

CAMPUS FEE ADVISORY COMMITTEE

December 07, 2007

MINUTES**ATTENDEES**

Members:	Ethan Singer Cezar Ornatowski James Poet Justin Motika Lisa Doan	David Ely Michael Matthews Jeremy Ehrlich Grant Garske
Faculty/Staff Alternates:	Kimberlee Reilly Eric Rivera	Melissa Zimmerman
Student Alternates:	Adriano Mabeza	
Non-Voting Member:	Ray Rainer	
Guests:	Scott Burns Alan Sweedler Cynthia Avery	Dan Cornthwaite Connie Dowell

The meeting was called to order at 2:05 p.m. by AS President James Poet.

Mr. Garske made a motion to approve the previous minutes, which was seconded by Mr. Ehrlich. The minutes were reviewed and approved.

Informational Items:**Consideration of the Student Body Association Fee referendum (Attachment 2)**

Mr. Matthews presented the information item. The Student Body Association fee has been \$15 per semester since 1992; the proposed referendum would increase the fee to \$35 per semester if approved. Mr. Mathews pointed to the justification for the increase on the first page of attachment 2; some of these are:

- To increase outreach to students through enhanced communication, marketing and promotions
- Build Aztec Pride by promoting school pride and support of the Athletics program
- Enhance quality of life for SDSU students

This fee would increase funding to approximately \$1.38 million over the next year. These funds are tentatively planned for:

- Increased funding for AS and student organization events and activities programming
- International Study Abroad Scholarships
- Major Spring "Green" Festival Event
- Aztec Culture Project support
- New Student Legal Advising service
- Fund for AS facilities sustainability upgrades

The Student Council decides which projects to fund and the amount to be allocated to each. Some of these projects have a completion date and once completed funds would be freed for other projects/initiatives, to be determined by the Student Council.

IVC won't be affected by these fees per Dan Cornthwaite, Executive Director for Associated Students. Mr. Cornthwaite agreed with Ms. Reilly that there is an upward limit for the \$2/unit fee and that it should be raised to be in line with other fees.

Dr. Ely asked about the study-abroad scholarship process. Per Mr. Matthews the process will be like the current AS scholarship, where students apply and a decision is made by a student committee; it won't be need based. Per Dr. Alan Sweedler, Assistant V.P. for International Programs, there will be maximum student input from AS; one suggestion is to form a subcommittee for international programs where members would be appointed/nominated by students; committee members would then decide the general way funds are to be

disbursed in accordance with university policy. If the fee passes Dr. Sweedler suggests that a relatively large number of small to moderate scholarships be used (\$500-\$1000); this would facilitate between 300-600 students per year to study abroad. About twelve programs on campus require study abroad. In response to a question from Dr. Ornatowski, Dr. Sweedler responded that the subcommittee would work with AS and the Office of International Programs. There will be no administrative fees; all funds will be used by students.

Ms. Reilly asked if there were plans to include the Financial Aid Office in the committee and suggested including this office to inform students how these awards may affect their financial aid awards. Different offices such as Financial Aid, the AS Council, and the Office of International Programs are under consideration to be part of the subcommittee.

Dr. Ornatowski asked about IVC listed as a disbursement item; Mr. Cornthwaite responded that the purpose was to show the full amount of the current student association fees that are being collected annually. These fees are collected from IVC students as well and the full amount is netted to the campus and student council. IVC won't be left out; it's integrated to the campus. IVC students can participate in any of our programs and SDSU students can participate in any IVC programs, but IVC students would not be eligible for the study-abroad scholarships generated by this fee. All students participating in the Study-Abroad Program (IVC or SDSU) go through the Office of International Programs. In response to Mr. Rivera's question, 20 students from IVC studied abroad last academic year, compared to 60 students in prior academic years; the campus is looking to increase the numbers by putting an infrastructure in place. Dr. Sweedler added that currently there is no way to fully support students studying abroad. Through its own mechanisms, the Office of International Programs will continue to provide some funding to IVC students studying abroad. Mr. Poet stated that periodic updates are sent to the IVC AS President; she is aware of the fee referendum under discussion today.

Dr. Ely asked about legal advising services. Mr. Matthews explained that students have access to legal consultation over the phone; these services would include DUI, Real Estate. This is a confidential 30-minute consultation. Mr. Cornthwaite added that AS has an Employee Assistance program and this service is provided as an aspect to this program; advice on financial matters is included in this service.

Ms. Reilly asked about projected revenue fluctuations on attachment 2 - Mr. Cornthwaite responded that these figures are based on the most recent enrollment projections from Academic Affairs.

Action Item:

Student Body Association Fee

Mr. Garske made a motion to approve the Student Body Association fee; the motion was seconded by Mr. Mabeza. All members voted in favor of the Student Body Association fee with no abstentions or objections. Mr. Poet called for volunteers for the subcommittee for the voter pamphlet and for financial analysis; the following committee members volunteered at this meeting:

Mr. Mabeza
Ms. Doan

Mr. Garske
Mr. Ehrlich

Dr. Ely
Ms. Reilly.

Mr. Garske made a motion to approve the timetable, which was seconded by Mr. Ehrlich. There was a question regarding special meetings. Mr. Cornthwaite explained that in some cases those dates are driven by the timing of producing the final material and the sequencing for giving proper notice, so there may be special meetings. The AS General Elections were included in the timetable as reference. With no further discussion, the committee moved on to vote for the timetable; the timetable was approved with no abstentions and no objections.

Fee Requests:

Student Library Use Fee (Attachment 3)

Dr. Connie Dowell, Dean – Library and Information Access, presented this fee proposal. The current library fee was implemented 5 years ago to provide more hours and electronic resources; the use of revenue is reported to the AS council annually. The new fee increase is intended to offset in part the inflation rate for electronic resources and for facility improvements; there was no provision for this when the current fee was approved and implemented. The library receives close to three million visits a year.

This proposal is based on a survey conducted to over 4000 students two years ago; students would like increased student space in the library's 24/7 area. One issue is that facilities, especially in Love Library, are very dilapidated; for instance, there is a need for carpeting to minimize noise. Another priority is to add group settings and quiet settings, which is a big priority according to focus group studies. All student needs will be

prioritized and fee revenues will be used accordingly; the Library will continue to report back as often as the student council will allow.

The Library is proposing a series of increases to ramp up the planning to facilitate some of the changes. The proposed \$5, \$10 and \$15 will go in addition to the current fee, so it will be \$15 dollars the first year, \$20 the second year and \$25 dollars the third year. In response to Mr. Ehrlich's question, construction can begin in the summer following fee implementation to minimize disrupting students. If this fee increase passes it will be implemented in the fall of 2008. Ms. Reilly asked about the purpose of the fee and how it is different now. There are two purposes: top priority increased hours and more electronic resources; this fee increase is to ensure that in the long term the library can continue to support the increased hours and electronic resources and to implement the changes as suggested by the focus groups in the surveys. Mr. Burns added that construction is a requirement to fulfill these goals.

Action Item:

Student Library Use Fee (Attachment 3)

The Student Library Use fee was moved to action. Mr. Garske made a motion to approve the fee increase, which was seconded by Mr. Mabeza. The committee unanimously voted in favor of the Student Library Use Fee.

Mr. Poet reminded the committee that the next meeting will be on January 18th at the Lipinsky Hospitality Center at 2:00 PM.

Mr. Garske made a motion to approve the Library timeline, followed by Mr. Mabeza. All members voted to approve the Library timeline, with no abstentions or objections.

Dr. Dowell asked if it was possible for two members of the library to volunteer in the planning group for efficiency purposes, as a single sub-committee – yes, per Mr. Poet.

The meeting adjourned at 2:40 pm.