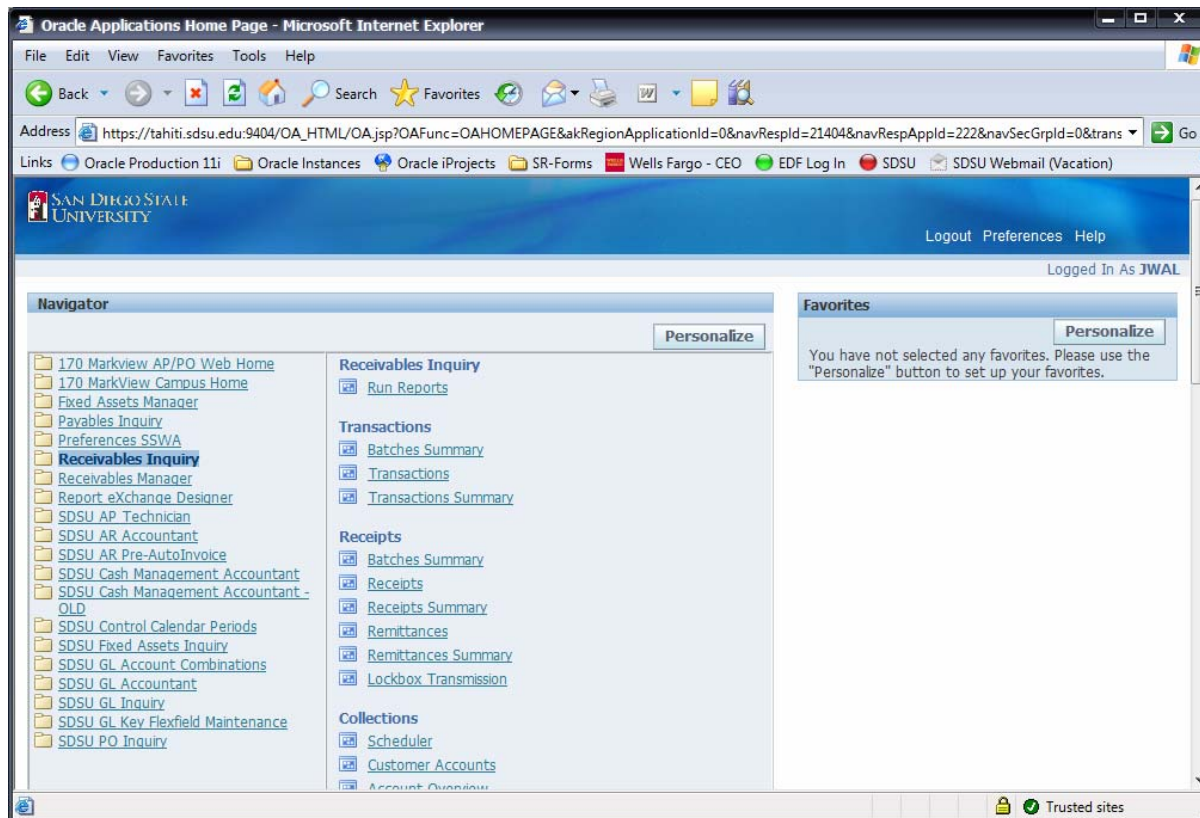


# Accounts Receivable



SAN DIEGO STATE  
UNIVERSITY

# New HTML Navigation



# Transaction Screen

Old R11 Way...

Transactions (SAN DIEGO STATE UNIVERSITY)

Number: 60088 Date: 11-JUL-2007 Complete:

Reference: JOB # 229891 Currency: USD Transaction: [SC]

Source: MANUAL Class: Invoice

Type: REPRO\_EXT GL Date: 11-JUL-2007

Main More Remit To, Sales Paying Customer Notes Commitment Reference Information

Ship To: [Empty fields]

Bill To: OTHER THIRD PARTY  
1008  
MAIN BILL TO LOCATION  
FOR OTHER THIRD PARTY EXTERNAL CHAR  
SAN DIEGO, CA 92182 United States

Terms: 30 NET Commitment: [Empty]

Due Date: 10-AUG-2007 Agent: [Empty]

Tag Distributions Sales Credits Balances

Incomplete Freight Credit Installments Line Items

New R12 Way...

Transactions (SAN DIEGO STATE UNIVERSITY - USD)

Transaction Source: MANUAL Date: 11-JUL-2007 Complete:

Number: 60088 GL Date: 11-JUL-2007

Class: Invoice Currency: USD

Type: REPRO\_EXT Document Num: [Empty]

Reference: JOB # 229891 Transaction: [SC]

Legal Entity: SAN DIEGO STATE UNIVERSITY

Main More Notes Commitment Reference Information

Ship To: [Empty fields]

Bill To: OTHER THIRD PARTY  
1008  
MAIN BILL TO LOCATION  
FOR OTHER THIRD PARTY EXTERNAL  
SAN DIEGO, CA 92182 United States

Commitment: [Empty]

Payment Term: 30 NET

Invoicing Rule: [Empty]

Due Date: 10-AUG-2007

Balance Due: Line 2,863.21  
Tax 0.00  
Freight 0.00  
Charges 0.00  
Total 2,863.21

Details Refresh

Sold To: Name OTHER THIRD PARTY  
Number 1008

Paying Customer: Name OTHER THIRD PARTY  
Number 1008  
Location MAIN BILL TO LOCATION

Payment Details: Receipt Method [Empty]  
Payment Method [Empty]  
Instrument Number [Empty]

Select Instrument

Line Items Tag Freight Distributions Sales Credits Incomplete



SAN DIEGO STATE  
UNIVERSITY

# SDSU Sales Journal By GL Account

Receivables Inquiry -> Run Reports

Old R11 Way...

The 'Submit Request' dialog box for the 'Old R11 Way' has a teal background. It contains the following fields and options:

- Run this Request...:** Name: **SDSU Sales Journal By GL Account**; Parameters: (empty); Language: **American English**. Includes a 'Copy...' button and 'Language Settings...' and 'Debug Options' buttons.
- At these Times...:** Run the Job: **As Soon as Possible**. Includes a 'Schedule...' button.
- Upon Completion...:**  Save all Output Files; Layout: (empty); Notify: (empty); Print to: **WEB\_HTML**. Includes an 'Options...' button.
- Buttons: **Help (C)**, **Submit**, **Cancel**.

The 'Parameters' dialog box for the 'Old R11 Way' has a dark grey background. It contains the following fields:

- GL Date Low (dd-MMM-yyyy): **01-JUL-2007**
- GL Date High (dd-MMM-yyyy): **31-JUL-2007**
- Account Low: **66015.000.00000.0000.0000.0000**
- Account High: **66015.999.99999.9999.9999.9999**
- Posting Status: **All**
- Email To: **jwal@mail.sdsu.edu**
- Report Title (10 character limit): **R11**
- Buttons: **OK**, **Cancel**, **Clear**, **Help**.

New R12 Way...

The 'Submit Request' dialog box for the 'New R12 Way' has a dark grey background. It contains the following fields and options:

- Run this Request...:** Name: **SDSU Sales Journal By GL Account**; Operating Unit: **SAN DIEGO STATE UNIVERSITY**; Parameters: (empty); Language: **American English**. Includes a 'Copy...' button and 'Language Settings...' and 'Debug Options' buttons.
- At these Times...:** Run the Job: **As Soon as Possible**. Includes a 'Schedule...' button.
- Upon Completion...:**  Save all Output Files; Layout: **SDSU Sales Journal By GL Account**; Notify: (empty); Print to: **ad117**. Includes an 'Options...' button.
- Buttons: **Help (C)**, **Submit**, **Cancel**.

The 'Parameters' dialog box for the 'New R12 Way' has a dark grey background. It contains the following fields:

- GL Date Low (dd-MMM-yyyy): **01-JUL-2007**
- GL Date High (dd-MMM-yyyy): **31-JUL-2007**
- Account Low: **66015.000.00000.0000.0000.0000**
- Account High: **66015.999.99999.9999.9999.9999**
- Posting Status: **All**
- Buttons: **OK**, **Cancel**, **Clear**, **Help**.



SAN DIEGO STATE  
UNIVERSITY

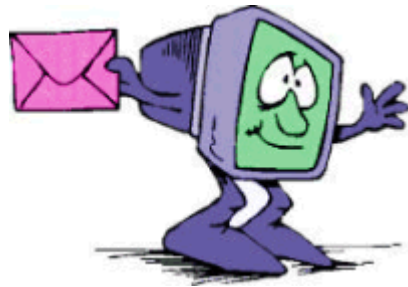
# SDSU Sales Journal By GL Account

Viewing your report

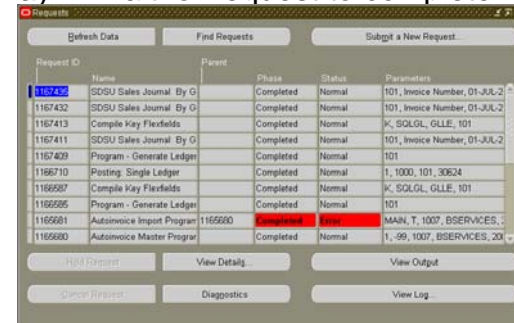
Old R11 Way...

Get Email...

Navigate FTP for report...



New R12 Way... Wait for request to complete...



Then...

'View Output'...

https://lilly.sdsu.edu:8050/reports/R11-1352.html - Microsoft Internet Explorer

Address: https://lilly.sdsu.edu:8050/reports/R11-1352.html

R11  
Sales Journal by GL Account

Current Date: 17-DEC-2007  
 Begin GL Date: 01-JUL-2007  
 Ending GL Date: 31-JUL-2007  
 Order By: INVOICE NUMBER  
 Account Type: REC  
 Posting Status: ALL  
 Flex Low: 66015.000.00000.0000.0000.0000.0000  
 Flex High: 66015.999.99999.9999.9999.9999.9999  
 Total Debits: \$9,806.61  
 Total Credits: .00

Debits Formula  
Credits Formula

INVOICE	ORG	ACTY	NACCT	ENDV	FUND	FUNC	UNUSED	TYPE	GL DATE	DEBIT	CREDIT
4014969	66015	525	60425	1050	1006	3901	0000	TNS_INT_STATE_NET_RC	01-JUL-07	130.00	.00
4015021	66015	525	66420	1050	1006	3901	0000	TNS_INT_STATE_TEL_RC	01-JUL-07	477.00	.00
60264	66015	631	60505	0000	2610	4804	0000	PLANT_INT_REIMB_UTIL	27-JUL-07	\$3,209.21	.00
4015022	66015	634	66420	0000	1006	3901	0000	TNS_INT_STATE_TEL_RC	01-JUL-07	17.50	.00
60263	66015	689	60505	0000	2620	4804	0000	PLANT_INT_REIMB_UTIL	27-JUL-07	\$3,972.90	.00

https://lilly.sdsu.edu:8050/OA\_C01/13020060.html - Microsoft Internet Explorer

Address: https://lilly.sdsu.edu:8050/OA\_C01/13020060.html

SAN DIEGO STATE UNIVERSITY

SDSU Sales Journal By GL Account

Page 1 of 1  
Report Date: 17-DEC-2007 14:17

Begin GL Date: 01-JUL-2007  
 Ending GL Date: 31-JUL-2007  
 Invoice Number:  
 Order By: REC  
 Account Type: REC  
 Posting Status: ALL  
 Flex Low: 66015.000.00000.0000.0000.0000.0000  
 Flex High: 66015.999.99999.9999.9999.9999.9999  
 Total Debits: \$9,806.61  
 Total Credits: \$0.00

INVOICE	ORG	ACT	NACCT	ENDV	FUND	FUNC	UNUSED	TYPE	GL DATE	DEBIT	CREDIT
4014969	66015	525	60425	1050	1006	3901	0000	INTERNAL-STATE FUNDS	01-JUL-07	\$130.00	
4015021	66015	525	66420	1050	1006	3901	0000	INTERNAL-STATE FUNDS	01-JUL-07	\$477.00	
60264	66015	631	60505	0000	2610	4804	0000	INTERNAL-REIMBURSED	27-JUL-07	\$53,209.21	
4015022	66015	634	66420	0000	1006	3901	0000	INTERNAL-STATE FUNDS	01-JUL-07	\$17.50	
60263	66015	689	60505	0000	2620	4804	0000	INTERNAL-REIMBURSED	27-JUL-07	\$35,972.90	



SAN DIEGO STATE UNIVERSITY

# SDSU Sales Journal By GL Account

Exporting your report to Excel

Submit Request

Run this Request...

Name: SDSU Sales Journal By GL Account

Operating Unit: SAN DIEGO STATE UNIVERSITY

Parameters: 01-JUL-2007:31-JUL-2007:66015.000.00000.0000.0000.0000:66015.999.99999.9999.99

Language: American English

At these Times...

Run the Job: As Soon as Possible

Upon Completion...

Save all Output Files

Layout: SDSU Sales Journal By GL Account

Notify:

Print to: ad117

Submit

Upon Completion...

Save all Output Files

Layout:

Template Name	Template Language	Format	For Language
SDSU Sales Journal By GL	English	PDF	AMERICAN

Format Type LOV

Find %

Format
EXCEL
FO
HTML
PDF
RTF

Notify the following people:

Name

Print the Output To:

Printer	Copies
ad117	1

OK

- 1) Select Excel from Output formats
- 2) Submit your request -> View Output
- 3) Excel will open with report results