

## CAMPUS FEE ADVISORY COMMITTEE

April 27, 2012

### MINUTES

#### ATTENDEES

|          |                 |                  |
|----------|-----------------|------------------|
| Members: | David Ely       | Cody Barbo       |
|          | Krista Parker   | Robert O'Keefe   |
|          | Mina Azim       | Tom Rivera       |
|          | Chanelle McNutt | Kimberlee Reilly |
|          | Debra Bertram   | Darin Ruiz       |

Administrator Alternates: Andrea Bauer

Non-voting member: Crystal Little

Guests: Scott Burns Dan Cornthwaite

The meeting was called to order at 2:03 P.M. by Dr. David Ely, CFAC Chair.

#### **Approval of September 30, 2011 CFAC Meeting Minutes** (Attachment 1)

The minutes were reviewed and there was a correction to a spelling error. Mr. Tom Rivera made a motion to approve the minutes, which was seconded by Ms. Bertram. The minutes were approved unanimously.

#### **Informational Items:**

The CFAC committee reviewed the following informational items:

- a. Approved 2012/13 Housing Room Rates (Attachment 2)
- b. Approved 2012/13 Miscellaneous Housing Fees (Attachment 3)
- c. Approved 2012/13 Piedra Del Sol Housing Fees (Attachment 4)
- d. Approved 2012/13 Emerald Isle Housing Fees (Attachment 5)
- e. 2012/13 IRA budget (Attachment 6)

Ms. Little gave an overview of attachment 6, which includes the approved 2011/12 IRA Budget, the 11/12 budget based on actual expenses as of 4/17/12 and the proposed 2012/13 IRA Budget with slightly higher increases in revenue than costs. Most of the expenses from Academic Affairs allocations occur in the spring, so there will be a drastic change in actual expenses between April and June when most expenses are paid. Any unrealized expenses from allocations end up in reserves, but these amounts are generally not significant. The 12/13 IRA budget is based on a 2-year proposal to mitigate the budget deficit where Athletics is contributing \$25,000 towards insurance and their program allocation is reduced, the Sports Clubs amount is reduced and AS is covering their insurance costs; this took effect in the current year with the approved 11/12 IRA Budget and is continuing through 12/13. A chart was presented for information only to illustrate how the IRA fee revenue is allocated to Academic Affairs, Athletics and Sports Clubs; CFAC is only approving the portion pertaining to the main campus.

Mr. Burns noted that based on this proposal, there are enough funds to support the 12/13 IRA budget, but next year's committee will have to look at alternatives. When IRA3 was passed it included a Higher Education Price Index (HEPI) to come into effect fall 2015. Even if insurance rates don't go down, an attempt can be made to negotiate a better deal to lower insurance costs. Another alternative would be another IRA fee increase.

The \$200,000 allocation to Academic Affairs as been fixed for a number of years (Dr. Ely).

Ms. Parker made a motion to move the 2012/13 IRA Budget to action; the motion was seconded by Ms. McNutt. All members voted in favor of this motion, with no objections and no abstentions.

#### **Action Item:**

##### **2012/13 IRA Budget**

Mr. Cornthwaite asked about the enrollment numbers to estimate IRA1, IRA2 and IRA3; these numbers are the same as provided by Academic Affairs and the enrollment targets have not changed since January (Ms. Little).

Ms. Bertram asked about the 13/14 IRA budget with no reserves to depend on. There has to be a plan that will involve a combination of reducing costs, increasing revenues or reducing program allocations; enrollment is another variable that could really change these numbers (Mr. Burns).

Mr. O'Keefe asked about a timeline to discuss a plan in light of having less reserves for the 13/14 IRA budget. Discussions will occur over the summer, once the May revise and other information is available; even a \$20 dollar fee will double Academic Affairs allocation, but a decision has to be made over the summer to allow for the possibility of an IRA fee increase proposal (Mr. Burns). The IRA fee increase would require either a referendum or alternative consultation (Dr. Ely).

Ms. Parker made the motion to approve the 2012/13 IRA Budget, which was seconded by Mr. O'Keefe. The CFAC committee voted to approve the 2012/13 IRA Budget, there were no objections and no abstentions. **The 2012/13 IRA Budget was approved unanimously.**

Dr. Ely asked about the allocations at the college level; Ms. Bauer will have them ready by Monday and these will be distributed via email.

Ms. Parker has served in the CFAC committee for three years and thanked everyone at this, her last meeting with the committee.

The CFAC chair rotates between between 3 groups: staff, administrators and faculty; the practice has been to allocate the chair for a two-year period per group, so now that the faculty chair term is over the chair will pass back to the students.

Ms. Parker made the motion to adjourn the meeting, which was seconded by Mr. Tom Rivera. The meeting adjourned at 2:19 PM.

**Reminder:** Next Meeting is scheduled for Friday, May 4, 2012 at 2:00 PM in SS-1608.