

## CAMPUS FEE ADVISORY COMMITTEE

September 8, 2017

### MINUTES

#### ATTENDEES

Members:	T'Ante Sims Marcie Bober-Michel Cathie Marker Vanessa Girard Anya Shutovska	Radmila Prislin Lisa Thurn Chimezie Ebiriekwe Chris Thomas Victor Uwakwe
Non-voting Members:	Crystal Little	
Guests:	Dorian Diaz	Agnes Wong-Nickerson

Per David Ely's request, T'Ante Sims substituted as CFAC Chair for this meeting.

The meeting was called to order at 2:03 P.M. by T'Ante Sims, CFAC Chair (substitute).

#### Informational Items

##### a. SDSU Georgia Summer Session Fee

Mr. Sims introduced the SDSU Georgia Summer Session Fee which was signed by President Roush on August 30, 2017. Ms. Wong-Nickerson delivered a brief explanation and history of the SDSU Georgia Program. She further explained that the program has grown over the past two years and an extra spring session was originally planned to help the students fulfill course requirements; however, the session did not start in time during the spring semester and actually started in the summer. Ms. Wong Nickerson explained that the students had already paid for the spring semester, so the purpose of the SDSU Georgia Summer Session Fee (\$46 per unit) was to cover administrative costs associated with administering the classes during the summer. Ms. Little reminded the committee that this is a Category V fee for a self-supporting continued education program and is not a state-funded matriculated program. She further explained that the fee is simply an informational item for the committee as the President has the authority to approve such fees. Ms. Little asked if there were questions; there were none.

##### b. Administrative Citation Fee

Mr. Sims introduced and explained the Administrative Citation Fee which was signed by President Roush on September 7, 2017. He explained that the fee (\$75) is being implemented to enforce the campus rules regarding bicycling, skateboarding, and smoking and that it applies to everyone on campus: students, staff, faculty, and visitors and will become effective October 1, 2017. Ms. Wong-Nickerson added that the initial approach has been using social reinforcement but it has not been working perfectly and this fee will help strengthen enforcement. She further added that the fee is for an administrative citation rather than a criminal citation.

Mr. Uwakwe asked what effect the citation would have on visitors; Ms. Wong-Nickerson responded that the University Police have the authority to cite visitors to the campus and unpaid citations would be sent to a collection agency.

Ms. Shutovska asked how the fee will be communicated to students; Mr. Thomas responded that there will be a social media campaign, signage on campus, and initial warnings to inform students of the new fee.

Ms. Girard asked if the current citation for a bike lane violation is a misdemeanor; Mr. Thomas responded that currently the citation is a misdemeanor with a fee of \$188 and requires two court appearances, so the new fee will save violators time and money.

#### Requests

##### a. IRA/SSF Travel Reimbursement Proposal

Mr. Sims introduced the IRA/SSF Travel Reimbursement Proposal and asked Dr. Prislin to elaborate. Dr. Prislin explained that many of the SSF proposals are for conference attendance, research presentations, or other events/activities that require travel. She mentioned that many students have complained that the

current travel reimbursement rates of \$60 for lodging and \$20 for meals (each per day) are inadequate and make travel unaffordable.

Ms. Wong-Nickerson asked if the reimbursement rates had recently been increased; Ms. Little responded that in 2014-15 the rate was increased from \$37 to the current \$80 (\$60 for lodging, \$20 for meals).

Dr. Prislín noted that while additional funds may be available to support travel, more often than not students will not get the funding thus preventing the student from traveling. She reminded the committee that while increasing the travel reimbursement rates would decrease the number of approved proposals, those that are funded would be reasonably funded.

Ms. Wong-Nickerson asked if there is a proposal for the rate increase; Dr. Prislín responded that there is a proposal to increase the lodging reimbursement rate to \$80 per day and the meal reimbursement rate to \$30 per day. She further noted that the increase is justified based on the average daily rate of a hotel in the U.S. currently at \$130. Ms. Little added that the reimbursement is based on actual cost up to the maximum. Ms. Girard expressed her concern that the proposed \$80 still seemed low as sometimes that amount would not cover even half of the lodging; Dr. Prislín responded that it is not uncommon for students to share rooms and each student would be covered up to the \$80 rate. Dr. Prislín further addressed the concern by noting that there needs to be a balance; fully funding travel would greatly reduce the number of students who would be able to travel so the conclusion was that \$80 seemed to be adequate even though in some cases students may have to pay some costs out of pocket. Mr. Eberikwe also noted that in some cases everything is covered under an all-inclusive fee (i.e. registration, airfare, etc.). Mr. Diaz added that the proposed increase will hopefully encourage more proposals.

Mr. Sims asked if there was a motion to move the proposal to an action item. Ms. Girard made the motion which was seconded by Mr. Eberikwe. The motion was approved unanimously.

#### **Action Items**

- a. IRA/SSF Travel Reimbursement Proposal

Mr. Sims asked if further discussion was needed. Ms. Girard commented that increased travel reimbursement rates would encourage more students to travel.

The motion was approved unanimously.

#### **New Business**

None

#### **Public Comment**

None

Mr. Sims adjourned the meeting at 2:21 P.M.

**Reminder:** Next meeting is scheduled for Friday, September 15th, 2017 at 2:00 P.M. in the Lipinsky Hospitality Center – Room SSW 1608