## **CAMPUS FEE ADVISORY COMMITTEE**

April 12, 2019

#### **MINUTES**

#### **ATTENDEES**

Members: David Ely T'Ante Sims

Marcie Bober-Michel Suzanne Finch
Dorian Diaz Christian Onwuka

Ronnie Cravens

Non-voting member: Crystal Little

The meeting was called to order at 9:06 A.M. by T'Ante Sims, CFAC Chair (substitute).

# Review and Approval of February 8th Meeting Minutes

Mr. Sims introduced the February 8<sup>th</sup> Meeting Minutes and asked for any corrections or edits – none were suggested. Dr. Ely made the motion to approve the minutes which was seconded by Mr. Onwuka. The motion was approved unanimously.

## Informational Items

a. None

#### Requests

a. 2019-20 IRA Budget Proposal

Mr. Sims introduced the 2018-19 IRA Budget Proposal and asked Ms. Little to further explain. Ms. Little explained that CFAC is responsible to approve a portion of the IRA fee to be allocated to specific programs across the campus and noted that the IRA fee consists of a I, II, and III fee with the II and II fees being designated for specific purposes which CFAC does not review/approve. She further explained that the IRA I base and small portion of base included under IRA III are what the committee is responsible to review and approve an allocation for; the other allocations under IRA II and III are already pre-designated for Athletics and sports clubs. Ms. Little also noted that the IRA fee has a Higher Education Price Index (HEPI) built in, so the fee increases annually based on that index. She noted that revenues increased due to the HEPI as well as the addition of a vendor for music licensing fees. Ms. Little also mentioned that student travel insurance and administrative overhead are also ongoing costs which are remaining steady. She also explained that, historically, Academic Affairs has received and allocation and distributes the funds among the colleges according to their own internal process.

Mr. Sims asked how the allocations between athletics and academics are determined; Ms. Little responded that the allocations are historical: Athletics has always received a portion of IRA I fee for their operations and the Academic Affairs allocation supports the colleges, athletics insurance was previously funded 100% by the IRA I fee, but costs have grown along with the program, so it is now partially subsidized from the operating fund. She also noted that along with new revenues, balances are significant and should be spent; Academic Affairs is projected to spend down the balances and reminders will continue to be sent. Ms. Little also mentioned that that surpluses don't carry forward to the colleges, rather they are reabsorbed into the reserve balance and reallocated.

Mr. Onwuka asked if sports clubs under IRA III fall under Athletics; Ms. Little responded that sports clubs are independent of athletics, so the funding dollars go to Associated Students; funding that goes to Athletics supports general operations.

Mr. Onwuka asked if there is a clear process for college councils to receive IRA funding; Dr. Ely responded that while the College of Business has a process, each college likely has its own process. Ms. Little added that allocation of funding within Academic Affairs is a combination of historical process along with looking to see how dollars are being spent across the colleges. Mr. Diaz confirmed that the process is historical, and reminders are sent to each college to either spend funds or, if they will not be spent, they can be transferred to another college to spend. He also confirmed that each college has its own process for allocating funding, and that IRA funding is more flexible than Student Success Fee (SSF) funding. Ms. Little reiterated that IRA funding is more flexible than SSF funding as the SSF process is more fixed while colleges have more discretion with IRA funding as long as they are within the overarching parameters of IRA.

Mr. Sims asked if a college could support a SSF proposal that was not approved; Dr. Ely responded that there are a number of student organizations in each college desperately in need of funds, so funding is spread around to achieve a balance, but colleges could probably use three times the IRA funding they receive.

Mr. Sims asked if certain colleges are just not spending their allocations; Mr. Diaz responded that most spending happens in spring, so it is hard to know until June how much was spent. Dr. Ely added that only about half of the IRA funding has been spent so far.

Mr. Diaz mentioned that college councils and student organizations should work with college assistant deans in order to apply for IRA funding.

Ms. Little reminded that committee that IRA funding is to support instructionally related activities, so supported events or activities must have a touch point with the department spending the funds.

## **Action Items**

a. None

## **New Business**

None

## **Public Comment**

None

Mr. Sims adjourned the meeting at 9:22 A.M.

Reminder: Next meeting is scheduled for Friday, April 26th, 2019 at 9:00 A.M. in the Lipinsky Hospitality Center – Room SSW 1608