

EUDORA OPTIONS	OPTION SETTING <i>Changes to Default Parameter Settings</i>	CHECK	UN / CHECK
<i>Verison 6.2 or higher</i>			
	1. Archive old email directory to CD, Zip, or Floppy Diskette		
	2. Do not save to hard drives or to the server		
	3. Remove old version via "Add/Remove Programs"		
	4. Install new version from "Install Shortcuts"		
	5. Do not install PureVoice or Importers		
	6. Restore mail boxes, nick names, signatures, etc. from backup		
	7. Grant full control of Eudora directory to user's local profile		
	8. Logout of administrator account and log on user's account		
	9. Launch Eudora and configure the following...		
<i>Getting Started</i>	Allow Authentication	x	
<i>Checking Mail</i>	Check for mail every 15 minutes		
	Don't check without network connection	x	
	Don't check when using battery		x
	Send on check	x	
	Save password		x
<i>Incoming Mail</i>	Server configuration set equal to "POP"		
	All Check Boxes unchecked		x
	Authentication Style select "Passwords"		
<i>Sending Mail</i>	Allow Authentication	x	
	Immediate Send	x	
	Send on Check	x	
<i>Composing Mail</i>	Word wrap	x	
	Keep Copies	x	
	May use quoted-printable	x	
	Tabs in body of msg	x	
	Show signature while composing		x
<i>Replying</i>	Map Ctrl+R to "Reply to All"	x	
	Copy original's priority to reply		x
	Automatically Fcc to original mailbox		x
	Include signature on reply	x	
	Quote only the selected text	x	
	Generate multiple messages on reply to mult. msg.		x
	Include yourself		x
	Put original To: recipients in Cc: field		x
<i>Attachments</i>	Encoding method — select MIME		

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	Attachment directory —		
	"C:\Program Files\Qualcomm\Eudora\Attach"		
	Put text attachments in body of message		x
	Receive MIME digest as a mailbox attachment		x
	Delete attachments when emptying trash		x
	Delete automatic attachments — select "never"		
<i>Viewing Mail</i>	Message window — use Microsoft's viewer	x	
	Microsoft Viewer	x	
	Show Message Preview Pane	x	
	Mark previewed messages as read after		x
	Automatically open next message	x	
	Zoom windows when opening	x	
	Allow executables in HTML context		x
<i>Mood Watch</i>	Enable mood watch		x
<i>Junk Mail</i>	Junk Threshold — set to 50		
	Mail isn't junk if sender is in address book	x	
	Put not Junk-ed senders in address book	x	
	Automatically place junk in Junk mailbox	x	
	Junk mail box is never marked unread		x
	Ignore date on junk	x	
	Remove mail that is at least — set to 10 days	x	
	Warn before removing	x	
<i>Junk Mail Extras</i>	Only remove junk whose score is at least — set to 50		
	Junking assigns a score of — set to 100		
	Trim old junk to — set to Trash		
	Addr book for "Not Junk'ed" senders — set to NotJnk		
	Delete fetched junk from server		x
	Use Ctrl-J for Junk	x	