

**CAMPUS FEE ADVISORY COMMITTEE**  
January 27, 2023

MINUTES

**ATTENDEES**

Members:	<del>Norma Aguilar</del> Brandon Bartosh Julieanna Gutierrez Mary Anne Kremicki Sandy Mekany Rashmi Praba Savanna Schuermann <del>Mayah Taylor</del> Amanda Wilson	Meena Alexander Jazmyn Horton-Alvarado Sophia Koch Karen Macauley Shawki Moore Katie Robinson Satish Sharma Robson Winter
Guests:	Crystal Little Rose Pasenelli Samarkos Deborah Sandy Tong      Beth Warrem	Chris Medellin Christy Bill

The meeting was called to order at 11:04 A.M. by Katie Robinson, CFAC Chair.

**Review and Approval Meeting Minutes**

Robinson asked if there were any questions or comments for last meeting's minutes before the committee moved to approve. There were none. Rashmi Praba made a motion to approve. Amanda Wilson seconded the motion. Meeting minutes were approved unanimously.

**Informational Items**

- a. None

**Proposals**

- a. None

**Action Items**

- a. Approve Presentation Materials for Out of State and International Student Fee

Robinson shared the presentation materials for the Out of State and International Student Fee information sessions and opened the floor for feedback. The committee had previously expressed concerns with students in alternative consultation open forums receiving different information based on different presenters. Robinson explained that the presentation is scripted so all presenters will be sharing the same message. Additionally, the feedback will now be collected digitally with the use of a QR code that is at both the beginning and end of the presentation- this will allow the attendees to ask questions and submit their feedback. Shawki Moore inquired as to why the feedback form offered room for broad answers versus the yes and no that had been used in previous alternative consultation processes. Robinson explained that the current iteration of the feedback form allowed for more nuanced opinions to be shared with the President. The committee expressed unease at being asked to forward a recommendation based on subjective feedback.

Robinson also shared the tentative dates for the information sessions and explained that a recording will be available at the Testing Center for students who are unable to attend any of the scheduled sessions. There were questions about why there were fewer sessions than in previous years. Robinson shared that the new approach was based on the limited student turnout when spread across so many sessions, but there is an effort to ensure the information is reaching as many students as possible. Christy Samarkos shared the process her team went through to identify the times that most RSOs were scheduled to meet, and scheduled presentations to meet those times. The committee felt students may not participate if they have already made plans for that meeting. Samarkos added that they will still be reaching out to RSOs to schedule additional information sessions for those that would like their own. Robinson added that she would be working with the subcommittee to identify the best way to promote the sessions to reach as many students as possible.

Robinson took note of the comments provided to share with the working group preparing the presentation and feedback form. A motion to table the action item until the next meeting was made by Moore and seconded by Meena Alexander. There was no opposition and the motion passed unanimously. Robinson requested that any additional questions or feedback be sent to her so she could pass it along.

**Requests**

a. None

**New Business**

a. None

**Public Comment**

a. None

Robinson adjourned the meeting at 11:54 A.M.

**Reminder:** Next meeting is scheduled for Friday, February 10<sup>th</sup> at 11:00 am. via Zoom.