

## NON SDSU Advance Parking Purchase Request

With this form, **Non-SDSU** groups or organizations may purchase an advance supply of parking permits *for guest use only*.

1. **Type One Permits** (one day only).
2. **Type Three Permits** (weekly or monthly); group or organization must provide dates of the event and attach written justification for request.
3. **"No Cite"** Requests in lieu of permits.

Permits purchased through this process are for guest use only, allowing visitors of SDSU to park in "Faculty Staff" lots. These permits cannot be distributed to faculty, staff or students. Violations may result in the suspension of authorization to purchase these permits.

All purchases are final; no refunds or replacements.

# of Type One (daily) permits requested: _____	@ \$5.00	Total:	\$ <u>      </u> -
# of Type Three (weekly) permits requested:*	@\$11.00/wk	Total:	\$ <u>      </u> -
# of Vehicles for "no cite" requested: (Mon.-Fri.)	@\$5.00	Total:	\$ <u>      </u> -
# of Vehicles for "no cite" requested: (Sat/Sun)	@\$4.00	Total:	\$ <u>      </u> -

\* Type Three requests must be accompanied by a detailed written justification.

Total amount to be paid: \_\_\_\_\_ Total:        \$        -

Payment method:      Check                       Cash

Date of Event: \_\_\_\_\_ Suggested Area for a "No Cite." \_\_\_\_\_

Purpose of Event: \_\_\_\_\_

Beginning and Ending Time of Event: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit completed form (and attached justification for Type Three permits) to the Parking Office, Department of Public Safety, Mail Code 4390. Requests may be faxed to 619-594-1015.

### FOR PUBLIC SAFETY USE ONLY

Type One permits Issued:      # \_\_\_\_\_ through # \_\_\_\_\_  
 Type Three permits Issued      # \_\_\_\_\_ through # \_\_\_\_\_  
 Number of vehicles for "No Cite"      \_\_\_\_\_  
 Parking Lot/Structure for "No Cite"      \_\_\_\_\_ Levels \_\_\_\_\_ Event Times \_\_\_\_\_

Authorized By: \_\_\_\_\_

Cash:      \$ \_\_\_\_\_                      Date: \_\_\_\_\_

Check:      \$ \_\_\_\_\_                      Cashier: \_\_\_\_\_