

CAMPUS FEE ADVISORY COMMITTEE

October 25, 2013

MINUTES

ATTENDEES

Members:	Josh Morse	Mariah Kelly
	Morgan Chan	Kevin Hancock
	Rebecca Cohen	Javier Gomez
	Linda Lewiston	Kimberlee Reilly
	Jonathan Cole	David Ely
	Kathy LaMaster	Ghada Osman
Non-voting member:	Crystal Little	
Guests:	Loretta Leavitt	Cindy Best
	Christina Brown	Debbie Richeson

The meeting was called to order at 2:02 P.M. by Josh Morse, CFAC Chair.

Approval of October 11, 2013 CFAC Meeting Minutes

The minutes were reviewed. Mr. Cole motioned to approve the minutes, which was seconded by Mr. Hancock. The minutes were approved unanimously.

Informational Items

a. Follow-up discussion on Parking Fines & Forfeiture Fees

Debbie Richeson discussed the plan on how students will be notified about parking fines and bike impound fee. In mid-November she will send out a campus-wide email and will post information in the Aztec regarding the bike impound fee that will be effective January 1, 2014. There's discussion about including a bike map on the department of Public Safety website which will need further approval. Ms. Richeson added that she will also use social media to inform students about these fees. She and Mr. Morse discussed working closely with disseminating the information and educating students.

b. Student Success Fee – President Hirshman's decision on process

Mr. Morse read the response from President Hirschman in which he approved CFAC's recommendation to initiate the alternative consultation process for the Student Success Fee proposal.

c. Revision to Meeting Schedule

Mr. Morse discussed the changes to the CFAC meeting schedule.

d. Consultation Process Recommendations

Mr. Morse discussed the Student Success Fee timeline. The Fee Proposal Committee will meet on November 12th to finalize the fee proposal and Mr. Morse will report back to CFAC. A motion was initiated by Mr. Hancock and seconded by Ms. Chan to create a voter (information) pamphlet sub-committee. The motion was approved unanimously. The voter (information) pamphlet sub-committee will review the final fee proposal and draft the voter (information) pamphlet for CFAC to review at its next meeting on November 15th. The voter (information) pamphlet sub-committee will meet November 13th at 12:00 p.m. Ms. Kelly asked for clarification on what the voter (information) pamphlet includes which is: fee proposal, financials and pro/con statements. (After the meeting, it was determined that pro/con statements will be replaced with an objective analysis of what a recommendation for each option will mean as has been done in prior alternative consultation processes.)

Ms. Kelly and Ms. Chan asked about the overall alternative consultation process and how students will be informed of the fee proposal. Mr. Morse suggested using email and social media as well as the Aztec to provide information to students. A motion was initiated by Mr Hancock and seconded by Ms. Chan to create an alternative consultation process sub-committee. This sub-committee will be primarily to discuss the February 3-21, 2014 meeting and forum timeline and the best methods for presenting information to students as well as soliciting feedback. The sub-committee meeting will be scheduled at a later date for those who want to participate. AVP LaMaster reiterated that she doesn't see the timeline changing and Mr. Morse shared that the key dates are outlined in the EO. Ms. Chan asked about the actual voter (feedback) card and what information will be provided and if there will there be an area where students can express why

they voted a particular way. AVP La Master noted the questions and suggestions and will follow-up with the Fee Proposal Committee for further clarification and will report findings back to CFAC.

Dr. Osman pointed out that in attachment 3 page 1, course sections should state per year or annual because absent that it's assumed that the figures presented are per semester instead of per year. AVP LaMaster noted this change and will update the information.

Dr. Ely asked if Associated Students (AS) needed to certify the results of the alternative consultation process. Mr. Morse reiterated that AS normally doesn't take a stance with alternative consultation however, he will follow-up with Dan Cornthwaite and report back his findings.

Fee Requests

- a. None

Action Items

- a. None

New Business

- a. None

Mr. Gomez made the motion to adjourn the meeting, which was seconded by Ms. Chan. The meeting adjourned at 3:08 P.M.

Reminder: Next Meeting is scheduled for Friday, November 15, 2013 at 2:00 PM in VPSA Large Conference Room, SSW 2640.