

CAMPUS FEE ADVISORY COMMITTEE

November 22, 2013

MINUTES

ATTENDEES

Members: Josh Morse
Morgan Chan
Javier Gomez
Linda Lewiston
Jonathan Cole

Mariah Kelly
Kevin Hancock
Kathy LaMaster
Kimberlee Reilly
David Ely

Non-voting member: Crystal Little

Guests: Lorretta Leavitt
Cindy Best

The meeting was called to order at 2:02 P.M. by Josh Morse, CFAC Chair.

Approval of November 15, 2013 CFAC Meeting Minutes

The minutes were reviewed. Mr. Morse motioned to approve the minutes. The minutes were approved unanimously.

Informational Items

a. Revised draft voter pamphlet

AVP LaMaster presented the latest draft of the voter pamphlet. There was discussion about being consistent with reference to faculty throughout the document so that it is clear that the proposed fee will support an increase in the number of tenured/tenure-track faculty. CFAC members made suggested changes to the voter pamphlet and AVP LaMaster noted these changes. Ms. Little presented a revised fee implementation schedule which will replace the existing schedule in the voter pamphlet. CFAC members were asked to continue to review and send all suggested changes to AVP LaMaster. The committee will review and finalize the voter pamphlet at the December 6th meeting.

b. Alternative Consultation sub-committee

Ms. Chan provided information about the alternative consultation sub-committee meeting which was held earlier in the week. The sub-committee suggested a goal of 10% of enrollment (approx. 3,000) for student participation. Use of video, email, classroom announcements, web portal, blackboard and the Azec would be mechanisms used to raise awareness of the fee and the upcoming forums. Creation of a fee brochure would be used to promote and advertise information throughout the campus. The sub-committee discussed announcing information about the forums at the beginning of class by showing a 2-3 minute video. The sub-committee favored using a sample ballot with a box for each fee option. At the next meeting, the sub-committee will discuss logistics and forums.

Fee Requests

a. None

Action Items

a. None

New Business

a. Student Success Fee sub-committee

Mr. Morse suggested creating a sub-committee who will assist the student success fee committee in formulating guidelines for the fee. This sub-committee will include additional individuals and will work directly with the student success fee committee and will report findings to CFAC. Mr. Morse asked CFAC members to email their input about the guidelines to Ms. Little and himself.

Mr. Gomez made the motion to adjourn the meeting, which was seconded by Mr. Cole. The meeting adjourned at 2:46 P.M.

Reminder: Next Meeting is scheduled for Friday, December 6, 2013 at 2:00 PM in Lipinsky Hospitality Center – Room SS 1608