

CAMPUS FEE ADVISORY COMMITTEE
September 12, 2003

MINUTES

ATTENDEES

Members:	Kristina Jacobs	Bill Boyd
	Jeffrey Obayashi	David Ely
	Juanita Salas (Chair)	Glen McClish
		Royal Mungie
		Linda Stewart

Voting Alternates: Sydney Covey

Non-Voting Member: Ed Bulinski

Guests: Bob Alba
Lori White

Juanita Salas called the meeting to order at 2:05 pm. Introductions were made. Juanita announced that fees related to parking fees, instructional lab fees, and a possible swimming pool referendum were some potential fees that might need action this year.

ACTION ITEM

A MOTION was made by Glen McClish and seconded by Linda Stewart to approve the agenda. **Motion passed unanimously.**

It was asked that we review the previous meeting's minutes even though they've already been approved.

INFORMATION ITEMS

The Chair asked Ed Bulinski to review the materials in the handout binder:

- ?? Executive Order (E.O.) 740, which is the basis for the CFAC and shows the policies. All fee increases are required to come through this committee. The different types of fees were outlined and explained.
- ?? Committee Charge - This is intended to establish the framework for providing advice to the University President regarding proposed fee actions in accordance with E.O. 740.
- ?? Membership Composition/ Proposed Meeting Dates – Committee members include seven students and six faculty/staff along with alternates. Meeting dates are proposed but are flexible.
- ?? Fee Change Proposal Form – This form is provided for fee proposals or changes but may need updating.
- ?? IRA Policy – President Weber's memo regarding IRA policy. Background information also included.
- ?? CSU Fee Comparison Charts – CSU is still one of the lowest in state mandatory fees when compared to its peer institutions. SDSU is below the CSU system average.
- ?? CSU Student Fee Presentation – A copy of a presentation "The Benefits of a Long-Term Fee Policy For Students, Institutions and the State" made to the Assembly Higher Education Committee on March 4, 2003 outlines a trend toward a long-term fee policy.
- ?? CSU Fee Information Web-Sites -
http://www.calstate.edu/budget/FeeEnrll_Info/FeeInfo/FeeIndex.shtml
<http://www.calstate.edu/eo/>

RECENT BUSINESS (Additional Information Items)

EO 875 - was included in the handout to illustrate the end result of a fee action that took place last semester. A MOTION to approve was made by Linda Stewart and seconded by Bill Boyd but was quickly withdrawn because the fee approval/action had already taken place.

Royal Mungie asked for an explanation as to what the Resident Affiliate Fee program is so Lori White of Student Affairs explained that the focus of this pilot program is to enhance the connection of first-year non-resident students through participation in residential hall programs and other activities designed specifically for this particular student population.

College of Extended Studies Fee Changes – A memo dated July 23, 2003 from Sally Roush to President Weber requesting that a CES Fee Schedule be revised to increase the maximum amounts for extension and special session contract courses and the fee for Open University Courses is attached. The Open University fee would be increased from \$165 to \$170 per unit effective for Fall 2003. Associated Students President, Juanita Salas, concurred with the needed changes since the action was required to avoid delay in distribution of the CES fall bulletin. EO 740 permits adjustment of extended education fees on an exigency basis without review by CFAC, but presented to the full CFAC as an information item. The Chair noted that she hoped that utilizing this process would be avoided in the future with timely requests from CES when subsequent fee changes are proposed.

2002/03 and 2003/04 Fee Report - Lists all fees for CSU. The 2003/04 report list has SDSU fees highlighted for information. Jeffrey Obayashi questioned the rates on several fees and it was explained by Ed Bulinski that that Category I and II fee (mandatory) levels are reflected in the report on an Academic Year basis, where as, Category III fee (user) levels are reflected on per use basis.

Long Term Fee Policy – Outlines proposed principles being considered by the CSU Trustees in establishing a long term policy.

ACTION ITEM

Royal Mungie moved and David Ely seconded a **MOTION** to adjourn the meeting. **MOTION PASSED UNANIMOUSLY** and the meeting adjourned at 2:45 pm.

Respectfully Submitted by

Rosemary Patrick
Business & Financial Affairs