

PRESIDENT'S BUDGET ADVISORY COMMITTEE

January 18, 2018

MINUTES

Voting Members Present:	Area Budget Reps Present:	Staff Present:	Guests Present:
Tom McCarron	Radmila Prislin	Crystal Little	
Chukuka S. Enwemeka	Agnes Wong Nickerson	Nance Lakdawala	
Marcie Bober Michele	Travis Clancy		
Mary Ruth Carleton			
Donna Conaty			
Gina Jacobs			
Eric Rivera			
Chimezie Ebiriekwe			

Voting Members Absent:	Area Budget Reps Absent:
Cezar Ornatowski	Leslie Levinson Tony Chung

- I.** **Call to order** - VP McCarron called the meeting to order at 2:06 p.m. He inquired if there were any amendments to the agenda but there were none.

II. Information Items

- **2018/19 Budget Update** – VP McCarron said we expected the Governor's budget to be \$102M but it came in at \$92M. The funding is also supposed to be used for the 2025 Graduation Initiative. Governor Brown also specified that if we raise tuition, he will reduce the Cal Grant amount. The Board of Trustees' agenda will be released tomorrow for the January 30th meeting. Trustees will discuss a possible tuition increase. CSSA has been put on notice. Chancellor White communicated the budget only contains a 1.4% increase to our overall operating budget. VP McCarron is a member of the CSU financial task force that has been discussing various tuition models. Some trustees are also members of the workgroup. We know our costs thru 2020 but don't know our revenues. UC will be voting a week before the CSU on a 2.7% tuition increase plus fees. CSU trustees are not voting at the January meeting. AVP Prislin is presenting a budget item at the Senate Executive Committee on January 23rd. She invited VP McCarron to attend as well. We do have a \$5M one-time reserve which might be used to ease into any budget reductions. Governor Brown does have a good rainy day fund of over \$10B in his budget plan.

III. Reports

- **2017/18 Revenues (Attachment 1)** – VP McCarron said we are up about \$2.3M from our last meeting. This figure includes the application fees.
- **2017/18 Base Reserves (Attachment 2)** – VP McCarron said this is the same schedule as last month. We have \$1.34M in base reserve. CSU might allot more

funding to help with the compensation increases. We have not received the budget letter yet which will bring us closer to our target of \$4M.

- **2017/18 One-Time Reserves (Attachment 3)** – Pending one-time requests are reflected. The estimate does not include spring coverage of about \$10M. So we will have about \$4M for one-time funds.
- **2017/18 Multi-Year Budget (Attachment 4)** – The attachment has several years of history of base and one-time reserves.

IV. Watch List

- **Master Plan Costs** – We continue to move forward and have published our master plan fix. Gatzke Dillon is our law firm. We plan to present to BOT in May.
- **Unfunded Compensation Items** – No update.
- **Campus Projects – Mission Valley** – We will be sending many communications about the project to campus.

V. 2017/18 Funding Requests

- **2017/18 Base Funding Requests – Summary (Attachment 5)** – Requests are listed in the December agenda. VP Carleton moved to approve the funding requests, AR&P Chair Conaty seconded, and the motion passed unanimously.

VI. 2017/18 Funding Requests

- **2017/18 One-Time Funding Requests – Summary (Attachment 6)** – AVP Wong Nickerson gave an overview. Requests are laid out by division. Two items have been postponed until further information is provided.
- **2017/18 One-Time Funding Requests – AA (Attachment 7)** – AVP Prislin presented the requests. She mentioned it would take about two years to renovate all of the labs, however, they may be able to outsource some of the work. VP McCarron requested further worksheets reflect when work is scheduled. Physics labs are also used by engineering students. Our standard practice should be showing metrics on how to track these expenditures. AR&P requested more time to discuss the funding requests. Provost Enwemeka said the advising item is tied to the 2025 graduation initiative, and the new registration timeline begins in April so we need to approve the advising item immediately.
- **2017/18 One-Time Funding Requests – BFA (Attachment 8)** – AVP Wong Nickerson presented these items.
- **2017/18 Base Funding Requests – URAD (Attachment 9)** – TCF CFO Clancy presented these items.
- **2017/18 Base Funding Requests – INSTIT (Attachment 10)** – AVP Wong Nickerson presented these items.

VP McCarron asked if there were any other items that need to be approved right away. Provost reiterated the advising item is urgent. VP Carleton moved to approve the advising item, VP Rivera seconded, and the item passed unanimously. AR&P Chair Conaty will discuss it with AR&P.

PRESIDENT'S BUDGET ADVISORY COMMITTEE
January 18, 2018
MINUTES

VP McCarron said we may hold a budget forum in February to discuss what we are facing as a university. AVP Wong Nickerson said AR&P discussed the budget process and feels it needs to be more inclusive. VP McCarron said each division has its own process which should be further explained. AR&P is asking if there is criterion for priorities and VP Rivera responded that for the last five years, the strategic plan has been the driving force for requests. AR&P Chair Conaty said AR&P would like clarification of the process at the start of the budget cycle. An idea is to start with a joint discussion by all the budget committees and then provide a model that filters throughout the university. This is a good time to reevaluate the process because we are sunsetting the strategic plan and the new president will want to make some changes.

The budget forum will include other campus leaders. It would be good to have a forum early in the budgeting process.

VII. New Business – None. Meeting adjourned at 3:23 p.m.

VIII. Reminder – Next Meeting Date – Thursday, February 15, 2018 at 2:00 p.m. in MH-3318.