

# CAMPUS FEE ADVISORY COMMITTEE

November 19, 2004

## MINUTES

### ATTENDEES

Members:	Brian Ascencio	Bill Boyd
	Tim Frick	David Ely (Chair)
	Chris Manigault	Glen McClish
	Raymond Pita	Kim Reilly
		Ethan Singer
		Linda Stewart
Alternates	Truong Dep	
Non-Voting Member:	Ed Bulinski	
Guest:	Dan Cornthwaite	

Meeting was called to order at 2:05 p.m. by Chair, David Ely.

### **AGENDA**

Agenda with no additions or corrections was approved. Minutes from the November 4 meeting were approved as posted and can be found on the web site.

### **Information Item**

Election Code changes that were presented by Cornthwaite at the last meeting were reviewed by the committee during the week of November 15 and comments were e-mailed to Ely. Ely composed a memo indicating that the proposed changes to the Election Code addressed the issues raised by CFAC last Spring. Several questions raised by committee members were also forwarded: Would arrangements be made for students with special needs who need help voting or can't use a computer? Cornthwaite explained that Disabled Student Services would review the plans. Any reasonable accommodations would be made for wheelchair access, etc. There is plenty of time to implement changes.

Regarding Section 7.13 - computer records would be maintained on a secure server that would have restricted access and would be adequately safeguarded for any potential vote manipulation. Each voter would be given a receipt after voting. Confidentiality would be maintained.

### **Information Item**

International Travel Accommodation Course Fee – Singer spoke regarding this proposed optional fee range from \$750 to \$10,000. Fees would be determined by the actual cost of the travel abroad program. Reilly asked if this would be coordinated by the Chancellor's Office like the Summer Florence Semester. Singer said arrangements would be on-campus. If we were to recommend this, it would supercede two executive orders already in place with this one single executive order. No future executive orders would be needed as long as the travel programs were within the above stated range, including the proposed fee for the Krakow program. This would become an action item for the next meeting.

No new business, so it was moved by Ascencio and seconded by Manigault to adjourn. Motion passed unanimously and the meet adjourned at 2:25 p.m.

Respectfully Submitted by

Rosemary Patrick  
Business & Financial Affairs