

CAMPUS FEE ADVISORY COMMITTEE
October 7, 2005
MINUTES

ATTENDEES

Members: LaToya Jarrett Bill Boyd
 Matt Keipper Linda Stewart
 Kristi Kimura Glen McClish
 Dennis Kramer Kimberlee Reilly
 Sabrina Brown
 Raymond Pita

Alternates: Sydney Covey

Non-Voting Member: Ray Rainer

Guests: Don Martin
 Ida Rigby
 Nick Reid

Meeting was called to order at 2:00 p.m. by Glen McClish who chaired the meeting in David Ely's absence. The agenda was approved with no additions or corrections. **A MOTION was made by Keipper and seconded by Kramer to approve the minutes from the September 23 meeting. The MOTION PASSED unanimously.**

ACTION ITEMS – PSFA Fee Request

Don Martin, Associate Dean, spoke about the following fees, New Range of Fees for Lab and Course Materials and Fee Increase for PSFA courses. Reilly asked how often they anticipate that the fees will go up. Martin responded that in general, when materials prices go up, for example in Nutrition area when food prices go up, so will the fees. As of now, he could not determine when these fees will go up. Reilly inquired if these fees will go up yearly or by semester. Martin responded that they will increase every 5 to 6 years.

Reilly noted that an Equipment Use fee in the School of Music and Dance was already approved and asked if this fee change would make it mandatory. Martin replied yes. Reilly asked if these fees for renting musical instruments are also applied to students who only have one class and students who already have their instruments. Martin stated that these fees are primarily for the students, who are in the Music Education program. **A MOTION by Reilly to approve the New Range of Fees for Lab and Course Materials and Fee Increase for Nutrition Courses. Kramer seconded the motion. The MOTION PASSED unanimously.**

The guests from PSFA expressed thanks to the committee.

Other

It was **MOVED** by Keipper and seconded by Pita to adjourn. **The MOTION PASSED unanimously** and the meeting adjourned at 2:20 p.m. The next meeting is scheduled for October 21, 2005.

Respectfully Submitted by

Pamela Patiak
Business & Financial Affairs