

CAMPUS FEE ADVISORY COMMITTEE

November 18, 2016

MINUTES

ATTENDEES

Members:	David Ely Douglas Deutschman Kimberlee Reilly Patty Masengale Alexander Shapiro Chloe Sension Michael Kagan	Tony Chung Lisa Thurn Radmila Prislín Dylan Colliflower Chimezie Ebiriekwe Daniel Matlock
Non-voting member:	Crystal Little	
Guests:	James Frazee Eric Hansen Kathy Brown Cathy Cirina-Chiu Rashmi Praba Luke Fishman	Todd Summer Agnes Wong Nickerson Ben Compton Dipthi Battapadi Octavio Tudela Calvin Thorp

The meeting was called to order at 2:04 P.M. by David Ely, CFAC Chair.

Informational Items

a. 2017/18 Housing Room Rates

Dr. Hansen, Director of the Office of Housing Administration (OHA), presented a brief overview of approved housing rate increases for the upcoming 2017/18 academic year – the new rates represent an average 7.18 percent increase over 2016/17 rates. Dr. Hansen explained that housing rates in the recent past have not increased at the same rate as costs, so the rate increase is necessary to cover deferred maintenance and increased demand. Dr. Hansen also acknowledged that the university housing is in a higher priced market but the OHA is making every effort to keep rates low and stay competitive. Dr. Hansen stated that the goal is to eventually tie housing rate increases to a cost index. Mr. Matlock asked what the rate increases have been over the past two years; Dr. Hansen answered that the average increases have been the same at approximately 7 percent. Dr. Hansen went on to say that the OHA is expecting to see increased demand over the next five years as the Sophomore Success Plan is implemented. Mr. Shapiro asked what the demand is expected to be; Dr. Hansen answered that approximately 1500 sophomores are expected in Fall 2018 and approximately 3000 sophomores are expected in Fall 2019, with those numbers representing non-local students. Mr. Shapiro also asked if there would be an exception for Greek Life; Dr. Hansen answered that there is no exception at this time.

b. Transcript Fees

Dr. Ely introduced the transcript fees as an informational item and opened the floor for questions. Mr. Kagan asked what the reason was for the cost increase; AVP Prislín answered that the cost increase was necessary to cover increased salary and benefits for the staff members who process the transcripts. At Dr. Ely's request, Ms. Little described the fee approval request process and noted that departments must justify the reasoning for the request by showing current and projected revenues and expenditures. Ms. Wong Nickerson asked if the department is currently operating in deficit and AVP Prislín and Ms. Little confirmed.

c. Student Fee Report

Dr. Ely introduced the Student Fee Report as an informational item and opened the floor for questions. Mr. Colliflower noted that the Instructionally Related Activities (IRA) maximum fee had been increased from \$360 to \$368 and Ms. Little responded that the IRA is an indexed fee so is subject to annual increases based on the Higher Ed Price Index. Mr. Colliflower asked if there are any other indexed fees;

Ms. Little answered that the Student Success Fee (SSF), when fully implemented, will be indexed as well. Ms. Reilly confirmed that the SSF is the only other student fee which is indexed.

Fee Requests

a. Cat III Course Materials Immediate Access Fee Recommendation

Mr. Frazee began the presentation of the Course Materials Immediate Access Fee Recommendation. Mr. Frazee noted that the price of textbooks over the past 30 years has been increasing faster than the general rate of inflation and because students select courses based on the cost of materials, the goal of this fee is for students to obtain course materials more affordably. Mr. Summer gave a brief history of books and pricing for the SDSU bookstore and noted that the store's efforts have been more innovative than other retailers as constant efforts are being made to save students money. Specifically, Mr. Summer noted that the campus bookstore was an early adopter of offering digital textbooks and a textbook rental program. Mr. Summer described how the fee would be charged, what would be provided, and that students may opt-out by a specified deadline. Ms. Cirinia-Chiu and Ms. Dipthi Battapadi presented survey results from students who had participated in the pilot program. The committee discussed the proposed fees – the classes for which fees are requested are CHEM 100, CHEM 200, GEOG 321, GEOG 354, PH 353, POL S 103, and MATH 141. Mr. Summer noted that with more classes the bookstore can add diversity in publishers and may have a better opportunity to negotiate for lower prices; Mr. Frazee added that the bookstore is currently losing money on the pilot program. Dr. Ely asked the committee if the fee recommendation should be moved to action or tabled for the next meeting. Ms. Reilly made the motion to move the fee request to action, which was seconded by Mr. Colliflower. The motion was approved unanimously.

Action Items

a. Cat III Course Materials Immediate Access Fee Recommendation

Ms. Masengale made the motion to approve the Cat III Course Materials Immediate Access Fee Recommendation, which was seconded by Ms. Thurn. The motion was approved unanimously.

b. Spring 2016 SSF-ARP Proposals

AVP Prislin presented the SSF-ARP recommendations and briefly described the SSF proposal process. Dr. Ely noted how much work has gone into the SSF process to get the proposals to the committee. Mr. Shapiro made the motion to approve the recommended allocations, which was seconded by Ms. Masengale. The motion was approved unanimously.

New Business

CFAC had no new business items.

Mr. Colliflower made the motion to adjourn the meeting, which was seconded. The motion was approved unanimously. The meeting adjourned at 3:07 P.M.

Reminder: Next meeting is scheduled for Friday, December 2nd, 2016 at 2:00 P.M. in the Lipinsky Hospitality Center – Room SS 1608