How to Link Vehicles to Permits in the SDSU Parking Portal

Please email parking@sdsu.edu with any questions or issues.

1. Go to [https://aztecs.t2hosted.com/Account/Portal](https://aztecs.t2hosted.com/Account/Portal) using Internet Explorer or Firefox, or click here.

2. Click LOGIN in the upper right-hand corner.

3. Click SDSU Login.

4. Enter/verify your SDSU email address is correct. Click Next.

5. Your password should automatically populate. If it is blank, enter your SDSU password. Click Sign In.

6. If you would like to automatically stay signed in under your SDSU user ID, check the box and Click Yes. If not, check the box and click No.
7. **Permits are now virtual and must be linked to your license plate(s).** Make sure to enter your license plate number correctly to avoid citations. Once logged in, click **Permits** at the top of the screen. Then click **View Your Permits**.

![Permits link](image1.png)

8. Click on the link below your **Permit Number**.

![View Your Account Permits](image2.png)

9. Click **Add Vehicles To Permit**.

![Your Permit Details](image3.png)
10. Click **Add a new vehicle**.

![Add Vehicle to Your Permit](image1.png)

11. Enter your vehicle information. Click **Next**. **Email Parking Services if you do not have permanent license plates or if you have a rental car. Please only add vehicles that you are the owner or regular driver of, and vehicles that are not associated with any other parking permits.**

![Register Additional Vehicle](image2.png)

12. Check the box for the vehicle you would like to add. Then click **Add the selected vehicle**. You will now see the vehicle attached to your permit.

![Add Vehicle to Your Permit](image3.png)