

**AGENDA  
CFAC Meeting**

**September 15, 2017**

**2:00 P.M.**

**Lipinsky Hospitality Center – Room SSW 1608**

- 1. Review and Approval of September 8, 2017 Meeting Minutes**  
(Attachment 1)
- 2. Informational Items**
  - a. None
- 3. Requests**
  - a. SLHS 539 Lab Fee (Attachment 2)
  - b. SLHS 525 Course Fee (Attachment 3)
  - c. SLHS 629 Course Fee (Attachment 4)
  - d. SLHS 630 Course Fee (Attachment 5)
- 4. Action Items**
  - a. None
- 5. New Business**
- 6. Public Comment**
- 7. Reminder – Next Meeting Date - Friday, October 13th, 2017 at 2:00 p.m.**  
Lipinsky Hospitality Center – Room SSW 1608

## **CAMPUS FEE ADVISORY COMMITTEE**

September 8, 2017

### MINUTES

#### **ATTENDEES**

Members:	T'Ante Sims	Radmila Prislin
	Marcie Bober-Michel	Lisa Thurn
	Cathie Marker	Chimezie Ebiriekwe
	Vanessa Girard	Chris Thomas
	Anyia Shutovska	Victor Uwakwe

Non-voting Members: Crystal Little

Guests: Dorian Diaz Agnes Wong-Nickerson

Per David Ely's request, T'Ante Sims substituted as CFAC Chair for this meeting.

The meeting was called to order at 2:03 P.M. by T'Ante Sims, CFAC Chair (substitute).

#### **Informational Items**

##### **a. SDSU Georgia Summer Session Fee**

Mr. Sims introduced the SDSU Georgia Summer Session Fee which was signed by President Roush on August 30, 2017. Ms. Wong-Nickerson delivered a brief explanation and history of the SDSU Georgia Program. She further explained that the program has grown over the past two years and an extra spring session was originally planned to help the students fulfill course requirements; however, the session did not start in time during the spring semester and actually started in the summer. Ms. Wong Nickerson explained that the students had already paid for the spring semester, so the purpose of the SDSU Georgia Summer Session Fee (\$46 per unit) was to cover administrative costs associated with administering the classes during the summer. Ms. Little reminded the committee that this is a Category V fee for a self-supporting continued education program and is not a state-funded matriculated program. She further explained that the fee is simply an informational item for the committee as the President has the authority to approve such fees. Ms. Little asked if there were questions; there were none.

##### **b. Administrative Citation Fee**

Mr. Sims introduced and explained the Administrative Citation Fee which was signed by President Roush on September 7, 2017. He explained that the fee (\$75) is being implemented to enforce the campus rules regarding bicycling, skateboarding, and smoking and that it applies to everyone on campus: students, staff, faculty, and visitors and will become effective October 1, 2017. Ms. Wong-Nickerson added that the initial approach has been using social reinforcement but it has not been working perfectly and this fee will help strengthen enforcement. She further added that the fee is for an administrative citation rather than a criminal citation.

Mr. Uwakwe asked what effect the citation would have on visitors; Ms. Wong-Nickerson responded that the University Police have the authority to cite visitors to the campus and unpaid citations would be sent to a collection agency.

Ms. Shutovska asked how the fee will be communicated to students; Mr. Thomas responded that there will be a social media campaign, signage on campus, and initial warnings to inform students of the new fee.

Ms. Girard asked if the current citation for a bike lane violation is a misdemeanor; Mr. Thomas responded that currently the citation is a misdemeanor with a fee of \$188 and requires two court appearances, so the new fee will save violators time and money.

#### **Requests**

##### **a. IRA/SSF Travel Reimbursement Proposal**

Mr. Sims introduced the IRA/SSF Travel Reimbursement Proposal and asked Dr. Prislin to elaborate. Dr. Prislin explained that many of the SSF proposals are for conference attendance, research presentations, or other events/activities that require travel. She mentioned that many students have complained that the

current travel reimbursement rates of \$60 for lodging and \$20 for meals (each per day) are inadequate and make travel unaffordable.

Ms. Wong-Nickerson asked if the reimbursement rates had recently been increased; Ms. Little responded that in 2014-15 the rate was increased from \$37 to the current \$80 (\$60 for lodging, \$20 for meals).

Dr. Prislin noted that while additional funds may be available to support travel, more often than not students will not get the funding thus preventing the student from traveling. She reminded the committee that while increasing the travel reimbursement rates would decrease the number of approved proposals, those that are funded would be reasonably funded.

Ms. Wong-Nickerson asked if there is a proposal for the rate increase; Dr. Prislin responded that there is a proposal to increase the lodging reimbursement rate to \$80 per day and the meal reimbursement rate to \$30 per day. She further noted that the increase is justified based on the average daily rate of a hotel in the U.S. currently at \$130. Ms. Little added that the reimbursement is based on actual cost up to the maximum. Ms. Girard expressed her concern that the proposed \$80 still seemed low as sometimes that amount would not cover even half of the lodging; Dr. Prislin responded that it is not uncommon for students to share rooms and each student would be covered up to the \$80 rate. Dr. Prislin further addressed the concern by noting that there needs to be a balance; fully funding travel would greatly reduce the number of students who would be able to travel so the conclusion was that \$80 seemed to be adequate even though in some cases students may have to pay some costs out of pocket. Mr. Ebiriekwe also noted that in some cases everything is covered under an all-inclusive fee (i.e. registration, airfare, etc.). Mr. Diaz added that the proposed increase will hopefully encourage more proposals.

Mr. Sims asked if there was a motion to move the proposal to an action item. Ms. Girard made the motion which was seconded by Mr. Ebiriekwe. The motion was approved unanimously.

#### **Action Items**

- a. IRA/SSF Travel Reimbursement Proposal

Mr. Sims asked if further discussion was needed. Ms. Girard commented that increased travel reimbursement rates would encourage more students to travel.

The motion was approved unanimously.

#### **New Business**

None

#### **Public Comment**

None

Mr. Sims adjourned the meeting at 2:21 P.M.

**Reminder:** Next meeting is scheduled for Friday, September 15th, 2017 at 2:00 P.M. in the Lipinsky Hospitality Center – Room SSW 1608



## Request to Establish or Revise Student Fee

Contact extension 4-4578 for assistance with completion of form. Send completed form electronically to Budget & Finance.

[budget@mail.sdsu.edu](mailto:budget@mail.sdsu.edu)

Required Fields  
 Budget & Finance Use Only

Name of Requestor:

Request Number:

Organization/Department Name:

Requestor's Email:

Requestor's Phone Number:

Purpose or Name of Student Fee:

☐ Revision to an Existing Student Fee Proposed Revised Fee Amount:

☒ Establish a New Student Fee Proposed New Fee Amount:

Effective Date:

JUSTIFICATION for new fee  
or to revise existing fee:

This course fee will cover costs associated with a sheep brain dissection project that accompanies course material for a senior required course, SLHS 539: Neuroanatomy and Disorders of Speech and Language. This project requires the purchasing of sheep brain and supporting kit material (scalpels, gloves, trays, etc.). The students are placed in groups of 3 resulting in 30-35 groups. In the spring 2017 semester, there were 98 students enrolled in SLHS 539. Based on the spring 2017 enrollment of students in our mandatory junior courses (n=120, SLHS 300), we anticipate an increase in enrollment for this year's SLHS 539 course (sp 2018). Invoices that are attached to justify expenditures are from this last year's purchase in support of 98 students.

☒ Statement of Revenues & Expenditures is attached (REQUIRED)

☒ Additional documentation is attached  
(attached additional documentation as necessary to justify proposed fee)

Please refer to SDSU Fee Policy & Procedures tab for further information and guidance.

### APPROVALS:

Requestor Date

Provost or Vice President Date

Dean/Administrator Date

### Budget & Finance Use Only

Fee Category: ☐ Category II  
☒ Category III

☐ Category IV  
☐ Category V

Action Items: ☐ Student Fee Referendum/Alt. Consultation  
☒ CFAC recommendation  
☒ President's Approval  
☐ Chancellor's Office Approval

☐ President's Approval  
☐ CFAC information item

Budget & Finance

Date



# Request to Establish or Revise a Student Fee

Contact extension 4-4578 for assistance with completion of form. Send completed form electronically to Budget & Finance [budget@mail.sdsu.edu](mailto:budget@mail.sdsu.edu)

Purpose or Name of Student Fee:

SLHS 539 course fee for sheep brain dissection project

## STATEMENT OF REVENUES & EXPENDITURES

Please provide one year of current revenues and expenditures (if applicable) and two years of projected revenues and expenditures

	ACTUAL	Projected YEAR ONE	Projected YEAR TWO
Fiscal/Calendar Year	2016/2017	2017/2018	2018/2019
Number of Students Paying Fee:	98	108	108
Fee Amount:	0.00	11.00	11.00
Revenues	0.00	1,188.00	1,188.00
<b>TOTAL REVENUES:</b>	<b>\$ -</b>	<b>\$ 1,188.00</b>	<b>\$ 1,188.00</b>
Faculty Salary & Benefits	0.00	0.00	0.00
Staff/Management Salary & Benefits			
Student Salary & Benefits			
Supplies	886.86	1,318.66	1,318.66
Services			
Equipment			
Other			
Other			
Other			
Other			
Other			
<b>TOTAL EXPENSES:</b>	<b>\$ 886.86</b>	<b>\$ 1,318.66</b>	<b>\$ 1,318.66</b>

### Additional Information:

COSTS AND INVOICES ARE BASED ON MOST RECENT CLASS SIZE OF 98 STUDENTS IN THIS SENIOR LEVEL COURSE. NEXT YEAR'S CLASS IS EXPECTED TO INCREASE. Costs are to cover sheep brain dissection project for SLHS 539- Neuroanatomy and Disorders of Speech and Language. The costs include the sheep brains and dissection kits. See attachment for detailed supply costs.

☒ Additional documentation is attached

(attached additional documentation as necessary to justify proposed fee)

**Costs for Spring 2017 class with 98 students**

	Cost	Quantity	S&H	tax (7.75%)	Final cost
dispos gloves- med (200 count)	\$ 14.00	1	\$5.00	\$1.09	\$ 20.09
disp gloves large (200 count)	\$ 14.00	1	\$0.00	\$1.09	\$ 15.09
2.5 gall ziploc (12 count)	\$ 35.56	3	\$0.00	\$2.76	\$ 35.56
disposable biodegrad trays (250 count)	\$ 28.99	1	\$26.15	\$2.25	\$ 57.39
dropcloths	\$ 1.00	30	\$0.00	\$2.33	\$ 32.33
antibacterial wipes (10 pack)	\$ 19.00	3	\$0.00	\$1.47	\$ 58.47
sheep brains (15 each)	\$ 176.40	3	\$25.00	\$41.01	\$ 595.21
disposable scalpels	\$ 10.50	5	\$0.00	\$4.07	\$ 56.57
Other supplies needed to disinfect classroom for next class:					
paper towels, garbage bags, clorox wipes	\$ 15.00	1	\$0.00	\$1.16	\$ 16.16

**TOTAL FOR 98  
STUDENTS \$ 886.86**

**Costs for 108 students**

	Cost	Quantity	S&H	tax (7.75%)	Final cost
dispos gloves- med (200 count)	\$ 14.00	1	\$5.00	\$1.09	\$ 20.09
disp gloves large (200 count)	\$ 14.00	1	\$0.00	\$1.09	\$ 15.09
2.5 gall ziploc (12 count)	\$ 35.56	3	\$0.00	\$2.76	\$ 35.56
disposable biodegrad trays (250 count)	\$ 28.99	1	\$26.15	\$2.25	\$ 57.39
dropcloths	\$ 1.00	50	\$0.00	\$2.33	\$ 52.33
antibacterial wipes (10 pack)	\$ 19.00	5	\$0.00	\$1.47	\$ 96.47
sheep brains (15 each)	\$ 176.40	5	\$25.00	\$41.01	\$ 948.01
disposable scalpels	\$ 10.50	7	\$0.00	\$4.07	\$ 77.57
Other supplies needed to disinfect classroom for next class:					
paper towels, garbage bags, clorox wipes	\$ 15.00	1	\$0.00	\$1.16	\$ 16.16

**TOTAL FOR 108  
STUDENTS \$ 1,318.66**



# SAN DIEGO STATE UNIVERSITY

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Name of Requestor:

Organization/Department Name:

Requestor's Email:

Requestor's Phone Number:

Request Number:

Purpose or Name of Student Fee:

☐ Revision to an Existing Student Fee Proposed Revised Fee Amount:

☒ Establish a New Student Fee Proposed New Fee Amount:

Effective Date:

JUSTIFICATION for new fee  
or to revise existing fee:

Course fee to offset costs of associated with clinical training of students in the master's program in Speech-Language pathology as required by the accrediting body and CA teaching credentials. SLHS 525 requires students to perform patient evaluations in the on-campus Speech-Language clinic which serves the local community.

☒ Statement of Revenues & Expenditures is attached (REQUIRED)

☒ Additional documentation is attached  
(attached additional documentation as necessary to justify proposed fee)

Please refer to SDSU Fee Policy & Procedures tab for further information and guidance.

### APPROVALS:

Requestor

Date

Provost or Vice President

Date

Dean/Administrator

Date

### Budget & Finance Use Only

Fee Category: ☐ Category II  
☒ Category III

☐ Category IV  
☐ Category V

Action Items: ☐ Student Fee Referendum/Alt. Consultation  
☒ CFAC recommendation  
☒ President's Approval  
☐ Chancellor's Office Approval

☐ President's Approval  
☐ CFAC information item

Budget & Finance

Date



# SAN DIEGO STATE UNIVERSITY

## Request to Establish or Revise a Student Fee

Contact extension 4-4578 for assistance with completion of form. Send completed form electronically to Budget & Finance [budget@mail.sdsu.edu](mailto:budget@mail.sdsu.edu)

Purpose or Name of Student Fee: **Course fees SLHS 525**

### STATEMENT OF REVENUES & EXPENDITURES

Please provide one year of current revenues and expenditures (if applicable) and two years of projected revenues and expenditures

	ACTUAL	Projected YEAR ONE	Projected YEAR TWO
Fiscal/Calendar Year	2016/2017	2017/2018	2018/2019
Number of Students Paying Fee:	75	76	76
Fee Amount:		150.00	150.00
Revenues	0.00	11,400.00	11,400.00
<b>TOTAL REVENUES:</b>	<b>\$ -</b>	<b>\$ 11,400.00</b>	<b>\$ 11,400.00</b>
Faculty Salary & Benefits			
Staff/Management Salary & Benefits			
Student Salary & Benefits			
Supplies	6,659.38	6,859.16	7,064.94
Services	8,790.00	9,053.70	9,325.31
Equipment		0.00	
Other Clinical Protocols	1,616.24	1,664.73	1,714.67
Other Clinic Trkng Software	3,230.00	3,230.00	3,230.00
Other Clinical Assessments	8,814.40	8,814.40	8,814.40
Other LiveScan & CTC cred	4,826.00	4,826.00	4,826.00
Other			
<b>TOTAL EXPENSES:</b>	<b>\$ 33,936.02</b>	<b>\$ 34,447.99</b>	<b>\$ 34,975.32</b>

#### Additional Information:

Course taken by first year masters students. On site, clinical supervision/labs. See attachment for detail of expenses.

- ☒ Additional documentation is attached  
(attached additional documentation as necessary to justify proposed fee)



**Expenditure Summary for SLHS 525**

		<b>Description</b>
Service	\$8,790.00	Annual Vbrick Service agreement for recording system used in clinical practice
Clinical Protocols	\$1,616.24	Clinical practice guideline documents and assessment forms used for training and decision making in a clinical setting. Original documents only; no copying allowed.
Calipso Clinic Tracking Software	\$3,230.00	Web basead application to manage clinical education requirements for speech language and audiology training. Cost = \$85 per student
LiveScan & Cal. Teacher Credential (fee included for residents of CA)	\$4,826.00	Mandatory for all students in order to see patients and work in the schools and hospitals. The combined fees per student = \$127. This covers fingerprinting, background check and \$52.50 fee for the California Teacher Credential (managed by the Dept of Education).
Clinic Supplies [1]	\$6,659.39	Supplies required to run on site clinic. Note: Office supplies are used by students in client assessment. (see below for per semester expense)
Clinical Assessments [2]	\$8,814.40	Clinical assessments for training and assessment of clients in SL Clinic (see below for per semester expense).
<hr/>		
\$33,936.03		

**Expenditure Summary for SLHS 525**

**Clinic Supplies per semester [1]**

Supplier	Quantity		Cost per unit	Tax	S&H	Total
SuperDuper Publications	1	Learning to Sequence	\$29.95	\$2.32	\$7.50	\$39.77
Lakeshore Learning	1	Easy grip jumbo pegs	\$14.99	\$1.16	\$0.00	\$16.15
Target	2	Wacky Sack bean bag chair	\$39.99	\$3.10	\$0.00	\$86.18
Lamintor.com	2	3ml laminating film	\$74.99	\$5.81	\$4.50	\$170.60
Office Depot	38	Lanyards	\$5.00	\$0.39	\$0.00	\$204.73
Office Depot	1	Vinyl synthetic gloves	\$85.99	\$6.66	\$0.00	\$92.65
Office Depot	4	Crayola colored pencils	\$4.29	\$0.33	\$0.00	\$18.49
Office Depot	1	Latex free exam gloves	\$12.89	\$1.00	\$0.00	\$13.89
Office Depot	3	Color index cards	\$4.89	\$0.38	\$0.00	\$15.81
Office Depot	1	Velcro Tape roll white	\$28.49	\$2.21	\$0.00	\$30.70
Office Depot	1	Velcro Tape roll black	\$28.49	\$2.21	\$0.00	\$30.70
Office Depot	2	EXPO dry erase markers	\$20.99	\$1.63	\$0.00	\$45.23
Office Depot	1	Powder free latex gloves	\$8.99	\$0.70	\$0.00	\$9.69
Office Depot	2	File Folders 1/3 cut	\$7.99	\$0.62	\$0.00	\$17.22
Office Depot	2	Invisivle Tape 3/4" pack of 10	\$20.99	\$1.63	\$0.00	\$45.23
Office Depot	4	Filing/Stacking Crate	\$9.39	\$0.73	\$0.00	\$40.47
Office Depot	3	Laminating film roll	\$77.29	\$5.99	\$0.00	\$249.84
Office Depot	10	Hand sanitizer 12 oz	\$5.69	\$0.44	\$0.00	\$61.31
Office Depot	3	Lysol Disinfecting Wipes (Box of 6)	\$46.69	\$3.62	\$0.00	\$150.93
Office Depot	3	2-ply tissues	\$30.99	\$2.40	\$0.00	\$100.18
Office Depot	4	Disposable plates	\$9.99	\$0.77	\$0.00	\$43.06
Office Depot	2	Marcal napkins	\$5.69	\$0.44	\$0.00	\$12.26
Office Depot	4	Top-tab expansion folders	\$44.69	\$3.46	\$0.00	\$192.61
Office Depot	8	Clorox Disinfectant wipes	\$36.19	\$2.80	\$0.00	\$311.96
Office Depot	10	Insert Dividers	\$6.37	\$0.49	\$0.00	\$68.64
Office Depot	6	File folders 1/3 cut	\$8.17	\$0.63	\$0.00	\$52.82
Office Depot	1	AAA Batteries	\$25.99	\$2.01	\$0.00	\$28.00
Office Depot	1	AA Batteries	\$25.99	\$2.01	\$0.00	\$28.00
Office Depot	2	C Batteries	\$17.19	\$1.33	\$0.00	\$37.04
Office Depot	2	Glue Sticks	\$17.99	\$1.39	\$0.00	\$38.77
Office Depot	2	Construction Paper	\$9.49	\$0.74	\$0.00	\$20.45
Office Depot	1	Colored Paper	\$11.99	\$0.93	\$0.00	\$12.92
Office Depot	2	White Board Cleaner	\$5.69	\$0.44	\$0.00	\$12.26
Office Depot	4	Poster Putty	\$3.59	\$0.28	\$0.00	\$15.47
Office Depot	2	Staples	\$3.25	\$0.25	\$0.00	\$6.99
Office Depot	1	Wood Craft Sticks	\$16.19	\$1.25	\$0.00	\$17.44
Office Depot	2	Paper Clips	\$4.75	\$0.37	\$0.00	\$10.24
Office Depot	4	Pipe Cleaners	\$2.79	\$0.22	\$0.00	\$12.02
Office Depot	4	Post-it Notes	\$7.87	\$0.61	\$0.00	\$33.92
Pro Healthcare Products	4	Cando Vestibular jump ball, heavy	\$20.66	\$1.60	\$0.00	\$89.04
Therapro	2	Monkey balance board	\$25.00	\$1.94	\$0.00	\$53.88
Therapro	1	Slant board, small black	\$103.50	\$8.02	\$0.00	\$111.52
Therapro	1	Slant board, small red	\$103.50	\$8.02	\$0.00	\$111.52
Therapro	2	Oral Motor: Whistle and Blow	\$36.50	\$2.83	\$0.00	\$78.66
Therapro	7	Finger spacers	\$13.95	\$1.08	\$0.00	\$105.22
Therapro	5	Balance disc cushions	\$71.50	\$5.54	\$0.00	\$385.21
						\$3,329.69

**Clinical Assessment Kits per semester [2]**

Pearson	1	CELF-5 English	\$306.00			\$306.00
Pearson	1	CELF-5 Spanish	\$306.00			\$306.00
Pearson	2	PLS -5 cob english spanish	\$221.00			\$442.00
Pearson	1	CSBS assessment	\$200.00			\$200.00
Pearson	1	BDAE-3	\$177.00			\$177.00
Pearson	1	TROG-2	\$184.00			\$184.00
Pearson	1	CCC-2	\$69.00			\$69.00
CCD Publishing	1	S-FAVRES assessment	\$772.20			\$772.20
Pearson	1	ASQ-3 English	\$407.00			\$407.00
Pearson	1	ASQ-3 Spanish	\$407.00			\$407.00
Pearson	1	ADOS-2 software	\$699.00			\$699.00
Pearson	1	ADOS-2 Training package	\$350.00			\$350.00
Pearson	1	ADIR	\$88.00			\$88.00
						\$4,407.20

8/15/17

To whom it may concern:

The School of Speech Language and Hearing Sciences is requesting approval for student course fees in support of the MA clinical training program in Speech-Language Pathology (SLP).

→ US News and World report has ranked our MA program in SLP #24 (out of 249 accredited programs) in the nation and we rank #1 in California.

Our **Speech-Language Clinic** serves to two purposes:

- a) To **train graduate students** enrolled in the 2-year (5 semester) MA program for Speech-Language Pathology (the entry-level degree for a certified/licensed Speech-Language Pathologist). The Program provides professional multifaceted preparation for a career in speech-language pathology, with a strong commitment to theoretical and research components. It provides supervised clinical experiences that prepare graduates who are highly competent to manage a variety of speech and language disorders, across the lifespan, and from culturally and linguistically diverse populations. The academic and clinical preparation ensures that graduates of the program have the competencies to excel as independent clinicians and as members of collaborative clinical teams.
- b) The on-campus clinic also **serves the San Diego community** through diagnostic and intervention speech and language services. We see clients across the lifespan (pediatric to elderly) and those clients include faculty, staff and students at San Diego State University.

**Summary of request:**

- It costs >\$51,000 to run our on-campus clinical program for each cohort of graduate students
- We used to cover these costs through a sliding scale fee-for-service
- We can no longer charge fees for services per Federal law
- We wish to keep our on-campus clinic open to serve both the San Diego Community and SDSU faculty and students but cannot do so without financial assistance
- We are asking students to cover ~1% of those costs to allow us to continue this important (and top ranked) clinical service
- Course fees will include mandatory expenses for background checks, certification, Calipso, etc. and will allow students to use their financial aid to pay for these required costs.
- It is more convenient for students as opposed to making them make individual arrangements for payments to outside sources. We will coordinate the services for them!

### *A brief background*

Historically, we operated on a fee-for-service model with a sliding scale for those clients who demonstrated need. That means that for intervention services, for example (which are individual treatment sessions, multiple times per week), clients were charged \$250/semester [which is considerably low compared to fees charged in the community]. However, if need was demonstrated, some clients paid as little as \$15/semester for services. Through these fees, we were able to sustain the costs involved in running this program.

However, Federal laws (Medicare) have now mandated that if an on-campus clinic sees *\*any\** Medicare-eligible clients, we must have a specific ratio of *student:clinical supervisor* in order to charge fees-for-services. Currently, we comply with our national accreditation body (ASHA) and thus operate at a **3:1** ratio. Medicare rules require a **1:1** ratio. There are not enough resources at SDSU to hire the number of clinical supervisors we would need to comply with Federal law. We therefore can no longer charge fees for services. While this is wonderful for our clients, it makes operating our clinic unsustainable.

We have sought guidance from our sister CSU clinics to see how they sustain their on-campus clinics. We learned that for many years, almost all CSU's that have an on-campus clinic, except SDSU, charges a program fee for the MA program in Speech-Language Pathology in order to run their clinics (even when they could also charge for services). These fees ranged from \$150/semester/student to \$500/semester/student throughout the course of study.

Again, in past years, we have avoided adding to the financial burden of our students by using the funds generated by our client fees to support our clinic operations. This is no longer an option for us. Our options are to (1) close down our on-campus clinic, which would be a huge disservice to the San Diego community and SDSU faculty and students, or (2) charge a nominal fee to our MA students to help deflect a small portion of the costs while we look for sustainable donors to maintain operations. **We are hoping to keep our on-campus clinic open and continue to provide an important service to SDSU and the San Diego Community.**

Below we provide a **portion** of costs involved in running the clinic operations. Our goal is to charge a small fee for four of the five semesters to MA students who are enrolled so that over

	COSTS MA program YEAR 1 38 students	COSTS MA Program YEAR 2 38 students
<b>Expenses</b>		
Clinic Tracking Software licenses	\$6,460	---
LiveScan & Cal. Teacher Credential (fee included for residents of CA)	\$4,826	
Clinic supplies	\$6,659	\$1,215
Services	\$8,790	---
Clinic Assessments/Protocols	\$8,814	\$8,078
Nursing consortium background check	---	\$2,470
externship fee	---	\$3,800
<b>cohort costs</b>	<b>\$35,550</b>	<b>\$15,563</b>
<b>cohort total cost</b>	<b>\$51,113</b>	

request costs that students **have** to pay anyway so as to reduce the out of pocket burden—by including these charges in the fees,

they can use their financial aid money to pay for these mandated expenses. Details regarding the expenses listed below can be found in our application packet(s).

We are asking for \$150/semester for four of the five semesters of the MA program for a total of **\$600/student**, which will total \$22,800 for all 38 enrolled students across their two years in the program. Obviously, this will not in any way cover the expenses listed above which total \$51,113 (let alone the numerous other expenses not listed).

Each student's fees will cover approximately 1% of the costs to run our clinic (less than half of the total costs for the cohort across the two years). On the next page, we breakdown the \$150/course fee in relation to the items above noting that we tried to spread the costs across the two years that a student is enrolled in the program in order to keep the fees low.

We believe this nominal fee is more than reasonable. We wish we did not have to request it, but we believe the costs far outweigh the consequences of having to close our clinic. We hope you agree.

If I can provide any other information or details, please do not hesitate in contacting me.

Sincerely,



**Tracy Love, Ph.D.**

Director and Professor, School of Speech, Language & Hearing Sciences  
Director, SDSU/UCSD Joint Doctoral Program in Language and Communicative Disorders  
Research Scientist, Center for Research in Language, University of California, San Diego

✉ [tracy.love@sdsu.edu](mailto:tracy.love@sdsu.edu) ☎ 619.594.6354



	YR 1 REQUESTED AMOUNT PER student		YR 1 REQUESTED AMOUNT PER student		YR 2 REQUESTED AMOUNT PER student		YR 2 REQUESTED AMOUNT PER student	
	Fall 525		Spring 525		Fall 629		Fall 630	
Expenses	requesting \$150/student	YR 1:% of total cost	requesting \$150/student	YR 1:% of total cost	requesting \$150/student	YR 2:% of total cost	requesting \$150/student	YR 2:% of total cost
Clinic Tracking Software licenses-\$85/student 1 time cost- spread across 4 courses	\$21.25	100%	\$21.25	100%	\$21.25	100%	\$21.25	100%
LiveScan & Cal. Teacher Credential (fee included for residents of CA) \$127/student spread across 4 courses	\$31.75	100%	\$31.75	100%	\$31.75	100%	\$31.75	100%
Clinic supplies	\$32.00	0.48%	\$32.00	0.48%	\$35.00	2.88%	\$35.00	2.88%
Services	\$32.00	0.36%	\$32.00	0.36%	---	---	---	---
Clinic Assessments/Protocols	\$33.00	0.37%	\$33.00	0.37%	\$10.00	0.12%	\$10.00	0.12%
	\$150.00	0.42%	\$150.00	0.42%				
Nursing consortium background check					\$30.00	100.00%	\$30.00	100.00%
externship fee					\$22.00	0.58%	\$22.00	0.58%
					\$150.00	0.96%	\$150.00	0.96%



# SAN DIEGO STATE UNIVERSITY

## Request to Establish or Revise Student Fee

Contact extension 4-4578 for assistance with completion of form. Send completed form electronically to Budget & Finance.

[budget@mail.sdsu.edu](mailto:budget@mail.sdsu.edu)

	Required Fields
	Budget & Finance Use Only

Name of Requestor: **Tracy Love-Geffen**

Organization/Department Name: **Speech Language and Hearing Sciences**

Requestor's Email: **love@mail.sdsu.edu**

Requestor's Phone Number: **46354**

Request Number: **17-005**

Purpose or Name of Student Fee: **Course fees SLHS 629**

☐ Revision to an Existing Student Fee      Proposed Revised Fee Amount:

☒ Establish a New Student Fee      Proposed New Fee Amount: **150.00**

Effective Date: **Spring 2018**

JUSTIFICATION for new fee  
or to revise existing fee:

Course fee to offset costs of associated with clinical training of students in the master's program in Speech-Language pathology as required by the accrediting body and CA teaching credentials. SLHS 525 requires students to perform patient evaluations in a clinic or school setting.

☒ Statement of Revenues & Expenditures is attached (REQUIRED)

☐ Additional documentation is attached  
(attached additional documentation as necessary to justify proposed fee)

Please refer to SDSU Fee Policy & Procedures tab for further information and guidance.

### APPROVALS:

**Tracy Love-Geffen**  
Requestor

**4/25/2017**  
Date

**[Signature]**  
Provost or Vice President

**5/11/17**  
Date

**Larry Verity**  
Dean/Administrator

**4/25/2017**  
Date

### Budget & Finance Use Only

Fee Category:

- ☐ Category II  
☒ Category III

- ☐ Category IV  
☐ Category V

Action Items:

- ☐ Student Fee Referendum/Alt. Consultation  
☒ CFAC recommendation  
☒ President's Approval  
☐ Chancellor's Office Approval

- ☐ President's Approval  
☐ CFAC Information Item

Budget & Finance

Date



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Purpose or Name of Student Fee:

Course fees SLHS 629

### STATEMENT OF REVENUES & EXPENDITURES

Please provide one year of current revenues and expenditures (if applicable) and two years of projected revenues and expenditures

	ACTUAL	Projected YEAR ONE	Projected YEAR TWO
Fiscal/Calendar Year	2016/2017	2017/2018	2018/2019
Number of Students Paying Fee:	39	38	38
Fee Amount:		150.00	150.00
Revenues	0.00	5,700.00	5,700.00
<b>TOTAL REVENUES:</b>	<b>\$ -</b>	<b>\$ 5,700.00</b>	<b>\$ 5,700.00</b>
Faculty Salary & Benefits			
Staff/Management Salary & Benefits			
Student Salary & Benefits			
Supplies	434.00	447.02	460.43
Services	0.00	0.00	0.00
Equipment	0.00	0.00	0.00
Other Clinical Protocols	404.06	416.18	428.67
Other externship fees	3,800.00	3,800.00	3,800.00
Other Clinical Assessments	4,407.20	4,407.20	4,407.20
Other			
Other			
<b>TOTAL EXPENSES:</b>	<b>\$ 9,045.26</b>	<b>\$ 9,070.40</b>	<b>\$ 9,096.30</b>

#### Additional Information:

Year two clinical practice/supervision course

☒ Additional documentation is attached

(attached additional documentation as necessary to justify proposed fee)



## Expenditure Summary for SLHS 629

Description	Per semester	Description	Cost per unit Tax	S&H	Total
Clinical Protocols	\$404.06	Clinical practice guideline documents and assessment forms used for training and decision making in a clinical setting. Original documents only; no copying allowed.			
Externship fees	\$3,800.00	Use of Calipso by off campus supervisors/preceptors, includes training materials and workshop. ASHA certification fees (required to be a clinical supervisor). Not SDSU employees.			
Clinic Supplies [1]	\$465.12	Supplies required to run on site clinic. Office supplies are used by students in client assessment. (see below for per semester expense)			
Clinical Assessments [2]	\$3,635.00	Clinical assessments for training and assessment of clients in SL Clinic (see below for itemization.)			
	\$8,304.18				
<b>Clinic Supplies per semester [1]</b>					
Supplier	Quantity	Description	Cost per unit Tax	S&H	Total
Office Depot	5	Hand sanitizer 12 oz	\$5.69	\$0.44	\$30.65
Office Depot	1	Colored Paper	\$11.99	\$0.93	\$12.92
Therapro	3	Finger spacers	\$13.95	\$1.08	\$45.09
Office Depot	1	Latex free exam gloves	\$12.89	\$1.00	\$13.89
Office Depot	3	Clorox Disinfectant wipes	\$36.19	\$2.80	\$116.98
Office Depot	1	White Board Cleaner	\$5.69	\$0.44	\$6.13
Office Depot	1	Powder free latex gloves	\$8.99	\$0.70	\$9.69
Office Depot	1	Latex free exam gloves	\$12.89	\$1.00	\$13.89

Office Depot	1	Vinyl synthetic gloves	\$85.99	\$6.66	\$0.00	\$92.65
Office Depot	2	Velcro Tape roll white	\$28.49	\$2.21	\$0.00	\$61.40
Office Depot	1	Velcro Tape roll black	\$28.49	\$2.21	\$0.00	\$30.70
						\$434.00

Clinical Assessment Kits per semester [2]						
Pearson	1	CELF-5 English	\$306.00			\$306.00
Pearson	1	CELF-5 Spanish	\$306.00			\$306.00
Pearson	2	PLS -5 cob english spanish	\$221.00			\$442.00
Pearson	1	CSBS assessment	\$200.00			\$200.00
Pearson	1	BDAE-3	\$177.00			\$177.00
Pearson	1	TROG-2	\$184.00			\$184.00
Pearson	1	CCC-2	\$69.00			\$69.00
CCD Publishing	1	S-FAVRES assessment	\$772.20			\$772.20
Pearson	1	ASQ-3 English	\$407.00			\$407.00
Pearson	1	ASQ-3 Spanish	\$407.00			\$407.00
Pearson	1	ADOS-2 software	\$699.00			\$699.00
Pearson	1	ADOS-2 Training package	\$350.00			\$350.00
Pearson	1	ADIR	\$88.00			\$88.00
						\$4,407.20

8/15/17

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The School of Speech Language and Hearing Sciences is requesting approval for student course fees in support of the MA clinical training program in Speech-Language Pathology (SLP).

→ US News and World report has ranked our MA program in SLP #24 (out of 249 accredited programs) in the nation and we rank #1 in California.

Our **Speech-Language Clinic** serves to two purposes:

- a) To **train graduate students** enrolled in the 2-year (5 semester) MA program for Speech-Language Pathology (the entry-level degree for a certified/licensed Speech-Language Pathologist). The Program provides professional multifaceted preparation for a career in speech-language pathology, with a strong commitment to theoretical and research components. It provides supervised clinical experiences that prepare graduates who are highly competent to manage a variety of speech and language disorders, across the lifespan, and from culturally and linguistically diverse populations. The academic and clinical preparation ensures that graduates of the program have the competencies to excel as independent clinicians and as members of collaborative clinical teams.
- b) The on-campus clinic also **serves the San Diego community** through diagnostic and intervention speech and language services. We see clients across the lifespan (pediatric to elderly) and those clients include faculty, staff and students at San Diego State University.

**Summary of request:**

- It costs >\$51,000 to run our on-campus clinical program for each cohort of graduate students
- We used to cover these costs through a sliding scale fee-for-service
- We can no longer charge fees for services per Federal law
- We wish to keep our on-campus clinic open to serve both the San Diego Community and SDSU faculty and students but cannot do so without financial assistance
- We are asking students to cover ~1% of those costs to allow us to continue this important (and top ranked) clinical service
- Course fees will include mandatory expenses for background checks, certification, Calipso, etc. and will allow students to use their financial aid to pay for these required costs.
- It is more convenient for students as opposed to making them make individual arrangements for payments to outside sources. We will coordinate the services for them!

### A brief background

Historically, we operated on a fee-for-service model with a sliding scale for those clients who demonstrated need. That means that for intervention services, for example (which are individual treatment sessions, multiple times per week), clients were charged \$250/semester [which is considerably low compared to fees charged in the community]. However, if need was demonstrated, some clients paid as little as \$15/semester for services. Through these fees, we were able to sustain the costs involved in running this program.

However, Federal laws (Medicare) have now mandated that if an on-campus clinic sees \*any\* Medicare-eligible clients, we must have a specific ratio of *student:clinical supervisor* in order to charge fees-for-services. Currently, we comply with our national accreditation body (ASHA) and thus operate at a **3:1** ratio. Medicare rules require a **1:1** ratio. There are not enough resources at SDSU to hire the number of clinical supervisors we would need to comply with Federal law. We therefore can no longer charge fees for services. While this is wonderful for our clients, it makes operating our clinic unsustainable.

We have sought guidance from our sister CSU clinics to see how they sustain their on-campus clinics. We learned that for many years, almost all CSU's that have an on-campus clinic, except SDSU, charges a program fee for the MA program in Speech-Language Pathology in order to run their clinics (even when they could also charge for services). These fees ranged from \$150/semester/student to \$500/semester/student throughout the course of study.

Again, in past years, we have avoided adding to the financial burden of our students by using the funds generated by our client fees to support our clinic operations. This is no longer an option for us. Our options are to (1) close down our on-campus clinic, which would be a huge disservice to the San Diego community and SDSU faculty and students, or (2) charge a nominal fee to our MA students to help deflect a small portion of the costs while we look for sustainable donors to maintain operations. **We are hoping to keep our on-campus clinic open and continue to provide an important service to SDSU and the San Diego Community.**

Below we provide a **portion** of costs involved in running the clinic operations. Our goal is to charge a small fee for four of the five semesters to MA students who are enrolled so that over

the course of their 2-year training program, we can deflect a small percentage of costs. We also note here that one issue our students have faced over the years is large out of pocket expenses that are mandated for our program (such as background checks, fingerprinting, etc.). We have built in to the fee request costs that students **have** to pay anyway so as to reduce the out of pocket burden—by including these charges in the fees,

	COSTS MA program YEAR 1 38 students	COSTS MA Program YEAR 2 38 students
<b>Expenses</b>		
Clinic Tracking Software licenses	\$6,460	---
LiveScan & Cal. Teacher Credential (fee included for residents of CA)	\$4,826	
Clinic supplies	\$6,659	\$1,215
Services	\$8,790	---
Clinic Assessments/Protocols	\$8,814	\$8,078
Nursing consortium background check	---	\$2,470
externship fee	---	\$3,800
<b>cohort costs</b>	<b>\$35,550</b>	<b>\$15,563</b>
<b>cohort total cost</b>	<b>\$51,113</b>	

they can use their financial aid money to pay for these mandated expenses. Details regarding the expenses listed below can be found in our application packet(s).

We are asking for \$150/semester for four of the five semesters of the MA program for a total of **\$600/student**, which will total \$22,800 for all 38 enrolled students across their two years in the program. Obviously, this will not in any way cover the expenses listed above which total \$51,113 (let alone the numerous other expenses not listed).

Each student's fees will cover approximately 1% of the costs to run our clinic (less than half of the total costs for the cohort across the two years). On the next page, we breakdown the \$150/course fee in relation to the items above noting that we tried to spread the costs across the two years that a student is enrolled in the program in order to keep the fees low.

We believe this nominal fee is more than reasonable. We wish we did not have to request it, but we believe the costs far outweigh the consequences of having to close our clinic. We hope you agree.

If I can provide any other information or details, please do not hesitate in contacting me.

Sincerely,



**Tracy Love, Ph.D.**

Director and Professor, School of Speech, Language & Hearing Sciences  
Director, SDSU/UCSD Joint Doctoral Program in Language and Communicative Disorders  
Research Scientist, Center for Research in Language, University of California, San Diego

✉ [tracy.love@sdsu.edu](mailto:tracy.love@sdsu.edu) ☎ 619.594.6354



	YR 1 REQUESTED AMOUNT PER student		YR 1 REQUESTED AMOUNT PER student		YR 2 REQUESTED AMOUNT PER student		YR 2 REQUESTED AMOUNT PER student	
	Fall 525		Spring 525		Fall 629		Fall 630	
Expenses	requesting \$150/student	YR 1:% of total cost	requesting \$150/student	YR 1:% of total cost	requesting \$150/student	YR 2:% of total cost	requesting \$150/student	YR 2:% of total cost
Clinic Tracking Software licenses-\$85/student 1 time cost- spread across 4 courses	\$21.25	100%	\$21.25	100%	\$21.25	100%	\$21.25	100%
LiveScan & Cal. Teacher Credential (fee included for residents of CA) \$127/student spread across 4 courses	\$31.75	100%	\$31.75	100%	\$31.75	100%	\$31.75	100%
Clinic supplies	\$32.00	0.48%	\$32.00	0.48%	\$35.00	2.88%	\$35.00	2.88%
Services	\$32.00	0.36%	\$32.00	0.36%	---	---	---	---
Clinic Assessments/Protocols	\$33.00	0.37%	\$33.00	0.37%	\$10.00	0.12%	\$10.00	0.12%
	\$150.00	0.42%	\$150.00	0.42%				
Nursing consortium background check					\$30.00	100.00%	\$30.00	100.00%
externship fee					\$22.00	0.58%	\$22.00	0.58%
					\$150.00	0.96%	\$150.00	0.96%



# SAN DIEGO STATE UNIVERSITY

## Request to Establish or Revise Student Fee

Contact extension 4-4578 for assistance with completion of form. Send completed form electronically to Budget & Finance.

[budget@mail.sdsu.edu](mailto:budget@mail.sdsu.edu)

	Required Fields
	Budget & Finance Use Only

Name of Requestor: Tracy Love-Geffen

Request Number: 17-006

Organization/Department Name: Speech Language and Hearing Sciences

Requestor's Email: tlove@mail.sdsu.edu

Requestor's Phone Number: 4-6354

Purpose or Name of Student Fee: Course fees SLHS 630

☐ Revision to an Existing Student Fee Proposed Revised Fee Amount:

☒ Establish a New Student Fee Proposed New Fee Amount: 150.00

Effective Date: Spring 2018

JUSTIFICATION for new fee  
or to revise existing fee:

Course fee to offset costs of associated with clinical training of students in the master's program in Speech-Language pathology as required by the accrediting body and CA teaching credentials. SLHS 525 requires students to perform patient evaluations in a clinic or school setting.

☒ Statement of Revenues & Expenditures is attached (REQUIRED)

☒ Additional documentation is attached  
(attached additional documentation as necessary to justify proposed fee)

Please refer to SDSU Fee Policy & Procedures tab for further information and guidance.

### APPROVALS:

Tracy Love-Geffen  
Requestor

4/25/2017  
Date

Provost or Vice President

9/11/17  
Date

Larry Verity  
Dean/Administrator

4/25/2017  
Date

### Budget & Finance Use Only

Fee Category: ☐ Category II  
☒ Category III

☐ Category IV  
☐ Category V

Action Items: ☐ Student Fee Referendum/Alt. Consultation  
☒ CFAC recommendation  
☒ President's Approval  
☐ Chancellor's Office Approval

☐ President's Approval  
☐ CFAC information item

Budget & Finance

Date



# SAN DIEGO STATE UNIVERSITY

## Request to Establish or Revise a Student Fee

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Purpose or Name of Student Fee:

Course fees SLHS 630

### STATEMENT OF REVENUES & EXPENDITURES

Please provide one year of current revenues and expenditures (if applicable) and two years of projected revenues and expenditures

	ACTUAL	Projected YEAR ONE	Projected YEAR TWO
Fiscal/Calendar Year	2016/2017	2017/2018	2018/2019
Number of Students Paying Fee:	39	38	38
Fee Amount:	0.00	150.00	150.00
Revenues	0.00	5,700.00	5,700.00
<b>TOTAL REVENUES:</b>	<b>\$ -</b>	<b>\$ 5,700.00</b>	<b>\$ 5,700.00</b>

Faculty Salary & Benefits			
Staff/Management Salary & Benefits			
Student Salary & Benefits			
Supplies	718.54	740.10	762.30
Services	0.00	0.00	0.00
Equipment			
Other Clinical Protocols	404.06	416.18	428.67
Other Clinical Assessments	4,407.20	4,407.20	4,407.20
Other Consortium fees	2,470.00	2,470.00	2,470.00
Other			
Other			
<b>TOTAL EXPENSES:</b>	<b>\$ 7,999.80</b>	<b>\$ 8,033.48</b>	<b>\$ 8,068.17</b>

#### Additional Information:

Year two clinical practice/supervision course

☒ Additional documentation is attached  
(attached additional documentation as necessary to justify proposed fee)



# **Expenditure Summary for SLHS 630**

## **Description**

Nursing consortium fees	\$2,470.00	Required background check through SD Nursing and Allied Health Service Education Consortium. \$60 per student in second year of master's program
Clinical Protocols	\$404.06	Clinical practice guideline documents used for training and decision making in a clinical setting.
Clinic Supplies [1]	\$718.54	Supplies required to run on site clinic. Office supplies are used by students in client assessment. (see below for per semester expense)
Clinic Assessments [2]	\$4,407.20	Clinical assessments for training and assessment of clients in SL Clinic (see below for itemization.)

**\$7,999.80**

## **Clinic Supplies per semester [1]**

<b>Supplier</b>	<b>Quantity</b>	<b>Description</b>	<b>Cost per unit</b>	<b>Tax</b>	<b>S&amp;H</b>	<b>Total</b>
Lamintor.com	1	3ml laminating film	\$74.99	\$5.81	\$4.50	\$85.30
Office Depot	2	Crayola colored pencils	\$4.29	\$0.33	\$0.00	\$9.24
Office Depot	1	Latex free exam gloves	\$12.89	\$1.00	\$0.00	\$13.89
Office Depot	1	Color index cards	\$4.89	\$0.38	\$0.00	\$5.27
Office Depot	1	Vinyl synthetic gloves	\$85.99	\$6.66	\$0.00	\$92.65
Office Depot	1	Powder free latex gloves	\$8.99	\$0.70	\$0.00	\$9.69
Office Depot	5	Hand sanitizer 12 oz	\$5.69	\$0.44	\$0.00	\$30.65
Office Depot	1	Lysol Disinfecting Wipes (Box of 6)	\$46.69	\$3.62	\$0.00	\$50.31
Office Depot	1	2-ply tissues	\$30.99	\$2.40	\$0.00	\$33.39
Pro Healthcare Products	1	Cando Vestibular jump ball, heavy	\$20.66	\$1.60	\$0.00	\$22.26
Therapro	3	Finger spacers	\$13.95	\$1.08	\$0.00	\$45.09

Office Depot	1	Colored Paper	\$11.99	\$0.93	\$0.00	\$12.92
Office Depot	1	White Board Cleaner	\$5.69	\$0.44	\$0.00	\$6.13
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Office Depot	1	Velcro Tape roll black	\$28.49	\$2.21	\$0.00	\$30.70
						\$718.54

**Clinical Assessment Kits per semester [2]**

Pearson	1	CELF-5 English	\$306.00	\$306.00		
Pearson	1	CELF-5 Spanish	\$306.00	\$306.00		
Pearson	2	PLS -5 cob english spanish	\$221.00	\$442.00		
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8/15/17

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	COSTS MA program YEAR 1 38 students	COSTS MA Program YEAR 2 38 students
<b>Expenses</b>		
Clinic Tracking Software licenses	\$6,460	---
LiveScan & Cal. Teacher Credential (fee included for residents of CA)	\$4,826	
Clinic supplies	\$6,659	\$1,215
Services	\$8,790	---
Clinic Assessments/Protocols	\$8,814	\$8,078
Nursing consortium background check	---	\$2,470
externship fee	---	\$3,800
<b>cohort costs</b>	<b>\$35,550</b>	<b>\$15,563</b>
<b>cohort total cost</b>	<b>\$51,113</b>	

request costs that students **have** to pay anyway so as to reduce the out of pocket burden—by including these charges in the fees,

they can use their financial aid money to pay for these mandated expenses. Details regarding the expenses listed below can be found in our application packet(s).

We are asking for \$150/semester for four of the five semesters of the MA program for a total of **\$600/student**, which will total \$22,800 for all 38 enrolled students across their two years in the program. Obviously, this will not in any way cover the expenses listed above which total \$51,113 (let alone the numerous other expenses not listed).

Each student's fees will cover approximately 1% of the costs to run our clinic (less than half of the total costs for the cohort across the two years). On the next page, we breakdown the \$150/course fee in relation to the items above noting that we tried to spread the costs across the two years that a student is enrolled in the program in order to keep the fees low.

We believe this nominal fee is more than reasonable. We wish we did not have to request it, but we believe the costs far outweigh the consequences of having to close our clinic. We hope you agree.

If I can provide any other information or details, please do not hesitate in contacting me.

Sincerely,



**Tracy Love, Ph.D.**

Director and Professor, School of Speech, Language & Hearing Sciences  
Director, SDSU/UCSD Joint Doctoral Program in Language and Communicative Disorders  
Research Scientist, Center for Research in Language, University of California, San Diego

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	YR 1 REQUESTED AMOUNT PER student		YR 1 REQUESTED AMOUNT PER student		YR 2 REQUESTED AMOUNT PER student		YR 2 REQUESTED AMOUNT PER student	
	Fall 525		Spring 525		Fall 629		Fall 630	
Expenses	requesting \$150/student	YR 1:% of total cost	requesting \$150/student	YR 1:% of total cost	requesting \$150/student	YR 2:% of total cost	requesting \$150/student	YR 2:% of total cost
Clinic Tracking Software licenses-\$85/student 1 time cost- spread across 4 courses	\$21.25	100%	\$21.25	100%	\$21.25	100%	\$21.25	100%
LiveScan & Cal. Teacher Credential (fee included for residents of CA) \$127/student spread across 4 courses	\$31.75	100%	\$31.75	100%	\$31.75	100%	\$31.75	100%
Clinic supplies	\$32.00	0.48%	\$32.00	0.48%	\$35.00	2.88%	\$35.00	2.88%
Services	\$32.00	0.36%	\$32.00	0.36%	---	---	---	---
Clinic Assessments/Protocols	\$33.00	0.37%	\$33.00	0.37%	\$10.00	0.12%	\$10.00	0.12%
	\$150.00	0.42%	\$150.00	0.42%				
Nursing consortium background check					\$30.00	100.00%	\$30.00	100.00%
externship fee					\$22.00	0.58%	\$22.00	0.58%
					\$150.00	0.96%	\$150.00	0.96%