

CAMPUS FEE ADVISORY COMMITTEE

April 22, 2005

MINUTES

ATTENDEES

Members: Chris Manigault Bill Boyd
Raymond Pita David Ely (Chair)
Jarad Sanchez Kim Reilly
Linda Stewart

Alternates: Sydney Covey

Non-Voting Member: Ellene Gibbs
Guests: Dan Cornthwaite
Sheryll Foye
Patricia Francisco
Tom Wilson

Meeting was called to order at 2:05 p.m. by Chair, David Ely. The agenda was approved with no additions or corrections. **A MOTION** was made by Sanchez and seconded by Boyd to approve the minutes from the April 8 meeting. **MOTION PASSED UNANIMOUSLY.**

ACTION ITEM

A MOTION was made by Sanchez and seconded by Stewart to approve the 2005/06 IRA budget. **MOTION PASSED UNANIMOUSLY.**

INFORMATION ITEM

Tom Wilson from Student Health Services spoke about the following fees:

1. Continuing Care Fee Amendment. Amends the current per-visit fee from \$20 to \$15 for recent graduates. The time of eligibility would be extended from one month to one semester and would create the option of paying the SHS semester fee in lieu of a per-visit fee. Ely asked if there was a risk management issue of treating patients who are technically "non" students. Are the University/SHS/clinicians covered? Wilson replied that EO 814 allows SHS to see former students up to one semester after graduation.
2. Individual Visit Fee. Amend the per-visit fee from \$20 to \$15 for non-enrolled students between semesters. The main reason of allowing students between semesters to have the option of paying a per visit fee is that the majority of students are only on campus briefly and then are gone for the semester, unlike enrolled students that either reside here or attending classes and are on campus regularly. The per-visit fee of \$15 was calculated by using the cost of a 15-minute visit to see a clinician that would be approximately \$63/hour. The student would still have the option of paying the SHS semester fee.
3. Pricing Adjustment Formulas. Rather than seeking CFAC approval for price adjustments to augmented health services, SHS would employ a formula that accounts for cost changes related to lab, immunization and especially pharmacy. EO 740 states that fees charged for augmented health service range from \$9 to \$600. Proposed formula for pharmacy would be actual cost of material/pharmaceutical + 8% administrative recharge fee + preparation/dispensing fee. This accords with how EO 814, Section VI., paragraph E2, directs that pharmacy items be charged: "...charge a fee that shall not exceed the acquisition cost of the medication, the administrative costs, and a fee to cover the cost of packaging, supplies, labels set and adjusted pursuant to the CSU fee setting authority." Proposed formula for lab/immunization would be actual cost of service and/or materials + 8% administrative recharge fee. Ely asked about frequency of price adjusting and Wilson replied that the goal was to keep cost adjustments to once a semester or less.

4. Summer Semester Fee. Propose to change Summer Health Fee from a per-unit fee of \$6 per unit (not to exceed \$63) to a fixed fee of \$60. Because the summer term is about 70% as long as fall and spring semesters, this fee would be based on 70% of the current fall/spring semester fee of \$85. The \$60 would cover the whole summer term (May – August). With the present fee, a student taking 3 units pays \$18 for access to health services for the entire summer even though they may be taking classes only during one term.

Cornthwaite inquired about this fee being a mandatory fee that would require a referendum for adjustment. Reilly said that some e-mail conversations were exchanged between Ken Perry and that he didn't think a referendum was required. Gibbs interjected that if we chose to act on the fee, further inquiry would be needed. Reilly stated that other fees during the summer term are based on per unit and wondered whether changing this fee would open the door for changing other fees.

These fees will come up for vote as action items at the May 13 meeting. Wilson said that the effective date was left open since there is concern it is too late for this summer term and would probably be effective in summer, 2006.

On another subject, Cornthwaite inquired whether the allocation reductions from last year's IRA budget be restored this year. Ely said that this was discussed at the last meeting and was decided to rebuild the low reserve. Stewart said that future adjustments could be reviewed after fall enrollment figures come in.

Covey circulated the 2005/06 IRA recommended allocations per Nancy Marlin's memo. This would become an action item at the next meeting.

INFORMATION ITEM

Stewart spoke regarding the proposed parking fee increase as outlined in the packet. Anticipated revenues from the fee increase implemented in 2004/05 are not expected to satisfy the bond covenants for Parking Structure 5 and 6 in 2005/06. Projections indicate that the fee will need to be increased in 2005/06 to generate enough revenue to meet the income test. Parking revenues are significantly down, with operating costs up, especially utilities. Parking rates spreadsheet was reviewed. Stewart stated that complimentary overnight passes would not be available to residence hall students. Sanchez asked if the trolley would have an impact on parking. Stewart said the trolley's impact on parking revenue cannot be predicted with any degree of precision. Cornthwaite asked about faculty/staff parking rates, and Stewart replied that some bargaining units do not pay the same as students, but this is a labor relations issue and not something that CFAC controls. Vice President Roush is recommending to the Chancellor's Office that faculty/staff rates be increased to match the student rates. Manigault asked how many complimentary overnight passes were issued. Stewart will bring information to the next meeting. Francisco stated that she knew the discontinuance of complimentary overnight passes was coming, but it helps that the trolley will be available to offset some of the inconvenience. Reilly asked if the vote would include the per-semester increase as well as the overnight surcharge. Stewart said yes both would be included in the vote.

OTHER

Next meet is scheduled for May 13. It was **MOVED** by Pita and seconded by Sanchez to adjourn. **MOTION PASSED UNANIMOUSLY** and the meeting adjourned at 3:05 P.M.

Respectfully Submitted by

Rosemary Patrick
Business & Financial Affairs