

Campus Fee Advisory Committee (CFAC)

Meeting Minutes

February 21, 2025, 11am, via Zoom

ATTENDEES

Chair: Katie Olivo, Chair

Members:

Katarina Hernandez	Sridhar Seshagiri
Taj Henry	Karen Macauley
Derrick Herrera	Congcong Zheng
Vincent Lin, Alternate Nora Novak	Alana Ritchison
Trinity Dang	Mary Anne Kremicki
Nick Felix	Rashmi Praba
Aliza Siddiqui	Crystal Little
Luisa Estrada	Antonio DeNinno
Michael Sandoval	

Guests:

Tonika Green	Deborah Sandy
Henry Schweicher	Carly Strampfer
Mikhail Portnoy (Alternate)	

1. CALL TO ORDER: Katie Olivo, CFAC Chair, called the meeting to order at 11:03am
2. APPROVAL OF AGENDA and PREVIOUS MINUTES:
 - a. It was motioned and seconded to approve the CFAC minutes for February 7, 2025

FELIX / VIN CARRIED / UNANIMOUS
3. PROPOSALS:
 - a. Category IV Fee Proposal – Reinstatement of Graduate Student Experience Program (GSEP) Fee
 - i. Proposed fee reinstatement from \$300/year (originally effective Fall 2022) to \$300/year (FY2025/2026)

- ii. Dr. Tonika Green, AVP, and Henry Schweichler, M.A., Associate Director, Office of Graduate Life and Diversity (GLaD) presented a summary of services included (\$300):
 - 1. Full access to writing, consultations, professional, development workshops, and co-curricular activities
 - 2. Unlimited Printing + 2 posters per semester
 - 3. Priority booking for appointments and events
 - 4. Graduate Student Travel Grant Program
- iii. Modified services provided (free) if 'opt-out of fee' is selected:
 - 1. Bi-Weekly Writing Support for 2 hours
 - 2. 50 pages/semester (no poster printing)
 - 3. Standard booking for workshops and events
- iv. Student Notifications regarding 'opt-out of fee' – Sent 5 times between May-July 2025.
- v. Payment due: Sept 2025
- vi. Dr. Green and Katie Olivo answered clarifying questions as regarding financial aid and return to aid for students who can not afford the fee.
- vii. The committee members expressed favorable support for the fee increase and no additional time was needed for further review. The fee proposal will advance to the University President for consideration and approval.

- 4. ACTIONS ITEMS: None. Proposed Graduate Student Experience Program Fee reinstatement does not require a vote.
- 5. INFORMATION ITEMS: Katie Olivo confirmed the President's approval of recent fee proposal for Study Abroad Application Fee and Graduation Fee (see previous CFAC meeting minutes for greater detail).
- 6. NEW BUSINESS: None
- 7. PUBLIC COMMENT: None
- 8. ADJOURNMENT: With no objections, OLIVO adjourned the meeting at 11:23am
Next meeting is scheduled for Friday, March 7, 2025 at 11am via Zoom.
Meeting Minutes prepared by Deborah Sandy and reviewed by Katie Olivo.