

CAMPUS FEE ADVISORY COMMITTEE

December 16, 2005

MINUTES

ATTENDEES

Members:	LaToya Jarrett	Ethan Singer
	Matt Keipper	Linda Stewart
	Kristi Kimura	Kimberlee Reilly
	Dennis Kramer	David Ely (Chair)
	Genessy Glory	Bill Boyd

Non-Voting Member: Ray Rainer

Guests: Ellene Gibbs
Dan Cornthwaite

The meeting was called to order at 2:08 p.m. by David Ely. The agenda was approved with no additions or corrections. A correction on the minutes by Keipper to state on page 2, "Kramer, Jarrett, and Kimura provided more details about the project." **A motion by Stewart and seconded by Kimura to approve the minutes as amended from the December 2 meeting. The motion passed unanimously.**

ACTION ITEM – Increasing Range for Travel Accommodation Course Fees

Singer stated that this is not a mandatory fee. It is simply the result of the cost of the program for the housing fees overseas.

A motion was made by Reilly and seconded by Keipper to recommend to the President the Travel Accommodation Course Fee maximum be increased from \$10,000 to \$15,000. The motion passed unanimously.

INFORMATION ITEM – Student Body Center Referendum

Ely handed out the revised referendum timetable. Gibbs stated that the timeline has a very tight schedule. She asked if there is a project manager for this timeline. Cornthwaite replied that he will be the point of contact for the ads to the Daily Aztec, the preparation and the final proof of the voter pamphlet and other AS responsibilities. In the past, the responsibilities were divided between AS, Business and Finance, and the sub-committee. The Department of Budget and Finance is responsible for the mechanics of the web page. The sub-committee is responsible for drafting the voter pamphlet and for the information that will be posted on the web. Stewart clarified that CFAC is responsible for assessing the final voter pamphlet, the ballot language, and the financial analysis. Once these materials are approved by CFAC, they are CFAC's documents. Cornthwaite stated that once the CFAC approves the final voter pamphlet and the ballot language, it will need to be posted on the website. A web address is needed to be included in the Daily Aztec ads along with the deadline for submittal of pro/con statements. Since the deadline for Daily Aztec ads is January 13 at 10:00 a.m, CFAC will need to approve the voter pamphlet and financial analysis on January 12.

Stewart added that the AS Election Code guides the referendum process so it would be advisable to review it. She also suggested that since those who submit pro/con statements are invited to the CFAC subcommittee meeting where the selection is made, the day, time, and place of the meeting should be stated in the Daily Aztec ad.

Ely mentioned the additional CFAC meetings are held on January 12, 31, and March 31. These are held at 2:00 p.m. in SS 2640.

Reilly asked if the election can be accessed on the web portal and if Enrollment Services are aware of the dates. Cornthwaite said yes.

ACTION ITEM – ADOPTING AMENDED TIMETABLE

It was moved by Stewart and seconded by Kramer to adopt the amended timetable as discussed. The motion passed unanimously.

ACTION ITEM – APPOINTMENT OF THE SUB-COMMITTEE

The Chair appointed a sub-committee to work during the winter break on the Student Body Center Referendum. The members are:

Kristi Kimura
La Toya Jarrett
Dennis Kramer
Linda Stewart
Kimberlee Reilly
David Ely

Dan Cornthwaite and Ray Rainer are assigned to support the sub-committee.
The first sub-committee meeting will be held on January 5 at 2:00 p.m. in Aztec Center.

It was moved by Kramer and seconded by Glory to adjourn. The motion passed unanimously and the meeting adjourned at 2:36 p.m. The next meeting is scheduled for January 12, 2006 at 2:00 p.m. in SS 2640.