

AGENDA
Campus Fee Advisory Committee Meeting

April 11, 2025
11:00 A.M.

<https://SDSU.zoom.us/j/81747185615>

- 1. Review and Approve Minutes**
 - a. March 21, 2025

- 2. Proposals**
 - a. Graduate Student Health Insurance Program (GSHIP)
 - b. Student Success Fee Academic Related Programs

- 3. Action Items**
 - a. 25-26 Instructionally Related Activities (IRA) Budget

- 4. Informational Items**
 - a. IRA Alternative Consultation

- 5. New Business**

- 6. Public Comment**

- 7. Reminder – Next Meeting Date – Friday, April 18, 2025 at 11:00 A.M. via Zoom**

Campus Fee Advisory Committee (CFAC)

Meeting Minutes

March 21, 2025, 11am, via Zoom

ATTENDEES

Chair: Katie Olivo, Chair

Members:

- | | |
|-------------------------------|------------------------------|
| Katarina Hernandez | Sridhar Seshagiri |
| Taj Henry | Karen Macauley |
| Derrick Herrera | Congcong Zheng |
| Vincent Lin, Alternate | Alana Ritchison |
| Nora Novak | Mary Anne Kremicki |
| Trinity Dang | Rashmi Praba |
| Nick Felix | Crystal Little |
| Aliza Siddiqui | Antonio DeNinno |
| Luisa Estrada | |
| Michael Sandoval | |

Guests:

- | | |
|-----------------------------|-----------------|
| Lauren Falls | Temple Northup |
| Melanie Keeton | Carly Strampfer |
| Mikhail Portnoy (Alternate) | Jordan Ardaiz |

1. CALL TO ORDER: Katie Olivo, CFAC Chair, called the meeting to order at 11:03am
2. APPROVAL OF AGENDA and PREVIOUS MINUTES:
 - a. It was motioned and seconded to approve the CFAC minutes for March 7th, 2025

Nicholas / Rashmi CARRIED / Passes (1 abstention)
3. PROPOSALS:
 - a. 25-26 Instructionally Related Activities (IRA) Budget
 - i. Invited Temple Northup, on behalf of KPBS, to provide information on departmental needs for additional funding. Currently, department requests one time funding, department wants to transition to sustainable budget structure to avoid one time funding in the future.
 - ii. Opened to discussion on the current budget proposal for 25/26

1. Member asked about budget differences when enrollment remains flat
 - a. Chair shared that the fee and funding for programs increases by the Higher Education Price Index (HEPI). She also recommended reviewing official communication from Presidents Office which spoke to funded enrolment.
2. Request to explain FTES into terms for students to better understand
 - a. Full Time Equivalent Student (FTES) translates to 15 units- the average unit load is below 15 so headcount does not exactly match FTES. Enrollment Services shares the headcount based on the FTES funded by the Chancellor's Office.
- iii. Voting on approval of budget will take place at next scheduled meeting (April 11th)
4. ACTIONS ITEMS: None.
5. INFORMATION ITEMS: None.
6. NEW BUSINESS:
 - a. Alternative Consultation Process
 - i. This process has historically consisted of open forums which had resulted in ineffective student engagement. Chair recommended discovering new avenue of promoting better student engagement, to collect a broader source of student opinion.
 - ii. Opened the meeting for discussion on better ways to reach out to students
 1. Member suggested involving AS executive offices and University Life Counsel.
7. PUBLIC COMMENT: None.
8. ADJOURNMENT: With no objections, OLIVO adjourned the meeting at 11:30 am
Next meeting is scheduled for Friday, April 11th, 2025, at 11am via Zoom.
Meeting Minutes prepared by Jordan Ardaiz and reviewed by Katie Olivo.



Contact extension 4-4578 for assistance with completion of form. Send completed form electronically to Budget & Finance.

budget@mail.sdsu.edu

| | |
|--|---------------------------|
| | Required Fields |
| | Budget & Finance Use Only |

Name of Requestor:

Request Number:

Organization/Department Name:

Requestor's Email:

Requestor's Phone Number:

Purpose or Name of Student Fee:

Revision to an Existing Student Fee Proposed Revised Fee Amount:

Establish a New Student Fee Proposed New Fee Amount:

Effective Date:

JUSTIFICATION for new fee or to revise existing fee:

As of Fall 2021, graduate students enrolled in stateside graduate programs are required to show proof of ACA-compliant health insurance. GSHIP is an opt-out health insurance program for domestic graduate students. The student fee amount is adjusted annually based on the negotiated rate for health, dental and vision coverage and following CFAC protocol for informational review prior to the president's approval. Due to lower than anticipated enrollment and high cost usage, the cost of coverage continues to increase. We have a robust communication plan to students, program directors, and advisors informing them of the options to meet the mandatory health coverage requirement, and the process to opt-out if a student has alternate health coverage.

Statement of Revenues & Expenditures is attached (REQUIRED)

Additional documentation is attached
(attached additional documentation as necessary to justify proposed fee)

Please refer to SDSU Fee Policy & Procedures tab for further information and guidance.

APPROVALS:

| | | | |
|--|---------------------------------------|---------------------------|----------------------|
| <input type="text" value="Noel Bezette-Flores"/> | <input type="text" value="4/4/2025"/> | <input type="text"/> | <input type="text"/> |
| Requestor | Date | Provost or Vice President | Date |

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Dean/Administrator | Date |

Budget & Finance Use Only

| | | |
|---------------|---|---|
| Fee Category: | <input type="checkbox"/> Category II | <input checked="" type="checkbox"/> Category IV |
| | <input type="checkbox"/> Category III | <input type="checkbox"/> Category V |
| Action Items: | <input type="checkbox"/> Student Fee Referendum/Alt. Consultation | <input checked="" type="checkbox"/> President's Approval |
| | <input type="checkbox"/> CFAC recommendation | <input checked="" type="checkbox"/> CFAC information item |
| | <input type="checkbox"/> President's Approval | |
| | <input type="checkbox"/> Chancellor's Office Approval | |

| | |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| Budget & Finance | Date |

| Approved? | Project Number | Proposal Title | Funding Amount Request |
|-----------|----------------|--|------------------------|
| Yes | ENG.1 S25 | SHPE Internal Projects 2025-2026 | \$750.00 |
| Yes | CAL.1 25 | Presenting at 13th Annual First-Gen Summit | \$1,035.00 |
| Yes | SCI.1 S25 | San Diego Padres Site Tour - SDSU Women in | \$1,750.00 |
| Yes | SCI.2 S25 | Atypical white matter connectivity from visual a | \$2,254.50 |
| Yes | SCI.4 S25 | Towards Understanding Heterogeneity in ASD: | \$2,865.00 |
| Yes | CAL.5 S25 | â€œClaiming Space: Black Queer Community- | \$3,140.00 |
| Yes | CAL.6 S25 | Arts and Culture Club (ACC) Ninth Annual Sho | \$3,278.85 |
| Yes | ENG.3 S25 | American Society of Civil Engineers (ASCE): C | \$3,300.00 |
| Yes | SCI.5 S25 | SanskritiSDSU Diwali 2025 | \$3,500.00 |
| Yes | ENG.4 S25 | Mechatronics Micromouse 2025 - 2026 Project | \$3,600.00 |
| Yes | HHS.4 S25 | Expanding Knowledge and Representation for | \$4,000.00 |
| Yes | ENG.7 S25 | 2026 Pacific Southwest Symposium Transport: | \$5,000.00 |
| Yes | FCB.2 S25 | 2026 SHRM California Student HR Case Com | \$5,767.00 |
| Yes | ENG.8 S25 | SDSU Build the Moon Challenge: Biopolymer-I | \$6,700.00 |
| Yes | ENG.9 S25 | Aztec Electric Racing - Ergonomics | \$7,433.00 |
| Yes | SCI.7 S25 | The Daily Aztec to ACP Journalism Media Wor | \$7,495.00 |
| Yes | PSFA.4 S25 | APIDA Filmmaker Speaker Series | \$7,500.00 |
| Yes | FCB.5 S25 | The Art of Ballet Folklorico: A Cultural Showca | \$7,792.00 |
| Yes | ENG.11 S25 | SDSU Aztec Baja SAE Data Aquisition | \$8,000.00 |
| Yes | ENG.12 S25 | American Society of Civil Engineers, Environm | \$8,000.00 |
| Yes | ENG.14 S25 | Exploration of Flow Control Means to Delay Le | \$8,453.21 |
| Yes | SCI.8 S25 | Sigma Pi Sigma Physics and Astronomy Cong | \$8,724.00 |
| Yes | SCI.9 S25 | 76th AMSA Future Physicians for Change Con | \$9,300.00 |
| Yes | SCI.10 S25 | Beta Psi Omega, UC Davis Conference Reque | \$9,315.00 |
| Yes | ENG.17 S25 | Aztec Electric Racing - Aerodynamics | \$9,762.00 |
| Yes | HHS.6 S25 | Dance Marathon Conference 2025 | \$9,850.00 |
| Yes | ENG.18 S25 | San Diego Racing Team Lemons Endurance F | \$9,979.00 |
| Yes | ENG.20 S25 | SDSU Rocket Project Team Icarus SSF Propo | \$10,000.00 |
| Yes | ENG.21 S25 | Rocket Project- Fluid Systems | \$10,000.00 |
| Yes | ENG.22 S25 | SDSU Space Club is setting its sights higher th | \$10,000.00 |
| Yes | FCB.6 S25 | Asian Pacific Student Alliance 28th Fashion Ta | \$10,000.00 |
| Yes | CAL.12 S25 | Splice: The Journal of Undergraduate Scholars | \$10,000.00 |
| Yes | ENG.23 S25 | Rocket Project Avionics System | \$11,000.00 |
| Yes | FCB.7 S25 | TechCrunch Disrupt 2025 | \$11,261.00 |
| Yes | SCI.14 S25 | Funding for SDSU Women in Science Society | \$11,721.84 |
| Yes | FCB.8 S25 | Western LEAD 2026 Provincial Conference | \$12,774.80 |
| Yes | FCB.9 S25 | Sankofa Transfer Student Success Conference | \$13,000.00 |
| Yes | FCB.10 S25 | Building Professional Ties with Prestigious Lav | \$13,003.88 |
| Yes | SCI.18 S25 | Expanding Access to Support Undergraduate l | \$13,500.00 |
| Yes | FCB.11 S25 | Bambu Labs - Hands on Experience within the | \$13,615.00 |
| Yes | EDU.1 S25 | Leadership Club of SDSU Attending the Nator | \$13,730.00 |
| Yes | FCB.12 S25 | World Business Forum NYC 2025 | \$14,038.00 |
| Yes | ENG.27 S25 | American Society of Civil Engineers (ASCE): C | \$14,350.00 |
| Yes | ENG.28 S25 | SDSUâ€™s Women of Aeronautics and Astro | \$14,448.00 |

| | | | |
|-----|-------------|--|-------------|
| Yes | PSFA.9 S25 | Creating and Unlocking Magic: SCREAM's Trip | \$14,810.00 |
| Yes | SCI.19 S25 | Flying Samaritans (FS) SDSU Students Provid | \$15,000.00 |
| Yes | ENG.31 S25 | Rocket Project Administrative Proposal | \$15,000.00 |
| Yes | HHS.11 S25 | An Introduction to Non-Traditional Approaches | \$15,000.00 |
| Yes | HHS.12 S25 | The A.M.A.N.I. Project [Year Three] | \$15,000.00 |
| Yes | FCB.13 S25 | Annual World Business Forum | \$15,018.00 |
| Yes | CAL.15 S25 | Student Travel Fund for Geo Week Denver 20: | \$15,235.00 |
| Yes | ENG.32 S25 | Aztec Electric Racing - Structures Developmer | \$15,610.00 |
| Yes | ENG.34 S25 | American Society of Mechanical Engineers: 20 | \$16,000.00 |
| Yes | ENG.35 S25 | AIAA Goes to SciTech 2026 | \$16,000.00 |
| Yes | CAL.17 S25 | Mock Trial Development Project - Regionals 20 | \$16,167.38 |
| Yes | CAL.18 S25 | Undocumented APIDA Speaker Series | \$16,500.00 |
| Yes | ENG.36 S25 | Rocket Project Manufacturing Team | \$17,000.00 |
| Yes | PSFA.10 S25 | Symphony at State | \$17,400.00 |
| Yes | PSFA.11 S25 | Dance Residency- Makisig Akin and Anya Clot | \$17,600.00 |
| Yes | ENG.37 S25 | Rocket Project Propulsion Team Proposal | \$18,000.00 |
| Yes | PSFA.12 S25 | Guest Artist Master Classes and Jam Sessions | \$18,000.00 |
| Yes | ENG.38 S25 | American Society of Civil Engineering Concret | \$18,100.03 |
| Yes | HHS.13 S25 | Future Forward Summits | \$18,194.00 |
| Yes | HHS.14 S25 | SLHS Speaker Series 2025-2026 | \$18,900.00 |
| Yes | CAL.21 S25 | Applied Economics & Economics Demography | \$19,000.00 |
| Yes | CAL.22 S25 | The Economics Conference & Workshop Studi | \$19,000.00 |
| Yes | HHS.15 S25 | Speech, Language, and Hearing Sciences Pre | \$19,645.00 |
| Yes | PSFA.15 S25 | California All-State Music Education Conferenc | \$19,700.00 |
| Yes | SCI.20 S25 | Joint Mathematics Meeting 2026 | \$19,976.00 |
| Yes | ENG.39 S25 | SAE Aztec Baja Racing: Car Build Proposal | \$20,000.00 |
| Yes | PSFA.17 S25 | SDSU music students commission project, gue | \$20,000.00 |
| Yes | FCB.16 S25 | RE:BORDER™s 2025 University Seal of Bili | \$20,000.00 |
| Yes | PSFA.18 S25 | Delving into Mexican Cultural Traditions | \$20,000.00 |
| Yes | HHS.16 S25 | Proyecto OÃ-dos Protegidos: Empowering Far | \$21,125.00 |
| Yes | ENG.40 S25 | Competing in ASC Region 6 & 7 Construction I | \$22,000.00 |
| Yes | ENG.41 S25 | Women in Engineering Conference 2025 | \$22,500.00 |
| Yes | ENG.42 S25 | SDSU Build the Moon: Biopolymer-Reinforced | \$23,200.00 |
| Yes | HHS.18 S25 | American Speech Language Hearing Associati | \$24,449.00 |
| Yes | SCI.21 S25 | Movimiento y Cultura: Ballet Folklorico™s R | \$24,530.00 |
| Yes | CAL.26 S25 | 2026 Asian Pacific Americans in Higher Educa | \$24,995.00 |
| Yes | PSFA.21 S25 | SDSU Opera Theater 2026 Production | \$25,000.00 |
| Yes | HHS.19 S25 | An Introduction to Non-Traditional Approaches | \$25,000.00 |
| Yes | EDU.3 S25 | Empowering Future-Ready Students: Enhancir | \$26,665.00 |
| Yes | HHS.20 S25 | Indigenous Healing and Wellness | \$27,400.00 |
| Yes | PSFA.23 S25 | 2025-2026 American College Dance Associati | \$28,428.00 |
| Yes | HHS.21 S25 | Audiology in Action, Fall edition | \$28,644.00 |
| Yes | CAL.28 S25 | World Business Forum, Mexico City, Fall 2025 | \$29,552.00 |
| Yes | PSFA.24 S25 | 2025-2026 Campanile Music Festival | \$29,700.00 |
| Yes | ENG.44 S25 | Aztec Electric Racing - Powertrain Developmei | \$31,372.00 |

| | | | |
|-----|-------------|---|--------------|
| Yes | ENG.45 S25 | National Society of Black Engineers National C | \$34,000.00 |
| Yes | SCI.25 S25 | Enhancing opportunities for underrepresented | \$34,632.00 |
| Yes | ENG.46 S25 | Aztec Aerospace Design: Building Planes, Buil | \$35,000.00 |
| Yes | SCI.27 S25 | Friends of MSF Service Learning Trip | \$35,956.75 |
| Yes | PSFA.31 S25 | A Professional Development trip to Denver, for | \$36,082.12 |
| Yes | PSFA.32 S25 | Creating Our Sound: Regional Commissions fc | \$36,500.00 |
| Yes | PSFA.33 S25 | Midwest Clinic International Band and Orchest | \$36,690.00 |
| Yes | CAL.31 S25 | Learning New Trends in Urban Planning and N | \$36,770.00 |
| Yes | HHS.23 S25 | Advancing Audiology: AAA 2026 | \$36,805.00 |
| Yes | CAL.32 S25 | WOCE 2025 -First Gen Series | \$37,450.00 |
| Yes | HHS.24 S25 | NASW Legislative Lobby Days | \$37,470.00 |
| Yes | HHS.25 S25 | Interprofessional Learning Beyond the Classro | \$38,085.00 |
| Yes | CAL.33 S25 | Student Travel Fund for Asia-Pacific Conferen | \$39,020.00 |
| Yes | CAL.34 S25 | Center for Health Economics & Policy Studies | \$40,000.00 |
| Yes | EDU.5 S25 | Equipping School Psychology Trainees with Tc | \$40,204.00 |
| Yes | CAL.35 S25 | Immersive Geography Hands-on Field Experie | \$40,670.12 |
| Yes | HHS.27 S25 | Supporting JDP-LCD Studentsâ€™ Engageme | \$45,520.00 |
| Yes | HHS.28 S25 | SDSU Adapted Sports Showcase | \$50,000.00 |
| Yes | HHS.30 S25 | Sport Social Work: Collaborations between the | \$60,000.00 |
| Yes | HHS.32 S25 | Binational Social Work Workshop | \$67,200.00 |
| Yes | SCI.32 S25 | VAW Global Health Alliances SDSU â€™26 mec | \$67,375.00 |
| Yes | HHS.33 S25 | Doctor of Physical Therapy (DPT) Student Atte | \$80,351.50 |
| Yes | ENG.52 S25 | American Society of Civil Engineers: Pacific Sc | \$102,979.00 |

SAN DIEGO STATE UNIVERSITY
Proposed 2025/26 IRA Budget

| | 2024/2025 Approved BUDGET | 2024/2025 3/4/2025 ACTUAL | 2024/2025 Est. 6/30/25 PROJECTIONS | 2025/2026 Proposed BUDGET | |
|--|---------------------------------|---------------------------------|--|---------------------------------|-----|
| REVENUE: | | | | | |
| FEES - MAIN CAMPUS | \$1,699,601 | \$1,748,313 | \$1,743,732 | \$1,843,458 | [a] |
| FEES - IVC | 46,089 | 47,180 | 47,180 | 49,674 | [a] |
| SUBTOTAL | \$1,745,690 | \$1,795,493 | \$1,790,912 | \$1,893,132 | |
| INTEREST INCOME/OTHER | 20,000 | 93,029 | 93,029 | 40,000 | [b] |
| TRANSFER IN/(OUT) - RESERVE | | | | | |
| TOTAL REVENUE: | \$1,765,690 | \$1,888,522 | \$1,883,942 | \$1,933,132 | |
| COMMITMENTS: | | | | | |
| MUSIC-LICENSING FEES | 60,000 | 47,615 | 63,487 | 60,000 | [c] |
| STUDENT TRAVEL INSURANCE | 1,700 | 929 | 1,239 | 1,700 | [c] |
| OVERHEAD (6% OF EXPENSES) | 93,057 | 93,057 | 93,057 | 109,423 | |
| IVC | 46,089 | 11,459 | 15,279 | 49,674 | |
| SUBTOTAL COMMITMENTS: | \$200,846 | \$153,061 | \$173,062 | \$220,797 | |
| NET AVAILABLE AFTER COMMITMENTS: | \$1,564,844 | \$1,735,462 | \$1,710,880 | \$1,712,335 | |
| PROGRAM ALLOCATIONS: | | | | | |
| ACADEMIC AFFAIRS | 294,000 | \$144,908 | \$294,000 | \$294,000 | |
| ATHLETICS | 836,160 | 836,160 | 836,160 | 864,735 | [d] |
| ATHLETICS - INSURANCE | 313,000 | 313,000 | 313,000 | 424,000 | |
| The Daily Aztec | 0 | 0 | 0 | 0 | [e] |
| KCR College Radio | 0 | 0 | 0 | 0 | [e] |
| Aztec Student Media Group | 121,684 | 0 | 0 | 129,600 | |
| SUBTOTAL ALLOCATIONS: | \$1,564,844 | \$1,294,068 | \$1,443,160 | \$1,712,335 | |
| TOTAL EXPENSES | \$1,765,690 | \$1,447,128 | \$1,616,222 | \$1,933,132 | |
| BALANCE: | (\$0) | \$441,394 | \$267,720 | (\$0) | |
| One Time Request- Aztec Student Media Group 24/25 | \$120,510 | | | | |

| EST RESERVE STATUS 2024/25 | CAMPUS |
|----------------------------------|--------------------|
| RESERVE AS OF 6/30/25 | \$1,207,845 |
| FINAL FOUR SUPPORT | \$0 |
| 2024/2025 ALLOCATION | 267,720 |
| EST RESERVE AS OF 6/30/25 | \$1,475,565 |

| EST RESERVE STATUS 2025/26 | CAMPUS |
|----------------------------------|--------------------|
| EST RESERVE AS OF 6/30/25 | \$1,475,565 |
| 202/26 ALLOCATION | (120,510) |
| 2025/26 BALANCE | (0) |
| EST RESERVE AS OF 6/30/26 | \$1,355,054 |

[a] Revenues projection based on enrollment estimate
[b] Interest earnings estimate based on historical trend.
[c] Budget is based on historical trend.
[d] Adjusted for HEPI.

[e] Subsidized operating expenses for The Daily Aztec and KCR College Radio.

Information Only - Total Projected 25/26 IRA Fee Distribution

| | IRA1 | IRA2 | IRA3 | IRA4 |
|-------------------------|------------------|------------------|------------------|------------------|
| IRA1 - Main Campus | 1,650,858 | | | |
| IRA3- Main Campus | | | 192,600 | |
| IV IRA1- IV Campus | 49,674 | | | |
| IV IRA2 AA- IV Campus | | 261,145 | | |
| IV IRA3 AS- IV Campus | | | 262,564 | |
| IV IRA4 ASC - IV Campus | | | | 112,595 |
| IRA2- Athletics | | 8,807,640 | | |
| IRA3- Athletics | | | 7,452,303 | |
| IRA3 - Sports Clubs | | | 557,078 | |
| ASC (IRA4 - \$44.20) | | | | 3,607,955 |
| Total | 1,700,532 | 9,068,785 | 8,464,545 | 3,720,550 |

Amount permanently transferred from Athletics
 UOF to Academic Affairs UOF
 (50% of IRA2)

4,403,820


Updated 03/05/25



MEMORANDUM

DATE: March 26, 2025

TO: Campus Fee Advisory Committee

FROM: Adela de la Torre, Ph.D. 
President, San Diego State University

SUBJECT: Use of Alternative Consultation Process for Fall 2025 Fee Proposal

SDSU is considering the increase of the Instructionally Related Activities (IRA) Fee, a current mandatory Category II Fee (fees that must be paid to enroll in or attend the university). The proposed increase would support Athletics, support for intramural sports clubs, and student athlete healthcare services. Currently 76% of the IRA fee is allocated to Athletics; however, expenses and requirements related to nutrition, technology, facilities, equipment, travel, compliance, and training have increased at a rate much higher than the Higher Education Price Index (HEPI).

In accordance with the Education Code and Executive Order 1102, this fee proposal is subject to either an advisory student referendum or other advisory alternative consultation mechanism as proposed by the campus.

An alternative consultation is the chosen mechanism for this fee for the following reasons:

- Alternative consultation also allows us to ensure that student perspectives across varying demographics are equitable in their representation.
- A referendum would not allow us to fully understand the rationales for support or opposition. The consultation process, by contrast, allows for considerations of the complexity of the support and/or opposition to the proposed fee in qualitative not just quantitative terms, and allows for in-depth conversations to be scheduled with students, staff, and faculty to inform future steps.

The alternative consultation will occur throughout Fall 2025 with a goal of completing the process in December.