

Campus Fee Advisory Committee (CFAC)

Meeting Minutes

January 24, 2025, 11am, via Zoom

ATTENDEES

Chair: Katie Olivo, Chair

Members:

Katarina Hernandez	Sridhar Seshagiri
Taj Henry	Karen Macauley
Derrick Herrera	Congcong Zheng
Vincent Lin, Alternate Nora Novak	Alana Ritchison
Trinity Dang	Mary Anne Kremicki
Nick Felix	Rashmi Praba
Aliza Siddiqui	Crystal Little
Luisa Estrada	James Frazee
Michael Sandoval	

Guests:

Eric Hansen	Deborah Sandy
Mikhail Portnoy (Alternate)	Carly Strampfer
Beth Warrem	

1. CALL TO ORDER: Katie Olivo, CFAC Chair, called the meeting to order at 11:04am
2. APPROVAL OF AGENDA and PREVIOUS MINUTES:
 - a. It was motioned and seconded to approve the CFAC minutes for December 6, 2024

FELIX / HENRY

CARRIED / UNANIMOUS
3. PROPOSALS:
 - a. Noah Hansen, Senior Director, International Affairs, presented the proposed Study Abroad Application Fee \$125. Other campuses have similar fees ranging from \$70-420. This is not an advising fee; advising services remain free for students to discuss study abroad options. The \$125 flat fee allows for multiple applications, and the fee is deferrable.

- i. The committee members expressed no concerns, and no addition time was requested for further review. The fee proposal will advance to the University President for consideration and approval.
4. ACTIONS ITEMS: None. Proposed Study Abroad Application Fee does not require a vote.
5. INFORMATION ITEMS: Chair reviewed the following with the committee as informational only:
 - a. Graduate Business Professional Fee – MS in Financial and Tax Planning
 - b. 2025-26 Housing Room and Meal Rates
 - i. FELIX inquired about historical triple room discount rates. OLIVO will follow up via email with historical rates. (Post note: Olivo emailed the committee that triple room discount rates were historically 15%)
 - c. Olivo also shared that she had sent the committee the Annual Fee Report that is sent to the Chancellor’s Office, which includes all fee mounts and revenue collected for each.
6. NEW BUSINESS: None
7. PUBLIC COMMENT: None
8. ADJOURNMENT: With no objections, OLIVO adjourned the meeting at 11:22am.
Next meeting is scheduled for Friday, February 7, 2025 at 11am via Zoom.
Meeting Minutes prepared by Deborah Sandy and reviewed by Katie Olivo.