CAMPUS FEE ADVISORY COMMITTEE
April 9, 2010

MINUTES

ATTENDEES

Members:	Kimberlee Reilly	Natalie Colli
	Laura Schofield	Ignacio Prado
	Isaac Castro	David Ely
	Tyler Boden	
Non-Voting Member:	Ray Rainer	
Student Alternates:	Jeremy Katz	Grant Mack
	Amanda Pascoe	
Faculty/Staff Alternates:	Andrea Bauer	Jose Preciado
	Linda Lewiston	Bill Eadie
Guests:	Dan Cornthwaite	

The meeting was called to order at 2:02 P.M. by Ms. Kimberlee Reilly, CFAC Committee Chair.

Information Items

a. Minutes from March 26, 2010 CFAC Meeting (Attachment 1)

The minutes were reviewed; there were corrections to two bullet points to emphasize that the statement of referendum expenses is itemized and that copies from two AS Council minutes were provided. Mr. Boden moved to approve the minutes and was seconded by Mr. Prado. The minutes were unanimously approved with the two corrections.

b. Reformatted Referendum Expense Report (Attachment 2)

Mr. Cornthwaite presented the reformatted referendum report; expenditures have been categorized in three different groups:

- campaign – AS information/pro campaign with vendors, amounts and purpose
- no campaign – full amount funded as requested
- referendum related – all expenditures required by the EO or section 7 of the elections code (voter pamphlet, pro/com statement ads, etc)

Memorandum – Spring 2010 Advisory Student Fee referendum Staffing

Mr. Preciado added the memorandum to the AS Council dated January 27, 2010 as an information item and proposed quantifying AS actual staff involvement for future referendums. Mr. Cornthwaite explained that there are no extra direct expenses, since the AS staff listed in this memo are full time and their participation falls within their workload. Also, the time spent on the voter pamphlet is not marked separately from time spent on the campaign. Mr. Preciado stated that a more complete budget report may also include some of the staff time that AS has already acknowledged publicly as being attributed to the campaign. This doesn't have as much to do with the actual referendum, but with the process in general. This is the type of documentation that would be beneficial for future referendums, regardless of where they are coming from (AS, Athletic, Academic Affairs). This would be an important precedent because the AS bylaws outline a specific activity for Associated Students, but the university doesn't have these guidelines.

c. 2010/2011 Proposed IRA Budget (Attachment 3)

Mr. Rainer introduced the 2010/2011 IRA budget, which includes the actual 2009-2010 budget as of March 17th and what was approved by CFAC for 2009/2010. The actual budget is currently $165,000 out of balance due to reduced student count, but projected to balance by the end of the fiscal year. The column in green shows the 2010-11 proposed budget; the revenue figures are based on projected student enrollment from Academic Affairs. There is an estimated $131,034 deficit for 2010-11 which could be covered by the reserve; the estimated reserve as of 6/30/10 is projected to be $393,346.

Ms. Reilly noted that the 2009-10 music license fee actual will increase about $10,000 and the $200,000 for Academic Affairs is usually spent at the end of the fiscal year. Academic Affairs is usually $10,000 to $50,000 under budget (Mr. Rainer), but everyone plans to fully spend their allocation (Ms. Bauer).

The CFAC committee can only change what's listed under Program Allocations:

- Academic Affairs $200,000
- Sports Club $5,000
- Athletics $537,255

Everything else is fixed by the Spring 04 and Fall 08 IRA referendums (Mr. Rainer).

Mr. Prado asked about the committee's ability to decrease allocations to certain colleges. Ms. Reilly explained that the committee has control over the total amount, not amounts within the colleges. Academic Affairs allocates based on expenditures, but there are always colleges that can use additional funds (Ms. Bauer). Per Mr. Prado, the issue is whether the process, which is supposed to be in place to gather student feedback – mainly college councils, is more substantive in one place than another. In some colleges there is lack of student involvement.

In response to Mr. Prado's point, Mr. Preciado suggested that the committee consider the shared governance implications; this committee can advise and encourage Academic Affairs to be explicit about the process and affirm that student contributions and input needs to be taken into consideration. He recently submitted a request for students to pursue travel for undergraduate research purposes, not travel for study-abroad, but there is no process, college council, etc. This is a good opportunity to encourage Academic Affairs to review its process and ensure that it is substantive. Mr. Prado will be bringing this up at the next meeting. Academic Affairs has a good system to regress or progress allocations based on expenditure history, but the issue remains the substantive process of approving/disapproving allocations where students are included or not.

During the preliminary allocations, Academic Affairs requires a certification that students and the college met and the agreement between them (Ms. Bauer). The interpretation of this requirement varies at the college level; some students disagree with this interpretation and others are very involved with the process (Mr. Prado).

Academic Affairs has not sent preliminary allocation letters yet, so they can look at strengthening the language (Ms. Bauer). Mr. Prado has spoken to Ethan Singer regarding this issue and the issue seems to be within one college.

Mr. Cornthwaite brought up the funding issue for non-sports clubs groups like the debate team in the college of PSFA that wins a competition and gets to a certain level but there are no travel funds to get there. There is the appearance of some inequity in terms of the allocation to sports clubs versus the allocation to student groups and activities in Academic Affairs; this is something for the committee to consider.

Dr. Ely brought up the insurance issue because of past fluctuations. He asked how the current enrollment changes would impact student participation in sports clubs and consequently insurance expense. Mr. Cornthwaite responded that the numbers remain consistent, because there is no decreased interest in sport activity. The budget includes hiring an athletic trainer, so over the long term there should be a decrease in injuries. Dr. Ely asked about the difference between the insurance expense from the approved budget versus the estimated expense. Insurance rates are based on historical claims, which have trended down over the years. These projections are conservative (Mr. Rainer). There are many variables driving insurance costs (Mr. Prado).

Mr. Preciado asked which unit is responsible for sports clubs: ARC

Action Item

a. Spring 2010 Modern Space Referendum

The Spring 2010 Modern Space Referendum was discussed at the previous meeting. Mr. Boden made a motion to approve the referendum, which was seconded by Mr. Mack. The referendum was approved with no objections and two abstentions.

Mr. Prado made a motion to adjourn the meeting, which was seconded by Mr. Mack. The meeting adjourned at 2:30 PM.

The next meeting is scheduled for Friday, April 23 at 2:00 PM in SS-1608.