

CAMPUS FEE ADVISORY COMMITTEE

March 16, 2007

MINUTES

ATTENDEES

Members: Bradley Webb John Ly
 Tyler Morgan Julie Messer
 Ethan Singer Linda Stewart
 Kimberly Reilly Cezar Ornatowski

Voting Alternate: Michelle Adams

Non-Voting Member: Ray Rainer

Guests: Kathryn LaMaster Kimberly Reilly

Mr. Webb chaired the meeting. The meeting was called to order at 2:02 p.m.

A motion was made by Mr. Ly and seconded by Dr. Ornatowski to approve the minutes. Previous minutes were reviewed and approved.

A motion was made by Dr. Ornatowski and seconded by Ms. Stewart to approve the agenda. The motion carried.

Informational Item: College of Professional Studies and Fine Arts request for adjustment of existing fee for purchase of clay.

Dr. LaMaster called attention to the four documents asking for an increase to existing fees. She noted that the school purchases in bulk, which significantly reduces cost to students. The last time fees for clay were raised was seven years ago, yet the cost of clay has risen. The department is seeking a \$5 cost per bag, except for Nara clay is more difficult to obtain and is more expensive. Mr. Rainer noted that the committee will be voting on the range increase to \$5 - \$15 dollars.

Mr. Morgan asked about the purchase process – per Dr. LaMaster, students can purchase clay at the Cashier's Office and online. Ms. Stewart asked if the college would be absorbing some of the cost of clay – yes, per Dr. LaMaster. Ms. Stewart asked if the \$5 and \$7 were actual costs; Dr. LaMaster responded that these are below what the department is spending, so the department is still absorbing some of the costs. Dr. Ornatowski asked about how other art supplies are managed. Dr. LaMaster responded that students currently purchase their own paint and other supplies at Art Etcetera, an Aztec Shops branch where the paint is also sold at a discount. The department purchases clay in bulk because of significant savings by purchasing in bulk; this is done as a service to students. Mr. Morgan asked for clarification on the fee increase – Dr. LaMaster explained that \$5 and \$7 are the proposed prices the Cashier's Office will start charging in fall 2007, but the college is also asking for a range increase. Further price increases within the range will have to be approved by the Provost. Mr. Rainer noted that this is an existing fee, so the increase would not require an Executive Order. Mr. Ly asked about foreseeable price increases beyond what the department is seeking for fall 2007. Dr. LaMaster responded that prices for clay are not expected to rise significantly; this is why the department is asking for such a modest range increase.

Ms. Stewart made the motion to move the information item to action today. Mr. Morgan seconded the motion. The committee was unanimously in favor of moving the information item to action.

The information item moved to action item A. Mr. Morgan made a motion to approve the action item; it was seconded by Ms. Stewart. The committee unanimously voted in favor of the College of Professional Studies and Fine Arts request for adjustment of existing fee for purchase of clay. The increase will be effective July 1, 2007.

ADJOURNMENT

Ms. Adams made a motion to adjourn the meeting, which was seconded by Mr. Ly. The meeting adjourned at 2:29 p.m.

The next meeting will be April 6 at 2:00 p.m. in SS 1608 - tentative.