

CAMPUS FEE ADVISORY COMMITTEE

April 28, 2017

MINUTES

ATTENDEES

Members:	David Ely Radmila Prislín Jamie Miller Carmel Alou	Tony Chung T'Ante Sims Patty Masengale
Guests:	Ben Compton T'Ante Sims Anastassia Zygmunt James Frazee Christina Brown	Kathy Brown Dorian Diaz Dipthi Battapadi Agnes Wong Nickerson Todd Summer

The meeting was called to order at 2:07 P.M. by David Ely, CFAC Chair.

Dr. Ely suggested that Dr. Frazee and Kathy Brown begin the meeting with their presentation on the Immediate Access Fee.

Fee Requests

a. Cat III Course Materials Immediate Access Fee Recommendation

Dr. Frazee introduced the Immediate Access Fee as part of an overall affordable learning initiative and presented some program highlights from the 2016-17 academic year: \$66,000 in funding was received from the CSU, over 20 promotional events were held to promote the program and engage students/faculty, and students saved an estimated \$250,000 (\$112,000 from the Immediate Access program and \$123,000 from faculty use of open educational resources (OERs)). Dr. Frazee added that the program is a collaborative effort among several campus departments including ITS, SDS, CTL, ASIR, Library, and Aztec Shops. Ms. Brown then presented a brief overview of the Immediate Access Fee and explained some of the benefits: immediate access to materials, more affordable than printed materials, etc. Ms. Brown also showed that the program has grown from two pilot classes in Spring 2016 to 21 classes for Fall 2017, and discussed some of the survey responses received (latest information is from Fall 2016): survey response have been consistent at around 37 percent, and a growing percentage of students find the program to be a good value (73 percent in Spring 2016, 76 percent in Summer 2016, and 79 percent in Fall 2016). Ms. Brown followed up with a call to action requesting an end to the pilot phase of the program and approval to establish a fee range for the program up to \$150 per course. Dr. Ely reminded the committee that Ms. Battapadi and Ms. Zygmunt were present from SSRL to answer questions related to the program and then opened the floor for questions and comments.

Ms. Wong Nickerson asked if the \$150 limit would be for a single course; Ms. Brown responded that \$150 would be for a single course and is the maximum the campus can charge without needing further approval from the Chancellor's Office. Ms. Brown also explained that the \$150 limit was being requested due to the higher cost of some courses (e.g. Economics, Chemistry) and to allow for future increases without having to continually request fee revision approvals through CFAC.

Mr. Sims asked if the classes will change from semester to semester and how soon would we know what courses would be offered; Ms. Brown responded that the classes may change from semester to semester as some classes will carry over while others will not, and as more faculty join the program more classes will be offered. Ms. Brown mentioned that working with publishers to negotiate the pricing is typically what takes the longest, and Dr. Frazee added that as different faculty teach courses they may choose to select different course materials based on personal preference. Mr. Compton also added that as buyers continue to work with publishers and get contracts in place that Aztec Shops should be able to provide information in a timelier manner. Mr. Sims expressed his concern that with potential changes and earlier registration timelines that fee information is needed earlier than in previous semesters to avoid confusion for students.

Ms. Wong Nickerson asked how many semesters this program has been in existence; Ms. Brown responded that the program has been in place for three semesters [Spring 2016, Summer 2016, Fall 2016]. Ms. Wong Nickerson further wanted to know if there were any differences in the grades between students using immediate access materials versus printed materials; Ms. Battapadi responded that there has been no statistically significant difference found between the two groups. Dr. Frazee noted that professors can perform earlier assessments when all students have access to course materials from day one and that this has the potential to improve learning outcomes.

Dr. Prislín stated that she would like to hear opinions about the program from the students present. Ms. Masengale stated that her roommate really liked the program and she has heard positive feedback from other students as well; Ms. Miller stated that she liked the option for students to opt out.

Dr. Prislín suggested that if a fee range is approved, the committee should receive an update or report each semester on the program; Ms. Brown was in favor of the same and suggested that an update be given at the final CFAC meeting each semester.

Dr. Ely asked if there was a motion to approve a fee range up to \$150. Ms. Miller made the motion to approve a fee range up to \$150 for the Course Materials Immediate Access Program which was seconded by Ms. Masengale. The motion was approved unanimously.

Review and Approval of April 14th Meeting Minutes

Dr. Ely introduced the April 14th Meeting Minutes and asked for any corrections or additions – none were suggested. Ms. Masengale made the motion to approve the minutes which was seconded by Ms. Miller. The motion was approved unanimously.

Action Items

a. 2017-18 IRA Budget Proposal

Dr. Ely introduced the 2017-18 IRA Budget Proposal and reminded the committee that the proposal was discussed in some detail at the previous meeting; the floor was then opened for discussion of the proposal.

Ms. Miller presented a brief proposal to the committee requesting \$30,000 in IRA funds for The Daily Aztec to assist with operating costs. Ms. Miller reiterated the comments made by Mr. Colliflower at the previous meeting stating that Associated Students is currently funding The Daily Aztec at a cost of \$70,000 to \$80,000 per year and that minimum wage increases have contributed to rising costs. Ms. Miller introduced Ms. Brown [Executive Director of Associated Students] and welcomed any questions. Ms. Wong Nickerson asked why existing funding sources, specifically SSF and IRA (Academic Affairs and College Councils), have not been used; Ms. Miller responded that proposals have been submitted for SSF funding twice but have not been approved because students on the SSF committees have not felt the funding was important. Ms. Wong Nickerson expressed concern that proposals not approved through existing channels should not bypass regular processes; Dr. Ely added that if [The Daily Aztec] were successful, it would just be one of many forthcoming requests for funding from student groups. Dr. Ely also reminded Ms. Miller that Academic Affairs has discretion over allocating their share of IRA funding, so that may be an opportunity to secure funding for the The Daily Aztec.

Ms. Brown gave a brief overview of the situation with The Daily Aztec, noting that the issue with funding has been the subject of numerous informal conversations with several stakeholders on campus, and explaining that The Daily Aztec is legally a program under Associated Students. Ms. Brown also informed the committee that successful student media at other institutions is typically funded via academic departments or student media fees, but the Journalism and Media Studies department on campus does not receive enough funding to provide ongoing support to The Daily Aztec.

Dr. Ely explained the IRA allocation process as it relates to this committee, noting that areas receive their allocations but are not told how they must spend the funds. Ms. Wong Nickerson again suggested that Associated Students discuss potential IRA funding with Academic Affairs, especially considering there is no immediate need. Dr. Ely suggested that work should continue on a resolution and asked if there were further questions or comments; there none.

Dr. Ely asked if there was a motion to approve the 2017-18 IRA Budget. Ms. Masengale made the motion for approval which was seconded by Ms. Alou. The motion was approved unanimously.

Informational Items

a. SSF-ARP Fall 2017 Proposal Process & Timeline

Dr. Ely introduced the Student Success Fee proposal and timeline and turned the floor over to Mr. Diaz for further explanation. Mr. Diaz briefly explained the proposed SSF timeline, noting that he is currently meeting with college coordinators in the campus wide start of ideas phase. Mr. Diaz added that the goal is to announce the SSF application process open on September 1, 2017 with applications due October 6, 2017. Mr. Diaz further added that the approval/rejection letters would be sent in a timelier manner compared to last year; Ms. Wong Nickerson suggested that the goal should be to inform applicants of approval or rejection before the Thanksgiving break.

Dr. Ely asked if there were further questions or comments; there were none.

New Business

None

Public Comment

None

Dr. Ely adjourned the meeting at 2:54.

Reminder: Next meeting is scheduled for Friday, May 5th, 2017 at 2:00 P.M. in the Lipinsky Hospitality Center – Room SS 1608