculty start-up					(1,617,000)
10/16/14 PBAC Allocation				(3,043,440)	
12/11/14 PBAC Allocation				(5,075,000)	
2/12/15 PBAC Allocation				(855,000)	
4/16/15 PBAC Allocation				(8,500,000)	
11/19/15 PBAC Allocation					(10,531,500)
PENDING 2/25/16 PBAC Allocation					(6,220,000)
<b>Unallocated One-Time Reserve</b>		<b>8,797,124</b>	<b>10,844,769</b>	<b>9,065,498</b>	<b>8,444,377</b>
2015/16 Target Unallocated One-Time Reserve					(8,000,000)
<b>2015/16 Est. One-Time Funding Available for Investment in the University</b>					<b>444,377</b>

[a] Faculty Promotion Funding Agreed upon formula = funding allocated for 70% of cost; estimated cost, data not available until late May

[b] 2015/16 estimated fee revenues over budget represents Summer/Fall semesters.

[c] 2015/16 estimated fee revenues over budget represents Spring semester and application fees

ACADEMIC AFFAIRS

Supplemental 2015-16 budget request

ONE-TIME	\$5,160,000	
Graduate Division	\$110,000	Request to support "seed" funding to research projects in an effort to provide baseline data to be used in grant writing proposals or other research works.
Design Think Lab	\$50,000	Funds will support student initiatives in the new Design Think Lab which complements our campus commitment to entrepreneurship. These funds will help to establish the lab in the EBA building and provide support prior to donor funding maturation.
EIS building	\$5,000,000	This project is designed to foster research synergies, create new interdisciplinary opportunities, and to invest in the future of the university. The building will include spaces for teaching laboratories, faculty research space and thematic areas such as: MRI imaging, Entrepreneurial, Biomedical, Phage Medicine, Renewable Energy Systems and Wireless technology. While no firm decisions have been made the ideas above are examples of how SDSU can move forward and become leaders in these areas. Total cost of the project is \$90M, and will be shared among the campus, CSU system, private contributions and auxiliary contributions. This request is to represent a campus commitment to the project.

2/12/2016 8:24

## **INSTITUTIONAL – 2015/16 Spring One-Time Funding Requests:**

### **Master Plan Litigation (\$250,000)**

Under the California Environmental Quality Act (CEQA), when the California Supreme Court found for the plaintiffs (City of San Diego, MTS, SANDAG) the CSU was obligated to pay the plaintiff's attorney fees for the case. Those fees were negotiated down to \$500,000 by our council, and SDSU reached an agreement with the CSU Chancellor's Office to split the cost to recognize that the litigation had both local and CSU Systemwide implications. The SDSU share is \$250,000.

### **Main Campus Chiller Plant Roof Repair (\$310,000)**

The main campus chiller plant has a reported ten separate leaks through the roof deck into the chiller room below. The leaks are onto the chiller mechanical equipment, which was recently replaced as part of the steam project, and directly onto the 12KV Switchgear for the chiller plant. This presents a significant risk for both personal and equipment. For example, a water leak into the 12KV switchgear could injure staff and shut down the entire chiller plant for hours or days depending on the damage. The Chiller Plant "Roof" is actually waterproofed concrete deck for the cooling towers, pumps and associated equipment. This is a working surface to allow moving mechanical equipment required for maintenance of the cooling tower fans and pumps.

The proposed \$310,000 project would replace the waterproof membrane of the deck, remedying the leak issues and related safety and damage concerns.

### **Continuation of Funding for Painting (Additional \$500,000)**

To date Facilities Services has received \$2,000,000 for numerous campus wide painting projects. Much of this past year has been in coordination with Academic Affairs painting numerous offices and classrooms throughout the campus. Common areas like restrooms and hallways were a big focus in building such as GMCS, Physics, and Physics Astronomy. The painting in these buildings was not just a touch up here and there, but complete painting giving the whole area a fresh look. This work continues to be accomplished at a faster rate (approximately 1/3) than before since funding has allowed for two temporary painter positions. These painters have not only been painting interior spaces (stairwells, hallways, labs, classrooms, lecture halls, lobbies), but they have been able to spend time on repainting exteriors such the handrails, doors and trim around campus giving the University a fresh new look. This past year has also seen a repainting of the Education Quad, painting of the window trim around Physics and Astronomy as well as the replacement of window tinting and the trim of the Administration building.

Currently, there are procurement requests in process to paint the exterior of Hepner Hall, South Life Sciences, and Student Services. These contracts will continue the work of refreshing key focal points for our Campus Community.

With another \$500,000, Facilities services will be looking to paint the interiors of South and North Life Sciences. Contracts will be issued for the exterior painting of ENS, Music and PSFA. This request is also to continue the temporary painters who are allowing the in-house painters to service more interior spaces and to address smaller but highly visible projects such as metal work, railings, etc....

**PRESIDENT'S BUDGET ADVISORY COMMITTEE**  
**February 25, 2016**  
**MINUTES**

<b>Voting Members Present:</b> Tom McCarron Cezar Ornatowski Douglas Deutschman Chukuka S. Enwemeka Donna Conaty Jessica Rentto for Megan Collins Eric Rivera	<b>Area Budget Reps Present:</b> Kathy LaMaster Agnes Wong Nickerson Tony Chung Leslie Levinson	<b>Staff Present:</b> Crystal Little Nance Lakdawala	<b>Guests Present:</b>
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<b>Voting Members Absent:</b> Blaire Ward Mary Ruth Carleton	<b>Area Budget Reps Absent</b>
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- I. Call to order** - VP McCarron called the meeting to order at 2:02 p.m. VP McCarron inquired if there were any amendments to the agenda but there were none. VP McCarron welcomed Jessica Rentto, attending on behalf of Megan Collins who is on leave until June. VP McCarron also mentioned Blaire Ward will be serving on the committee this semester.
- II. Information Items** – VP McCarron said the governor’s initial budget for 2016-17 has been released. It is as we expected for the CSU – 4% increase + \$15M for middle class scholarships (base budget) + \$35M deferred maintenance (one-time) + \$35M for energy projects (one-time). This equates to a 2% increase in the general fund budget. There will be very little available for base budget allocations. Our non-residential tuition has helped fund some important one-time initiatives over the past couple of years. The governor also has a rainy day fund. He will release a May revise and the final budget in June.
- III. Reports**
- **2015/16 Revenues (Attachment 1)** – VP McCarron said this attachment includes final tuition figures for fall and the initial estimate for spring. Enrollment is up a few hundred students. The “basic tuition non-resident” listed on the attachment includes both out of state and international student tuition.
  - **2015/16 Base Reserves (Attachment 2)** – VP McCarron said the base budget reserve is listed separately from the base budget. The approved PBAC requests to the base budget are listed on the schedule.

- **2015/16 One-Time Reserves (Attachment 3)** – This schedule includes the one-time allocations from this fiscal year which were already approved. Page 2 includes today's requests. VP McCarron said we target at least \$8M in reserves.
- **Multi-Year Budget (Attachment 4)** – This attachment reflects our funding history for the past few years.

#### IV. **Watch List**

- **Master Plan Costs** – We are requesting approval today to pay half of the settlement in the Master Plan case. The CSU would pay the other half.
- **Unfunded Compensation** – A 1% raise in compensation would cost approximately \$2M.
- **Campus Projects: Alvarado Creek** – Alvarado Creek overflowed in January and flooded an SDSU Research Foundation building. The University is working with several agencies and contractors to mitigate the situation. The Research Foundation is also making some building changes.

#### V. **Funding Requests**

- **2015/16 AA Budget Proposals (Attachment 5)** – AVP LaMaster presented Academic Affairs' budget proposals.
- **2015/16 Institutional Budget Proposals (Attachment 6)** – AVP Wong Nickerson presented the institutional budget proposals.

#### VI. **Voting Items** – BRAT and AR&P previously reviewed today's proposals and support them. Associate Dean Conaty moved to vote on and approve today's funding requests, Dr. Deutschman seconded, and the motion passed unanimously.

#### VII. **New Business** – Dr. Deutschman inquired about the membranes installed in the library. VP McCarron responded they were very effective with the heavy January rain. AVP LaMaster asked if we have an anticipated threshold of one-time funds for next year. VP McCarron responded not yet; it depends on the non-residential tuition and what might be allocated to the base budget.

#### VIII. **Reminder** – The meeting was adjourned at 2:38 p.m. Our next meeting is scheduled for Thursday, March 24 at 2:00 p.m. in MH-3318.