## **CAMPUS FEE ADVISORY COMMITTEE**

April 20, 2007

# **MINUTES**

### **ATTENDEES**

Members: Matt Keipper Bradley Webb
John Ly Khouloud Elmasri

Julie Messer David Ely Ethan Singer Linda Stewart

Bill Boyd

Non-Voting Member: Sheryll Foye

Guests: Kimberly Reilly

Mr. Keipper chaired the meeting. The meeting was called to order at 2:05 p.m.

A motion was made by Mr. Ly and seconded by Ms. Elmasri to approve the minutes. Previous minutes were reviewed and approved with one abstention.

#### Informational Item: 2007/2008 Academic Affairs IRA Allocations

Dr. Ely asked about the amount of any unfunded requests. Dr. Singer responded that a lot of people have given up on asking for more funds and the allocations were based on the amount Academic Affairs is sure to receive - within guideline allocation. He added that if another \$100,000 was available it could be used by several programs.

Mr. Ly referred to the graduate related item on the last page of the 07/08 IRA Allocations and asked if this was all the graduate program would receive. Dr. Singer responded that there are some funds scattered throughout, but primarily with the lecture series. Dr. Singer added that the Graduate Division was one of the areas that under-spent last year.

Dr. Ely asked if there was an update on the amount of under-spending of IRA funds in the current year; Dr. Singer responded that this is hard to track. Dr. Singer asked if the Budget & Finance Office tracks these amounts; Ms. Foye responded that Academic Affairs tracks these. Ms. Stewart added that any unspent funds go into reserves and will be used to balance the budget next year. Ms. Foye asked if these were in unique activities for tracking purposes; Ms. Stewart responded that these were all tracked by Virginia Litonjua

Mr. Webb asked if there was any money budgeted for new programs within the year; Dr. Singer responded that all allocations are done at the beginning of the year, but if it is determined that the money won't be spent it could be re-allocated. Mr. Webb asked about the authority to reallocate; Dr. Singer responded that it has to come from the Student Councils.

Dr. Ely noted that May 11th is the last meeting of the semester and that the committee would have to vote on the ROTC Fee at that meeting. Dr. Singer offered to answer any questions about the ROTC Fee prior to the meeting; the committee plans to vote on this fee request on May 11, 2007.

### **ADJOURNMENT**

Dr. Ely made a motion to adjourn the meeting, which was seconded by Mr. Webb. The meeting adjourned at 2:12 p.m.

The next meeting will be May 11 at 2:00 p.m. in SS 1608.