

**CAMPUS FEE ADVISORY COMMITTEE**

November 20, 2009

**MINUTES****ATTENDEES**

Members:	Kimberlee Reilly Tyler Boden Laura Schofield Natalie Colli Valerie Renegar	Ignacio Prado Alyssa Bruni Isaac Castro Caleb McCanne David Ely
Non-Voting Member:	Ray Rainer	
Faculty/Staff Alternates:	Andrea Bauer	
Guests:	Scott Burns Linda Lewiston for Eric Rivera	Dan Cornthwaite

The meeting was called to order at 2:01 P.M. by Ms. Kimberlee Reilly, CFAC Committee Chair

**Information Items****a. Minutes from September 25, 2009 CFAC Meeting (Attachment 1)**

The minutes were reviewed and there was a correction to the attendance roster. Ms. Schofield made a motion to approve the minutes, which was seconded by Ms. Colli. The minutes were approved unanimously.

**b. Minutes from November 6, 2009 CFAC Meeting (Attachment 2)**

Dr. Ely made a motion to approve the minutes, which was seconded by Ms. Colli. The minutes were approved unanimously.

**c. Revised Associated Students Modern Space 2010 Spring Referendum Timeline (Attachment 3)**

Mr. Cornthwaite presented the revised timeline; the highlighted sections represent the areas of concern that were modified. Most of the materials for the proposal, including the preliminary draft with voter pamphlet material, should be ready by December 2<sup>nd</sup> and 9<sup>th</sup>.

There is a scheduled CFAC meeting on December 4<sup>th</sup> which can be moved to December 11<sup>th</sup> if there are no items for the agenda.

The most significant changes to the timeline were the deadlines for the pro/con statement submittals and the rebuttals. CFAC will meet the following day (January 29) to see the final draft of the voter pamphlet, the pro/con statements and rebuttals. At this point the committee will act on the proposed referendum, proposed ballot language and final draft of the proposed voter pamphlet.

As soon as authorization is given to proceed the materials will be submitted to graphics personnel to work over the weekend and be ready by Tuesday, February 2<sup>nd</sup>. The pamphlets are scheduled to be distributed in pre-selected locations around campus by Wednesday, February 9<sup>th</sup>.

In order to meet the 30-day notice requirement, the referendum was moved to March 9-10, 2010 and the first published ad to February 4<sup>th</sup>. The ad will include a copy of the voter pamphlet and major details for the referendum. The ad copy needs to be to the Daily Aztec by Monday, February 1<sup>st</sup>. Mr. Cornthwaite

has met with Quentin Skaggs, Graphics Supervisor, who is aware of all these deadlines and has confirmed that this is a workable schedule for the Daily Aztec.

The referendum will not conflict with the AS general election campaigning schedule, which will begin on Friday, March 12<sup>th</sup>.

The ad announcing unofficial results for the referendum and procedure for challenging the results will appear on the Daily Aztec on March 15-16.

There might be no meeting on January 22<sup>nd</sup> if there are no items for consideration, but there will be a CFAC meeting on January 29<sup>th</sup> to act on the proposed referendum and supporting materials.

This will be the first election solely online, assuming the AS Council approves the election reform.

The Budget and Finance Office will upload the voter pamphlet and procedure for the pro/con statements on the website. The URL address has been changed to a shorter, more user friendly version.

The subcommittee members are Tyler Boden, David Ely, Laura Schofield, Kimberlee Reilly, Ignacio Prado, and Dan Cornthwaite.

Dr. Ely referred to January 7<sup>th</sup> and the 14<sup>th</sup> deadlines which involve the voter pamphlet; there might be a need for an additional subcommittee meeting to tie loose ends. If necessary, Mr. Rainer can tentatively setup another meeting based on subcommittee member availability. Ms. Reilly noted that the preliminary voter pamphlet draft will be ready by December 11<sup>th</sup>; the subcommittee can start working on it right away and have suggestions.

Mr. Burns asked about a final number and statement of revenue and expense. Mr. Cornthwaite presented the preliminary final number: \$95, which will produce a \$78 million project. Christina Brown, Associate Executive Director for Associated Students, will double check these numbers with Ray Rainer and Scott Burns.

Under the current project schedule, this will be one increase in spring 2013.

Dr. Ely made a motion to adjourn the meeting, which was seconded by Mr. Prado. The meeting adjourned at 2:19 PM.

The next meeting is scheduled for Friday, December 4 at 2:00 PM in SS-1608.