



# SAN DIEGO STATE UNIVERSITY

## FOREIGN NATIONAL INFORMATION FORM FOREIGN VISITOR

**This form and all applicable documents must be submitted before any check can be issued by SDSU.**

Please answer all applicable questions and submit this form with documents listed below.

<input type="checkbox"/>	SDSU Foreign Guest/Special Lecturer Payment Request Form
<input type="checkbox"/>	State of California Supplier Information Form (STD 204)
<input type="checkbox"/>	IRS Form W-8BEN (Individual) or W-8BEN-E (Entity) <i>*Please note that nonresident aliens (NRA) may be subject to federal tax withholding of 30%.</i>
<input type="checkbox"/>	Copy of passport page with expiration date and foreign visitor's picture
<input type="checkbox"/>	Copy of a valid U.S. visa placed in a passport, if applicable
<input type="checkbox"/>	Copy of passport pages with a U.S. admission stamp indicating date of entry, immigration status, and expiration date, or I-94, if applicable
<input type="checkbox"/>	Copy of I-20 (F-1 Student) or DS-2019 (J-1 Student/Scholars), if applicable

(A) Last or Family Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle \_\_\_\_\_

(B) SSN or ITIN #: \_\_\_\_\_ Foreign Tax Identifying ID#: \_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_

(C) U. S. LOCAL STREET ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
U.S.A

(D) FOREIGN RESIDENCE ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
City: \_\_\_\_\_  
Province/Region: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Foreign Country: \_\_\_\_\_

(E) Home or Cell phone \_\_\_\_\_ Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

(1) Date of entries into the U.S.

**Please list all visa activity within the past 3 calendar years and all F, J, M or Q visa immigration activity since 1985.**

*\*If you are uncertain, you can check your U.S. visits at <https://i94.cbp.dhs.gov/I94/#/history-search> for the past 5 years.*

Data of Entry (mm/dd/yyyy)	Date of Exit (mm/dd/yyyy)	Visa Immigration Status*	If J-1, Enter Subtype**	Primary Activity***	Took any Treaty Benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No
____/____/____	____/____/____				<input type="checkbox"/> Yes <input type="checkbox"/> No
____/____/____	____/____/____				<input type="checkbox"/> Yes <input type="checkbox"/> No
____/____/____	____/____/____				<input type="checkbox"/> Yes <input type="checkbox"/> No
____/____/____	____/____/____				<input type="checkbox"/> Yes <input type="checkbox"/> No
____/____/____	____/____/____				<input type="checkbox"/> Yes <input type="checkbox"/> No
____/____/____	____/____/____				<input type="checkbox"/> Yes <input type="checkbox"/> No

Reference information for the above table: *\*If the below categories do not apply, please add detail in the above boxes.*

**Visa Immigration Status\***

B-1	Visitor for Business
B-2	Visitor for Pleasure
F-1	Student
J-1	Exchange Visitor
J-2	Exchange Visitor Dependent
VWB	Visa Waiver Business (i.e. ESTA)
VWT	Visa Waiver Tourist (i.e. ESTA)
WB1	Canadian Walkover for Business
WB2	Canadian Walkover for Pleasure
VWB	Visa Waiver Business (i.e. ESTA)
LPR	U.S. Lawful Permanent Resident
TN-1	Canadian NAFSA Professional
TN-2	Mexican NAFSA Professional
BCC	Boarder Crossing Card-Mexico

**J-1 Sub-Type per DS-2019, Box 4\*\***

01	Student
02	Short Term Scholar
05	Professor
07	Alien Physician
12	Research Scholar

**Primary Activities\*\*\***

01	Studying in Degree program
02	Studying in Nondegree program
03	Teaching
04	Lecturing
05	Observing
06	Consulting
07	Conducting Research
08	Acquiring Training
16	Tourist Activities
17	Business Activities



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(2) Resident of Mexico or Canada only

Did/Do you commute from Mexico/Canada on a day by day basis rather than residing in the U.S. during any time period listed above?

Yes No If Yes, indicate periods (mm/yyyy to mm/yyyy) \_\_\_\_\_

(3) Have you applied for Permanent Residency (Green card)? Yes No

(4) Country where you lived immediately before coming to the U.S. \_\_\_\_\_

If it is different from your country that issued passport, how long did you live there for? \_\_\_\_\_

(5) Country That Issued Passport \_\_\_\_\_

(6) Passport #: \_\_\_\_\_ Exp. Date (mm/dd/yyyy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

(7) Country of Citizenship (if different from country that issued passport) \_\_\_\_\_

**All Honorarium recipients with B-1, B-2, WB or WT status (and Mexicans or Canadians without an I-94) must answer these questions:**

(8) Will you be at the University for longer than 9 days? Yes No

(9) Have you received any payments from more than 5 universities in the last 6 months? Yes No

*If the answer is "yes" to either questions (8) or (9) above, the payee cannot receive an honorarium.*

(10) Is the activity to be performed a usual academic activity (i.e. lecture/presentation)? Yes No

*If the answer is "no" to this question, the payee cannot receive an honorarium.*

(11) If you choose not to take advantage of a tax treaty benefit you might otherwise qualified for, please check here

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**Under penalties of perjury, I certify that all of the information on this form is true and correct to the best of my knowledge. I understand that if my status changes, I must notify SDSU Audit and Tax Department immediately.**

I, \_\_\_\_\_, authorize SDSU to change my federal tax withholding status to  
(Print First Name MI Last Name)

**the appropriate method according to the relevant tax law, especially if I take advantage of a Tax Treaty benefit, once the Treaty benefit expires.**

Signature \_\_\_\_\_ Date \_\_\_\_\_