

## Defensive Driver Yearly Release Form

The following certification shall be signed and submitted each year to verify the employee is still required to drive on state business or if they are to be removed from the program. This form will be required in April of every year. If you wish to submit sooner due to an employee no longer driving please do so.

Employee Acknowledgement:

***"I certify that I am in possession of a valid California or other State driver's license. I certify that I have not been issued more than three moving violations or have been responsible for more than three accidents (or any combination of more than three thereof) during the past twelve month period."***

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*(Please Print Name)*

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*(Phone)*

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*(Signature)*

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*(Date)*

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Supervisor/Manager Acknowledgement of Employee Driving on State Business:

- "I certify that the employee is required to drive on state business"***
- "I certify that the employee is no longer required to drive on state business. Please remove them from the Defensive Driving & DMV Pull Program."***

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*(Please Print Name)*

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*(Phone)*

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*(Signature)*

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*(Date)*

Please submit this form to Parking Services – MC 4390.