

**CAMPUS FEE ADVISORY COMMITTEE**  
**October 22, 2003**  
**MINUTES**

**ATTENDEES**

Members:      Truong Diep                                 Bill Boyd  
                  Tommy Ishida                                     David Ely  
                  Kristina Jacobs                                 Glen McClish  
                  Josh Miller                                         Ethan Singer  
                  Jeffrey Obayashi                                 Linda Stewart  
                  Juanita Salas (Chair)  
                  Scott Simpson

Voting Alternates:                                     Bob Cademy

Non-Voting Member:      Ed Bulinski

Guests:                     Patrick Papin  
                                   Dean Thomas Scott

Juanita Salas called the meeting to order at 2:03 pm.

**INFORMATION ITEM**

Ed Bulinski spoke regarding the CFAC Website that will be available on the Budget & Planning web page. All reference materials that were distributed at the last meeting will be included along with policies and procedures. The site will be up and running by the next meeting.

**ACTION ITEM**

Tom Scott, Dean of the College of Sciences, spoke regarding lab fees. The State's budget crisis has had an unwelcomed impact with permanent reductions of \$1.5 million. Steps have been taken: 1) Not rehiring lecturers. 2) Not replacing faculty who retired or resigned. 3) Increasing teaching hours. 4) Increasing average class size to serve the same number of students in fewer sections. 5) Offering fewer specialized classes and protecting large enrollment courses and those that are required for degree advancement.

Through these and other cost savings, the College of Sciences budget has been reduced by \$1.35 million. The remaining deficit of \$150,000 was borrowed from the Provost's Office, to be repaid over three years but the cost cutting measures to the classroom do not translate to the laboratories. The size of the lab cannot be increased or the number of labs reduced because each is limited by the number of lab stations, the available equipment, and the need for individual attention. The only way to economize would be to allow the labs to deteriorate both in the amount of supplies available during the semester and the condition of the instrumentation on which you learn scientific techniques. Those who most benefit from the training will be asked to help keep the quality high. Therefore, a lab fee is proposed for revenues devoted to supporting costs of operating the particular lab for which the fee is collected. The fees will cover approximately 52% of what it costs to run the labs. It was pointed out that the fees were introduced to the College of Sciences Student Council and endorsed.

A **MOTION** was made by Josh Miller and seconded by Linda Stewart to adopt the Science Lab Fees.

**DISCUSSION**

Bob Cademy made a **MOTION** with a second from Truong Diep to exempt General Education, Foundation, Natural Sciences and Quantitative Reasoning, Laboratory (II.A.3) courses from any fee. This would cover courses currently listed or listed in this category in the future. The intention of this motion is such that if General Education is restructured, the general sense of the motion carries with the new GE structure.

Cademy stated that if general education courses are included, it basically becomes a mandatory fee. If you factor out GE II.A.3 Courses minus the 4% service charge, a net of \$129,462 would be realized instead of \$163,351 as proposed. Scott Simpson noted that there are other courses that don't have fees. Singer said that 1/3 of students are undeclared and need a quality lab experience. The best possible courses should be offered while maintaining quality of lab which would not be possible without the fees.

Kristina Jacobs asked why Sciences is asking for a fee. Singer said that Sciences is one of the last Colleges asking for lab fees. Many other areas already have similar fees. Glen McClish said that he didn't like to see labs deteriorate but wondered where the money would come from if not from the fees.

Jeff Obayashi inquired about an e-mail received from Dean Scott regarding the budget reduction and how the new fees would offset the deficit. He thought it was a contradiction. Singer said that there was no new money allocated to the University for supplies over the past several years that could be used for labs. Jacobs asked if students would not take science lab classes because of the fee. Dean Scott said that having additional fees would be a risk and might deter some students. Bob Cademy spoke regarding some of the fees that were proposed. Scott Simpson **MOVED** and Jeff Obayashi seconded a **MOTION** to vote on the previous motion. **MOTION** passed with 2 abstentions.

The **MOTION** to exempt General Education, Foundation, Natural Sciences and Quantitative Reasoning, Laboratory (II.A.3) courses from any fee. **MOTION FAILED--** 4 in favor, 7 opposed, and 1 abstention.

A **MOTION** was made by Jacobs and seconded by Simpson to postpone the fee proposal.

Linda Stewart asked what the expected effective date would be. Dean Scott said Summer or Fall, 2004. Ed Bulinski said the Chancellor's Office takes several weeks to process so time is short.

Singer requested that the committee be more systematic and less anecdotal in approach toward proposed fees. It was noted.

#### **MOTION PASSED**

Meeting adjourned at 2:50 PM. Next meeting is scheduled for Wednesday, November 5. Please note that meeting date has changed.

Respectfully Submitted by

**Rosemary Patrick**  
Business & Financial Affairs