

**CAMPUS FEE ADVISORY COMMITTEE**  
**May 09, 2008**

**MINUTES**

**ATTENDEES**

Members:	Jeremy Ehrlich Ethan Singer David Ely	Grant Garske Linda Stewart Julie Messer
Student Alternates	Gabriel Ruiz	
Non-Voting Member:	Ray Rainer	
Faculty/Staff Alternates	Kimberlee Reilly	
Others/Guests	Tim Velasquez	

The meeting was called to order by Jeremy Ehrlich at 2:08 P.M.

Mr. Ruiz made a motion to approve the previous minutes, which was seconded by Mr. Velasquez. The minutes were reviewed and approved unanimously.

**Informational Item:**

**a) Proposed new CSU Campus-Based Fee Policy**

Mr. Rainer introduced an overview of the new campus based fee policy that has been under development by the Chancellor's Office, to be reviewed by the board of Trustees the following week. More authority will be delegated to the campus presidents; i.e. new category III fees within range \$0 - \$100 for regular classroom and lab and fees for Field Trips and Travel within range \$0 - \$3000 are to be approved by CFAC and the President, but no longer need to go to the Chancellor's Office. Mr. Rainer will check on category III travel fees over \$3,000 that have just been approved by the president, since they may need Chancellor's approval. Other changes include:

- Category I will now include the SUF, application fees, non-resident tuition, which are all approved by the Board of Trustees
- Category II – mandatory campus fees (IRA, Health Services, Health Facilities – fees that students have to pay to attend an individual campus, over and above category I fees) that were previously in category I under the current policy (the process remains unchanged)
- Any fees above \$3000 need to be approved by the Chancellor's Office
- Category IV fees (to reimburse the university for dishonored changes, fines)
- Addition of category V (all self-support program fees and fines) - these now go directly to the president and come back to CFAC for review but there is no longer a CFAC vote involved

Mr. Ehrlich asked about the reasoning behind the change in the process for category V fees. Ms. Stewart explained that these are self-support operations with restricted revenues and expenses; there is an accountability mechanism built in to ensure the proper use of these funds. For instance, parking fees can only be used for parking facilities, debt service, maintenance and operation of parking facilities. The Chancellor's Office is also looking at reserves and is monitoring these to ensure that no reserves are built up without a purpose.

Mr. Rainer continued with some highlights on the proposed new policy; there is going to be more definition to the use of the alternative consultation. The role of the CFAC committee remains the same as far as hearing the II and III category fees; there will be the same rationale for justification for new fees or changing fees as required. There is also going to be more accountability; the committee now has to report to the Chancellor's Office what's collected and what's used. Mr. Rainer also noted that CFAC can recommend eliminating a fee for any of the five categories, but this would require the approval from the President.

**Action Item:**

**a) Fee Proposal for Joint Doctorate of Audiology**

Mr. Ruiz made a motion to approve the fee for Joint Doctorate of Audiology, which was seconded by Mr. Garske. This is a category III fee, which will go to the Chancellor's Office for approval. The committee voted and unanimously approved the new fee.

Mr. Ruiz made a motion to adjourn the meeting, which was seconded by Mr. Velasquez. The meeting was adjourned at 2:23 PM. Next meeting will be until September; the date is yet to be determined.