

## CAMPUS FEE ADVISORY COMMITTEE

December 6, 2013

### MINUTES

#### ATTENDEES

Members: Josh Morse Mariah Kelly  
Morgan Chan Kevin Hancock  
Rebecca Cohen Javier Gomez  
Linda Lewiston Ghada Osman  
Jonathan Cole David Ely  
Kathy LaMaster

Non-voting member: Crystal Little

Guests: Daniella Vargas  
Dan Cornthwaite

The meeting was called to order at 2:03 P.M. by Josh Morse, CFAC Chair.

#### **Approval of November 22, 2013 CFAC Meeting Minutes**

The minutes were reviewed. Ms. Cohen motioned to approved the minutes, which was seconded by Mr. Hancock. The minutes were approved unanimously.

#### **Informational Items**

- a. Student Success Fee presentation materials

AVP LaMaster presented the latest version of the presentation materials. CFAC members made suggested changes and AVP LaMaster noted these changes. There was discussion about the information provided in the charts and ensuring the information is objective and easy to understand. CFAC members were asked to continue to review and send all suggested changes to AVP LaMaster.

#### **Fee Requests**

- a. None

#### **Action Items**

- a. Finalize voter pamphlet

Mr. Cornthwaite noted that the forum dates as presented in the voter pamphlet are complete, but that times and locations are still being arranged. He met with associated student leadership to discuss having some of the forums hosted by student groups, college councils and large student organizations and will be coordinating these meetings and the additional forum times and locations over the next few weeks. There was discussion about how the voter pamphlet will be disseminated and CFAC agreed it would be available in paper format at various locations across campus, in addition to being online and featured on Web Portal and Blackboard. Mr. Morse will review previous years printed voter pamphlets and advise the committee. A motion to approve voter pamphlet with noted changes was made by Ms. Cohen and seconded by Mr. Hancock. The voter pamphlet was approved unanimously.

#### **New Business**

- a. Sub-Committee on 10% allocation process

Mr. Morse and Ms. Kelly expressed the need to create a sub-committee which will focus on the allocation process. Ms. Kelly will meet with university council to get student input. The overall goal of the sub-committee is to establish guidelines on the allocation process. CFAC members interested in the sub-committee will meet before the next meeting and will report back to CFAC at the January 24<sup>th</sup> meeting.

Mr. Morse made the motion to adjourn the meeting, which was moved by Mr. Hancock and seconded by Ms. Cohen. The meeting adjourned at 2:44 P.M.

**Reminder:** Next Meeting is scheduled for Friday, January 24, 2014 at 2:00 PM in Lipinsky Hospitality Center – Room SS-1608.