

**Date:****To:**

Contract and Procurement Management  
San Diego State University  
5500 Campanile Drive  
San Diego, CA 92182-1616

**From:**

San Diego State University Project Manager  
  
5500 Campanile Drive  
San Diego, CA 92182-1401

**Re:****Job Order:****Oracle Requisition:**

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**The value of this job order is \$**

Project Duration:            Days

Start Date:

Liquidated Damages would be \$                    per day

**Additional Notes:**